

CITY OF SHELLEY  
COUNCIL MEETING  
MINUTES

---

MARCH 12, 2019

PRESENT: Mayor Stacy Pascoe

Council Members: Earl Beattie Mayor, Jeff Kelley, Kim

Westergard, and Adam French

Police Chief: Rod Mohler

Public Wks Dir.: Justin Johnson (absent)

Recreation Dir.: Mikel Anderson

City Clerk/Treasurer: Sandy Gaydusek

City Attorney: BJ Driscoll

PLEDGE OF ALLEGIANCE: Sandy Gaydusek

PRAYER: Adam French

Mayor Pascoe opened the meeting at 7:31 p.m.

Kim moved, Jeff seconded to approve the following consent agenda:

Minutes of Council Meeting on February 26, 2019

Building Permits:

Jim Hall

– solar panels

Wright Physical Therapy - new commercial building

Sr. Citizen Center - commercial remodel

A roll call vote was taken: Kim – aye, Adam – aye, Earl – aye, and Jeff - aye.  
Approved unanimously.

Pam Dooley was not in attendance.

Jason Hurt addressed the council to discuss the condition of Byron Avenue. He said the condition of this street has been bad for a number of years, and is getting worse since this winter. Mr. Hurt said the road just beats your vehicle to death. Mayor Pascoe said each year the city ranks the streets by priority. He said the Public Works Director will review each street in the city, and rank those according to which are failing the worst. He said he understands the street is in bad condition. Mr. Hurt said Byron Avenue is in bad condition running north clear up to Center Street from State Street. Jeff said that section of street is on our list for improvement; when parts of the street are failing this is a parameter for our attention. He said the city spends about \$300,000 each year to improve the streets. Jeff said it is a struggle to get to all of the streets, but we will definitely look at Byron Avenue. Mr. Hurt changed the subject to animal control. He said the city hasn't had a dog catcher for a long time and wondered if we were looking at reinstating one anytime soon. He said he has a problem with cats in his neighborhood. Rod said the city has never had an ordinance to regulate cats. He said Bingham County has traps and will pick up the cats. Lisa Hurt said Byron Avenue is a freeway for cats; there are feral cats all over. She said they clean up after their own dog, why do they have to clean up after feral cats. Bingham County Officer Johnson said they will pick up trapped cats but they don't have the traps to loan out. Rod said he will contact the County Animal Control and see if

they can help. Jeff said he will look at Byron Avenue with Justin and the engineer. Mayor Pascoe said he appreciates Mr. Hurt coming in tonight. Earl said as the frost settles that may help the condition of Byron Avenue also.

A representative of Forsgren was not present.

Kim moved, Adam seconded to adopt the proclamation proclaiming May 18, 2019 as Kids to Parks Day. Approved unanimously

Adam moved, Earl seconded to adopt the Fair Housing Proclamation proclaiming April as Fair Housing month. Approved unanimously.

Mayor Pascoe said the stop signs in the city were considered obsolete several months ago and declared as surplus property to be sold at auction. He said he would like to give them to another entity as they have not been sold yet. Jeff moved, Earl seconded to give thirty five to forty stop signs to another community outside side of Idaho. Approved unanimously.

The city received the All Star Home Development Agreement back from the engineer, but he did not send the markup copy for our review. Sandy will contact the engineer and try and get the markup copy.

Ordinance #595 was presented to the Council regarding the minimum requirement of a two car garage on all new residential construction. Currently a garage is required; however there is no size regulation. BJ discussed the ordinance which will apply to stick built homes as well as manufactured homes. Kim moved, Jeff seconded to suspend the reading of Ordinance #595 on three different days and read the title of Ordinance #595 once. Approved unanimously. Kim read the title of Ordinance #595 in full. Kim moved, Jeff seconded to adopt Ordinance #595 regulating the new residential construction requiring the minimum of a two car garage with side by side parking in front of the garage. A roll call vote was taken: Adam – aye, Earl – aye, Kim – aye, and Jeff – aye. Approved unanimously.

