

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

JUNE 25, 2025

PRESENT: Mayor Stacy Pascoe
Council Members: Kim Westergard, Jeff Kelley,
Don West, Sean Kress
Public Work Director: Justin Johnson
Police Chief: Chad Purser
Recreation Director: Mikel Anderson
City Building Inspector/Planner: Jordon Johnson (Absent)
Attorney: B.J. Driscoll
City Clerk/Treasurer: Lisa Ybarra

Pledge of Allegiance: Chad Purser
Prayer: Mayor Pascoe

The meeting was opened at 7:35 p.m.

Don moved; Jeff seconded to approve the consent calendar:
Approval of Council Meeting Minutes of June 11, 2025
Approval of Building Permits

Dawson Thompson	Fence
Derrick Dye	Single Family
Derrick Dye	Single Family

A roll call vote was taken: Sean – aye, Don – aye, Jeff – aye, Kim – aye. Approved unanimously.

David Lazenby – Consider Approval of Anthem Broadband Aerial Installation in the City

David with Anthem Broadband mentioned that they are wanting to put aerial fiber along the east side of town. They have done open trench with the developers down on the south end, Parks and Sunset. He knows there will be some concerns with digging. David said that they will try to stay out of the ground as much as possible. They have also worked with Pacific Corp and they are going to allow Anthem Broadband to be on their poles and it will be aerial. Most of the houses will also have a wire from the pole to the house. Sean asked if it was an actual wire and not an antenna. David clarified that it was not and it is a fiber cable that will run directly off the power pole straight to the house. David said that they have come up with a process of communication. If they need to do a trench in the yard, they will go over with the owner the entire process and if they want to be there when they are doing it. David said that community outreach is a big deal for them. They will also have a booth at Spud Day with information. Kim asked Justin if already had conversations with Broadband. Justin said he met with David and Chad and had a pre con meeting with David about a week ago. Justin said he has a set of plans of where everything will be going and about 95% of the project will be aerial and 5% ground. Justin also reminded the council that

Anthem Broadband came to the city about 3-4 years ago. They wanted to be in town and put a tower up on the butte knowing that fiber would be coming in the future. Justin mentioned that they are now ready to be in the city. Kim asked Justin if he had any concerns. Justin would like to see how this project will go aerial. Justin also mentioned that there will be trucks in front of homes and on the streets but they will have door knockers and going through to talk to people of when they are going through but they will not disturb their grass, their yard, their flower beds. David mentioned to the council that they would be happy to come to a council meeting to give information, if anyone has questions or complaints. B.J. mentioned he wasn't sure if they had a contract they needed to consider and signed or if they were asking permission to be in the city and asked Justin to address it. Justin said that he invited them to come to the council meeting to talk to them and let them know what was going on. Justin said this was more of an educational meeting with the council. The Mayor asked if there was any questions or concern. Don asked if they had plans to cover the whole city. David said they had phase plans and start on the south end of the tracks on the east side, work their way up north and then come back on the west side. No motion was needed.

Consider Suggestions for a Usage Policy for the Tennis & Pickleball Courts

The Mayor said the school was invited to the meeting. Burke Davis – principal, Robert – new athletic director, Hailey – Tennis Coach. The Mayor said they want to have opinion on the policy from the school. Kim said she had Mikel look into other communities and what they have on signs. Kim read some which were play at your own risk, no animals, no bikes or scooters, skate boards, blades etc., one hour court times. No alcohol. The Mayor said he went over to the tennis courts and they were a mess and they went to the Twilight Park and the fence is ruined, kids are on scooters and riding motor bikes. B.J. asked if there were any cameras because it is a large investment. Kim asked Justin if that was part of the bid. Justin said it was but it was taken off to reduce the price. Kim said agreed with B.J. Justin said that the conduits, all of the lights, everything is to where wires could be pushed up if the council decided to have cameras. Jeff said we need to have cameras. Robert mentioned some of their concerns, is it being monitored, even if it is being taken care of, even with the wear and tear, they are curious were the school ties in with the repair costs with the city. Justin said that the cost is about \$45,000 per complex, it would be about \$90,000 for both complex about every 4-5 years. Kim said that the last she had heard was that the school would do \$2,500/year. Burke said it would depend on who she spoke too. If it was through the high school budget then it would make sense but there is also the district budget. Kim asked if the school donated \$50,000.00. Justin said the school did do \$50,000.00 of the \$780,000. They did talk to Mr. Wells and at the time it would be \$2,500 per year to help with maintenance costs. Justin said we are looking at about \$20,000 per year for maintenance that would need to be budgeted. The Mayor mentioned that between the Recreation District, School District, the city, we could figure out what we would need to budget. Burke mentioned that Larry the athletic director at Hillcrest HS maintains the courts there and they maintain. Burke mentioned that between the city and the school taking care of the courts, we could redo the courts every 9-10 years. Hailey mentioned that Idaho Falls courts are 25 years old and they just resurfaced them. The flat surface is more at the 5-year mark but the courts with a run off it will be longer to have to resurface. B.J. asked if we had a similar design. Hailey mentioned that we had a better design. Kim asked what the tennis season looks like. Hailey said it starts at the end

