

CITY OF SHELLEY  
COUNCIL MEETING  
MINUTES

NOVEMBER 08, 2022

PRESENT: Mayor Stacy Pascoe (zoom)

Council Members: Jeff Kelley, Kim Westergard, Adam French, and Leif Watson

Police Chief:	Chad Purser
Public Wks Dir.:	Justin Johnson
Recreation Dir.:	Mikel Anderson
City Clerk/Treasurer:	Sandy Gaydusek
City Attorney:	BJ Driscoll
City Building Insp/Plann.:	Jordon Johnson

PLEDGE OF ALLEGIANCE: Mikel Anderson

PRAYER: Adam French

The meeting was opened at 7:30 p.m.

Leif moved, Kim seconded to approve the following consent agenda:

Approval of the Minutes of Council Meeting on October 25, 2022

Building Permits:

Sharmila Beutter	- solar panels
Mike McCarty	- new home
Mike McCarty	- new home
Brian Christensen	- new home
Richard Dahl	- re-roof

A roll call vote was taken: Jeff – aye, Kim – aye, Leif – aye, and Adam – aye.  
Approved unanimously.

Justin said there are some items that need to be corrected in the Parks Subdivision Division 1 Residential and Townhomes before the subdivision can be accepted by the City. He presented a list of those items.

1. Light Poles - On Arches there are poles 645' and 680 ' and on Rocky Mountain 330' and 400'.
2. There are two water meter pits located at 640 Death Valley. One service needs to be eliminated. The main line needs to be dug up, Corp valve shut off, a section of service line cut out and patch the road back in.
3. Catch basin needs to be installed on Death Valley and Badlands. Install catch basin, pipe over to storm drain line, install man hole and patch road back in.
4. Documentation of canal crossing with the sewer line. Pictures, compaction testing, etc.
5. Projected date of when Fir and Lincoln will be repaved due to the sewer tie in.
6. Documentation of the failed sewer line test. Either needs proof of passing test or needs to be retested.

Justin said due to the weather he would be okay having items 1, 2, and 3 done by July of next year. But items 4, 5, and 6 should be done within the next thirty days.

Dave Noel said the Parks is a huge subdivision. He said normally the review is a typical review, however they discovered it could be tweaked a little. Dave discussed the ISPWC standards. He presented documentation regarding what tests were actually done in this subdivision. He said a very low percentage of tests were done according to ISPWC. Dave said the detailed testing has not been followed on the sewer, water, and storm sewer. The City should request documentation on the method they used to test. Dave said he would recommend if the city chooses to accept the subdivision, to give the contractor time to submit the necessary documentation. Dave said due to the scale of this project he doesn't see anything abnormal. He said it is common to not pass every test on the first time.

Blake Jolley/Connect Engineering said he met with Justin, Dave and the contractor and they determined everything they could see was in order. He said he agrees that in the next divisions of this subdivision, a few more items should be set in stone as far as the required testing is concerned. Dave said if the documentation can't be provided the city may choose to have the Developer be responsible for the liability for a certain period of time.

Justin said the bridge and the retention pond isn't done but we could probably put some dates in place to get those items finalized. Derek Dye said the bridge wasn't needed until Division 2 was done, but they decided to jump on it and get it done now. He said there is some paving and the handrails that are left to be finished. Kim moved, Leif seconded to accept Division 1 of the Parks Townhomes and Division 1 of the Parks Residential Subdivisions conditional upon items 2 and 3 as listed above being completed by July 1, 2023 and items 4, 5, and 6 within thirty days from today. If the items are not completed by July 1, 2023, then no certificate of occupancy will be issued until the items are fully completed. There was discussion about closing off the bridge until it is finished, however there was concern about emergency vehicle access. Justin said Randy Adams, the Fire Marshall said he was okay with whatever decision was made. The Developer will barricade off the bridge. It was determined that the city will not accept the bridge or the retention pond at this time. Approved unanimously.

