

CITY OF CHELSEA
COUNCIL MEETING
MINUTES

MAY 08, 2012

PRESENT: Mayor Eric Christensen
Council Members: Earl Beattie, Kurt Russell, Stacy Pascoe, and Jeff Kelley
Police Chief: Rod Mohler
Public Wks Dir: Chuck Lloyd
Recreation Dir.: Dawn Lloyd
City Clerk: Sandy Gaydusek
City Attorney: B.J. Driscoll

PLEDGE OF ALLEGIANCE: Kimball Smith

PRAYER: Jeff Kelley

Stacy moved, Jeff seconded to approve the following consent agenda:

Minutes of April 24, 2012 Council Meeting

Building Permits:

Gaylan White - deck

A roll call vote was called for: Earl – aye, Jeff – aye, Stacy – aye, and Kurt – aye. Approved unanimously.

Tate Albright, the President of the Mayor's Youth Committee said the season for the group ended yesterday. He said they got the playground equipment at Pillsbury Park painted as a final service project. Tate said this would be his last night attending the city council meeting, and thanked the Mayor and Council for their support for the past year. He said it has been a great privilege to serve on this committee. Tate said next year the President of the Youth Committee will be Lexa Hansen. The Mayor and Council thanked Tate for a job well done, and wished him the best.

Mayor Christensen said it is time for a public hearing to consider the exchange of property to EIRWWA for 67 ERUs' for connection to the regional sewer system. He turned the time over to BJ to conduct the hearing. BJ said there was an email from Dave sent stating Ammon may be reconsidering the terms of the property exchange. They may want to purchase the property instead of trading for connections. BJ said this hearing has already been published and no formal proposal has been given to the City by EIRWWA, so we will proceed with the public hearing. BJ opened the hearing, and there was no testimony in support, opposition or any participation in the hearing regarding the exchange of the city property for 67 connections. The hearing was closed. BJ recommended that the hearing be tabled until more information is obtained from EIRWWA regarding the terms for the exchange of this property. He said that way the hearing can be salvaged and the city can proceed if EIRWWA still wants to exchange the property for connections. The Council felt that the EIRWWA Board gave approval to proceed with the exchange, and it is Ammon that may have second thoughts. Jeff felt the city should proceed as planned with the EIRWWA Board. The entire council felt the city should proceed and have BJ draft the necessary documents for the trade and present them to EIRWWA. Jeff felt the exchange of the property is in the public's best interest because EIRWWA needs ownership of the property to operate the facility. He said the city cannot utilize this property for anything else,

since the wastewater treatment facility sits on the property. The council felt this trade is in the best interest of the city since the city owns twenty five percent of EIRWWA, and the city will acquire sixty seven extra connections. Jeff said these extra connections will increase in value over time, and EIRWWA does not currently have the funds to purchase the property. Jeff moved, Stacy seconded to transfer city owned property to EIRWWA in exchange for 67 connections (ERU's). The property is described as Pond C and the South half of Pond B with the line being drawn at the toe of the eastern side of the berm which represents the western side of Pond B. Also, including the southern side of Pond B with the defining line of Pond C to the bottom of the toe which separates Pond C and Pond B, and the south half to the berm of Pond A. Also an easement will be included for ingress and egress to EIRWWA along the southern side from toe to toe of the berm, and also reserving access to the city property for the city to access from any road to access Pond B. The property description excepting the well house on the north end of Pond C. This description is contingent upon this being reduced to a survey. Approved unanimously.

Jacqueline Wittwer said she has some concerns about the property new fire station. She said by placing a fire station on the west side of the railroad tracks, it divides the community. Mrs. Wittwer felt the current station on the east side of the tracks should also be maintained and kept. She said she understands the Fire Department does not run through the city's budget, however when permits are issued for someone buying the building, the city could do something. The Council directed Mrs. Wittwer to contact the Fire District Board.

Jacqueline Wittwer thanked the city for the pool passes for the library reading program. She said they intend to try and promote the reading program to utilize the pool. She said they will also be presenting information regarding the proposed library at the next council meeting.

Shirley discussed the issue that Atomic City is having with their wells. She said both wells have been down and they have had no water for four days. Shirley said Pump Tech was the contractor for Atomic City. She said she thought Pump Tech was also the contractor for the new pump on well #1.

Mayor Christensen said at the last EIRWWA meeting, the EIRWWA Board voted to decrease the sewer connection fee to \$3000 from \$3600. He said he opposed this vote, because he feels this is the amount necessary to fund future phases of the treatment plant. The Council agreed with the Mayor. Mayor Christensen said the EIRWWA Board has agreed to review these fees each January and possible increase it in \$200 increments. Jeff said the city does not have the facility planning study done to see what funds are needed for our sewer collection system needs. The Council agreed it is in the city's best interest to leave the sewer connection fee at \$4000 with \$3000 to EIRWWA and \$1000 for our collection system and review what the EIRWWA Board does in January 2013.