of February to mid-May. Practices for JV are 4:30-6:00 p.m. and Varsity 6:00-7:00 p.m. Hailey said they would brush snow off the court. They would also have matches in March. Mayor said that we would need to get the dates for the matches and tournaments. Robert mentioned that they would run from about 2:00 p.m. to 8-9:00 p.m. Burke said that they will have the schedule out in advance. Sean mentioned to have a sign on the fence that it is a shared court with the school and the school has priority. Jeff agreed with Sean. Robert said the schedule would be out months in advance it would not be out the night before a match. Kim asked if the courts would be first come first serve for private lessons. Mikel said that Ammon charges \$75 and it's a week-long class for an hour a day. Hailey said she does big classes with about 10-12 students and could fit them on one court but if she had more kids she could use another. Kim said that if they kept one court open for the public. Don asked Hailey if one court would work. Sean said that courts could be reserved and leave a court for the public. The Mayor asked if we would be charging to use the courts because it is one thing if someone is making money and those who are just there to play. Don said that if is recreational, we should not charge and if it was for private lessons, there should be a charge. Don said that the courts should be available to the public and private lessons. Sean asked if it would be charged on a daily hourly or weekly rate on the written policy. Sean said that he could write the policy and email it to everyone to review. Kim mentioned that if there is a clinic, Mikel and Hailey could work together. Don will meet with Erica and the Superintendent about the budget. Justin will look into the cameras. The Chief will talk to the prosecutor to see what can be done those who don't follow the rules.

David Clairborne & Larry Stunsfield – AVOT Transportation – Consider approval for pick up/drop off location within the City

David with AVOT had come into a council meeting when they were previously under LK Transport. David and Larry were here today to talk to the council and the Mayor about the idea of having a pick up/drop off location in Shelley for the residents to be taken to a pick up/drop off location in Idaho Falls and vice versa. The Shelley City Park was a suggestion and having an hourly block from 8:00 a.m. to 4:00 p.m. Some concerns with that idea from the Council was winter time, the shelters would be too cold for people to wait and also if someone reserves the pavilion, they couldn't use it as a pick up/drop off location. Another idea that David had was Broulims parking. Kim mentioned that Broulims is a private parking and they would need to reach out to them. The Mayor suggested that if people are going to get a ride, they may not be living close to Broulims and they may be living on either side of town maybe having a pick up/drop off location at either Hard Times locations but it a private parking. David mentioned that they do have a lot of people they pick up at the apartments. Kim asked if they have a clubhouse that could be the pickup/drop off and again that would be private. Larry mentioned that GIFT has a drop off location at the Idaho Falls Library so they can hang out while waiting. It was mentioned to him that he would need to talk to the library in town because it was also private. David thanked everyone for their ideas and he was going to reach out to the different businesses.

New Council Business

Approval of Business License

Kim moved, Jeff seconded to approve the General Business Licenses. All in favor. Approved unanimously.

Approval of Door-to-Door Sales Permit

Kim asked the Chief if there was a background check report. The Chief said there is no background information available because the student is international. Lisa mentioned that the student was also requesting the application fee of \$250.00 to be waived. Kim moved, Jeff seconded to approve the door-to-door permit only and deny waiving the application fee of \$250.00. All in favor. Approved unanimously.

