

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

MAY 10, 2022

PRESENT: Mayor Stacy Pascoe

Council Members: Jeff Kelley, Kim Westergard, Adam French, and Leif Watson
(absent)

Police Chief:	Rod Mohler
Public Wks Dir.:	Justin Johnson
Recreation Dir.:	Mikel Anderson
City Clerk/Treasurer:	Sandy Gaydusek
City Attorney:	BJ Driscoll

PLEDGE OF ALLEGIANCE: Rod Mohler

PRAYER: Kim Westergard

The meeting was opened at 7:34 p.m.

Adam moved, Kim seconded to approve the following consent agenda:

Approval of the Minutes of Council Meeting on April 26, 2022

Approval of March Overall Budget & Treasurer's Rpt.

Approval of March Expenditures

Approval of 2nd Quarter Financial Rpt.

Building Permits:

Fall Creek Homes	- new home
Fall Creek Homes	- new home
Fall Creek Homes	- new home
Fall Creek Homes	- new home
ICCU	- new commercial building
Karl Tucker	- fence
Next Const.	- new home
Next Const.	- new home
Porticade Const.	- solar panels
SDH Const.	- new home
Kendall Wilson	- solar panels
Lisa Burnett	- solar panels

A roll call vote was taken: Jeff – aye, Adam – aye, Kim – aye. Approved three in favor, Leif absent.

Adam said Chief Rod Mohler is retiring from the Police Department on May 31, 2022. Adam moved, Kim seconded to appoint Chad Purser as Police Chief for the City of Shelley effective June 1, 2022. Approved three in favor, one absent.

Lori Boyce was not in attendance. Justin said he looked into a way to get water to the three properties that Ms. Boyce requested at the last meeting and the cost to do so. He presented a diagram to run a four-inch line that would provide water to irrigate the retention pond area and to allow the addition of three one-inch lines to the three homes. Justin said this will cost between \$8000 and \$10000. He said

to place a six-inch line that will allow the installation of a fire hydrant for safety and flushing purposes as well will cost \$13000 to \$16000. Justin said currently there is a two-inch line running down Highway 91 which is fairly old. He said if this new line is constructed the only building on the old line will be Hard Times. Justin said each homeowner will need to pay approximately \$2000 and will also need to sign a consent to annex agreement. He said Brent Christensen is willing to install five hundred feet of line at no cost to the city or property owner for the labor. Mayor Pascoe said we need to make sure the property owners are willing to be annexed and all three of them are willing to pay for the new one-inch line. Kim said she will follow up with the property owners.

Farrell Steiner of Searle and Hart Associates presented the 2020-2021 fiscal year audit. He presented handouts for each member to review. Farrell explained what they test for during the audit and presented graphs showing the financial condition of the city. Farrell said overall the activities are pretty normal as to what they see. He said the opinion letter is clean and there are no findings to report. Jeff moved, Kim seconded to approve the 2020-2021 fiscal year audit. Approved there in favor, one absent.

Lyle Barney and Ben Porter of the Shelley Quick Response unit were in attendance to discuss the proposal of acquiring two ambulances. Mr. Barney said the QRU was established in 1986. He said there were 762 calls last year. He said Bingham County pays \$101,000 annually with a 3% increase each year to have ambulance service from Idaho Falls. Lyle said that last year Blackfoot has 118 calls and 68 of those calls were transported to the hospital. He said Blackfoot gets annual revenue also. Lyle said QRU can provide a quicker response time and received \$228,000 last year to run two QRU units twenty-four hours a day, seven days a week. He said they use volunteers to run the QRU. Lyle said they can provide the same service with quicker response times. He said he knows the population is growing, and QRU is asking for the city's support. Lyle said they have a grant submitted to the State for an ambulance. He presented a rough budget for the Firth/Shelley QRU. He said an ambulance costs \$220,000 to \$280,000. He said for an older second ambulance it will cost about \$50,000 to \$60,000 and would be the same for a third back up ambulance. Lyle said currently there are four advanced EMT's. He said to work twenty-four seven it will take seven paramedics and two EMT's. Lyle said they need the city's support to pursue this idea. The Council liked the idea and asked to be kept posted on the developments.