Sandy said she received three bids to replace the air conditioning unit in city hall. The bids were as follows: Mountain River Mechanical - \$2100, Young Electric - \$2705, Alpine Heating -

\$2805, and Precision Heating - \$2050. Sandy said Mountain River Mechanical has provided heating and air conditioning service to the city for the past fifteen or more years. Stacy moved, Jeff seconded to approve Mountain River Mechanical's bid of \$2100 to replace the air conditioning unit. Approved unanimously.

BJ discussed his research regarding the regulations for service animals. He said the city ordinance can be enforced restricting a limit of two dogs in a residential zone, however this is limited to pets. A service animal is not considered a pet. Rod said the Police Department Policy Manual also states that the animal must be a true service animal and not a pet. Rod said he has contacted service other agencies there is no definitive answer yet, and they will continue to work on this matter. He said there is only one case like this that has been reviewed and the owner states he has documentation from a doctor stating he needs these service animals.

BJ discussed what has to be done to satisfy the conditions of the city's water permit, and be able to get the water right/license. He said he previously discussed this with Rob Harris, Dave Noel, Sandy and Chuck and based on these conversations, he said there were originally two problems the city was experiencing; the city needed a firm capacity well to satisfy DEQ requirements, and a new well to handle growth (more water rights). He said the actual application and the permit identifies the access or diversion point as being west of the city and not north of the city near Ball Development's property. BJ said well #5 that is being designed will satisfy DEQ firm capacity requirement and should satisfy IDWR need to show beneficial use to obtain the water right/license. BJ said therefore there is no immediate need for Ball Development to drill a well near the property as previously thought. BJ said when Ball Development does decide to develop their property, it sounds like the line will need to be looped around their property and a new well will be needed, however a new water right will not be needed. BJ said if necessary the city can ask for an extension to prove beneficial use for five years.

BJ discussed the PRIMA Conference that he and some of the city officials attended on May 3, 2012. The PRIMA Conference is held by ICRMP to suggest ways to reduce each entity's liability. BJ said some of the suggestions they gave were to digitally record the meetings, create more of a topic description on the agenda, have written meeting rules and instruction regarding public participation as part of the agenda, document all employee training received, and the council members should be careful not to discuss matters on a one to one basis instead of in a council meeting. BJ said it also may be beneficial is there are any changes or corrections to the minutes prior to the council meeting, all members should be send the amendment. He discussed the impacts of having a personal email used for city business rather than a city email, and the retention of public records such as email.

Sandy said she contacted Kathleen Lewis regarding the Comprehensive Plan update and she will send the plan as soon as some of the census updates are entered. Then a public hearing would need to be held for comments to derive a final product. Jeff said he would like to hold a workshop with the Planning and Zoning Commission to discuss the plan prior to a hearing.

Dawn said the pool will be filled tomorrow. She said she has hired Jessie Clark as Manager this year, and Aslan Archibald and Megan Cather as Assistant Managers.

Dawn said ADA requires a pool lift to be installed in all community pools. She said the gutters need to be repaired, and she will try and incorporate a lift into that project.

Chuck said he is obtaining bids for the road repair on West Fir in front of the Carnoustie Apartments and the High School.

Jeff said he met with some businessmen from Atlanta that are interested in purchasing some property to place a manufacturing business on in the Shelley area. He said he has not heard any response back yet. Jeff said we need a way to promote business in the city, and to be ready for future growth.

Stacy discussed the repair of the street on West Fir in front of the High School and Carnoustie apartments. He said the city has heavy equipment, but it is not heavy enough to do this job. He said this is why we are obtaining bids.

Kurt said the Tree Committee met, and wanted to remind everyone that Saturday, the 19th is Arbor Day. He said the event has been moved to Brinkman Park instead of the City Park.

Earl said there are a lot of things that he would like handled by the Department Heads before coming to the council. He felt this would shorten the meetings in some cases.

Mayor Christensen said he appreciated the support he received regarding the passing of his mother.

Adjourned: 9:50 p.m.