Old Council Business

None.

Department Head Reports

B.J. said he was working on a few things but nothing to present or report on tonight. B.J. did ask the council to consider going into executive session under Idaho Code 74-206 (1)(b).

Lisa said that there were three Bingham County Planning and Zoning Commissions Public Hearings. The first is on July 9th at 6:00 p.m. Cedar Arch Dairies LLC request a Conditional Use Permit for an expansion of an existing confined animal feeding operation. The second is also July 9th at 6:00 p.m. Reed Searle requests a variance to the setback requirement from a county road right of way to a structure. The 3rd is on July 16th at 10:00 a.m. EIRSD submitted a petition to request the vacation of two residential lots that do not include dedicated rights-of-ways and easements.

Mikel thanked the Mayor and Council for allowing the kids to go to the AIC Conference. He mentioned that Iona had a lot of kids that went and he was asked to chaperone the boys. There were about 40 kids in total that attended AIC and all of them had a great time. This is the last week for baseball. Signups for flag football are out. The pool is running as normal, swimming lessons are going. Mikel also mentioned that the pool financially is a little higher than last year due to nicer weather. Kim asked about advertising flag football since there is no school and if its only on social media. Mikel said he has flyers that are passed out during baseball and has flyers at the pool, City Hall, posts it on social media, Post Office, Broulims, Ace Hardware, Arctic Circle, and the library. Don asked if we could put it on our Marquee. Mikel said we also put it on there. Other than that, everything is going pretty good.

Justin gave an update that the Parks Subdivision #2 are working on roads and are hoping to get curb and gutter done at the end of the week of July 7th. The asphalt will follow within a couple weeks after that. Wind River is working on storm drain; they have their waterline pressure up. Justin mentioned that they had a pre-construction meeting with Fox Crossing yesterday. They are ready to start work as of July 7th. They were going to take out the old red farmhouse. They will begin in the next week maybe two weeks after grubbing the field, with a 12" line that runs up Center St to the canal. Fox Crossing is hoping to have all of the infrastructure done start building homes, and have foundations in the ground in September.

Justin also said that our city project with HK on the 6" water main, they are making good progress and they are just about to Longhurst. They will be closing the intersection of Longhurst and Fir on Friday morning and have it opened back up Monday morning or Tuesday morning to cross the 6" line through the intersection and tap in with the valve and will get with Lisa to get it on the marquee. Justin said he appreciated AIC and it was good conference and had a few public works small round table discussions and they were good. Justin said tomorrow is the first movie in the park and will be watching Sonic the Hedgehog 3. ICCU will be there to do refreshments and also Johnson's Trucking will be there to help with refreshments. The kids fair will also be tomorrow from 5 p.m. to 8 p.m. Justin said the crew are getting the weeds mowed along the railroad tracks and they have been working on sprinklers at the parks. Fibercom had seven crews going now and will be done in about two weeks. Direct Communications with the school project are also about 2 weeks from being done. Justin said other than that, things are going good on his end.

Chad said the STEP grant is back, it's the traffic enforcement grant. They have \$46,000 to claim until the end of September. Some of the high visibility task forces. There is a 4th of July task force. He has also been working on a speed trailer. Chad also mentioned that Landon Webb will be quitting and moving to Mountain Home so he can be closer to grandkids. Chads plan is to start the hiring process because it takes so long and he would like to have someone in mind so when Landon is gone, he will have someone to go right in. He will be posing on Facebook and social media.

A little girl in the room gave thanks for the movie in the park 🙏

Council Reports

Kim said she enjoyed AIC too and there were some classes that really stood out to her and were good. The roundtables were the best ones. Kim said she appreciates everybody and everything they do for the city.

The Mayor wanted to make sure that people know that we have elections coming up. There will be the Mayor's seat and three Council seats up for election.

Kim moved, Jeff seconded to go into Executive Session under 74-206 (1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent at 8:52 p.m. Roll call was taken, Kim – aye, Jeff – aye, Don – aye, Sean – aye.

Jeff moved, Don seconded to come out of Executive Session and reconvene into regular session. All in favor. Approved unanimously. During Executive Session the evaluation, dismissal or disciplining of public officer, employee, staff member or individual agent was discussed.

