

CITY OF SHELLEY
COUNCIL MEETING

JUNE 13, 2023

PRESENT: Mayor Stacy Pascoe

Council Members: Jeff Kelley, Kim Westergard, Adam French (absent), and Leif Watson

Police Chief:	Chad Purser(absent)
Public Wks Dir.:	Justin Johnson
Recreation Dir.:	Mikel Anderson
City Clerk/Treasurer:	Sandy Gaydusek
City Attorney:	Ben Marsdon
City Building Insp/Plann.:	Jordon Johnson (absent)

PLEDGE OF ALLEGIANCE: Justin Johnson

PRAYER: BJ Driscoll

The meeting was opened at 7:40 p.m.

Jeff moved, Kim seconded to approve the following consent agenda:

Approval of the Minutes of Council Meeting on May 23, 2023

Building Permits:

Sunlight Electric	- solar panels
A&B Construction	- accessory building
Jody Clements	- fence
Home Pro	- reroof
Protech Fence	- fence
Affordable Fencing-	fence
Affordable Fencing-	fence

A roll call vote was taken: Jeff – aye, Leif – aye, and Kim – aye. Approved three in favor, one absent.

Tree City President

Kim said that Robyn Longhurst will remain in charge of the planters along State Street. She said there are a few cities trying to replicate ours because of the overwhelming response to how beautiful they look. Kim thanked Robyn for all her hard work. Kim introduced Jeff Davidson as the President of the Tree Committee. She said the committee will be planning Arbor Day. Kim said Robyn has a watering schedule for July if there are any volunteers available. She said she appreciates everyone who has volunteered their time helping water the flower planters.

LeRoy and Barbara Scott – Snow Bird Regulations

LeRoy Scott said he has been leaving during the winter for a number of years and now he has to turn in his garbage can and have his water turned off. Sandy explained the new policy and why the policy was made. She said they have an investment in the community with water, sewer and sanitation and therefore must help maintain the systems. Barbara Scott said this was done and the public wasn't notified. She asked when this policy was changed. Sandy said June 22, 2022. BJ explained that it is their choice to pay in full for services or follow the policy and pay less by turning in their can and shutting off their water. LeRoy said

the water is turned off inside the house when they leave. He said if it is turned off at the street that is fine, but they usually return on a Sunday because of less traffic when the city employees are not working. BJ said they have a valve in the home and can control it. Sandy said the city doesn't turn on the water unless there is someone inside the home for liability reasons.

Dave Noel/Forsgren – Presentation of the Water and Wastewater Facility Planning Study

Dave Noel gave a power point presentation demonstrating the findings of the Wastewater Facility Planning Study. He explained the components and what is looked at in both of the studies that were done. He said the last wastewater study was done in 1992, when the city was still using the lagoons. He said the lagoons eventually failed the leak tests. In 1998 another study was done and EIRWWA was formed. Dave said the group received a grant to complete this study. The group consisted of the City of Ammon, City of Shelley, Bingham County and Bonneville County. It also included the Iona Bonneville Sewer District, however they withdrew later. Dave demonstrated the condition of the lines, discussed potential growth and gave an evaluation of the system. He discussed the deficiencies that the study found with the biggest being the need for emergency power/generators at the lift stations. Dave discussed the costs to take care of all of the deficiencies that are regulatory. The total cost is 2.1 million. He said if the city got a loan over the next twenty years it would equal an increase of about \$4 per month to our residents. Dave said there are some funding options and possible grants that could be utilized. Dave said Shelley will need to be upgraded from Class 1 to Class 2 which is being triggered by all of the new developments. Dave said the last Water Facility Planning Study was done in 2008. He said during that time it was identified that one of the water tanks was aged. In 2016 a study was done mainly focused on storage requirements. He said this study was covered by grants partially. He presented a map demonstrating the condition and placement of the lines in the city. He discussed what was evaluated in the system. Dave said they modeled flow rates and pressure throughout the city. They evaluated future demands on the system. Dave discussed the deficiencies they found during the study. He said the main item that needs to be completed is the service line inventory which is due by October 16, 2024. Dave said the city also needs to fix the Tank 1 valve failure. He said they other deficiencies that were found include the requirement of firm capacity which the city does not meet, the lack of daily reading at the wells, future water use is more than allocated by our water rights, tank one structural concerns. Dave discussed the costs and possible funding sources. The total cost is \$9.4 million dollars. He said the city could look at metering to reduce the water usage or consider purchasing water to alleviate the deficiency of not enough water rights for the usage of the city. Dave said Shelley will upgrade from Class 2 to Class 3 by the end of this study when a population of 15,000 is hit.

