

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

MARCH 10, 2015

PRESENT: Mayor Stacy Pascoe

Council Members: Earl Beattie, Jeff Kelley, Kim Westergard, and Adam French

Police Chief: Rod Mohler

Public Wks Dir.: Chuck Lloyd

Recreation Dir.: Dawn Lloyd

City Clerk/Treasurer: Sandy Gaydusek

City Attorney: BJ Driscoll

PLEDGE OF ALLEGIANCE: Dawn LLOYD

PRAYER: Mayor Pascoe

Adam moved, Kim seconded to approve the following consent agenda:

Minutes of February 24, 2015

Building Permits:

BMT Investments – new home

A roll call vote was taken: Earl- aye, Kim – aye, Jeff – aye, and Adam-aye.
Approved unanimously.

Rod said Officer Swanson's K-9 was injured in an accident last year when a suspect rammed Officer Swanson's vehicle intentionally. He said Myra, the K-9 will probably not be able to heal fully. Rod said Officer Swanson would like to move forward and purchase and train a new dog. He said Officer Swanson would like the city to help out with a few expenses such as an outside enclosure and some of the vet care. Earl said Officer Swanson has talked to another kennel and due to the injury and the circumstances of the accident they will reduce the cost of a new dog. He said Officer Swanson will pick up the dog and train her here. Earl said this dog will not be trained to attack, but will be trained as a drug dog and this time he would like to train it to track as well. Earl said this is a big undertaking for Officer Swanson, and it is very beneficial to the city. He said this would be about a \$2000 investment for the city for the year, however the dog will still be owned by Officer Swanson and leased to the city to cover our liability. Rod said Myra, the current dog has received positive feedback from the public. He said the schools have access to her when needed also. They used her for assemblies and the kids were very impressed. Earl moved, Adam seconded to pursue a lease with Officer Swanson for \$1 annually, and approval to pay up to \$2000 for the first year for the sheltering and maintenance of the animal.
Approved unanimously.

Sandy presented a business license for 2015 for Gary Gillins the owner of Mr. Fix It All. She said the application states the business is the sale of fireplaces, and repair of small equipment. Sandy said Mr. Gillins stated verbally that they may be

fixing components of RV's and they may be parked in the parking lot. She said there is a concern that there may not be enough parking, the zoning may not be correct, and this may create a safety issue and nuisance. Sandy said she was also told by the building owner that they may have this property sold. BJ suggested that the license be considered for approval conditionally for sixty days until the exact use of the building is known. Earl felt it may be a waste of time and money if the building is going to be sold anyway. BJ said this may not be a basis for denial. Jeff moved, Kim seconded to conditionally approve the license for Gary Gillins for a sixty day period subject to review of the zoning and use of the property. Approved three in favor, Earl opposed.

Kim moved, Earl seconded to approve the following business license renewal for 2015: Gables of Shelley Assisted Living – 530 River Pointe Lane, Fackerellart.com/Fackerellfitness.com – 1187 October Cove, All Season Window Care – 814 N. 685 E., The Virginia Theater – 186 S. State St.
Approved unanimously.

Jeff discussed the New Sweden Walk Path. He projected a map showing where the berm is currently located. He said he met with Tom Marshall regarding where the right-of-way will be established. He said there is currently a 100 foot right-of-way which is 50 feet on each side from the center of the road. Jeff said there are areas in the right-of-way where new trees can be planted, but the area is pretty tight since we cannot plant trees closer than 15 feet from the power lines. He said we need to stay on the other side of the path with the trees. Jeff said we could have a 10 foot landscaping easement established to go beyond the 50 feet we currently have on that side of the road. He said this will give us to approximately the toe of the berm. Mr. Marshall said he would like to propose that the city go to the top of the berm with the landscaping easement. The city will be responsible to mow, maintain, irrigate, etc. Chuck asked why the city would want to take half of the berm since each party would have to mow, irrigate, etc. Dave Noel said if the city takes just the west side of the berm, it reduces the risk of flooding private property. Kim said there will be 13 trees planted, however they are set to be planted at the foot of the berm. Jeff said 10 feet will allow plenty of room for the trees. Mr. Marshall said the west side of the berm is viewable to the public, and for liability reasons he would rather have the city go to the top of the berm. Dave said there will be 2 separate irrigation systems no matter where the line is drawn. Mayor Pascoe said since the west side of the berm will be viewed by the public and the pedestrians using the walk path, it may be more beneficial to go to the top of the berm. Jeff said he wants the berm to be more eye pleasing to the people most impacted which are on the west side of the road. Mayor Pascoe and the Council members agreed to request a landscaping easement to the top of the berm in the Development Agreement. Jeff said he is working on a Development Agreement, but will have to nail down the items that are reimbursable by the TIF. He said once the agreement is drafted it will be reviewed by legal counsel and then the Mayor and Council members. Jeff said in order to derive the value for the easement acquisitions on New Sweden and the water line easement on the front of the property, we will need to hire an appraiser which will cost about \$2000. He said we will need to look and determine if the Country Club Road right-of-way is 50 or 60 feet because we may

need to value that too. Dave said he will present a scope of work and cost before proceeding with the draft of the Development Agreement.