Adjourned: 10:30p.m.

APPROVE: K. Westergaard ATTEST: E. Leary

	APRIL	AMOUNT	CHECK #
4/1/2025	AAA Giles	\$ 675.00	551350
4/1/2025	Celeste Greer	\$ 45.00	551351
4/1/2025	Clena Cut Lawn Care	\$ 54.00	551352
4/1/2025	Garrett H Sadow	\$ 1,650.00	551353
4/1/2025	IDEACOM ESCI	\$ 392.54	551354
4/1/2025	Markable Tech. Inc	\$ 1,100.00	551355
4/1/2025	Petty Cash	\$ 78.12	551356
4/1/2025	Sparklight	\$ 273.19	551357
4/1/2025	Verizon	\$ 424.81	551358
4/8/2025	Chad Purser	\$ 203.00	551359
4/8/2025	Eduardo Ballesteros	\$ 203.00	551360
4/8/2025	Weston Hayman	\$ 203.00	551361
4/15/2025	A&B Trans.	\$ 89.96	551362
4/15/2025	Adams MFG	\$ 260.00	551363
4/15/2025	Amazon	\$ 1,180.70	551364
4/15/2025	American Linen	\$ 488.60	551365
4/15/2025	Bingham News Chronicle	\$ 136.10	551366
4/15/2025	Branded Bills	\$ 963.96	551367
4/15/2025	Broulim's	\$ 121.00	551368
4/15/2025	Camans mvp	\$ 445.00	551369
4/15/2025	Cate Equipment	\$ 195.79	551370
4/15/2025	Creative Services of New England	\$ 383.95	551371
4/15/2025	Day Wireless Systems	\$ 850.00	551372
4/15/2025	DEX	\$ 243.56	551373
4/15/2025	Dougs Meat	\$ 96.00	551374
4/15/2025	Eastern Idaho Reg. Sewer Dist.	\$ 83,492.08	551375
4/15/2025	Fosgren	\$ 16,745.00	551376
4/15/2025	Freedom Mailing	\$ 864.17	551377
4/15/2025	Hailey Ivie	\$ 55.00	551378
4/15/2025	Hard Times	\$ 7,286.45	551379
4/15/2025	HD Fowler	\$ 12,996.60	551380
4/15/2025	IAS-ENVIROCHEM	\$ 1,704.00	551381
4/15/2025	IDEACOMESCI	\$ 392.54	551382
4/15/2025	Intermountain Bobcat	\$ 567.47	551383
4/15/2025	Intermountain Gas	\$ 453.59	551384
4/15/2025	Interstate Billing	\$ 6,091.74	551385
4/15/2025	IPOA Magazine	\$ 195.00	551386
4/15/2025	ITD-DMV Renew by Mail	\$ 48.00	551387
4/15/2025	Manwarign Web	\$ 22.00	551388
4/15/2025	Mathews Plumbing & Heating	\$ 50.00	551389
4/15/2025	Matt Ball	\$ 168.00	551390
4/15/2025	McGuire Bearing	\$ 195.44	551391
4/15/2025	Metroquip	\$ 108.82	551392
4/15/2025	Mid_America Research Chemical Corp.	\$ 280.00	551393
4/15/2025	Mikel Anderson	\$ 129.00	551394
4/15/2025	Modern Printing	\$ 533.55	551395
4/15/2025	O'Reilly	\$ 1,883.01	551396
4/15/2025	Pace Systems	\$ 1,600.00	551397
4/15/2025	Point S Rons Tire	\$ 350.56	551398
4/15/2025	Pool Petty Cash	\$ 400.00	551399
4/15/2025	PSI	\$ 14,558.64	551400
4/15/2025	Rocky Mtn Power	\$ 8,003.16	551401
4/15/2025	Sams Club	\$ 799.10	551402
4/15/2025	Sayer Dodge	\$ 268.58	551403