Sandy said Lorin Croft presented some additional stipulations since the last council meeting where the lot that Mr. Croft was going to donate to the city for a park was approved. Kim said the city agreed to the two stipulations that Mr. Croft could name the park and that he would receive a receipt for the value of the property. She said now there have been four additional stipulations that Mr. Croft wants. One of those items are that the property must be partially developed within five years or given back to the original owner. Kim said she is a little disappointed that the development of the park has been put on social media before anything could be finalized. Kim said she is concerned about the other projects that have been in the works

for years such as the pickle ball court. Also, the property cannot just be given back; the city must follow the Idaho statute. Leif said it is a little more of a thought process to help the city, but possibly he could help in other areas of the city. Kim said some of the designs show turf being used and she is concerned about it becoming moldy. Kim said she feels the city needs to have a meeting with Mr. Crofts. Adam said he is concerned about parking. He said there could be residents from all over the city utilizing the park in the subdivision. They would need to park on the street since there is not room for a parking lot. Kim moved, Leif seconded to table this matter until they could meet with Mr. Crofts at the next council meeting. Approved unanimously.

BJ said he has not received anymore correspondence from the Fox Crossing Developers. He said the last they had indicated was that they wanted to provide more information to the Mayor and Council.

Leif moved, Kim seconded to approve the following expenditures for Christmas gifts for the employees and the volunteer board members:

Regular Employees	- \$35 Broulims Gift Card
Board Volunteers	- \$20 Broulims gift card

Approved unanimously.

Kim moved, Jeff seconded to approve the attached business licenses and waive the fee of \$75 for the Senior Citizens Center. Approved unanimously.

Kim moved, Leif seconded to cancel the council meeting on December 27, 2022 due to the holidays. Approved unanimously.

Sandy presented the appraisal she received from Chatterton Appraisals LLC regarding the former railroad property the city owns that Rick Hihath would like to purchase from the city to square off a piece of property that he currently owns. Sandy said Mr. Hihath paid the city for the appraisal that was done on the property. Jeff moved, Leif seconded to establish a fair market/minimum value of \$14,365.00 for property the city wishes to sell located at T1N R37E Sec 33 Shelley 30' x 137' directly east of RP2092210. Approved unanimously. Sandy was directed to move forward with the next step in the bidding process as directed by Idaho Code.

Leif said the Senior Center property is being surveyed, then we can decide how much we want to asphalt for the parking area. Leif moved, Kim seconded to table this matter until more information is obtained. Approved unanimously.

Mayor Pascoe said he talked to Brent Christensen and Brent's business partner about selling the city the remaining water rights at the farm. He said they was asking \$10,000 per inch however they agreed to take \$9,500 per inch. He said Mr. Christensen said he thinks there are fifty-two inches left but he is checking to make sure. Mayor Pascoe said he called two water brokers and one said the larger quantities are going for \$10,000 per inch or more. He said Mr. Christensen is supposed to get back to us with

how much is available. Mayor Pascoe said if the city would like to pursue this BJ can draw up the contract.

Justin said they are still working on the meter specifications.

Sandy said Tuma, the Senior Citizen Center Director contacted her about a puddle in the building this morning. She said she couldn't see where the water came from because the walls or the ceiling wasn't wet. Sandy said since the city owns the building, to what extent do we want to handle the repairs since when the city took over the building the Center had funds to maintain it. Mayor Pascoe said the contractor needs to check when the A/C unit was put in that a condensation line was installed. He said maybe to watch and see if the storm we had come in last night somehow caused the puddle. It was determined by the Council that we will look at future problems with the building on a case-by-case basis to see if the City or the Senior Citizen Organization will be responsible for the repairs.

Mikel said Jazz Basketball has started and the Mayor's Youth Council is getting ready for the Chili Cook Off on November 25, 2022.

Mikel said he was reading a survey that the Idaho Recreation Conference had put out and it said they are seeing a decline in Youth Sports. He said our programs are staying the same or increasing.

Justin said Austin Mohler's last day was last Thursday. He said he has received over thirty applications through Indeed, and is setting up interviews.

Justin said the Hawk Light parts have been received and the contractor will be installing them in the next two weeks.

Justin said he has been working with Bingham County to install an irrigation system by the farm on the West River Road. He said the road will be shut down for a full day during the installation.

Chad said Halloween went well. He said the police attended a lot of the community events.

Chad said there will be testing for a new employee this Saturday.

Chad said they signed an agreement and are working on grants with ITD. He said there is an upcoming seat belt Task Force in the next few weeks. He said they are working on getting the cars off the streets so the streets will be ready to be plowed when the snow hits.