ATTEST: Sandy Hajduk APPROVE Em R Christensen

APRIL CLAIMS

<u>DATE</u>		<u>AMOUNT</u>	<u>CHECK #</u>
12-Apr-12	Comdata	521.56	35718
12-Apr-12	Rod Mohler	120.00	35719
16-Apr-12	AAA Giles Cleaning and Restoration	675.00	35720
16-Apr-12	American Linen	510.18	35721
16-Apr-12	Bonneville County Solid Waste	5,649.46	35722
16-Apr-12	Broulim's	20.34	35723
16-Apr-12	Central Transfer Station	5.10	35724
16-Apr-12	Dana Wade	120.00	35725
16-Apr-12	DBS Inc	3,911.44	35726
16-Apr-12	Dee Rays Auto Body	250.00	35727
16-Apr-12	Alan Dial	609.75	35728
16-Apr-12	Doug Keele	291.79	35729
16-Apr-12	Eagle Rock Sanitation	2,240.78	35730
16-Apr-12	Eastern Idaho Regional Wastewater Auth	15,363.00	35731
16-Apr-12	Fastenal	163.35	35732
16-Apr-12	Ferguson Enterprises Inc	781.45	35733
16-Apr-12	First Class Portable Sanitation	50.00	35734
16-Apr-12	First Responders	549.89	35735
16-Apr-12	Hammon Teton Delivery	12.55	35736
16-Apr-12	HD Supply Waterworks LTD	48.35	35737
16-Apr-12	Honnen Equipment Co of Utah/Idaho Inc	69.77	35738
16-Apr-12	Hunter Upholstering	76.50	35739
16-Apr-12	IAS-Envirochem	56.00	35740
16-Apr-12	Idaho Asphalt Supply	163.20	35741
16-Apr-12	Idaho Business Systems	35.00	35742
16-Apr-12	Kings No. 21	26.99	35743
16-Apr-12	Mathews Plumbing & Heating	152.25	35744
16-Apr-12	Metroquip Inc	6,390.85	35745
16-Apr-12	OK Trailer Sales	745.49	35746
16-Apr-12	Pacific Steel	29.77	35747
16-Apr-12	Petty Cash	34.02	35748
16-Apr-12	Rocky Mountain Power	5,339.81	35749
16-Apr-12	Rossiter Electric Motor	75.00	35750
16-Apr-12	Sams Club	111.82	35751
16-Apr-12	Shelley Pioneer	445.64	35752
16-Apr-12	Smith Driscoll & Associates PLLC	2,112.70	35753
16-Apr-12	Thomas D Roofing	2,310.00	35754
16-Apr-12	TIFCO Industries	43.99	35755
16-Apr-12	United States Welding Inc	89.60	35756
16-Apr-12	Valley Office System	414.90	35757
16-Apr-12	Valley Ready Mix	40.00	35758
16-Apr-12	Verizon Wireless	471.46	35759
16-Apr-12	2M Company Inc	90.27	35760
30-Apr-12	Batteries Plus #209	25.53	35761
30-Apr-12	Blackfoot News - Morning News	104.00	35762
30-Apr-12	Cable One	167.43	35763
30-Apr-12	Cal Ranch	17.98	35764
30-Apr-12	Centurylink	5.01	35765
30-Apr-12	Daniel Acevedo	1,650.00	35766
30-Apr-12	Heatjer De {roest	53.00	35767
30-Apr-12	Digital Ally	620.00	35768
30-Apr-12	Earl Beattie	89.18	35769
30-Apr-12	Electrical Wholesale Supply Co Inc	27.22	35770
30-Apr-12	First Responders	69.99	35771
30-Apr-12	Home Depot	101.24	35772
30-Apr-12	Honnen Equipment Co of Utah/Idaho Inc	255.00	35773
30-Apr-12	Idaho Business Systems	44.04	35774
30-Apr-12	Idaho Chief's of Police Association	150.00	35775
30-Apr-12	Idaho Transportation Dept	69.00	35776
30-Apr-12	IDEACOM	186.84	35777
30-Apr-12	Intermountain Gas Co	350.73	35778
30-Apr-12	Bret G Jones	45.00	35779
30-Apr-12	Kristi Cuddy	10.48	35780
30-Apr-12	Paramount Supply Co	24.14	35781
30-Apr-12	Phillips 66 Co	1,492.41	35782
30-Apr-12	Premier Vehicle Installation Inc	9,509.41	35783

30-Apr-12	Specialty Construction Supply	123.35	35784
30-Apr-12	State Insurance Fund	3,369.00	35785
30-Apr-12	U.S. Post Office	411.20	35786
30-Apr-12	USDA Rural Development	37.30	35787
30-Apr-12	20th Century Ford	24,974.00	35788
13-Apr-12	City of Shelley Payroll	50,830.95	
<u>27-Apr-12</u>	<u>City of Shelley Payroll</u>	<u>48,577.70</u>	
	Total	194,610.15	