Sandy presented the amendment for the Personnel Policy Manual regarding section 5.5 concerning Long Term Sick Benefits. She said this will add the conversion of Long Term Benefits (LTB) to pay for COBRA benefits for up to 18 months for retiring employees. Sandy said BJ has reviewed and added and amended some of the language. BJ said this is not a termination benefit, but a retirement benefit. Jeff moved, Earl seconded to approve the amendment of Section 5.5 of the Personnel Policy Manual as presented. Approved unanimously.

Mayor Pascoe said he discussed the amendment to the lease with Aaron Clark of Clark Radio Electronics. He said the amendment includes an increase in the rent going from \$1800 annually to \$2400 annually with a 3% escalation each year. He said the city can choose to have the market value appraised at our cost if we feel it has gone up over 3%. Mayor Pascoe said Clark Radio will move the access road at the time they relocate their fence, and will give access to the city for our equipment located within their building. This extends the lease by twenty years. BJ said he has not reviewed the lease prior to tonight, and feels there is some ambiguity and would like to reword some of the language. The Council discussed approving it conditionally upon BJ's review, however it was decided to wait until the next council meeting to consider approval of the lease.

Chuck said he obtained three bids for Welcome signs for the city. Fast Signs - \$852.57 per sign, Sign Pro - \$759.00 per sign, and Signature Signs - \$624.95 per sign. Sandy said we really haven't budgeted for this expense, however we could expend Revenue Sharing funds. The Council decided to review this matter further, and possibly wait until this project could be budgeted.

BJ said he has not received any reports from the Title Company, nor Scott Eskelson regarding the accreted property near the river.

Sandy said there is a training workshop in Pocatello on March 31st regarding Municipal funding requirements. Jeff and Chuck will be attending.

Sandy said she received a check in the amount of \$4932 from a class action suit against the Idaho State Insurance. She said the case was regarding the pro-rated portion of dividends received by the entities.

Dawn said she has finished the Jazz program on Saturdays. She said she will now begin working on the pool for the season opening. She said she has submitted an application for a CHC grant for the Mayor's Youth Council to have a Veterans Memorial constructed at the Hillcrest Cemetery.

Chuck said the two Hydromantic Lift Pumps will not be sent to auction. He said Fremont County, another public agency will be purchasing the pumps for \$100 each.

Rod said Officer Tyson Gunderson will be leaving for the POST Academy this coming week.

Adam said he toured the Golden Valley Natural Plant last week. He said it is a very impressive plant.

Kim said the Tree Committee will be meeting this Thursday. She said they will be having a Yard of the Year Award again this year. She said they will be taking nominations during the fall.

Earl thanked Kim and Jeff for all the work being done regarding the New Sweden walk path. Jeff pointed out that no city funds are being spent on the walk path.

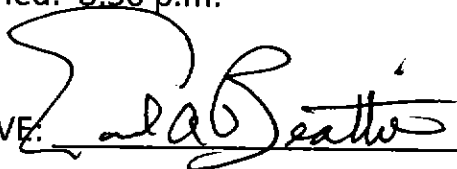
Mayor Pascoe said he appreciates all of the time Jeff has put in on the Golden Valley project, and the right-of-way for the walk path.

Mayor Pascoe said he will not be in attendance at the next council meeting on March 24, 2015.

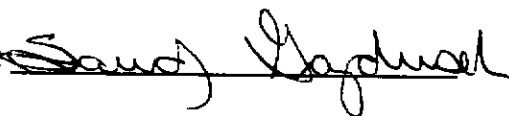
Mayor Pascoe said he appreciates all of the hard work everyone has done. He said he appreciates the camera work being done on the sewer, the cleaning of the streets, etc.

Adjourned: 8:50 p.m.