Kim said there is a bid to re-do the tennis courts/pickle ball courts for \$95,000. Public Works could do some of the demolition which will save about \$14000. There will need to be three bids obtained for this project.

Kim said she received a letter of appreciation regarding Mikel from some children. She said Mikel does a lot for the Youth in our community.

Mayor Pascoe asked the Chief to check Holly Street regarding the cars that have been sitting there all summer.

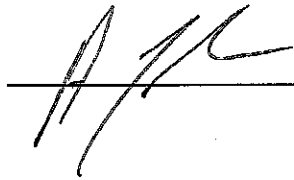
Mayor Pascoe said he appreciates all of the council and the staff.

Mayor Pascoe said he received a packet from Mrs. Eaton with thank you letters from the children in her class. The letters appreciated the Mayor and Council and the Police Officers. Mayor Pascoe asked the Chief to let the department know that they appreciate the officers and the impact they are having on the children.

Adam said he appreciates the great crew we have in the city.

Adjourned: 9:27 p.m.

APPROVE:



ATTEST:



## City of Shelley

### Business License Applications

New Application/ Renewal Application	Date Submitted	Expire Date	Business Name	Address	Business Type	License Type	Amount	Comments
New	9/26/2022	12/31/2022	Looking Glass Memories, LLC	449 Brent Way	Photography	General	\$ 15.00	*Rec'd after July. *Release Form signed 10/28/22.
Renewal	11/3/2022	12/31/2023	Stems Enterprises LLC	178 S Emerson	Trailer Parts Sales & Secondhand Goods Store	Secondhand	\$ 30.00	
Renewal	11/3/2022	12/31/2023	Doug's Meat	911 S State St	Wholesale/Retail Meats	General	\$ 5.00	
Renewal	11/4/2022	12/31/2023	Whitehouse Preschool	1004 W Fir St	Preschool	General	\$ 5.00	
Renewal	11/4/2022	12/31/2023	KLM Photography	550 Juniper Ct	Photography	General	\$ 5.00	
Renewal	11/4/2022	12/31/2023	Mr. Fix it of Idaho Falls LLC	338 S Millton	Handy Man	General	\$ 5.00	
Renewal	11/4/2022	12/31/2023	Homework Landscaping	358 E Center St	Landscaping Contractor	General	\$ 5.00	
Renewal	11/4/2022	12/31/2023	Elemental Taekwondo	170 S Spud Alley	Martial Arts	General	\$ 5.00	
Renewal	11/4/2022	12/31/2023	Shelley Chiropractic	528 N State St	Medical	General	\$ 5.00	
Renewal	11/4/2022	12/31/2023	Mathews Plumbing & Heating	342 S State St	Plumbing & Heating	General	\$ 5.00	
Renewal	11/7/2022	12/31/2023	Winder's Original Funnel Cakes	389 S Holmes	Seasonal Business Concession	General	\$ 5.00	
Renewal	11/7/2022	12/31/2023	Flint Rock LLC	326 N State St	Short Term Rental - Air B&B	General	\$ 5.00	
Renewal	11/7/2022	12/31/2023	#Treats	326 N State St	Retail	General	\$ 5.00	
Renewal	11/7/2022	12/31/2023	El Jailcense #3	374 S State St	Restaurant	General	\$ 5.00	
Renewal	11/8/2022	12/31/2023	Covert Company Scales	103 S Spud Alley	Sales & Service	General	\$ 5.00	
Renewal	11/8/2022	12/31/2023	Blue Mule Auctions	195 S Spud Alley	Auctions	General	\$ 5.00	
Renewal	11/8/2022	12/31/2023	G-Tech Defense LLC	136 S State St	Retail Sales	General	\$ 5.00	
Renewal	11/8/2022	12/31/2023	Ybarra Trucking LLC	324 Shelley Ave	Transportation	General	\$ 5.00	
Renewal	11/8/2022	12/31/2023	B.E.S.T.	414 S Park	Consulting	General	\$ 5.00	
Renewal	11/8/2022	12/31/2023	Shelley Auto Care	580 S Park St	Automotive Repair	General	\$ 5.00	
<b>Renewal</b>	<b>11/8/2022</b>	<b>12/31/2023</b>	<b>Shelley Area Senior Citizens, Inc</b>	<b>193 W Pine St</b>	<b>Senior Citizens Center-Dancing</b>	<b>General</b>	<b>\$ -</b>	<b>Waived - City Council</b>