4/15/2025	Shelley Ace	\$ 826.20	551404
4/15/2025	Shelley Auto Care	\$ 123.90	551405
4/15/2025	Specialty Construction	\$ 74.98	551406
4/15/2025	Tyler Technologies	\$ 225.70	551407
4/15/2025	U & I Kiwanian	\$ 45.00	551408
4/15/2025	Uline	\$ 703.57	551409
4/15/2025	Upper Case Printing	\$ 1,209.50	551410
4/15/2025	Wilber-Ellis	\$ 5,480.87	551411
4/30/2025	Forsgren Assoc.	\$ 174,562.35	551412
4/30/2025	Full House Production	\$ 52,000.00	551413
4/30/2025	Delta Dental of Idaho	\$ 89.62	551414
4/30/2025	Ill-A Trust	\$ 2,454.00	551415
4/30/2025	United Heritage Life Ins.	\$ 8.70	551416
4/30/2025	A&B Trans.	\$ 1,583.13	551417
4/30/2025	Allied Business Solutions	\$ 42.06	551418
4/30/2025	Association of Idaho Cities	\$ 2,925.00	551419
4/30/2025	Bateman Brothers	\$ 2,027.30	551420
4/30/2025	Bingham News Chronicle	\$ 118.10	551421
4/30/2025	Bonneville County Sheriff's Office	\$ 63.45	551422
4/30/2025	Centurlink	\$ 335.08	551423
4/30/2025	Counter Strike Supply	\$ 136.00	551424
4/30/2025	Creative Product Sourcing	\$ 522.50	551425
4/30/2025	DEX	\$ 476.20	551426
4/30/2025	Fire Service of Idaho	\$ 450.30	551427
4/30/2025	Glock inc.	\$ 600.00	551428
4/30/2025	Hammon Teton	\$ 16.00	551429
4/30/2025	IAS-ENVIROCHEM	\$ 175.00	551430
4/30/2025	Idaho Asphalt	\$ 156.60	551431
4/30/2025	Idaho Central Crdit Union	\$ 4,831.37	551432
4/30/2025	idhao Dept. of Labor	\$ 133.47	551433
4/30/2025	Industrial Hose and Fittings	\$ 299.82	551434
4/30/2025	Intermountain Bobcat	\$ 326.24	551435
4/30/2025	Javelin Arms	\$ 209.99	551436
4/30/2025	Knife River	\$ 1,027.20	551437
4/30/2025	Lumen Century Link	\$ 3.03	551438
4/30/2025	Mathews Plumbing & Heating	\$ 410.00	551439
4/30/2025	Matt Ball	\$ 5,085.05	551440
4/30/2025	Point S Rons Tire	\$ 301.14	551441
4/30/2025	R&S Distributing	\$ 246.95	551442
4/30/2025	Sayer Dodge	\$ 2,064.30	551443
4/30/2025	Sew Perfect Upholstery	\$ 421.30	551444
4/30/2025	Shelley Auto Care	\$ 25.00	551445
4/30/2025	Smith Driscoll	\$ 2,242.00	551446
4/30/2025	Sparklight	\$ 273.19	551447
4/30/2025	State Insurance Fund	\$ 6,881.00	551448
4/30/2025	Stephenson Computer Consulting	\$ 1,795.50	551449
4/30/2025	The Tint Shop	\$ 80.75	551450
4/30/2025	Uniforms 2 Gear	\$ 16.90	551451
4/30/2025	Verizon	\$ 747.67	551452
4/30/2025	2m Company	\$ 37.71	551453
4/11/2025	PAYROLL	\$ 82,821.83	
4/22/2025	PAYROLL	\$ 93,321.84	
	Total	\$ 622,032.14	