APPROVE:



ATTEST:



FEBRUARY CLAIMS

6-Feb-15	Comdata	1,553.75	48422
12-Feb-15	A & B Transmission & Service CTR	95.83	48423
12-Feb-15	AAA Giles Cleaning and Restoratrion	675.00	48424
12--Feb-15	Adrenaline Performance	391.00	48425
12-Feb-15	Advanced Diagnostics Inc	65.00	48426
12-Feb-15	Airgas Intermountain Inc	119.24	48427
12-Feb-15	Alexander Clark Business Forms	324.38	48428
12-Feb-15	All Occasion Floral & Gift LLC	23.95	48429
12-Feb-15	American Linen	536.70	48430
12-Feb-15	Angela Disney	9.60	48431
12-Feb-15	Bonneville County Solid Waste	7,163.20	48432
12-Feb-15	Brannon & Brannon Psychological SVCS	400.00	48433
12-Feb-15	Broulim's	19.96	48434
12-Feb-15	Eagle Rock Sanitation	2,385.00	48435
12-Feb-15	Eastern Idaho Regional Wastewater Auth.	17,302.95	48436
12-Feb-15	Electrical Wholesale Supply Co Inc	53.06	48437
12-Feb-15	Ferguson Enterprises Inc	100.00	48438
12-Feb-15	Frank Edwards Co #17	92.62	48439
12-Feb-15	Hammon Teton Delivery	14.00	48440
12-Feb-15	Hard Times Sales and Distribution LLC	1,961.45	48441
12-Feb-15	Howards Equipment	2.28	48442
12-Feb-15	Idaho Business Systems	41.88	48443
12-Feb-15	Idaho Post	150.00	48444
12-Feb-15	Industrial Hose and Fittings	514.54	48445
12-Feb-15	Kings No. 21	24.53	48446
12-Feb-15	Les Schwab Tire Center	98.00	48447
12-Feb-15	Lexipol LLC	2,450.00	48448
12-Feb-15	Lloyd Lee	20.40	48449
12-Feb-15	Chuck Lloyd	60.00	48450
12-Feb-15	Matkin Auto Parts	577.04	48451
12-Feb-15	McGuire Bearing Company	13.77	48452
12-Feb-15	O'Reilly Automotive Inc	1,926.09	48453
12-Feb-15	Pacific Steel	267.55	48454
12-Feb-15	Rocky Mountain Power	5,741.13	48455
12-Feb-15	Shelley Auto Care	80.89	48456
12-Feb-15	Shelley Pioneer	290.75	48457
12-Feb-15	Siems Enterprises	18.00	48458
12-Feb-15	Smith Driscoll & Associates PLLC	1,010.00	48459
12-Feb-15	Steel Design LLC	36.75	48460
12-Feb-15	Stephenson Computer Consulting	37.50	48461
12-Feb-15	Tifco Industries	162.43	48462
12-Feb-15	United States Welding Inc	100.45	48463
12-Feb-15	Utah Jazz Youth Basketball	315.00	48464
12-Feb-15	Utility Trailer Sales of Boise	139.15	48465
12-Feb-15	Valley Office System	45.00	48466
12-Feb-15	Verizon Wireless	449.61	48467
17-Feb-15	Computer Arts Inc	922.28	48468
17-Feb-15	Stacie Bracken	27.48	48469
17-Feb-15	Utility Management Systems	13,275.50	48470
27-Feb-15	Airgas Intermountain Inc	62.18	48471
27-Feb-15	All Occasion Floral & Gift LLC	28.95	48472
27-Feb-15	Army Surplus Warehouse	11.92	48473
27-Feb-15	Ashley Lambert	20.28	48474
27-Feb-15	Bank of Commerce	27,011.99	48475
27-Feb-15	Cable One	170.00	48476
27-Feb-15	Centruylink`	3.56	48477
27-Feb-15	Computer Warehouse	1,234.38	48478
27-Feb-15	Dept of Enviromental Quality	243,675.00	48479
27-Feb-15	Garrett H Sandow	1,450.00	48480
27-Feb-15	Home Depot	393.85	48481
27-Feb-15	idaho Transportation Dept	20.00	48482
27-Feb-15	Ideacom ESCI	190.74	48483
27-Feb-15	Intermountain Gas Co	675.97	48484
27-Feb-15	Dawn Lloyd	45.88	48485
27-Feb-15	Oldcastle Precast Inc	51.00	48486
27-Feb-15	OMEGA Industrial Supply Inc	219.18	48487
27-Feb-15	Petty Cash	81.32	48488
27-Feb-15	Phillips 66 Co	1,237.22	48489

27-Feb-15	R&S Distributing	233.85	48490
27-Feb-15	Sams Club	224.01	48491
27-Feb-15	Sherwin Williams	236.20	48492
27-Feb-15	State Insurance Fund	6,165.00	48493
27-Feb-15	US Post Office	548.50	48494
27-Feb-15	Valley Office System	45.00	48495
27-Feb-15	Zee Medical Service	145.25	48496
3-Feb-15	City of Shelley Payroll	50,517.14	
<u>27-Feb-15</u>	<u>City of Shelley Payroll</u>	<u>48,660.32</u>	
	Total	445,443.38	