

CITY OF SHELLEY
COUNCIL MEETING

AUGUST 08, 2023

PRESENT: Mayor Stacy Pascoe

Council Members: Jeff Kelley, Kim Westergard, Adam French, and Leif Watson

| | |
|----------------------------|----------------|
| Police Chief: | Chad Purser |
| Public Wks Dir.: | Justin Johnson |
| Recreation Dir.: | Mikel Anderson |
| City Clerk/Treasurer: | Sandy Gaydusek |
| City Attorney: | BJ Driscoll |
| City Building Insp/Plann.: | Jordon Johnson |

PLEDGE OF ALLEGIANCE: Sandy Gaydusek

PRAYER: Kim Westergard

The meeting was opened at 7:40 p.m.

Adam moved, Kim seconded to approve the following consent agenda:

Approval of the Minutes of Council Meeting on July 25, 2023

Approval of the Minutes of the Work Meeting on July 11, 2023

Building Permits:

| | |
|----------------|----------------------|
| Rebecca Jensen | - reroof |
| Jacob Bell | - accessory building |

A roll call vote was taken: Jeff – aye, Leif – aye, Kim – aye, and Adam – aye.

Approved unanimously.

Chelsie Moss – Concessionaire License

Ms. Moss said she is putting together a fundraiser for her dance team and would like to sell concessions at the Grid Kid games. She said she will be selling snow cones, chips, cookies, and drinks. Kim moved, Leif seconded to approve a Concessionaire License for Chelsie Moss to sell concessions at the City Park during sporting events. Approved unanimously.

Mike Balmforth/Derrick Dye – Equipment Shed at City Park

Mike Balmforth said Grid Kid has expanded as well as the city programs. He said it is a challenge to have enough room for all of the equipment. He proposed adding on the existing city equipment building by about 25 to 30 feet and would match the roof line, etc. Mr. Balmforth said they would need a tree removed to do this. He said he would like to ask the city for some financial and labor help to do this project. There was some concern that if the Recreation District creates new field would they still be able to have all of the equipment housed in one area and transport it when needed. He said yes. The cost is unknown at the moment. The Grid Kid program will help pay for the expansion. Derrick Dye said a lot of labor is being donated. The city will be able to help with the preparation by providing the labor. Grid Kid said they could pay \$8000. Ted Hendricks said there may be a grant available to help with this project. He said CHC grants and State Parks and Recreation grants are available to help with projects like this. Ted said he will help, but he suggested looking into a CHC grant.

Brinkman Park Project

A contract was submitted for the Brinkman Park Project to build some new tennis courts. A contract was submitted by SICOG to submit the grant. The cost will be up to \$5000 when the grant is awarded. Adam moved, Leif seconded to approve the contract with SICOG for park improvements at the Brinkman Park. A roll call vote was taken: Adam – aye, Kim – aye, Jeff – aye, and Leif – aye. Approved unanimously. Sandy will check into the language in the contract specifying if the city will need to pay the contract amount if the grant is not awarded.

Sunset Vista Lot

Mayor Pascoe said a text was received from the donor of the Sunset Vista lot regarding the installation of grass, sprinkler and sidewalk. Also a contractor he knows would like to bid on the concrete for a sidewalk, shelter, and pickle ball courts. Kim said she is a little discouraged regarding the involvement in the donation and hearing about the park improvements that will serve the entire community. The council determined no improvements will be made to this lot as this time.

Business License

Kim moved, Leif seconded to approve a business license for Dee Ray Auto. Approved unanimously.

Water Development Project and Bond Contract

The Council discussed moving towards obtaining grants and a bond attorney for a water development project. This contract is with Stephanie Bonney, a well known bond attorney in the amount of approximately \$7000. This bond contract is to apply for judicial confirmation for this project as a necessary and immediate project. There will be other grant money sought for the entire project as well as EPA funding. Leif moved, Kim seconded to approve the contract with Stephanie Bonney for bond counsel services. A roll call vote was taken: Jeff – aye, Kim – aye, Adam – aye, and Leif – aye. Approved unanimously. A public hearing will be set up for this matter.

Constitution Day Proclamation

Adam moved, Kim seconded to approve a proclamation for Constitution Day on September 17th. Approved unanimously.

Public Comments

None

Department Head Reports

Sandy presented memos from BJ for review on agenda protocol, etc., to the Mayor and Council.

Sandy reminded everyone about the picnic on the 10th and the Informational Water Meeting on the 16th.

Mikel said flag football is just starting. He said the pool will close on September 2nd, and this is the last week for lessons.

Justin said Hanson Road has been fogged, and Anderson is being overlaid. He said they are still working towards fixing the hawk light.

Chad said there were 612 traffic stops last month with 159 citations written. He said the SRO's are getting geared up for school, and August 19th through September 4th there will be a DUI task force.

Chad said he and the other officers received some training from ICRMP on excessive force.

Council Reports


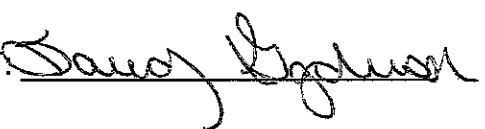
Jeff discussed barricading the area around the Hawk light when school starts up directing pedestrians to use another crossing until the light can be fixed.

Leif said he attended the school board meeting and gathered as much information as possible to aid the school in getting the information out about their bond.

Mayor Pascoe said he appreciates the appearance of the city and the city crew. He appreciates the police on citizen education and training of the officers. He said everyone is doing great and he appreciates the ladies at City Hall.

Sandy said the Rural Development Grant was awarded to the city in the amount of \$20,000. The city will have to match it will \$10,000.

Adjourned: 8:40 p.m.

APPROVE:  ATTEST: 

CITY OF SHELLEY
WORK MEETING
MINUTES

AUGUST 08, 2023

PRESENT: Mayor Stacy Pascoe
Council Members: Leif Watson, Jeff Kelley, Kim Westergard, and Adam French
Public Wks Dir.: Justin Johnson
City Clerk/Treasurer: Sandy Gaydusek
City Building Inspector/Planner: Jordon Johnson
Recreation Director: Mikel Anderson
Police Chief: Chad Purser
Assistant Clerk/Treasurer: Lisa Ybarra

The meeting was opened at 6:00 p.m.

This work meeting was held to discuss the budget for fiscal year 23-24. Sandy said she added the dependent benefit for health insurance at a 50% match for those employees who desired to carry their dependents. She said the General Fund is tight this year due to a transfer of arpa funds to its own fund for tracking purposes and the changes to the value of our investments that won't be returned until maturity of the bond. The addition of dependent insurance was also a factor. Sandy said we will have to be careful in spending funds that have not been budgeted in the general fund.

The Mayor and Council discussed the capital outlay items that will be proposed during the budget cycle including new police cars, a new pickup, and a used paver, re-roof the pool, install a new manifold at the pool, etc.

It was decided that a fall soccer session will be added to the recreation program, as well as allow Mikel a little bit of additional help. Also, current part time office staff will be made full time to help cover Lisa's desk while she is training with Sandy. Another police officer will be hired if a grant is awarded to cover a portion of his wages and benefits.

The fee increases that are proposed are an increase of \$1 to sanitation, \$1 to sewer, an increase to shelter reservations, park usage, etc.

Sandy will present the tentative budget to be considered for adoption and publication at the Council meeting on August 22, 2023.

Adjourned: 7:30 p.m.

APPROVE: _____

ATTEST: _____