

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

JANUARY 09, 2018

PRESENT: Mayor Stacy Pascoe

Council Members: Earl Beattie, Jeff Kelley, Kim Westergard, and Adam French

Police Chief: Rod Mohler

Public Wks Dir.: Justin Johnson

Recreation Dir.: Mikel Anderson

City Clerk/Treasurer: Sandy Gaydusek

City Attorney: BJ Driscoll

PLEDGE OF ALLEGIANCE: Mikel Anderson

PRAYER: Kim Westergard

Mayor Pascoe opened the meeting at 7:30 p.m.

Kim moved, Adam seconded to approve the following consent agenda:

Minutes of Council Meeting of December 12, 2017

Approval of November Expenditures

Approval of November Overall Budget & Treasurer's Rpt.

Building Permits:

none

A roll call vote was taken: Kim – aye, Earl – aye, Jeff – aye, and Adam-aye.
Approved unanimously.

Sandy swore in Stacy Pascoe as Mayor, Earl Beattie as Councilman, and Kim Westergard as Councilwoman; each to serve a four year term as elected in the November 7, 2017 election.

Louise Street with Searle, Hart, and Associates presented the audit for fiscal year 2015-2016. She said the financial statements were clean overall. She said she made one change with the land purchase since the check for one million dollars was written in 2016, but not presented until the new fiscal year began. Louise explained each of the funds and the net position of the city. She said she didn't find any problems and the city is in good financial condition. Louise presented the management report that included graphs to demonstrate the changes in each fund. Jeff moved, Adam seconded to accept the 2015-2016 fiscal audit as presented. Approved unanimously.

Jeff moved, Adam seconded to elect Earl Beattie as Council President. Approved unanimously.

Mayor Pascoe said the council assignments would remain the same as last year: Adam – General Administration, Building Inspector, and liaison with Urban Renewal. Earl – Police Commissioner, Attorney, and liaison with SICOG. Jeff –

Public Works, City Engineer, and liaison with REDJ, Kim – Parks and Recreation, liaison with the School District.

Earl moved, Jeff seconded to appoint Rod Mohler as Police Chief for 2018. Approved unanimously.

Earl moved, Kim seconded to appoint BJ Driscoll as City Attorney for 2018. Approved unanimously.

Jeff moved, Kim seconded to appoint Justin Johnson as Public Works Director for 2018. Approved unanimously.

Jeff moved, Kim seconded to appoint Forsgren Engineering as the City Engineer for 2018. Approved unanimously.

Kim moved, Adam seconded to appoint Mikel Anderson as Recreation Director for 2018. Approved unanimously.

Adam moved, Earl seconded to appoint Sandy Gaydusek as City Clerk/Treasurer for 2018. Approved unanimously.

Kim moved, Jeff seconded to approve the attached list of business licenses for 2018. Approved unanimously.

Sandy presented Ordinance #591 designating the Morning News as the official city newspaper since the local newspaper, the Shelley Pioneer closed. Jeff moved, Kim seconded to suspend the reading of Ordinance #591 on three different days and read the title of Ordinance #591 once. Approved unanimously. Jeff read Ordinance #591 and moved to adopt Ordinance #591 designating the Morning News as the official city newspaper, Kim seconded. A roll call vote was taken: Earl – aye, Jeff – aye, Adam – aye, and Kim – aye. Approved unanimously.

Mayor Pascoe said the Bingham County Commissioners have asked if the city is interested in taking over the Senior Citizens Center. The County is willing to continue to contribute \$28,000 annually to help support the center. Jeff said he would like to see how much it costs to maintain the building and what the building is worth. The council discussed this, and there was some concern about the County not being able to commit funds other than from year to year when the budget is adopted. Mayor Pascoe said he will request some of the cost breakdowns, so the city can discuss this further, and see what obligations the city may have.

BJ thanked the Mayor and Council for his appointment. He said he enjoys the association he has with the city.

Sandy thanked the Mayor and Council for her appointment and said all is going well in City Hall. She said Kaylie Mecham, the temporary part time employee is doing a fantastic job.

BJ said he talked with Rob Harris regarding the water permit that is due to expire in November 2018. He said Dave will report on this further.

Dave thanked the Mayor and Council for his company's appointment. He said he talked to Rob Harris regarding the need for the well to prove beneficial use for the water rights that were granted, and the permit expires November 1, 2018. Mr. Harris said the Developer/Ball thought the city needed more water rights and so they mitigated to help the city out. Dave explained to Rob that the city was in the middle of drilling a firm capacity well which does not require more water rights. He said the city allowed the Developer to attach their need for water to our project and mitigation provided water rights that must be measured, and water sent to Jensen's Grove for re-charge. He said the city offered to mitigate and measure the water being used at the city's expense. Dave said there has been one extension and there are no more available. He said there are three options: 1. Assign that water right to another well and then provide the testing. 2. Drill another well. 3. When Well #4 is upgraded there may be a need to show an increased capacity to use that water right. Dave said he will need to do some testing to see if Well #4 can be upgraded. He said we may be able to get the well certified, however we may have to look at a new well being put in later by the Developer when it is needed. Dave said we may need to look at adding this item to a Development Agreement. Dave said there will need to be a well location and what the costs will be to the Developer. Mayor Pascoe said we need to have a meeting with Ball Development and Dave needs to start on the testing to check Well #4.

