

CITY OF SHELLEY  
COUNCIL MEETING  
MINUTES

APRIL 09, 2024

PRESENT: Mayor Stacy Pascoe

Council Members: Kim Westergard , Jeff Kelley, Don West, Dallin Jolley

Police Chief:	Chad Purser
Public Wks Dir.:	Justin Johnson
Recreation Dir.:	Mikel Anderson
City Clerk/Treasurer:	Sandy Gaydusek
Assist. City Clerk:	Lisa Ybarra (absent)
City Attorney:	BJ Driscoll (absent)
City Building Insp/Planner:	Jordon Johnson

PLEDGE OF ALLEGIANCE: Chad Purser

PRAYER: Dallin Jolley

The meeting was opened at 7:30 p.m.

Dallin recused himself from acting on the consent agenda approval due to a potential conflict.

Don moved, Kim seconded to approve the following consent agenda:

Approval of the Minutes of Council Meeting on March 26, 2024

Approval of Building Permits:

Deena Poole	- accessory building
Kendall Hyde	- fence
Richard Evans	- deck
BRS Field Ops	- solar panels
Roof Rescue	- re-roof
Caliber Customs	- new home
Sean Kress	- accessory building
Protech Fence	- fence
Jordan Woodard	- new home

A roll call vote was taken: Jeff – aye, Kim – aye, and Don – aye. Approved three in favor, one recused. Motion carried.

**Public Hearing – Establish Fees for Bench and Tree Memorial Program**

A public hearing was opened to consider establishing fees for a Memorial Bench and Tree Program. The public hearing was published and no written testimony was received. The fee to buy a Memorial bench is proposed to be \$840 and a tree is \$480. The city will be responsible to purchase and install both benches and trees. If a plaque is desired, that will be the responsibility of the customer. There was no public testimony in favor, opposed or neutral comments. The hearing was closed. The choices of trees was expanded to allow non-listed trees to be considered by the council. Jeff moved, Dallin seconded to approve the program and the associated fees of \$840 for a bench and \$480 for a tree. Approved unanimously. A resolution will be presented at the next meeting.

### **Will Aullman – Introduction**

Mr. Aullman will be attending the next council meeting.

### **Firework Sales Permit**

Kim moved, Jeff seconded to approve a Firework Sales Permit for TNT which will be located in the Broulims parking lot for 2024. Approved unanimously.

### **Proclamation**

Sandy presented some information she received from the Daughters of the American Revolution asking for support of a proclamation honoring veterans and military caregivers. Kim moved, Dallin seconded to adopt a proclamation honoring veterans and military caregivers. Approved unanimously.

### **Budget Hearing**

Sandy said per Idaho Code the budget hearing date must be set and the County Clerk notified by April 30<sup>th</sup> of each year. Jeff moved, Don seconded to schedule the budget hearing for fiscal year 24-25 for September 3, 2024 at 6:00 p.m. at the Shelley City Hall. Approved unanimously.

### **Declaration of Surplus Property**

Chad said there are two 2012 Dodge Chargers that are non-operational and would cost between \$8000 and \$12000 to repair them. He would like to have these vehicles declared as surplus property. Chad said Dan Pearson has offered \$5600 for both vehicles. He said with the money he receives from these cars, he would like to buy spike strips and shot guns(bean bags) for the cars. Mayor Pascoe said he would like to search and see if there are other buyers that may be interested. Dallin moved, Jeff seconded to surplus the following: 2012 Dodge Charger Vin#2C3CDXAT9CH184734 and 2012 Dodge Charger Vin#2C3CDXAT7CH184733. Approved unanimously.

### **Consider Approval of Overtime Wages for Chief Purser**

Mayor Pascoe said ITD is reimbursing the city for overtime accrued during a task force however typically under the city policy and FSLA Department Heads do not get overtime. He said he has a hard time paying overtime to one department head when the others do not get it even though were being paid back. Chad said he would not use the funding to work the task forces if other officers want the time; that way the money is not sent back to the State. Dallin said this is a unique situation. He questioned if the task force is needed. Chad said the goals of the State is high visibility for seat belts, DUI, etc. Don said he sees this as an opportunity for Chad to be out and work with his men, and this is no additional cost to the city. Dallin clarified that this would be for the Chief only. Don moved, Dallin seconded to approve overtime pay for Chief Pursuer to work on task forces if there are no other officers to work. Approved unanimously.

### **Generator Purchase**

Justin said he received two quotes for generators to be installed at each of the sewer lift stations:

Energy Management/Salt Lake City did not include installation - \$45,076.00

Installation by the City would cost about \$12,000 more.

Electrical Equipment/Idaho Falls generator and installation - \$45,511.87

Both have the same generator with the same warranty.

To get gas to the generators Intermountain Gas will cost \$1500.

Dallin moved, Don seconded to approve the cost including installation of \$45,511.87 with Electrical Equipment. Approved unanimously.

**Consider Amendments to Title 10-16 Pertaining to Subdivisions**

The Mayor and Council indicated they would like to review this issue further before sending it to the Planning and Zoning Board. Kim moved, Don seconded to table this matter for further review. Approved unanimously.