Dave said once classification changes in both water and wastewater, employees will need that certification which will mean higher wages that need to be budgeted for. Dave said the written draft will be submitted. He asked the Mayor and Council to look at the options and which direction the city wants to go. He will submit the drafts next month for consideration of acceptance.

Dave said the city also needs to look at the ordinance and require developers to bring ground water sufficient for their size of development.

Mathew Fackerell – Utilize City Water

Mr. Fackerell said he would like to temporarily use the city water for landscaping he has planted on approximately 4.7 acres he purchased behind his home, but it does not lay within the city limits. He said he is petitioning for water rights through the Irrigation District but it will take several weeks. Mr. Fackerell said he needs to keep his trees watered. There are approximately 1400 trees. Justin said he looked at the property and made the recommendations that he will need a backflow meter and pay bulk metered rates while he is temporarily using the city water. Dave said where this is just temporary the city has enough water rights to sell bulk water. Leif moved, Jeff seconded to all Mr. Fackerell to temporarily use the city water over the next several weeks (until approximately August 8, 23) at a bulk meter rate using a backflow meter device. Approved three in favor, one absent.

Steve Thyberg/Executive Director for the Senior Citizens Center

Mr. Thyberg introduced himself as the new Executive Director for the Senior Center. He updated the Mayor and Council on what's been happening at the Center. He said the Center services all of the North Bingham County. Mr. Thyberg said they have had some unforeseen circumstances arise; a roof repair, vestibule floor needs repaired, egress door needs fixed, etc. He said most of the items have been fixed with in-kind labor, grants, etc. Mr. Thyberg discussed and demonstrated pictures of the improvements that have been done at the Center. He said he would like to request that the parking lot to the north of the building be paved. He said he hopes to slow down speeders, take care of the drainage, etc. He said maybe a speed bump could possibly be put in. Mr. Thyberg also asked the city to put in a bike rack at the center for the volunteers to use. He said he met with the County Commissioners and they are looking at increasing their budget for the Center. Mr. Thyberg announced the new members that will be coming on the Board and gave a copy of the budget to the Mayor and Council. Kim said she has a bike rack that she will donate to the Center. In regards to the paving, the city will need to locate the water and sewer lines in the alley before the paving can be done. Justin will move forward with this project.

Craig Muehleip – Water Access

Mr. Muehleip lives on 900 East and would like to access the city water. He was not in attendance because he had to leave the meeting early. The property was formerly owned by Morrell Hampton and access was denied when Mr. Hampton requested it several times. Justin said Mr. Muehleip indicated his well had went dry but he now has water and was just looking at different options. Kim moved, Jeff seconded to deny the request to access city water due to the area where the property is located. Approved three in favor, one absent.

Greg Roderick – Mountain West Waterworks

Mr. Roderick introduced himself and his company and what services they can provide. Mr. Roderick said they provide consulting and system management for water and wastewater systems. He said they act as a liaison with DEQ and other agencies. He said they provide services and are available twenty four hours a day.

Curtis Johnson/Rockwell – Water Access

Curtis Johnson said they are developing about 25 acres at 1500 North which is just north of the Copper Meadows Subdivision. He said they are working with Ball Development. Dave said everything north of 1400 North has a pressure problem. He said they are currently requiring booster stations to be put in. He said eventually the line will need to be looped, the further north it goes. Mr. Johnson was told he should attend the planning meeting which is held on the first Wednesday of every month at noon at City Hall to discuss this further.

Benson Versey – Senior Project

Mikel said Benson could not be in attendance tonight but he would like to hold a Cross Country Camp and would need to use both of the pavilions at the Pillsbury Park on July 19th to show people how to stretch properly, etc. Kim moved, Leif seconded to approve the use of the pavilions on July 19th and waive the fee for Benson Versey's Senior Project. Approved three in favor, one absent.

Appointment of Planning and Zoning Board Member

Leif moved, Kim seconded to appoint Aaron Severson as a Planning and Zoning Board member. Approved three in favor, one absent.

Public Comments

Jacqueline Wittwer said the memorial at the Post Office was ruined by a wreck that recently happened. She said they are looking at replacing the Memorial with several benches representing each branch of the military and is working on the lighting as well.

