

CITY OF SHELLEY  
COUNCIL MEETING  
MINUTES

JANUARY 28, 2020

PRESENT: Mayor Stacy Pascoe

Council Members: Earl Beattie, Leif Watson, Kim Westergard, and Adam French

Police Chief: Rod Mohler

Public Wks Dir.: Justin Johnson

Recreation Dir.: Mikel Anderson

City Clerk/Treasurer: Sandy Gaydusek

City Attorney: BJ Driscoll

PLEDGE OF ALLEGIANCE: Rod Mohler

PRAYER: Leif Watson

Mayor Pascoe opened the meeting at 7:35 p.m.

Adam moved, Jeff seconded to approve the following consent agenda:

Minutes of Council Meeting on January 14, 2020

Building Permits:

Bryan Lawless - solar panels

A roll call vote was taken: Adam – aye, Earl – aye, Kim – aye, and Leif - aye.  
Approved unanimously.

The Planning and Zoning Commission held a public hearing on January 21, 2020 regarding the following Title Ten Amendments:

Multi-Family Housing is currently allowed in a Central Business zone and falls under the Central Business setbacks. The Planning and Zoning Commission recommend to amend the ordinance to provide that Multi-Family Housing is not allowed in a Central Business Zone due to the setbacks and they felt residential should not be mixed with a business zone.

Central Business Setbacks is currently zero feet on the front and both sides. The rear is zero unless it abuts a residential use, then it becomes twenty feet. The Planning and Zoning Commission recommend leaving this ordinance as it is presently with no changes.

Private Driveways are allowed for each individual residential home, however the language in our ordinance needs to be clarified if residential other than single family residential should be included. The Planning and Zoning Commission recommend clarifying that this should be for Single Family Residential Dwelling rather than Multi-Family Dwellings since complexes are constructed with parking areas for the units.

Leif and Adam agreed that Central Business should be for business uses only. Mayor Pascoe agreed with the P&Z Board on their recommendations. Leif moved, Kim seconded to accept the Planning and Zoning Commission's

recommendations on all three issues, and to proceed with having BJ make the amendments to be considered by ordinances at the next council meeting.  
Approved unanimously.

Jake Durtschi is developing the Ruby Circle Apartments in the North Shelley Business Park. Mr. Durtschi bought the property from Gavin Mathews who had received approval of his design several years ago. The plans have changed slightly so it was sent to our engineers for review again. Dave Noel provided a letter that listed a few issues that needs to be corrected, but as of this meeting time everything has been corrected. The Fire Chief has reviewed the plans and his recommendations regarding the fire hydrants and size of entrance have been followed. Adam moved, Earl seconded to approve the plans for the Ruby Circle Apartments as submitted by Jake Durtschi in the North Shelley Business Park.  
Approved unanimously.

Earl moved, Adam seconded to approve the following business licenses:  
Shelley Veterinary Hospital – 614 N. State Street (new license for 2019)  
Renewals for 2020  
Shelley Veterinary Hospital – 614 N State Street  
Notforgotten Gifts/Collectibles – 404 S. Byron Avenue  
Anytime Fitness – 301 Anderson Road  
Approved unanimously.

Sandy presented the Resolution increasing the water rates by \$5 for flat rate residential and 23.77% for all other rates. Leif moved, Kim seconded to approve Resolution 20-01 increasing the water rates effective February 1, 2020. Approved unanimously.

Kim moved, Earl seconded to appoint Sandy Gaydusek as City Clerk/Treasurer for 2020. Approved unanimously.

BJ said Chase Hendricks, Bingham County Attorney sent a draft for the amendments to the Impact Area Agreement between the city and the county. BJ said he will review the draft and send it to the Mayor and the Council members for their review.

Sandy presented a list of the assignments for everyone based on the Mayor's assignments at the last meeting.

Sandy said there was an error in regards to the agenda that was posted for the council meeting on January 14, 2020. She said on the website where you click to see the agendas, the agenda was dated January 14, 2020, but when the document appeared the date said December 10, 2019. The agenda items were correct for the January 14<sup>th</sup> meeting. She said the public hearings on the agenda had both been published with a January 14<sup>th</sup> date.

Sandy expressed her thanks for her appointment, the condolences for her late father-in-law and the beautiful flowers sent by the city to his services.