Sandy said she received the CCR's and Development Agreement back from the engineer for Wind River Phase 4 Subdivision. However, the final plat does not show the water meter pit specifications and it states the city will be responsible for the cost associated with the meter pit. She said this could be approved based on the condition that those two items are corrected. The Mayor and Council wanted the final plat corrected before they consider it for adoption. Sandy will contact the engineer to have the corrections done and place it back on the agenda.

Sandy said the fees we are charging for subdivision review needs to be looked at and possibly raised. She said we should probably look at charging additional fees for multiple reviews also. Meaning, if a Developer submits a plat for review and the plat is reviewed by our engineer and there is non-conformance then the plat will be returned to the Developer. Then the plat is submitted again and is reviewed by our engineer. If the plat is still non-conforming and has to be sent back to the Developer for the third time there should be another fee charged to cover the multiple reviews by the city engineer that the city will be charged for. Sandy said she would like to talk to Dave to see how much time it takes to review

the plats each time and then she will talk to Adam so a recommendation can be given to the Council for consideration. For any fee increase over five percent a public hearing will be needed.

Sandy said to establish the soccer program we will need to open the budget. The hearing for that and the establishment of fees has been advertised and will be held March 26, 2019.

Mikel said the flyers for the softball and soccer program are ready to go out. He will begin sign ups this week. He said the Mayor's Youth Committee cleaned the fire station and will be cleaning the library on March 25<sup>th</sup>. He said he is working with Travis Perez to get the baseball fields set up for the season. Mikel said the electrical work has been completed at the pool and the cost was \$16,800.

Rod said the employee application process has been closed. He said they will begin testing on March 23<sup>rd</sup> for a new officer. Rod said there were 18 applications and 15 applicants are set to test.

Rod said he obtained three bids for the engine for the police car. He said A&B was the lowest cost, and he is moving forward with the repair.

Sandy said Justin asked her to report for him while he is attending a conference in Boise.

Regarding Well #4 Forsgren is trying to obtain a camera so we can see what size the casing is, and the depth in order to know what size of pump and motor to order. Where we are approaching the summer and that well will be needed by May we may install the new meter and plumbing now and do the upgrades to the motor next fall.

Dome Technology will be taking the ladder and handrail down at the water tank this week. The platform for the top of the tank should be here in about 4 weeks then the ladder and handrail can go back up. Dome Technology will be finishing up a few things that did not get done last fall due to the weather. The new box for the communication SCADA has been moved and the new pressure transducer has been installed and the city has been running off of it for the last two weeks with no problems.

Spring Cleanup will be the week of April 22 through the 26<sup>th</sup> this year for yard debris only.

Jordan Johnson has given this two week notice. His last day will be March 21<sup>st</sup>, and we will begin accepting applications until the position has been filled. He is a great asset to the city and everyone will miss him, but wish him the best.

Justin has been putting a list of roads together that need overlays this year. He will have a plan to present at the next meeting. Hansen Avenue has completely fallen apart due to the wet winter and spring. As soon as the city can get some hot mix there will be a lot of patching on that street, but we may need to do an overlay on it. Justin will be discussing this with the county since the majority of the west side of the street exists in the county.

The City Crew will begin sweeping the streets in the next few days. All of the equipment has been serviced and is ready for another year. Sandy said Justin stated it will soon be spring and they'll be running like crazy again but he was looking forward to it.