DATE	October	AMOUNT	CHECK #
10/15/2022	Airgas	\$ 16.40	✓ 548979
10/15/2022	<b>Association Of Idaho Cities</b>	<b>\$ 1,959.00</b>	<b>✓ 548980</b>
10/15/2022	Centurylink	\$ 16.72	✓ 548981
10/15/2022	Digline	\$ 39.27	✓ 548982
10/15/2022	<b>Eastern Idaho Reg. Sewer District</b>	<b>\$ 29,208.57</b>	<b>✓ 548983</b>
10/15/2022	<b>IRMP</b>	<b>\$ 23,200.00</b>	<b>✓ 548984</b>
10/15/2022	<b>Idaho Dept. of Environmental Quality</b>	<b>\$ 5,880.00</b>	<b>✓ 548985</b>
10/15/2022	leacom esci	\$ 189.54	✓ 548986
10/15/2022	Intermountain Gas	\$ 9.79	✓ 548987
10/15/2022	<b>Mcci LLC</b>	<b>\$ 1,573.00</b>	<b>✓ 548988</b>
10/15/2022	<b>REDI for Eastern Idaho</b>	<b>\$ 4,000.00</b>	<b>✓ 548989</b>
10/15/2022	Sams Club	\$ 154.80	✓ 548990
10/15/2022	Southeast Idaho Council Gov.	\$ 861.30	✓ 548991
10/15/2022	U.S Post Office	\$ 180.00	✓ 548992
10/15/2022	WoW 1st Inc.	\$ 78.50	✓ 548993
10/30/2022	Blue Cross of Idaho	\$ 698.60	✓ 548994
10/31/2022	<b>Chad Armstrong</b>	<b>\$ 1,000.00</b>	<b>✓ 548995</b>
10/31/2022	<b>Shaylee Shanks</b>	<b>\$ 1,900.00</b>	<b>✓ 548996</b>
10/31/2022	<b>A&amp;B Trans.</b>	<b>\$ 1,654.13</b>	<b>✓ 548997</b>
10/31/2022	Allied Business	\$ 31.80	✓ 548998
10/31/2022	Alpha Graphics	\$ 89.35	✓ 548999
10/31/2022	Bonneville Blue Print	\$ 1.70	✓ 549000
10/31/2022	Commercial Tire	\$ 123.99	✓ 549001
10/31/2022	Digline	\$ 1.90	✓ 549002
10/31/2022	<b>Eastern Idaho Reg. Sewer District</b>	<b>\$ 29,208.57</b>	<b>✓ 549003</b>
10/31/2022	Ferguson Waterworks	\$ 298.04	✓ 549004
10/31/2022	<b>Forsgren Asso.</b>	<b>\$ 6,580.00</b>	<b>✓ 549005</b>
10/31/2022	Home Depot	\$ 24.60	✓ 549006
10/31/2022	IAS-Envirochem	\$ 125.00	✓ 549007
10/31/2022	Industrial Hose	\$ 6.40	✓ 549008
10/31/2022	Jims Trophy	\$ 30.50	✓ 549009
10/31/2022	Lawson Products	\$ 340.76	✓ 549010
10/31/2022	Lumen Century	\$ 3.47	✓ 549011
10/31/2022	Maureen Strausbaugh	\$ 50.31	✓ 549012
10/31/2022	PV Business Solutions	\$ 298.50	✓ 549013
10/31/2022	Rossiter Electric Motor 4,250.00	Void	✓ 549014
10/31/2022	Shelley Auto Care	\$ 17.50	✓ 549015
10/31/2022	Shelley Kiwanis Club	\$ 660.00	✓ 549016
10/31/2022	<b>State Ins. Fund</b>	<b>\$ 6,621.00</b>	<b>✓ 549017</b>
10/31/2022	U & I Kiwanian	\$ 45.00	✓ 549018
10/31/2022	Utility Trailer	\$ 109.60	✓ 549019
10/31/2022	Valley Office System	\$ 229.12	✓ 549020
10/14/2022	<b>Payroll</b>	<b>\$ 71,904.98</b>	<b>✓</b>
10/28/2022	<b>Payroll</b>	<b>\$ 67,261.64</b>	<b>✓</b>
	<b>Total</b>	<b>\$ 256,683.35</b>	