Dave said regarding the Water Tank Project, the Contractor will be moving in and setting up for work. Dave said the Building Permit was not approved by Bingham County yet. He said they would like to see more drawings. Dave said he talked to the County and they will allow us to continue moving forward while the design calculations are being submitted. Dave said when the one-inch service line was uncovered, it was discovered that the line was really four inches. He said this happens to be where the tank is being put. He said there may be a change order in the cost to take care of this. Dave asked how the Mayor and Council wants him to handle the smaller items that may come up. The Council felt Dave should go through Justin for any of these types of changes to the project. The Council felt if the change order is under \$5000 then Justin will be able to make the decision without further Council approval.

Dave said there was a discrepancy regarding the legal description of the parking area that was given to the city by Randy Stark. He said they will contact Bingham County tomorrow to take care of this matter.

Mikel thanked the Mayor and Council for his appointment. He said Jazz Basketball started last Saturday and went well.

Justin thanked the Mayor and Council for his appointment. He said they got the new sander bed and are working to install it on the truck. He said they will also be working on the backhoe at the transfer station.

Rod thanked the Mayor and Council for his appointment.

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Kim reported that at the end of Holley Street there is a street light that is flickering. Sandy said she would report it to Rocky Mountain Power tomorrow.

Jeff asked if the city has received an invoice from REDI. Sandy said she has not seen one yet.

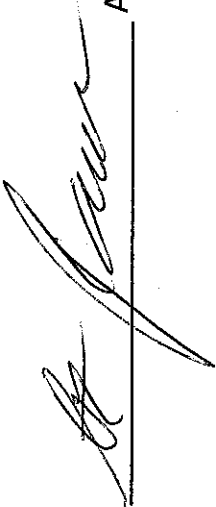
Earl thanked everyone for the work and support, and said he looks forward to working with everyone for the next four years.

Mayor Pascoe said he met with Bingham County and they asked what the city's intentions were with the property they purchased near the Bingham County Park. They wondered if we were interested in taking the Bingham County Park. Mayor Pascoe said he told them that the city did not intend on putting a park there, and we are not interested in the county park.

Mayor Pascoe said overall the city is running well. He said he will get a complaint or two occasionally, but everything seems to be running great.

Mayor Pascoe said there are some new subdivisions coming in and we need to be and stay proactive and keep moving forward.

Adjourned: 9:03 p.m.

APPROVE: 

ATTEST: 

CITY OF SHELLEY BUSINESS LICENSE APPLICATIONS

SUBMITTED JANUARY 9, 2018
FOR 2018

<u>NAME</u>	<u>ADDRESS</u>	<u>TYPE OF BUSINESS</u>
<u>SPECIALIZED LICENSES</u>		
TACO EL PRIMO	275 W OAK ST	FOOD TRUCK
<u>RENEW</u>		
<u>GENERAL LICENSES:</u>		
<u>NEW: \$25</u>		
<u>RENEW: \$5</u>		
LITTLE LADY BUG LEARNERS	396 BERRETT AVE	PRE-SCHOOL
ACCRA MACHINE, INC	730 S MILTON	MACHINE SHOP/ JOB SHOP
CHRISTA BALL	396 QUIGG AVE	HOLISTIC SERVICES
EAGLE ROCKPERFORMANCE	255 E FIR	CIRCUIT BRKR REPAIRS
PHYS AND SURGEONS OF SHELLEY	275 W LOCUST ST	MEDICAL CLINIC
V&L ENTERPRIZES, LLC	760 ASPEN AVE	CONSULTING & SALES
USBANK	201 W PINE ST	FINANCIAL INSTITUTION
B.E.S.T	414 S PARK	CONSULTING
SHELLEY AUTO CARE	580 S STATE ST	AUTOMOTIVE REPAIR
STRATEGIC ARMS	590 BLUEBIRD AVE	STRATEGIC ARMS/ FIREARMS
BEST TECHNOLOGIES, INC.	356 S HOLMES	SATELLITE TV INSTALLATION & SERVICE
TATER TOT ACADEMY	668 N STATE ST	DAYCARE & PRESCHOOL
LISA'S DAYCARE	294 W PINE	DAYCARE
BATEMAN BROS	907 S STATE ST	ECVAVATION
THE PAW SPA	104 S EMERSON	LACI CAUSEY
T&C STORAGE	128 E MAPLE	INSURANCE SALES
LINE-X DBA EYE FOR RETAIL	479 N STATE ST	LINE-X PROTECTIVE COATING
CHRISTA BALL	396 QUIGG AVE	HOLISTIC SERVICES