DATE	May	AMOUNT	CHECK #
5/15/2025	AAA Giles	\$ 675.00	551454
5/15/2025	ABS Architectural	\$ 8,015.45	551455
5/15/2025	Advanced Diagnostics	\$ 491.85	551456
5/15/2025	Amazon Capital	\$ 216.37	551457
5/15/2025	American Linen	\$ 732.90	551458
5/15/2025	Aquatech pool & spa	\$ 9,631.19	551459
5/15/2025	Bingham County Vehicle Reg.	\$ 212.51	551460
5/15/2025	Broulim's	\$ 74.96	551461
5/15/2025	Cammans MVP	\$ 623.00	551462
5/15/2025	DEX	\$ 227.96	551463
5/15/2025	Digline	\$ 132.60	551464
5/15/2025	Eastern Idaho Reg. Sewer Dist.	\$ 83,566.56	551465
5/15/2025	Electrical Wholesale	\$ 445.37	551466
5/15/2025	Forsgren Assoc.	\$ 4,182.50	551467
5/15/2025	Freedom Mailing	\$ 865.72	551468
5/15/2025	Garrett H Sandow	\$ 1,650.00	551469
5/15/2025	Google	\$ 117.60	551470
5/15/2025	H-K Contractors	\$ 1,460.04	551471
5/15/2025	Hard Times	\$ 9,497.19	551472
5/15/2025	HD Fowler	\$ 1,267.19	551473
5/15/2025	Idaho Traffic Safety	\$ 3,711.10	551474
5/15/2025	Intermountain Gas	\$ 473.46	551475
5/15/2025	Manwaring Web	\$ 22.00	551476
5/15/2025	Matt Ball	\$ 43.00	551477
5/15/2025	O'reilly	\$ 243.27	551478
5/15/2025	Petty Cash	\$ 54.40	551479
5/15/2025	Point S Rons Tire	\$ 14.14	551480
5/15/2025	PSI	\$ 17,131.20	551481
5/15/2025	R&D	\$ 245.00	551482
5/15/2025	R&S	\$ 59.83	551483
5/15/2025	Sams Club	\$ 872.89	551484
5/15/2025	Shelley Ace	\$ 1,851.53	551485
5/15/2025	Smith Driscoll	\$ 3,864.50	551486
5/15/2025	Symmetry Garage Doors	\$ 1,200.00	551487
5/15/2025	2m Company	\$ 1,098.93	551488
5/30/2025	AirGas	\$ 275.70	551489
5/30/2025	Allied Business	\$ 42.06	551490
5/30/2025	Amazon Capital	\$ 148.52	551491
5/30/2025	Centurylink	\$ 355.68	551492
5/30/2025	David McMurtrey	\$ 500.00	551493
5/30/2025	DEX	\$ 13.31	551494
5/30/2025	Electrical Equipment	\$ 5,273.30	551495
5/30/2025	Electrical Wholesale	\$ 105.15	551496
5/30/2025	Elizabeth Godinez	\$ 200.00	551497
5/30/2025	HD Fowler	\$ 320.00	551498
5/30/2025	IAS-ENVIROCHEM	\$ 175.00	551499
5/30/2025	Idaho Falls Chukars	\$ 360.00	551500
5/30/2025	Interstate Billing	\$ 71.76	551501
5/30/2025	Kassidy McCurry	\$ 480.00	551502
5/30/2025	Lumen Century Link	\$ 3.72	551503
5/30/2025	Matkin Auto	\$ 640.35	551504
5/30/2025	Matt Ball	\$ 6,298.06	551505
5/30/2025	Pacific Steel	\$ 114.33	551506
5/30/2025	Point S Rons Tire	\$ 146.17	551507
5/30/2025	Post Register	\$ 139.70	551508
5/30/2025	Rocky Mountain Power	\$ 9,684.06	551509
5/30/2025	Searle Hart & Assoc	\$ 17,900.00	551510
5/30/2025	State Ins. Fund	\$ 6,879.00	551511
5/30/2025	Stephanie Judge	\$ 50.00	551512
5/30/2025	Stephenson Computer Consulting	\$ 212.50	551513
5/30/2025	2m Company	\$ 939.79	551514
5/30/2025	Chad Purser	\$ 306.00	551515
5/30/2025	Delta Dental of Idaho	\$ 134.43	551516
5/30/2025	Henery Dannehl	\$ 362.00	551517
5/30/2025	Idaho Central Credit Union	\$ 5,672.85	551518
5/30/2025	III-A Trust	\$ 3,090.00	551519
5/30/2025	Jeff Hintze	\$ 120.00	551520
5/30/2025	Nathan Smith	\$ 120.00	551521
5/30/2025	Untied Heritage Life Insurance	\$ 8.70	551522
5/6/2025	PAYROLL	\$ 84,744.16	
5/20/2025	PAYROLL	\$ 94,307.74	
	Total	\$ 395,165.25	