Adam asked why the speed limit on West Fir between the Basic American buildings was 20 mph and a school zone is 25 mph. Rod said in the past it was 15 mph and then raised to 20 mph. At that time the Council didn't want to go much higher than 20 mph because of the BAF workers going back and forth between their buildings. Kim asked about the speed limit on West Fir Street coming in from the Interstate. She said it goes from 45 to 35 to 25 mph. Rod said that speed limit was established before the Carnoustie Apartments were built. Kim said she would like to see the traffic slow down sooner coming into the city. Jeff said roads are engineered as certain type of road that comes into the city limits. He feels there will be problems if the speed limit is dropped down sooner. He discussed the problems that were found when the New Sweden Highway was dropped down to 40 mph. Bingham County Officer Mike Johnson said the majority of the people are doing 40 when they are passing the apartments. Jeff said a portion of the area in discussion lies in the County. He said they have to do an engineering study before the speed limit can be changed and he recommends one be done. Jeff said he wouldn't mind dropping the speed limit to 35 mph if the study shows it should be. Mayor Pascoe said we can change the speed limit in the city, but not in the county. Sandy was asked to contact the County Public Works and request a study be done on West Fir.

Jeff said he is currently working on a grant.

Earl said he talked to BJ and he is willing to do some training for the P&Z Commission. The training will be on April 16, 2019. Earl said he is trying to recruit another member for the P&Z Board as well.

Jeff discussed the requirement for setbacks. He said in the older section of the city there are homes that do not meet the current requirements. However, the offset meets the realm. Therefore, shouldn't those property owners meet the older standard that ties into their current home. BJ said no, that would not be a hardship. He said a variance has an extremely high standard to obtain one.

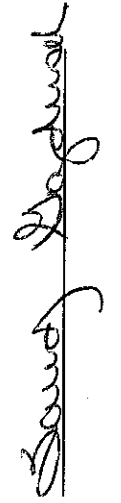
Mayor Pascoe said AIC asked the cities to write their Legislators regarding the URA proposal. He asked each of the members to send an email to their legislators opposing this legislation.

Adjourned: 8:40 p.m.

