

CITY OF SHELLEY  
PLANNING & ZONING  
MINUTES

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SEPTEMBER 19, 2023

PRESENT: Chairman Shane Wootan, Kurt Edwards, Arlen Hendrix, Aaron Sevrenson, and Paul Voelker

Deven Dye - absent

Called to order at 7:30 p.m.

Shane said there is a public hearing to consider amending two sections of Title 10 in the City of Shelley Code. The first is 10-16-4 (d) to include subsection 6 and 7 to add language to require certification blocks for the Snake River Valley Irrigation District and the East Idaho Regional Sewer District on all final plats. Also, to remove the dimensions of 24 x 24 of Title 10-17-2 (c) (5) since the requirement has changed to two car garage with no set dimensions. Sandy said the Irrigation District has requested approval of each plat before recording to make sure a pressurized irrigation system will be installed, and EIRSD wants to make sure all capacity replacement fees have been paid. Shane opened the public hearing for testimony. There was no testimony in favor, opposition or neutral comments. Shane closed the hearing for deliberation. Paul moved, Arlen seconded to recommend approval to amend Title 10-16-4 (d) to add subsection 6 and 7 to require both certification blocks be added to all final plats. Approved unanimously.

Kurt moved, Arlen seconded to recommend approval to amend Title 10-17-2 (c) (5) by removing the dimensions of 24x24 and to require a two-car garage. Approved unanimously.

Paul moved, Kurt seconded to approve the minutes of the P&Z meeting on August 15, 2023 as written. Approved unanimously.

Emma Morton/SICOG was in attendance to hold the first kick off meeting to begin updating the city's comprehensive plan. Emma said her organization was contracted by the city to update and rewrite the comprehensive plan. The contract is for \$10,000 and will take up to one year to complete. She said there will be three public participation meetings and multiple engagements with the P&Z Board and the city.

Emma said she already has some of the information they need but will be requesting more information in the future. She said they will be disseminating surveys for the public as well. Shane asked to have the surveys done electronically if possible. Sandy said we could advertise the availability of the survey on the billing, marquee, website, and social media. Emma asked if a QR code could be put on the billing. Sandy said she will check with the third-party printer.

Emma discussed the layout and sections of the comprehensive plan. She said there will be an executive summary added to the plan that will outline the

changes from the old plan to the new plan. She said she would like to re-format the new plan if that's okay. The Board agreed. Emma said once the entire plan is written it will go through the public hearing process, then the P&Z will give recommendation to the City Council. Emma said she will plan to attend each P&Z meeting, and they will begin planning the public input meetings but will avoid the holidays.

Adjourned: 8:10 p.m.

APPROVE:  ATTEST: 