TOTAL LICENSES: 19

Date	December	Amount	Check #
12/17/2017	Comdata	\$ 1,473.28	51142
12/17/2017	Eagle Rock hydraulic	\$ 457.14	51143
12/17/2017	Jim Cottrell	\$ 1,820.00	51144
12/17/2018	MCCI	\$ 880.00	51145
12/17/2017	Mordern Printing	\$ 224.85	51146
12/15/2017	A and B Transmission	\$ 229.83	51147
12/15/2017	Adams Manufacturing	\$ 189.00	51148
12/15/2017	All American Sports	\$ 440.00	51149
12/15/2017	American Linen	\$ 739.76	51150
12/15/2017	Auto Trim	\$ 189.90	51151
12/15/2017	Avenet / Gov Net	\$ 650.00	51152
12/15/2017	Bingham Groundwater Dis.	\$ 10,989.85	51153
12/15/2017	Broullim's	\$ 9.28	51154
12/15/2017	Cammans MVP	\$ 250.00	51155
12/15/2017	Cedar Hills Gun Club	\$ 400.00	51156
12/15/2017	Digline	\$ 23.94	51157
12/15/2017	Electrical Wholesale Supply	\$ 193.45	51158
12/15/2017	First Responders	\$ 17.00	51159
12/15/2017	Fleetpride	\$ 79.99	51160
12/15/2017	Forsgren Associates	\$ 8,260.00	51161
12/15/2017	Gary Godfrey	\$ 65.60	51162
12/15/2017	H-K Contractors	\$ 4,614.15	51163
12/15/2017	Hammon Teton Delivery	\$ 16.00	51164
12/15/2017	Hard Times Sales and Dist.	\$ 2,672.43	51165
12/15/2017	HD Fowler	\$ 26.67	51166
12/15/2017	IAS- ENVI/ROCHEM	\$ 80.00	51167
12/15/2017	Idaho Falls Peterbilt	\$ 58.48	51168
12/15/2017	Idaho Steel	\$ 35.00	51169
12/15/2017	IDEACOM	\$ 190.74	51170
12/15/2017	Intermountain Gas	\$ 338.24	51171
12/15/2017	Les Schwab Tires	\$ 1,458.18	51172
12/15/2017	O'Reilly Automotive	\$ 148.69	51173
12/15/2017	PSI Environmental Services	\$ 21,800.60	51174
12/15/2017	Rocky Mountain Power	\$ 5,471.24	51175
12/15/2017	Sams Club	\$ 533.90	51176
12/15/2017	Shelley Ace Hardware	\$ 212.21	51177
12/15/2017	Shelley Auto Care	\$ 18.99	51178
12/15/2017	Shelley Drivers Licence	\$ 690.44	51179
12/15/2017	Shelley Pioneer	\$ 107.00	51180
12/15/2017	Smith Driscoll and Asso.	\$ 2,373.80	51181
12/15/2017	Speciatly Construction Supply	\$ 676.35	51182
12/15/2017	Teton Communications	\$ 345.98	51183
12/15/2017	U.S Post Office	\$ 94.00	51184
12/15/2017	Utility Trailer Sales Of ID Falls	\$ 54.96	51185
12/15/2017	Valley Office System	\$ 833.00	51186
12/15/2017	Dennis Hall	\$ 205.74	51187
12/31/2017	Alexander Clark	\$ 325.84	51188
12/31/2017	Allied Business Solutions	\$ 36.00	51189
12/31/2017	Blue Cross Of Idaho	\$ 955.80	51190
12/31/2017	Blue360 Media	\$ 629.61	51191
12/31/2017	Bryce Layne	\$ 62.98	51192
12/31/2017	Cable One	\$ 196.03	51193
12/31/2017	CentruyLink	\$ 192.30	51194
12/31/2017	Civil Air Patrol	\$ 95.00	51195
12/31/2017	Diamond B Specialties	\$ 32.00	51196
12/31/2017	Eastern Idaho Regional Waste	\$ 21,163.68	51197
12/31/2017	Eden Valley Food & Firearms	\$ 29.98	51198
12/31/2017	Garrett H Sandow	\$ 1,650.00	51199
12/31/2017	H-K Contractors	\$ 1,428.50	51200
12/31/2017	Home Depot	\$ 119.36	51201
12/31/2017	Idaho Bureau of Occupational	\$ 92.00	51202
12/31/2017	Metroquip	\$ 24,726.00	51203
12/31/2017	Petty Cash	\$ 37.62	51204
12/31/2017	Phillips 66	\$ 1,494.28	51205
12/31/2017	R&S Distributing	\$ 95.36	51206
12/31/2017	Repco Marketing	\$ 183.75	51207
12/31/2017	Silver Creek Supply	\$ 34.40	51208
12/31/2017	Specialty Construction Supply	\$ 1,510.47	51209
12/31/2017	Stephenson Computer Cons.	\$ 661.50	51210
12/31/2017	Utah Jazz Youth Ball	\$ 5,946.00	51211
12/31/2017	Valley Office Systems	\$ 54.45	51212
12/31/2017	Verizon Wirelss	\$ 457.83	51213
12/31/2017	Western Wholesale Installed	\$ 302.91	51214
12/1/2017	Payroll	\$ 49,296.14	
12/15/2017	Payroll	\$ 51,221.76	
12-29-20107	Payroll	\$ 39,918.01	
	Total	\$ 273,589.22	