Jacqueline Wittwer suggested that the alley behind the businesses be made one way that may slow down the traffic by the Senior Center.

Jacqueline Wittwer, 423 South Park said she does not have a problem with the city putting in meters, however she has no way to use surface water. She said there is not ditch available because they have all been filled in.

Jacqueline Wittwer asked that the parking across the street by the railroad be paved. She said they would like to hold the annual Chalk Art Contest there but it would have to be paved.

Acquisition of Water Rights

Jeff said there are 600 acre feet or 2.0 cfs (100 miner inches) that the city can acquire of ground water. He said there are no seasonal limits and will cost \$600,000 which is \$6000 per miner inch. BJ will need to review the purchaser's contract. Jeff moved, Kim seconded to purchase 600-acre feet of ground water for the amount of \$600,000 if the contract is in order once BJ reviews and approves it. Approved three in favor, one absent.

Official Newspaper of the City

Sandy said she discovered that the Bingham News Chronicles has been absorbed by the Post Register and the Idaho State Journal. She said the Chronicles was always delivered with the Post Register, but now is not a separate paper. She said she will create an ordinance to be submitted at the next Council meeting for consideration to change the official newspaper of the city.

Crosswalk at Walnut and Hanson/Brinkman Park

Leif moved, Jeff seconded to table this matter indefinitely. Approved three in favor, one absent.

Liquor By the Drink Ordinance

BJ said he drafted an ordinance similar to our Beer and Wine Ordinance but added a catering option. The Mayor and Council reviewed the draft and asked BJ to create a final ordinance to be considered for adoption at the next meeting.

Department Head Reports

Justin said he will be obtaining bids for the Street Improvement Projects. He is hoping to submit the bids at the next council meeting.

Justin said they are looking into cameras being installed in the park to monitor vandalism. He said we are trying to access the School Districts Wi-Fi.

Justin said the first Movie in the Park will be held June 15th. Super Pets will be shown with the movie beginning around dusk.

Justin said a temporary fence has been put up around the smaller pond on the walk path for safety purposes.

Justin said the bike rally was held last Saturday at the City Park. He said there were 72 motorcycles that participated. He thanked the Police Department for their help.

Justin said Jason, John, and Ray have all passed their Class 1 water operator certification.

Chad said he received the VIN numbers for the new police cars which should be at the dealers on June 21, 2023.


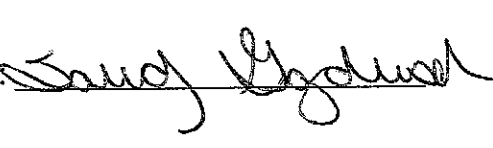
Council Reports

Leif thanked the crew for a great job that was done on the water drainage during the storms.

Kim thanked Mikel and Pam for the great work at the pool. They have saved about 180 gallons of chlorine at the pool in the last two weeks which will save the city money.

Mayor Pascoe thanked the city crew, police, recreation, BJ, etc.

Adjourned: 11:03 p.m.

APPROVE:  ATTEST: 