Kim Adam wanted to discuss the Just Serve Program. She presented the number of volunteers that work on the projects this year. She said 41 projects with 677 participants serving the Shelley and Firth area. 1015.5 hours of manpower were spent during this project. Mrs. Adams said the pancake breakfast raised \$1380 for the Firth Fire Department. The Mayor and Council agreed this is a great project and would like to see it continued each year. They also felt the pancake breakfast should continue, but other agencies should take turns hosting the breakfast.

Jeff and Adam requested that regulations regarding chickens be discussed. Mayor Pascoe said he feels there should be extremely strict language to regulate having laying hens in the city limits. He said we need to have the parameters in place and feels a full-time code enforcement officer should be hired before proceeding. Adam said a lot of cities have the same parameters; six hens and no rooster, no

slaughtering, and no selling eggs. Also, the coup needs to be at least fifteen feet away from the property line. Kim said she would like to have the applicants obtain the signatures from the neighboring property owners. Jeff said the parameters should include a permitting system. The council determined they would like to get information from other cities on what regulations they have and any negative or positive experiences they have had. Kim moved, Adam seconded to table this issued until the June meeting. Approved three in favor, one absent.

A resident in attendance said she just paid \$17 for five dozen eggs. She said she has lived in other cities in other states where they are allowed. She said she does not understand why in a rural community they are not allowed.

Adam moved, Jeff seconded to hire Jayden Wilde as the groundskeeper for this season. Approved three in favor, one absent.

Kim moved, Jeff seconded to approve a business license for Your Home Care Giving at 850 E. 1500 N. Approved three in favor, one absent.

Kim moved, Adam seconded to cancel the May 24, 2022, Council meeting. Approved three in favor, one absent.

BJ presented Ordinance 634 regarding amending the RE front setbacks to forty-five feet minimum and 65 feet maximum. Adam moved, Kim seconded to suspend the reading of Ordinance 634 on three different days and read the title of Ordinance 634 once. A roll call vote was taken: Adam – aye, Kim – aye, and Jeff – aye. Approved three in favor, one absent. Adam read the title of Ordinance 634. Adam moved, Kim seconded to adopt Ordinance 634 amending the front setback in the Residential Estate zone. A roll call vote was taken: Kim – aye, Adam – aye, and Jeff – nay. Approved two in favor, Jeff opposed. Motion carried.

Justin said he could not get the water meters that we list on our specification sheet. The IPearl meters have been ordered for the past nine months. Justin said he would like to allow a Zinger meter to be used on a temporary basis. He said it is a lower cost, and when the IPearl meter is available the homeowner would need to change it. Adam moved, Kim seconded to approve the new specifications to allow a Zinger meter to be used until an IPearl meter becomes available. This will allow the new homeowners outside of the city-on-city water to comply with city ordinance. Approved three in favor, one absent.

BJ said he will be drafting the Snowbird Ordinance, but he needs to define Snowbird more explicitly. The Council determined a Snowbird will be a resident who leaves there home from mid-October to mid-April and are gone for over sixty days. The home on the property must be fully built with the property owner leaving for that time period who must reside on the property.

Mikel asked to clarify the punch cards at the pool. The 100-punch pass will offer a discount of \$.50, however all other punch cards will be for convenience only and no discount will be offered except for the water aerobics as it is at the present. Also, the large group rule will be removed. Jeff moved, Kim seconded to change to punch card to \$300 for one hundred passes. Approved three in favor, one absent.

Mikel said the retrofit for the Aquazip at the pool will cost an additional \$1000 more than budgeted to fix. He asked if we still want him to order the retrofit or purchase another piece of equipment instead. Kim moved, Jeff seconded to expend the additional \$1000 on the retrofit for the AquaZip. Approved three in favor, one absent.

The Mayor and Council discussed the requirement of a 24 x 24-foot garage. Jordon said right now we are using dimensional or square footage for the minimum requirement. He said we talked about a minimum frontage with the garage. Adam felt twenty feet wide would be adequate. Jordon said if they do not go as wide, they will need to go deeper to meet the square foot requirement. Jeff moved, to allow a 24 x 24-foot two car garage which will measure dimensional only. The motion died for lack of a second. Further discussion was held. Jeff moved, Kim seconded to approve the minimum size for a two-car garage will be 24 x 24 which will be measure dimensionally only. If a third car garage is constructed that is a benefit to the homeowner. Approved two in favor, Adam opposed. Motion carried.

