

CITY OF SHELLEY  
COUNCIL MEETING  
MINUTES

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AUGUST 11, 2015

PRESENT: Mayor Stacy Pascoe  
Council Members: Earl Beattie, Jeff Kelley, Kim Westergard, and Adam French  
Police Chief: Rod Mohler  
Public Wks Dir.: Chuck Lloyd  
Recreation Dir.: Dawn Lloyd  
City Clerk/Treasurer: Sandy Gaydusek  
City Attorney: BJ Driscoll

PLEDGE OF ALLEGIANCE: Rod Mohler

PRAYER: Kim Westergard

Mayor Pascoe called the meeting to order at 7:32 p.m.

Kim moved, Earl seconded to approve the following consent agenda:

Minutes of July 28, 2015

Building Permits:

Derrick Dye - shop

Mike Curnutt - shed

Erick Edwards - fence

A roll call vote was taken: Earl- aye, Kim – aye, Jeff – aye, and Adam-absent.  
Approved three in favor, one absent.

Kallie Brown addressed the Mayor and Council to discuss her Senior Project. She said she would like to replace the signs at the Curtis Brinkman Park with signs that are six feet high and five feet across that has the story of Curtis Brinkman embossed on it. She said the sign would be metal and black powder coated. Ms. Brown said she would like all of the public to know Curtis' story. The Council liked the design and concept of the signs. They gave permission to Ms. Brown to proceed. Ms. Brown said the total cost of the project is about \$800, and she is looking for donations to help her with this project.

Jake Roberts said he would like to request permission to access the city water system for Lot #3 in the Willow Estates Subdivision. He said they are just beginning construction of a home on this lot. He said the water has been laid in from the main line. The Council indicated that other people have been denied regarding water access that are outside of the city limits, however this subdivision was platted and approved to have city water many years ago. The Council approved access of city water to Lot #3 in the Willow Estates Subdivision. Sandy said the owner of the property would need to provide their own meter, pay the connection fees, and sign a water user agreement with consent to annex.

Sandy presented the publication and a narrative for the 2016 Budget. She said this is the tentative budget which should be published giving notice of the Budget Hearing set for September 8, 2015. Sandy said all of the funds looked great this year, however the Street Fund, Street Light Fund, and Sewer Fund decreased in contingency. Sandy said the total proposed budget is \$9,779,993. (A copy of the tentative budget is attached). She presented a narrative discussing each fund individually with the proposed capital expenditures that will be presented again at the Budget Hearing, along with graphs. Jeff moved, Earl seconded to adopt the tentative budget for the City of Shelley for 2016 as presented, and to hold the budget hearing on September 8, 2015, at 7:30 p.m. Approved three in favor, Adam absent.

Sandy presented the Urban Renewal Tentative Budgets for 2016. She said there is a separate budget for each area. The Shelley Urban Renewal Area has been retired but still has ongoing projects. Sandy said the budget total for 2016 is \$727,719. Earl moved, Kim seconded to adopt the tentative budget for the Shelley Urban Renewal Area for 2016 as presented, and to hold the budget hearing on September 8, 2015, at 7:30 p.m. Approved three in favor, Adam absent.

Sandy presented the Country Club Road Urban Renewal Area Tentative Budget for 2016. She said the total budget is \$170,921 for 2016. Earl moved, Kim seconded to approve the Country Club Road Urban Renewal Area for 2016 as presented, and hold the budget hearing on September 8, 2015, at 7:30 p.m. Approved three in favor, Adam absent.

Adam arrived at 8:05 p.m.

Earl discussed the education that Rod has received since he was appointed as Police Chief. He said Rod is very approachable, and is passing his traits down to his officers. Earl said he has received an Executive Certificate which speaks very well of Shelley. He said he would like to keep Rod here; he said Rod is very marketable. He said it speaks well of Shelley to have someone in their ranks of his caliber. Earl said he would like to recommend Rod for an additional merit raise at this time. Mayor Pascoe said it is important to set an example and be a better chief as long as taxpayers are getting the benefit. He said there is money in the budget set aside for this and is not coming from the increase in taxes. Mayor Pascoe said that money is going directly into streets. Sandy said since there have been several entry level officers hired, it has made a difference in the amount being expended in payroll. Jeff commended Rod for the way he has worked with the new officers. Earl moved, Kim seconded to move Chief Rod Mohler to level twenty on the Department Head Payroll Scale effective October 1, 2015. Approved unanimously.