DATE	May	AMOUNT	CHECK #
5/9/2023	Association of Idaho Cities	\$ 15.00	549509
5/9/2023	Brad Miller	\$ 500.00	549510
5/9/2023	Comdata	\$ 66.00	549511
5/9/2023	Idaho Certral Credit Union	\$ 4,942.35	549512
5/9/2023	Joseph Pacheco	\$ 72.00	549513
5/15/2023	AAA Giles	\$ 675.00	549514
5/15/2023	American Linen	\$ 343.72	549515
5/15/2023	Association Of Idaho Cities	\$ 4,095.00	549516
5/15/2023	Broulim's	\$ 1.93	549517
5/15/2023	Core & Main	\$ 66.88	549518
5/15/2023	Domino's	\$ 21.64	549519
5/15/2023	Eatern Idaho Reginal Sewer Dist.	\$ 18,663.00	549520
5/15/2023	Five Brothers Family Limited	\$ 300.00	549521
5/15/2023	Forsgren	\$ 24,112.00	549522
5/15/2023	Freedom Mailing	\$ 784.25	549523
5/15/2023	Hard Times	\$ 7,185.17	549524
5/15/2023	HD Fowler	\$ 12,480.00	549525
5/15/2023	Honnen Equipmentco	\$ 647.80	549526
5/15/2023	IASEVIROCHEM	\$ 125.00	549527
5/15/2023	IBM	\$ 578.08	549528
5/15/2023	Idaho Asphalt	\$ 272.50	549529
5/15/2023	Intermountain Gas	\$ 723.58	549530
5/15/2023	Markable Technologies	\$ 1,100.00	549531
5/15/2023	Modern Printing	\$ 356.00	549532
5/15/2023	O'Reilly	\$ 317.02	549533
5/15/2023	Point S Tire	\$ 5,851.68	549534
5/15/2023	PSI	\$ 15,690.22	549535
5/15/2023	Sams Club	\$ 122.52	549536
5/15/2023	Shelley Ace	\$ 4,066.44	549537
5/15/2023	Solv Business Solutions	\$ 459.70	549538
5/15/2023	Specialty Construction	\$ 282.99	549539
5/15/2023	Steam Store Rocky MT	\$ 353.62	549540
5/15/2023	Tacoma Screw	\$ 133.35	549541
5/15/2023	Utah Jazz Youth Basketball	\$ 8,712.00	549542
5/15/2023	Valley Office System	\$ 43.67	549543
5/15/2023	Valley ready Mix	\$ 3,078.00	549544
5/15/2023	Wilbur-Ellis	\$ 9,217.06	549545
5/15/2023	2m Company	\$ 73.39	549546
5/31/2023	BTC Contractors	\$ 25,674.37	549547
5/31/2023	Manwaring Web Solutions	\$ 2,897.00	549548
5/31/2023	Mikel Anderson	\$ 130.00	549549
5/31/2023	Chad Purser	\$ 130.00	549550
5/31/2023	Adam French	\$ 470.80	549551
5/31/2023	Sandra Gaydusek	\$ 470.80	549552
5/31/2023	Justin Johnson	\$ 130.00	549553
5/31/2023	Jeff Kelley	\$ 470.80	549554
5/31/2023	Kim Westergard	\$ 470.80	549555
5/31/2023	Stacey Pascoe	\$ 470.80	549556
5/31/2023	Rocky Mint Power	\$ 14,103.32	549557
5/31/2023	Condata	\$ 797.30	549558
5/31/2023	Idaho Central Credit Union	\$ 5,202.20	549559
5/31/2023	A&B Trans	\$ 4,204.87	549560
5/31/2023	Accredited Security	\$ 819.99	549561
5/31/2023	Allied Business Solutions	\$ 36.57	549562
5/31/2023	Angie Balforth	\$ 55.00	549563
5/31/2023	Bingham County Sheriffs Office	\$ 35,000.00	549564
5/31/2023	Centurylink	\$ 280.44	549565
5/31/2023	Deacon Crain	\$ 100.00	549566
5/31/2023	H-K Contractors	\$ 2,104.66	549567
5/31/2023	Home Depot	\$ 580.70	549568
5/31/2023	Idaho Post	\$ 1,375.00	549569
5/31/2023	Idaho Traffic Safety	\$ 4,999.50	549570
5/31/2023	IDEACOMESCI	\$ 392.55	549571
5/31/2023	Industrial Hose	\$ 165.66	549572
5/31/2023	Kongcrete Pool Soutlions	\$ 6,000.00	549573
5/31/2023	Lumen Century Link	\$ 2.69	549574
5/31/2023	Matt E Ball Diamond B Specialities	\$ 4,525.54	549575
5/31/2023	Point S Tire	\$ 85.40	549576
5/31/2023	R&S Distributing	\$ 286.08	549577
5/31/2023	Smith Driscoll	\$ 2,029.92	549578
5/31/2023	Sparklight	\$ 268.19	549579
5/31/2023	State Insurance Fund	\$ 7,217.00	549580
5/31/2023	Stephenson Computer Consulting	\$ 80.00	549581
5/31/2023	Sydney Cook	\$ 100.00	549582
5/31/2023	Symmetry Garage Doors	\$ 395.10	549583
5/31/2023	Uniforms 2 Gear	\$ 216.06	549584
5/31/2023	Valley Office System	\$ 376.63	549585
5/31/2023	Verizon	\$ 257.61	549586
5/31/2023	2m Company	\$ 440.00	549587
5/12/2023	Payroll	\$ 73,706.76	
5/26/2023	Payroll	\$ 85,327.83	
	Total	\$ 409,376.50	