Sandy said she is working on a draft for the amended plan for the Country Club Road Urban Renewal Agency.

Adam said the IDEAS group came to him and would like to see something done at the North Bingham County Park. He said the IDEAS group will sign a lease to take care of all of the maintenance south of the tree line. Adam suggested that he and Justin meet with the IDEAS group to define the maintenance they would be responsible for. Council agreed.

Justin presented the bids he received for the various street improvement projects to be done this summer. He said these are for two-inch overlays.

Aspen Project:

Asphalt Maintenance	\$77,931.60
HK	\$76,665.36
Knife River	\$78,900.40

East Elm Project from Lincoln to Milton:

Asphalt Maintenance	\$73,218.75
HK	\$65,609.30
Knife River	\$65,790.00

East Elm Project from Milton to S. Park:

Asphalt Maintenance	\$123,068.40
HK	\$122,110.40
Knife River	\$128,520.00

West Elm Project from S. Park to Emerson

Asphalt Maintenance	\$54,495.00
HK	\$52,135.20
Knife River	\$53,720.00

Jeff moved, Kim seconded to approve all four projects and award them to H-K as lowest bidder as listed above. Approved three in favor, one absent.

Justin said the East Fir Sewer Project is almost done. He said it will cost about \$45,000 to finish the street once the project is done.

Justin said he has four projects he would like to crack seal and seal coat this year. He said he would like to do the walking trail (2 parts), the city hall parking lot, and the transfer station parking lot. The total to seal coat is \$45,573 and to crack seal is \$30,000. Jeff moved, Adam seconded to approve Asphalt Maintenance to do the work. Approved three in favor, one absent.

Sandy read a note that was given to her regarding Maureen stating what a wonderful employee she is with great customer service.

Mikel said swim lesson registration is ongoing. He said on Arbor Day three trees will be planted at the City Park at 3:00 p.m.

Jordon said the online permitting software is up and running. He said he has received good positive feedback and the provider is awesome to work with.

Justin said the Spring Clean Up is done.

Justin said the no parking signs will be installed on May 16th on Opal Court.

Justin said Sunset Vista Phases two and three will begin next week.

Justin said there is some curb and gutter on State Street/Highway 91 that need replaced for safety purposes. He said he will be meeting with the State regarding this matter.

Rod said since this will be his last council meeting before he retires, he wanted to say that he has had the honor of attending these meetings. He said Chad will fill his chair very well. Rod thanked everyone for their friendship and comradery.

Jeff said Chief Mohler has served the community well and is a great man.

Jeff said May 17th is election day and the Sewer District formation will be on the ballot. He encouraged everyone to get out and vote.

Kim said we have each other's backs and are more like a family at the city. She thanked Rod for his service. She said she appreciates everyone and is glad to be part of this family.

Adam said he is going to miss Chief Mohler. He said they have seen a lot of changes together. Adam said he looks forward to working with Chad as well.,

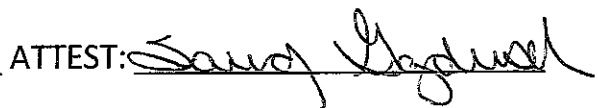
Mayor Pascoe thanked Rod and all of the city staff.

Adjourned: 10:48 p.m.

APPROVE:



ATTEST:



DATE	April	AMOUNT	CHECK #
4/5/2022	Comdata	\$ 4,313.70	548445
4/5/2022	The stay alert magazine	\$ 205.00	548446
4/19/2022	A&B trans	\$ 664.60	548447
4/19/2022	AAA Giles	\$ 1,350.00	548448
4/19/2022	Adams MFG	\$ 161.00	548449
4/19/2022	Allied business Solutions	\$ 31.80	548450
4/19/2022	American Linen	\$ 289.78	548451
4/19/2022	Broulim's	\$ 44.99	548452
4/19/2022	Cammans MVP	\$ 100.00	548453
4/19/2022	Chad Purser	\$ 78.00	548454
4/19/2022	Core & Main	\$ 45.94	548455
4/19/2022	Dana Shigihara	\$ 60.00	548456
4/19/2022	Dooley Enterprises	\$ 6,138.52	548457
4/19/2022	Eagle rock Hyd	\$ 268.94	548458
4/19/2022	Eastern Idhao Reg. Wastewater Auth.	\$ 27,242.60	548459
4/19/2022	Electrical Wholesale Supply	\$ 53.00	548460
4/19/2022	Ferguson Waterworks	\$ 517.15	548461
4/19/2022	Forsgrn Asso.	\$ 41,697.50	548462
4/19/2022	Freedon Mailing Services	\$ 623.30	548463
4/19/2022	Google	\$ 72.00	548464
4/19/2022	Hammon teton	\$ 16.00	548465
4/19/2022	Hard Times	\$ 7,235.95	548466
4/19/2022	IAS Envirochem	\$ 125.00	548467
4/19/2022	IBM	\$ 578.08	548468
4/19/2022	Idhao Falls Peterbuilt	\$ 95.08	548469
4/19/2022	Idaho Irrigation Pumpers Association	\$ 150.00	548470
4/19/2022	Ideaconesci	\$ 189.54	548471
4/19/2022	Intermountain Bobcat	\$ 428.05	548472
4/19/2022	Intermountain Gas	\$ 509.53	548473
4/19/2022	Interstate Billing	\$ 160.00	548474
4/19/2022	McGuire Bearing	\$ 81.63	548475
4/19/2022	Metroquip	\$ 1,540.76	548476
4/19/2022	Mountain West Bank	\$ 5,800.00	548477
4/19/2022	O'Reilly	\$ 756.59	548478
4/19/2022	Pacific Steel	\$ 94.55	548479
4/19/2022	Peackeeper	\$ 670.16	548480
4/19/2022	Point S	\$ 473.84	548481
4/19/2022	Post Register	\$ 61.15	548482
4/19/2022	PSI	\$ 16,397.57	548483
4/19/2022	Robert Tincher	\$ 78.00	548484
4/19/2022	Rocky Mnt. Power	\$ 6,103.13	548485
4/19/2022	Sams Club	\$ 228.02	548486
4/19/2022	Schaeffers	\$ 102.96	548487
4/19/2022	Schows Truck Center	\$ 64.50	548488
4/19/2022	Shelley Ace	\$ 2,182.34	548489
4/19/2022	Shelley Auto Care	\$ 35.00	548490
4/19/2022	Smith Driscoll	\$ 2,575.00	548491
4/19/2022	Specialty Construction	\$ 98.25	548492
4/19/2022	State Insu. Fund	\$ 8,305.00	548493
4/19/2022	Tacoma Screw	\$ 36.91	548494
4/19/2022	Uniforms 2 Gear	\$ 4,617.65	548495
4/19/2022	Upper Case Printing	\$ 760.00	548496
4/19/2022	Valley Office	\$ 1,053.44	548497
4/19/2022	Corrin Wilde	\$ 13.92	548498
4/22/2022	Blue Cross of Idaho	\$ 775.68	548499
4/22/2022	Jeff Kelley	\$ 2,000.00	548500
4/29/2022	A & B Trans	\$ 1,210.55	548501
4/29/2022	Bingham County Sheriffs Office	\$ 30,000.00	548502
4/29/2022	Bingham News Chronicle	\$ 56.68	548503
4/29/2022	Cammans MVP	\$ 50.00	548504
4/29/2022	Centurylink	\$ 241.12	548505
4/29/2022	Core & Main	\$ 135.89	548506
4/29/2022	Diamond B Specialties	\$ 4,263.25	548507
4/29/2022	Eastern Idhao Reg. Wastewater Auth.	\$ 27,242.60	548508
4/29/2022	Garrett H Sandow	\$ 1,650.00	548509
4/29/2022	H-K Contractors	\$ 10.00	548510
4/29/2022	HD Fowler	\$ 158.28	548511
4/29/2022	Home Depot	\$ 447.80	548512
4/29/2022	IBM Corp.	\$ 578.08	548513
4/29/2022	Idaho Rual Water Association	\$ 120.00	548514
4/29/2022	Idhao Traffcie Saftey	\$ 508.50	548515
4/29/2022	Industrial Hose	\$ 10.32	548516
4/29/2022	Jeff Hintze	\$ 63.58	548517
4/29/2022	John Bennett	\$ 92.00	548518
4/29/2022	Lawson Products	\$ 291.84	548519
4/29/2022	Lumen Century Link	\$ 2.70	548520
4/29/2022	Mastercraft Pool	\$ 3,580.00	548521
4/29/2022	Matkin Auto	\$ 96.24	548522
4/29/2022	Pacific Steel	\$ 151.49	548523
4/29/2022	Purvis	\$ 65.55	548524
4/29/2022	R&S Distributing	\$ 82.44	548525
4/29/2022	Sparklight	\$ 243.25	548526
4/29/2022	Symmetry Garge Doors	\$ 1,478.00	548527
4/29/2022	Tri-State Hydraulics	\$ 131.63	548528
4/29/2022	Utah Jazz Youth Basketball	\$ 5,965.00	548529
4/29/2022	Verizon Wireless	\$ 261.90	548530
4/1/2022	Payroll	\$ 69,471.33	
4/15/2022	Payroll	\$ 62,883.19	
4/29/2022	Payroll	\$ 62,246.56	
	Total	\$ 422,140.87	

