

CITY OF SHELLEY
COUNCIL MEETING

JUNE 25, 2024

PRESENT: Mayor Pascoe

Council Members: Kim Westergard (absent), Jeff Kelley, Dallin Jolley, Don West (zoom)

Public Works Director: Justin Johnson

Police Chief: Chad Purser (absent)

City Clerk: Sandy Gaydusek

Recreation Director: Mikel Anderson

Bld. Insp/Planner: Jordon Johnson

City Attorney: BJ Driscoll

This meeting was opened at 7:31 p.m.

Pledge: Mikel Anderson

Prayer: Dallin Jolley

Jeff moved, Dallin seconded to approve the following consent calendar:

Approval of the Minutes – June 11, 2024 Council Meeting

Approval of May Expenditures

Approval of May Overall Budget & Treasurer's Rpt.

Building Permits:

Kiera Sorenson - 353 E. Fir St./ Fence

A roll call vote was taken: Don – aye, Dallin – aye, and Jeff – aye. Approve three in favor, one absent.

Bids for Multi-sports Complex

The bids for the multi-sports complex were opened June 24, 2024 at 2:00 p.m. Mayor Pascoe said no bids were responsive. The bid was not complete, there were some documents missing. Dallin said he will talk to the Committee tomorrow to see how we will pursue the project.

Jenna Layton – Young Entrepreneurs Market

Jenna Layton and McKinley Layton, 878 E. 1200 N. thanked the Mayor and Council for the use of the City Park last year for their event. She said the Young Entrepreneurs Fair is a market that the children run. McKinley said she participated last year and it was a great experience. Ms. Layton said she would like to hold another market on two different dates; July 25, 2024, and August 09, 2024. She said she is trying to collaborate this event with the movie in the park event. Ms. Layton said there will have the stands taken down before the movie is set up. She said this year they would like to charge the vendors/kids \$10 per booth. Half would be given to the city for electricity, sanitation service, etc., and they would keep the other half to market the fair. Dallin moved, Jeff seconded to approve the use of the city park and shelters on July 25th and August 9, 2024 for the Young Entrepreneur Market. Approved three in favor, one absent. Ms. Layton said she would bring flyers that would be set out during the movie in the park.

Ratify Approval to Hire Employee

Dallin moved, Jeff seconded to ratify the approval to hire Connley Grange at entry level for the Public Works Department. Approved three in favor, one absent.

Digital Marquee Policy

Mikel said when the new marquee is installed, we should probably set a policy for use and rental. He asked what type of advertisements will be allowed? Also, what will rental fees be?

The Mayor and Council discussed this and felt we should check with other cities to get some ideas for a policy. Don moved, Jeff seconded to table this matter until the next meeting so more information could be obtained. Approved three in favor, one absent.

Consider Vaping Ordinance

Mikel said there have been a few issues coming up with people vaping at the park and in the shelters. Ordinance 5-8-8 specifies that smoking is not allowed within fifteen feet of a shelter or a pavilion. The violation is considered a misdemeanor. Dallin felt an infraction would be sufficient for this type of violation. Mikel asked if this should be park wide or just near the shelters. The alcohol prohibition is park wide. Dallin moved, Don seconded to table this matter until more information could be obtained. Approved three in favor, one absent.

Budget Discussion

Sandy presented the projected figures for a cost of living raise in the new fiscal year. For \$1 across the board for each employee the increase would be approximately \$68,000. For a 3% COL it would be approximately \$52850, for a 3.5% increase it would be about \$62000, and for 6% it would increase about \$105800. Sandy said the health benefits would be increasing 7.5% which would result as an increase of \$ 20424 annually for the employer and \$5500 for the employee. She said the dental has a 2% increase resulting in an increase of \$245 annually and there is no increase in the vision insurance. Dallin said he supports a 6% increase, as well as Jeff. Inflation is one of the factors, but Dallin felt our city wages are below market wages. Mayor Pascoe said he talked to other cities and most are using a 3% increase for cost of living. Don said he understands where Jeff and Dallin are coming from but we also need to look at what cities can afford. All the Board feel the city has great employees that are deserving. Don suggested to try ad meet the market standard over the next few years. The Council determined to calculate 6% and try and balance the budget however we may need to decrease that amount as we go forward with the budget.

Amendment to 10-16-7(g)(2) regarding Green Space.

Sandy said the P&Z Commission held a public hearing to consider amending 10-16-7 (g) (2) regarding the requirement of green/open space in subdivisions. The P&Z continued this hearing for several months to see if specific footage would be required based on the number of doors. What they would like to recommend is to change the ordinance to require any subdivisions with over twenty lots would be reviewed by the P&Z on a case-by-case basis and that retainage area may or may not be included in the area specified. The council felt there should be a more specific requirement such as 150 square feet per door or such. Dallin moved Don seconded to table this matter to obtain more information and to discuss this with the Recreation District Board, and the Comp Plan Committee. Approved three in favor, one absent.