**Department Head Reports**

Sandy said the city has about \$690,000 remaining in ARPA funds that has been appropriated to water improvements. She said the money has to be obligated by December 31, 2024. Sandy said she is trying to find out what obligated means; such as spent or partially spent or pending the start of a project. Sandy said she will report back once she receives clarification.

Sandy said she will not be in attendance at the next meeting and Lisa will be filling in.

Mikel said he is moving towards baseball registration. He said the fields are being prepared and the pool is being readied for the season as well.

Mikel said the MYAC group will be taking a field trip to the water tank next week. He said they are having a fundraiser on Saturday at 10:00 a.m. if anyone would like to come. It is a baseball tournament at the City Park. Mikel said the MYAC group had a booth at the school expo to promote MYAC. He said there are about 30 students interested.

Mikel said he attended a conference in Lewiston. He appreciates the opportunity to go to it and learned a lot.

Jordon said we've put together a new construction packet which is available on line through the city web site and Zip flow. He thanked Lisa and Sandy for helping with this project.

Justin said all is going well in his department. He said they are working on street sweeping and shop projects.

Justin said Spring Clean Up is April 15<sup>th</sup> through the 19<sup>th</sup>. He said the pickup will begin the following week. He said it usually takes about three to four weeks to get all the debris picked up.

Justin said he received a letter expressing appreciation for Toby and the great job he does. The letter mention how friendly Toby is and he goes out of his way to do his job.

Justin said he and Jason attended the IRWA Conference in Boise. He said there were some great classes, an they received credit hours for both water and wastewater.

Chad said on April 27<sup>th</sup> they will have a DEA Drug Take Back. He said they will be set up to take prescription drugs which will be sent to the DEA.

Chad said on April 26th Officer Burch and Officer Smith will be graduating at 1:00 p.m. at ISU.

Chad said the Dare Graduation is April 23<sup>rd</sup> at 7:00 p.m. at the Shelley High School.

Chad said there will be a task force May 4<sup>th</sup> to the 6<sup>th</sup> for impaired driving. He said the city has scored well for the step grant for this next fiscal year. This is the grant for an additional police officer that we were awarded this past fiscal year.

Chad said the city paid the county \$2000 last year for the Ford Fusion that Officer Hayman drives. He said the remaining \$4000 will be paid out of forfeiture money.

### Council Reports

Dallin said Dave is designing the tennis courts and we should be able to review them by the next meeting and get them sent out to bid.

Dallin said there were three students recommended for a Mayoral Scholarship from Shelley. He said we have some awesome smart kids.

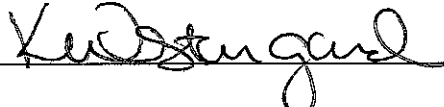
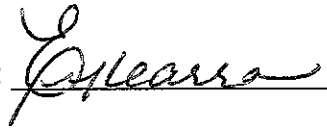
Don said he attended the monthly Police meeting last month. He said we have some sharp officers and they have good training.

Jeff said there was a grant the city received in the amount of two million dollars for work on Fir Street. This will need to be spent by October of 2025.

Kim said the city crew is so busy, but asked about the branches hanging down around the parks. Justin said they will be trimming all of the park trees in the next few weeks.

Mayor Pascoe said EIRSD is looking for a new Board member. He asked anyone who might have suggestions to let him know.

Adjourned: 8:38 p.m.

APPROVE:  ATTEST: 