DATE	May	AMOUNT	CHECK #	
5/5/2022	Condata	\$ 2,219.60	548531	
5/5/2022	Eastern Idaho Reg. Wastewater Auth.	\$ 62,029.00	548532	
5/5/2022	H-K Contractors	\$ 461,723.75	548533	
5/11/2022	Idaho Central Credit Union	\$ 2,830.71	548534	
5/11/2022	Rocky Mt. Power	\$ 231.40	548535	
5/11/2022	Rod Mohler	\$ 204.00	548536	
5/17/2022	A&B Trans	\$ 3,349.06	548537	
5/17/2022	AAA Giles	\$ 675.00	548538	
5/17/2022	Adams MFG	\$ 39.00	548539	
5/17/2022	American Construction Supply	\$ 91.98	548540	
5/17/2022	American Linen	\$ 289.78	548541	
5/17/2022	Army Surplus	\$ 15.26	548542	
5/17/2022	Bingham News Chronicle	\$ 165.04	548543	
5/17/2022	Broulim's	\$ 52.99	548544	
5/17/2022	Cammans MVP	\$ 200.00	548545	
5/17/2022	Cintas	\$ 58.65	548546	
5/17/2022	Core & Main	\$ 523.91	548547	
5/17/2022	Creative Product Source	\$ 531.08	548548	
5/17/2022	Eden Valley Food & Firearms	\$ 220.00	548549	
5/17/2022	Falls Plumbing	\$ 32.52	548550	
5/17/2022	Firth Fire Dept.	\$ 1,380.00	548551	
5/17/2022	Freedom Mailing	\$ 623.30	548552	
5/17/2022	H-K Contractors	\$ 198,205.55	548553	
5/17/2022	Hard Times	\$ 12,236.97	548554	
5/17/2022	HD Fowler	\$ 665.25	548555	
5/17/2022	IAS Envirochem	\$ 125.00	548556	
5/17/2022	Idaho Falls Peterbilt	\$ 5,098.76	548557	
5/17/2022	Idaho Rual Water Asso.	\$ 360.00	548558	
5/17/2022	Intermountain Gas	\$ 905.16	548559	
5/17/2022	Kirk Dooley	\$ 182.04	548560	
5/17/2022	Mathews Plumbing	\$ 337.00	548561	
5/17/2022	Metroquip	\$ 1,557.12	548562	
5/17/2022	O'reilly	\$ 240.24	548563	
5/17/2022	Petty Cash	\$ 139.78	548564	
5/17/2022	Point S Rons Tire	\$ 473.84	548565	
5/17/2022	Pool Petty Cash	\$ 200.00	548566	
5/17/2022	Post Register	\$ 959.98	548567	
5/17/2022	Proforce Law Inforcement	\$ 927.26	548568	
5/17/2022	PSI	\$ 16,279.00	548569	
5/17/2022	Pyramide USA	\$ 2,200.00	548570	
5/17/2022	R&S Distributing	\$ 132.72	548571	
5/17/2022	Sams Club	\$ 604.39	548572	
5/17/2022	Searle Hart & Asso.	\$ 13,000.00	548573	
5/17/2022	Shelley Ace	\$ 1,253.32	548574	
5/17/2022	Sherwin Williams	\$ 55.24	548575	
5/17/2022	Smith Driscoll & Asso.	\$ 3,307.00	548576	
5/17/2022	Southeastern Dist. Health Dept.	\$ 50.00	548577	
5/17/2022	The radar Shop	\$ 560.00	548578	
5/17/2022	Unirorms 2 Gear	\$ 9.00	548579	
5/17/2022	Valley Office System	\$ 616.24	548580	
5/23/2022	Sandra Gaydusek	\$ 152.33	548581	