Amendment to 10-8-6(d)(2) regarding Private Driveways

Sandy said the P&Z Board held a public hearing to discuss amending ordinance 10-8-6(d)(2) regulating private driveway to remain as thirty feet, but to reduce the finished area to twenty feet. Jordon said this would benefit the developers cost wise, and the Fire Chief was in favor of it as well. Jeff moved, Dallin seconded to approve the amendment to 10-8-6(d)(2) to reduce the amount of finished private driveway to twenty feet but still require the frontage of thirty feet. Approved three in favor, one absent.

Amendments to 10-16 Subdivision Ordinances

The P&Z Commission held a public hearing to consider amending several ordinances regarding subdivisions. They discussed the regulations for planting strips, landscaping, and screening, and well as the addition to ISPWC language in the ordinance. There were some typing corrections and clarification of when the certificate of occupancy will be issued and when the final plat will be recorded. The addition of encouraging low maintenance/water vegetation in the planting strip was suggested by the P&Z. Dallin moved, Jeff seconded to approve the Planning and

Zoning Commission recommendation as presented. Approved three in favor, one absent. BJ will put together the language for a final review before he drafts the ordinance. (a copy of the amendments and additions are attached)

Department Head Reports

BJ said at the last council meeting he presented the new annexation laws that are to take effect July 1, 2024. However, when he checked his resources, it does not appear this has been signed into law. Sandy said she could check with AIC.

Sandy asked if the Council would approve some fireworks and businesses licenses that could be ratified at the next council meeting. Dallin moved, Jeff seconded to approve a Fireworks Sales Permit for Broulims for July 4th as well as a permit to sell for New Years 2025. A business license for Most Preferred Services at 361 Shelley Avenue, and an itinerant merchant's license for Snogo at 570 S. State Street. Approved three in favor, one absent.

Sandy stated she gave each of the member of the Council and the member notices from Bingham County stating there are public hearings upcoming. The properties effected were quite a way from city limits.

Sandy presented emails from Mike Hicks regarding payment for the East Fir Sewer Line capacity that Fox Crossing would be using. Sandy said according to the Development Agreement that once the final plat is approved, an invoice would be sent to the Developer for their capacity, and once payment is received it will be reimbursed to the Developers of The Parks Subdivision for some of the funds paid towards the project. Sandy said the invoice was sent in the amount of approximately \$172,000, however she did not receive payment. Mr. Hicks stated he understood they did not have to pay this until the final plat was recorded which it has not. Sandy said she sent him a copy of the DA and he said they are not in the position to pay this now and asked for an extension from the council. The Council felt the DA has been reviewed thoroughly and there is an expectation from the other Developer so the funds should be paid now. There was no extension granted and the invoice is due at this time.

Jacqueline Wittwer thanked the city crew for mowing the historical park.

Lisa said she attended the AIC Conference and it was a great experience. She said she took some amazing classes.

Mikel said on June 28th and 29th, Ryker Soto will be holding his fundraiser to provide food and support for the shelter animals. People wishing to participate can drop off donations in the city hall parking lot.

Mikel said MYAC had a great time at the AIC Conference. He said the program mostly focused on the future. Mikel said the baseball program is complete and the registration for Fall Soccer is beginning.

Mikel said since we are getting a new marquee should we try and refresh the frame or base and possibly move it. The Council would like specific suggestions and the associated costs.

Jordon said he has been working with the Developers on the PUD on Oak Street.

Justin said he enjoyed AIC. He said Knife River has started working on the Spud Alley improvements. He said the Movie in the Park will be June 28th and the movie will be Wonka.

Council Reports

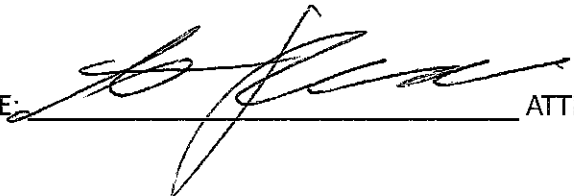
Dallin said there will be a meeting with the Multi-Sports Complex Committee on Thursday to discuss the next steps of this project.

Jeff said he enjoyed the AIC Conference and learned a lot. He especially enjoyed the small city roundtable.

Mayor Pascoe said he attended one of the classes at AIC that discussed how the Water and Wastewater Operators are aging out. He said approximately 40% will retire within four years. He said it takes eleven years to certify as an operator. Mayor Pascoe said AIC has put together an apprentice program to move through the education a little bit faster.

Mayor Pascoe said AIC was good. He said there are some cities and HOA's who are allowed to use reuse water to irrigate. He said we are still trying to get a permit to water our tress at the farm. He briefly discussed the water rights in Star.

Adjourned: 9:18 p.m.

APPROVE:  ATTEST: 