Dawn said she has been working on a manual that outlines her job duties and contacts. Kim suggested the manager at the pool each year take over all of the responsibilities and should not fall under the Recreation Director. The Council agreed, since the manager should feel ownership of the pool which allows more efficient handling. They agreed there should be a job description created for a Recreation Director, and a separate one for a Pool Manager. The Council

determined a Recreation Director would be hired full time handle the recreation programs and help in the general office duties. The wage base will begin at \$30,000 based on experience. Adam and Sandy will work on the job descriptions and advertisements.

Dawn said August 21<sup>st</sup> will be the first Grid Kid game. She said the city has started flag football registration.

Rod said now that summer is over and school is starting, the traffic will be increased. He said everyone should slow down and watch for children.

Adam said he feels the finances in the city are in good shape. He said there are "wants" that are taken care of, and we run a tight ship. He thanked Sandy for her work on the budget.

Kim said the Tree Committee meets on August 12<sup>th</sup> and will discuss the nominations for the "Yard of the Year". She said the winner will be announced in the newspaper.

Jeff said he needs to finish the Development Agreement with Golden Valley Natural. He said he will have BJ review the finished product.

Jeff said he is pleased with the budget. He said the streets are looking good and the taxpayers he has talked to understand the necessity of a tax increase.

Mayor Pascoe said he appreciates all of the Department Heads. He said the street signs that have been placed regarding the crosswalks are noticeable quite a ways down the street. He said he feels it will make people more aware of the crosswalk.

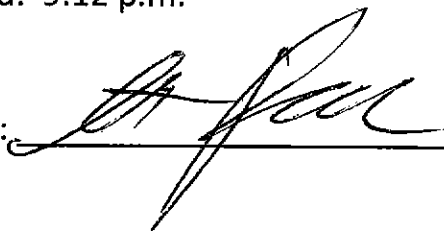
Earl moved, Adam seconded to adjourn into executive session pursuant to I.C. 74-206 (1) (f) regarding potential litigation. A roll call vote was taken: Adam – aye, Jeff – aye, Earl – aye, and Kim – aye. Approved unanimously.

Jeff moved, Earl seconded to reconvene into regular session. Approved unanimously.

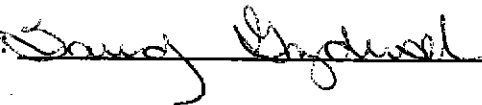
During executive session potential litigation was discussed.

Adjourned: 9:12 p.m.

APPROVE:



ATTEST:



JULY CLAIMS

<u>DATE</u>		<u>AMOUNT</u>	<u>CHECK #</u>
2-Jul-15	<b>Comdata</b>	<b>2,408.76</b>	<b>48790</b>
2-Jul-15	<b>First Responders</b>	<b>1,778.69</b>	<b>48791</b>
15-Jul-15	A & B Transmission & Service CTR	404.15	48792
15-Jul-15	AAA Giles Cleaning and Restoration	675.00	48793
15-Jul-15	Advanced Industrial Supply	117.71	48794
15-Jul-15	Alabama Canine Law En Training CTR Inc	265.00	48795
15-Jul-15	American Linen	527.23	48796
15-Jul-15	<b>Bonneville County Solid Waste</b>	<b>9,335.20</b>	<b>48797</b>
15-Jul-15	Central Transfer Station	42.00	48798
15-Jul-15	Certified Laboratories	263.48	48799
15-Jul-15	Eagle Rock Sanitation	784.42	48800
15-Jul-15	<b>Eastern Idaho Reblional Wastewater Auth</b>	<b>17,302.95</b>	<b>48801</b>
15-Jul-15	Eden Valley Food & Firearms	144.00	48802
15-Jul-15	Falls Plumbing Supply Co	108.93	48803
15-Jul-15	Ferguson Enterprises Inc	607.95	48804
15-Jul-15	H-K Contractors	126.74	48805
15-Jul-15	Hammon Teton Delivery	14.00	48806
15-Jul-15	<b>Hard Times Sales and Distribution LLC</b>	<b>3,067.07</b>	<b>48807</b>
15-Jul-15	Honnen Equipment Co of Utah/Idaho Inc	194.13	48808
15-Jul-15	IAS - Envirochem	70.00	48809
15-Jul-15	<b>IBM Corporation</b>	<b>2,184.00</b>	<b>48810</b>
15-Jul-15	Idaho Business Systems	36.00	48811
15-Jul-15	Idaho Falls Peterbilt	12.39	48812
15-Jul-15	Idaho Peace Officers Association Inc-990	125.00	48813
15-Jul-15	IDEACOM ESCI	448.00	48814
15-Jul-15	Industrial Hose and Fittings	22.57	48815
15-Jul-15	Lexisnexis Matthew Bender	466.35	48816
15-Jul-15	<b>Liquid Engineering Corp</b>	<b>5,030.00</b>	<b>48817</b>
15-Jul-15	<b>Mastercraft Pool and Spa</b>	<b>1,531.50</b>	<b>48818</b>
15-Jul-15	Matkin Auto Parts	88.40	48819
15-Jul-15	O'Reilly Automotive Inc	362.97	48820
15-Jul-15	Oldcastle Precast Inc	460.00	48821
15-Jul-15	R&S Distributing	49.99	48822
15-Jul-15	Repco Marketing Inc	180.00	48823
15-Jul-15	<b>Rocky Mountain Power</b>	<b>14,750.53</b>	<b>48824</b>
15-Jul-15	<b>Rotational Molding</b>	<b>1,238.00</b>	<b>48825</b>
15-Jul-15	<b>Sams Club</b>	<b>1,089.89</b>	<b>48826</b>
15-Jul-15	Shelley Pioneer	28.49	48827
15-Jul-15	Shelley Veterinary Hospital	35.19	48828
15-Jul-15	Sherwin Williams	957.17	48829
15-Jul-15	Skyline Animal Hospital	45.68	48830
15-Jul-15	Smith Driscoll & Associates PLLC	525.00	48831
15-Jul-15	Tifco Industries	237.37	48832
15-Jul-15	Town and Country Gardens	66.56	48833
15-Jul-15	United States Welding Inc	97.50	48834
15-Jul-15	Verizon Wireless	574.55	48835
24-Jul-15	Devirie Jensen	140.00	48836
24-Jul-15	Kathryn Jolley	175.00	48837
24-Jul-15	Marjorie Nulph	70.00	48838
24-Jul-15	2M Company Inc	463.91	48839
27-Jul-15	ICOPA	185.00	48840
30-Jul-15	Advanced Diagnostics Inc	225.00	48841
30-Jul-15	All Occasion Floral & Gift LLC	35.00	48842
30-Jul-15	Ball Storage and Ice	87.00	48843
30-Jul-15	<b>Bingham County</b>	<b>8,177.00</b>	<b>48844</b>
30-Jul-15	<b>Bingham County Sheriffs Office</b>	<b>26,400.00</b>	<b>48845</b>
30-Jul-15	Broulim's	81.58	48846
30-Jul-15	Centurylink	164.31	48847
30-Jul-15	Code 4	139.00	48848
30-Jul-15	Electrical Equipment Co Inc	112.00	48849
30-Jul-15	Electrical Wholesale Supply Co Inc	83.00	48850
30-Jul-15	<b>Garrett H Sandow</b>	<b>1,450.00</b>	<b>48851</b>
30-Jul-15	Home Depot	36.75	48852
30-Jul-15	IAS - Envirochem	750.00	48853
30-Jul-15	<b>Idaho Asphalt Supply</b>	<b>18,740.80</b>	<b>48854</b>
30-Jul-15	Idaho Dept of Employment	862.37	48855
30-Jul-15	Intermountain Gas Co	634.79	48856

30-Jul-15	Kings No. 21	254.85	48857
<b>30-Jul-15</b>	<b>Knife River</b>	<b>6,354.61</b>	<b>48858</b>
30-Jul-15	Mastercraft Pool and Spa	150.75	48859
30-Jul-15	Mathews Plumbing & Heating	168.20	48860
30-Jul-15	Petty Cash	44.98	48861
<b>30-Jul-15</b>	<b>Phillips 66 Co</b>	<b>1,856.31</b>	<b>48862</b>
30-Jul-15	Porter's	17.97	48863
<b>30-Jul-15</b>	<b>Pro Equipment Salrs LLC</b>	<b>1,097.23</b>	<b>48864</b>
30-Jul-15	R&S Distributing	116.13	48865
30-Jul-15	Robert Jemtrud	800.00	48866
30-Jul-15	Sheila Johnson	5.85	48867
30-Jul-15	Shelley Ace Hardware	275.85	48868
30-Jul-15	Shelley Auto Care	66.25	48869
30-Jul-15	Specialty Construction Supply	110.56	48870
<b>30-Jul-15</b>	<b>State Insurance Fund</b>	<b>4,229.00</b>	<b>48871</b>
30-Jul-15	Tacoma Screw Products	43.49	48872
30-Jul-15	U.S. Post Office	465.50	48873
30-Jul-15	Valley Office System	56.19	48874
<b>2-Jul-15</b>	<b>City of Shelley Payroll</b>	<b>57,473.39</b>	
<b>17-Jul-15</b>	<b>City of Shelley Payroll</b>	<b>56,487.46</b>	
<b>31-Jul-15</b>	<b>City of Shelley Payroll</b>	<b>55,744.86</b>	
	<b>Total</b>	<b>313,712.45</b>	