APPROVE: \_\_\_\_\_



ATTEST: \_\_\_\_\_



Date	February	Amount	Check #
2/6/2019	Centurylink	\$ 439.14	52218
<b>2/6/2019</b>	<b>Comdata</b>	<b>\$ 2,091.78</b>	<b>52219</b>
<b>2/15/2019</b>	<b>A&amp;B Trans</b>	<b>\$ 1,399.39</b>	<b>52220</b>
2/15/2019	AAA Giles Cleaning	\$ 675.00	52221
2/15/2019	Airgas USA	\$ 46.31	52222
2/15/2019	Allied Business Solutions	\$ 39.60	52223
2/15/2019	American Linen	\$ 788.71	52224
2/15/2019	Bearing & Ind. Sales	\$ 81.77	52225
2/15/2019	Blackfoot Mornig News	\$ 458.05	52226
2/15/2019	Broulim's	\$ 39.48	52227
2/15/2019	Cammans MVP	\$ 150.00	52228
2/15/2019	CNA Surety	\$ 60.00	52229
2/15/2019	Digital Ally	\$ 145.00	52230
2/15/2019	Doug Keele	\$ 239.45	52231
<b>2/15/2019</b>	<b>Forsgren Assoc.</b>	<b>\$ 3,225.00</b>	<b>52232</b>
2/15/2019	Hammon Teton	\$ 16.00	52233
<b>2/15/2019</b>	<b>Hard Times Sales</b>	<b>\$ 6,577.57</b>	<b>52234</b>
2/15/2019	Honnen Equipmentoco	\$ 658.84	52235
2/15/2019	IAS-Envirochem	\$ 180.00	52236
2/15/2019	IBM Corooration	\$ 578.08	52237
2/15/2019	Idaho Falls Peterbilt	\$ 308.47	52238
2/15/2019	IDEACOMESCI	\$ 189.54	52239
2/15/2019	Intermountain Gas	\$ 659.00	52240
2/15/2019	Javier Garza	\$ 68.32	52241
2/15/2019	Jeff Hintze	\$ 52.00	52242
2/15/2019	Kenworth	\$ 461.00	52243
2/15/2019	Les Schwab Tire	\$ 157.99	52244
2/15/2019	NPC International	\$ 106.57	52245
2/15/2019	O'Reilly Auto	\$ 796.77	52246
2/15/2019	Pacific Steel	\$ 735.81	52247
2/15/2019	Petty Cash	\$ 57.35	52248
2/15/2019	Pro Equipment	\$ 97.38	52249
<b>2/15/2019</b>	<b>Rocky Mont. Power</b>	<b>\$ 6,157.20</b>	<b>52250</b>
<b>2/15/2019</b>	<b>Rotational Molding</b>	<b>\$ 5,460.00</b>	<b>52251</b>
2/15/2019	Sams Club	\$ 103.77	52252
<b>2/15/2019</b>	<b>Schaffers</b>	<b>\$ 2,946.04</b>	<b>52253</b>
2/15/2019	Shelley Ace	\$ 585.29	52254
<b>2/15/2019</b>	<b>Smith Driscoll</b>	<b>\$ 1,012.00</b>	<b>52255</b>
2/15/2019	Tacoma Screw	\$ 94.27	52256
2/15/2019	U & I Kiwanian	\$ 45.00	52257
<b>2/15/2019</b>	<b>Uniforms 2 Gear</b>	<b>\$ 1,182.53</b>	<b>52258</b>
2/28/2019	U.S Post Office	\$ 504.00	52259
2/28/2019	A & B Transmission	\$ 67.44	52260
2/28/2019	Allied Business Solutions	\$ 20.90	52261
2/28/2019	Army Surplus Warehouse	\$ 8.49	52262
2/28/2019	Blackfoot Mornign News	\$ 182.96	52263
2/28/2019	Brett Swensen	\$ 64.53	52264
2/28/2019	Cable One	\$ 219.51	52265
2/28/2019	Cammans MVP	\$ 150.00	52266
2/28/2019	Century Link	\$ 3.82	52267
2/28/2019	CenturyLink	\$ 233.48	52268
2/28/2019	Cintas	\$ 93.97	52269
<b>2/28/2019</b>	<b>Dept. of Environmental Quality</b>	<b>\$ 243,675.00</b>	<b>52270</b>
2/28/2019	Diamond B Specialities	\$ 96.00	52271
2/28/2019	Doug Keele	\$ 202.29	52272
2/28/2019	FBI-Leeda	\$ 50.00	52273
<b>2/28/2019</b>	<b>Garrett H Sandow</b>	<b>\$ 1,650.00</b>	<b>52274</b>
<b>2/28/2019</b>	<b>Harper Levitt Eng.</b>	<b>\$ 2,950.00</b>	<b>52275</b>
2/28/2019	Home Depot	\$ 136.92	52276
2/28/2019	IAS-Envirochem	\$ 100.00	52277
2/28/2019	IDEACOMESCI	\$ 110.00	52278
2/28/2019	Line x of Idaho falls	\$ 165.00	52279
<b>2/28/2019</b>	<b>Mountain West Electric</b>	<b>\$ 36,358.20</b>	<b>52280</b>
2/28/2019	Pauline Loosle	\$ 35.00	52281
<b>2/28/2019</b>	<b>PSI Environmental</b>	<b>\$ 9,194.00</b>	<b>52282</b>
2/28/2019	Schows Truck Center	\$ 108.39	52283
2/28/2019	SOLV	\$ 640.30	52284
<b>2/28/2019</b>	<b>State Insurance Fund</b>	<b>\$ 4,766.00</b>	<b>52285</b>
2/28/2019	Stephenson Computer Consu.	\$ 100.00	52286
2/28/2019	Uniforms 2 Gear	\$ 45.00	52287
2/28/2019	Utility Trailer Sales	\$ 26.64	52288
2/28/2019	Valley office System	\$ 239.45	52289
2/28/2019	Verizon Wireless	\$ 357.65	52290
<b>2/8/2019</b>	<b>Payroll</b>	<b>\$ 60,134.88</b>	
<b>2/22/2019</b>	<b>Payroll</b>	<b>\$ 53,094.98</b>	
	<b>Total</b>	<b>\$ 454,950.27</b>	