Mikel said the Jazz program is running well. He confirmed that Pam Killpack will be returning as the pool manager again this year. Pam will need to get certified through the Red Cross. Mikel said soccer will begin in a few months, and he will

get started on the pool repairs. Leif said Mikel is doing a great job and had received texts complimenting him from happy parents.

Justin said he met with Forsgren to talk about the new booster pump and the new lines. He said the weather is slightly prohibiting the progression of this project.

Justin said we have begun advertising for a new public works employee.

Justin said he would like to amend the snow removal ordinance. He said the current ordinance states vehicles need to be removed from the streets between 8 a.m. and 6 p.m. for plowing. However, when we have had a big snow storm, the city crew is out at 4 or 5 a.m. moving snow. He said this has become a problem because people state the ordinance says they don't have to move their cars until 8 a.m. Justin said if he waits until 8 a.m. then the streets aren't plowed for access. After discussion regarding various ways to solve this problem, it was determined that Justin will work with BJ on this and present an amendment at a future meeting. Justin said the crew has also been working on the snow loader.

Rod said at the Goodsell Elementary, Mr. Messick is in charge of the Special Needs Program. He said they are revamping their emergency procedures and would like to utilize city hall when their students have to be evacuated in an emergency. Rod said this would be for a short term until buses could be arranged to pick them up or their parent could pick them up.

Rod said he is allowing his Department to participate in a beard growing contest. He said there is a registration fee of \$10 and the proceeds will be donated to a charity. Rod said the beard growth would be kept at a maximum of one inch and must be kept neat and tidy.

Leif thanked everyone for the education he has received so far regarding being a council member.

Kim said Kim Adams/Just Serve Program would like to set up a Volunteer Service Fair and would like the city to co-sponsor it. It would be held at the Shelley High School on May 2, 2020, from 10 a.m. until 2 p.m. The city could help advertise on the website, marquee, etc.

Kim said Kay Gneiting passed away. She said a friend called and asked if the city would do some type of memorial for him for all of his work towards getting the walking path installed. The Council asked for time to consider this.

Kim said the School Board has a survey circulating regarding the four day school week. She asked as a city what our thoughts on this are. Kim said a four day school week will affect the Mayor's Youth Committee meeting times, and some of the sports program such as gym usage during the Jazz program. She said there will be a meeting on February 15<sup>th</sup> for the school to discuss this further. There are a lot of pros and con's regarding this issue. There was some concern over unsupervised children on Fridays and how this might affect the Police Department.

Mayor Pascoe said he met with Chase Hendricks in Bingham County last week. He said Mr. Hendricks is working on an Impact Area Agreement template so all of the cities will be the same.

Mayor Pascoe discussed snow removal around the city building. He said the police department was supposed to remove the snow off of the sidewalks in the mornings. He said they have not been, and Mikel has been doing it. Earl said he doesn't think the police department should be responsible for this due to the liability; they could slip and fall on their duty belt/gun. Leif said the city crew is busy trying to get the roads cleared so they shouldn't take someone off the road to do it. Rod said there is the mentality that the Police Department does nothing, so they should be designated to do it. He said he would really like that mentality to go away. Mayor Pascoe said he got quotes from a snow removal company; under 3 inches of snow - \$50, 3 to 6 inches - \$75. Earl moved, Adam seconded to pursue hiring a snow removal company to clean the sidewalks at the city building. Approved unanimously.

Adjourned: 8:40 p.m.

APPROVE:  ATTEST: 

CITY OF SHELLEY  
BUSINESS LICENSE  
APPLICATIONS  
SUBMITTED JANUARY 28, 2020  
FOR 2020

<u>NAME</u>	<u>ADDRESS</u>	<u>TYPE OF BUSINESS</u>
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SPECIALIZED LICENSES

GENERAL LICENSES:

NEW: \$25

SHELLEY VETERINARY HOSPITAL	614 N STATE ST	VETERINARY CLINIC
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RENEW: \$5

NOTFORGOTTEN GIFTS/ COLLECT	404 S. BYRON AVE	CRAFT AND GIFT SALES
ANYTIME FITNESS	301 ANDERSON RD	FITNESS CENTER
SHELLEY VETERINARY HOSPITAL	614 N STATE ST	VETERINARY CLINIC

TOTAL LICENSES: 4