

## CHAPTER 8

### PLANNING AND BUILDING DIVISION

#### SECTION:

3-8-1: *Planning and Building Division Established*

3-8-2: *Duties*

3-8-3: *Appointment of Director of Planning and Building Division*

3-8-1: **PLANNING AND BUILDING DIVISION ESTABLISHED:** The Division of Planning and Building is hereby established as an administrative division of the City.

3-8-2: **DUTIES:** The Division of Planning and Building shall have the following duties:

- (A) The enforcement of the Zoning Ordinance, the Sign Code, the Subdivision Ordinance, and all uniform codes or ordinances relating to the construction of any building or structure within the City and any health or safety regulations applicable thereto, except for the Uniform Fire Code.
- (B) Preparation and administration of the Planning and Zoning Comprehensive Plan and any ordinances or regulations necessary to implement the same.
- (C) The issuance and enforcement of permits issued pursuant to such Codes and the performance of inspections required thereby.
- (D) Coordination and operation of all federal and state administrative programs providing for enhancement of the economic base of the City or otherwise promoting the growth and development of the labor force within the City.
- (E) Coordination and administration of any matter involving the Shelley Redevelopment Agency or other similar board or commission whose responsibilities encompass the urban revitalization or growth of the City.
- (F) Such other duties as may be required by the Mayor or City Council.

3-8-3: **APPOINTMENT OF DIRECTOR OF PLANNING AND BUILDING DIVISION:** The Division of Planning and Building shall be managed by the Planning and Building Director who shall be appointed by the Mayor, subject to confirmation by a majority

of the full Council. The Director may be removed by the Mayor, with or without cause, subject to confirmation by a vote of a majority of the members of the full Council, or by the Council upon its own initiative upon a unanimous vote thereof.