5/23/2022	Rod Mohler	\$ 1,951.55	548582	
5/23/2022	NLK9	\$ 5,000.00	548583	
5/31/2022	Airgas	\$ 43.29	548584	548854
5/31/2022	All American Sports	\$ 862.50	548585	548855
5/31/2022	Allied Business	\$ 31.80	548586	548856
5/31/2022	Association of Idaho Cities	\$ 2,020.00	548587	548857
5/31/2022	Bingham News Chronicle	Void	Void	548588 548858
5/31/2022	Blue Cross of Idaho	\$ 775.68	548589	548859
5/31/2022	Cammans MVP	\$ 300.00	548590	548860
5/31/2022	Custom Canvas	\$ 500.00	548591	548861
5/31/2022	David McMurtrey	\$ 500.00	548592	548862
5/31/2022	Diamond B Specialties	\$ 2,338.00	548593	548863
5/31/2022	Digline	\$ 21.84	548594	548864
5/31/2022	Eastern Idaho Reg. Wastewater Auth.	\$ 27,242.60	548595	548865
5/31/2022	Electrical Wholesale	\$ 9.24	548596	548866
5/31/2022	Frerguson Waterworks	\$ 223.99	548597	548867
5/31/2022	Forsgren Asso.	\$ 30,394.75	548598	548868
5/31/2022	H-K Contractors	\$ 2,280.83	548599	548869
5/31/2022	Honne Equipmetco	\$ 1,219.45	548600	548870
5/31/2022	IBM	\$ 578.08	548601	548871
5/31/2022	Idaho Traffic Safety	\$ 412.50	548602	548872
5/31/2022	IDEACOM ESCI	\$ 189.54	548603	548873
5/31/2022	Industrial Hose	\$ 214.87	548604	548874
5/31/2022	Jim's Trophy	\$ 30.50	548605	548875
5/31/2022	Kershaw Curb and Gutter	\$ 26,241.90	548606	548876
5/31/2022	Kormanagement	\$ 16.00	548607	548877
5/31/2022	Lawson Products	\$ 261.84	548608	548878
5/31/2022	Linday Eldrege	\$ 50.00	548609	548879
5/31/2022	Lumen Century Link	\$ 2.56	548610	548880
5/31/2022	MasterCraft	\$ 1,120.59	548611	548881
5/31/2022	Metroquip	\$ 1,570.64	548612	548882
5/31/2022	Modern Printing	\$ 98.95	548613	548883
5/31/2022	Pacific Steel	\$ 254.15	548614	548884
5/31/2022	R&D Nuresry	\$ 390.00	548615	548885
5/31/2022	Rocky Mt. Power	\$ 6,375.24	548616	548886
5/31/2022	Shelley Auto Care	\$ 67.01	548617	548887
5/31/2022	Sparklight	\$ 243.25	548618	548888
5/31/2022	State Insurance Fund	\$ 8,305.00	548619	548889
5/31/2022	Stephenson Computer Consulting	\$ 720.00	548620	548890
5/31/2022	The Nate Bite	\$ 195.00	548621	548891
5/31/2022	Uniforms 2 Gear	\$ 1,218.72	548622	548892
5/31/2022	Valley Office System	\$ 670.41	548623	548893
5/31/2022	Vehicle Lighting	\$ 24.40	548624	548894
5/31/2022	Industrial Hose	\$ 800.00	548625	548895
5/13/2022	Payroll	\$ 61,364.32		
5/24/2022	Payroll	\$ 70,768.24		
	Total	\$ 1,056,218.45		