DATE	March	AMOUNT	CHECK #
3/6/2024	CENTURYLINK	\$ 73.60	550296
3/6/2024	COMDATA	\$ 565.00	550297
3/6/2024	JONATHAN OR TABITHA KOEHLER	\$ 442.00	550298
3/6/2024	SPRAKLIGHT	\$ 268.19	550299
3/6/2024	VERIZON	\$ 309.04	550300
3/6/2024	CENTURYLINK	\$ 216.16	550301
3/6/2024	INTERSTATE BILLING	\$ 761.70	550302
3/11/2024	ID CENTRAL CREDIT UNION	\$ 5,300.68	550303
3/11/2024	STREAMFANSWAGG	\$ 250.00	550304
3/13/2024	SANDRA GAYDUSEK	\$ 962.55	550305
3/11/2024	A&B TRANS.	\$ 389.72	550306
3/15/2024	AAA GILES	\$ 675.00	550307
3/15/2024	ACE HARDWARE	\$ 974.23	550308
3/15/2024	AIRGAS	\$ 270.39	550309
3/15/2024	ALIEN GEAR HOLSTERS	\$ 364.27	550310
3/15/2024	ALPHA GRAPHICS	\$ 803.74	550311
3/15/2024	AMAZON CAPITAL SERV.	\$ 100.84	550312
3/15/2024	AMERICAN LINEN	\$ 357.54	550313
3/15/2024	BEARING & IND. SALES INC	\$ 13.78	550314
3/15/2024	CAMMANS MVP LLC	\$ 337.80	550315
3/15/2024	CLEAN CUT LAWN CARE	\$ 159.00	550316
3/15/2024	COUNTER STRIKE SUPPLY COMPANY	\$ 165.00	550317
3/15/2024	DOMINO'S PIZZA	\$ 184.98	550318
3/15/2024	DOOLEY ENTER.	\$ 4,045.00	550319
3/15/2024	EASTERN ID REG. SEWER DIST.	\$ 81,217.60	550320
3/15/2024	ELECTRICAL EQUIP.	\$ 24,010.56	550321
3/15/2024	FREEDOM MAILING SERV.	\$ 847.69	550322
3/15/2024	FULL HOUSE PROD.	\$ 2,500.00	550323
3/15/2024	GARRETT SANDOW	\$ 1,650.00	550324
3/15/2024	GOOGLE LLC	\$ 86.40	550325
3/15/2024	HARD TIMES SALES	\$ 5,967.86	550326
3/15/2024	HOLIDAYGOO	\$ 138.50	550327
3/15/2024	ICRMP	\$ 26,902.50	550328
3/15/2024	INTERMOUNTAIN GAS	\$ 776.39	550329
3/15/2024	INTERSTATE BILLING	\$ 31.05	550330
3/15/2024	KIMBERLY OSUNA	\$ 60.00	550331
3/15/2024	LAWSON PRODUCTS	\$ 136.50	550332
3/15/2024	JED LEWIS	\$ 175.00	550333
3/15/2024	LGG INDUSTRIAL	\$ 4.08	550334
3/15/2024	MOUNTAINLAND COM.	\$ 85.00	550335
3/15/2024	OREILLY AUTO.	\$ 3,252.15	550336
3/15/2024	PETTY CASH	\$ 67.28	550337
3/15/2024	PSI ENVIRONMENTAL SERV.	\$ 14,887.50	550338
3/15/2024	RDO EQUIPMENTS	\$ 62.97	550339
3/15/2024	REHRIG PACIFIC	\$ 26,554.19	550340
3/15/2024	RELENTLESS LLC DBA DESERT SNOW	\$ 2,097.00	550341
3/15/2024	ROCKY MOUNTAIN BOILER	\$ 6,720.68	550342
3/15/2024	ROLAND REES	\$ 50.00	550343
3/15/2024	SAMS CLUB	\$ 221.64	550344
3/15/2024	SEARLE HART AND ASSOC.	\$ 17,000.00	550345
3/15/2024	SHELLEY AUTO CARE	\$ 20.00	550346
3/15/2024	SHERWIN WILLIAMS	\$ 139.36	550347
3/15/2024	SMITH DRISCOLL	\$ 2,172.50	550348
3/15/2024	STEPHENSON COMPUTER	\$ 510.00	550349
3/15/2024	N.A. THE BANKCORP BANK	\$ 11,965.08	550350
3/15/2024	UNIFORMS 2 GEAR	\$ 19.04	550351
3/15/2024	VALLEY COLLISION AND TOWING	\$ 1,581.29	550352
3/15/2024	VALLEY OFFICE SYSTEM	\$ 84.30	550353
3/15/2024	WATTS STEAM STORE ROCKY MTN	\$ 29.84	550354
3/19/2024	VOID	\$ -	550355
3/19/2024	JEFF KELLEY	\$ 350.96	550356
3/29/2024	AIRGAS	\$ 281.30	550357
3/29/2024	ALLIED BUSINESS	\$ 42.06	550358
3/29/2024	BINGHAM NEWS CHRONICLE	\$ 220.12	550359
3/29/2024	CATE EQUIPMENT	\$ 50.60	550360
3/29/2024	CENTURYLINK	\$ 625.79	550361
3/29/2024	CLEAN CUT LAWN CARE	\$ 305.00	550362
3/29/2024	CORE & MAIN	\$ 353.40	550363
3/29/2024	ELECTRICAL WHOLESALE	\$ 145.35	550364
3/29/2024	FERGUSON WATERWORKS	\$ 893.91	550365
3/29/2024	FORSGREN ASSOCI.	\$ 7,460.00	550366
3/29/2024	HAMMON TETON DEL.	\$ 16.00	550367
3/29/2024	HOME DEPOT	\$ 308.21	550368
3/29/2024	IAS - ENVIROCHEM	\$ 250.00	550369
3/29/2024	IDAHO IRRIGATION PUMPERS	\$ 150.00	550370
3/29/2024	IDEACOM	\$ 392.54	550371
3/29/2024	LUMEN CENTURYLINK	\$ 2.74	550372
3/29/2024	METROQUIP INC	\$ 2,097.42	550373
3/29/2024	PARAMOUNT SUPPLY	\$ 245.40	550374
3/29/2024	POINT S RONS TIRE	\$ 21.75	550375
3/29/2024	STATE INSURANCE FUND	\$ 8,666.00	550376
3/29/2024	TACOMA SCREW PROD.	\$ 26.96	550377
3/29/2024	UNITED EDUCATION INST.	\$ 1,304.00	550378
3/29/2024	VALLEY OFFICE SYSTEM	\$ 94.13	550379
3/1/2024	Payroll	\$ 91,935.33	
3/15/2024	Payroll	\$ 91,402.99	
3/29/2024	Payroll	\$ 76,867.62	
	<b>Total</b>	<b>\$ 534,523.74</b>	