

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

NOVEMBER 26, 2019

PRESENT: Mayor Stacy Pascoe

Council Members: Earl Beattie, Jeff Kelley, Kim Westergard (absent), and Adam French
Police Chief: Rod Mohler
Public Wks Dir.: Justin Johnson
Recreation Dir.: Mikel Anderson
City Clerk/Treasurer: Sandy Gaydusek
City Attorney: BJ Driscoll

PLEDGE OF ALLEGIANCE: Mayor Pascoe

PRAYER: William Anderson

Mayor Pascoe opened the meeting at 7:32 p.m.

Adam moved, Earl seconded to approve the following consent agenda:

Minutes of Council Meeting on November 12, 2019
Minutes of Work Meeting on November 14, 2019 with one correction
October Expenditures
October Overall Budget & Treasurer's Rpt.
Building Permits:

A roll call vote was taken: Adam – aye, Earl – aye, and Jeff - aye. Approved three in favor, one absent.

The Mayor and Council discussed the possible location of the city siren. Kent Carlson said he did not want the siren put near his property west of Hanson Road due to how it will affect potential buyers of his property when he develops it. Mr. Carlson said they are all looking at helping Shelley grow, but he feels the siren could be detrimental to the community. Jeff said the siren was considered to be at the Fire Station because the Fire Department members suggested it. Carolee Carlson said she talked to Randy Adams, the Fire Chief and he said he wasn't against putting up the siren at the Fire Station, but he felt there are better places to put it. Earl said the siren could have benefits if it was used for civil defense purposes or fires; but to have it go off everyday just because, he is not in favor. Earl said Kurt Coates who lives on East Pine behind the city shop does not want it placed there either. He said he lives close and has company occasionally and doesn't want the siren going off. Bubba Ricker said the siren was nostalgic. Jeff said a lot of cities have sirens right in the middle of residential zones. He said a lot of people have expressed a desire to have it once again in Shelley. The siren was taken down in 2004 to repair the city shop roof and never put back up. Jeff said there are a lot of more pressing items that the city must deal with right now. Jacqueline Wittwer said she is in favor of putting the siren back up. She said people moving to this area will think it is quaint and they will like it. Jeff said the most cost-effective place to put it is at the city shop since there is three phase power there. He said there is no phase three power at the city park or city hall.

He said it would be easy to get power to the Well #4 location since the VFD would be donated. Jeff said this really limits us to where the siren can be put. Mrs. Wittwer asked if the siren could be installed and then moved again later if the location did not work out. No, it could not easily be moved. Mayor thanked everyone and moved forward on the agenda.

Sandy presented the votes that had been canvassed by the County Commissioners as follows:

| Seat # | Precinct 13 | Precinct 14 | Precinct 21 | Total |
|------------|-------------|-------------|-------------|-------|
| 2 – French | 75 | 68 | 18 | 161 |
| 3 – Watson | 72 | 59 | 18 | 149 |

Jeff moved, Earl seconded to accept and approve the canvas of the votes for the November 5, 2019 election. Approved three in favor, one absent.

The Mayor and Council discussed an increase to the city water rates. Jeff said the city is not eligible for any grants at the current rate we're at. He said the granting authorities feel the Governing Board is not taking care of the city financially because we do not charge enough to sustain operations and future improvements. He said the city must have a firm capacity well to meet DEQ regulations. Jeff explained that Well #4 was going to be upgraded to become our firm capacity well but the well log was wrong, and the well was not deep enough to pump as much as we needed it to. So, we decided to upgrade the transmission lines for Well #5 so it would be able to meet firm capacity requirements. He said the upgrade to Well #5 will almost deplete our reserves, and we cannot get funding because our fees are not high enough. Jeff said we really do not want to get a loan either because we would have to pay interest. He said we need to increase our fees to build our reserves back up for future infrastructure. He said a \$5 increase per month on a residential flat rate will generate about \$175,000 per year. The Council is concerned about those on a fixed income, but we really have no choice. We need to keep some emergency funds because with the booster pump that is being installed it is unknown what lines will need to be replaced. Adam moved, Jeff seconded to hold a public hearing on January 14, 2020 to consider a rate increase of \$5 per month and a percentage thereof for water rates. Approved three in favor, one absent.

An Engineering Contract Amendment was presented as a change order in the water project to allow our engineers to design the infrastructure for Well #5 sixteen-inch lines. The amendment will cost an additional \$45,000. Jeff moved, Earl seconded to approve the amendment as presented. Approved three in favor, one absent.

Jeff said he has had some residents express concern over the lack of lighting at the intersection of Hanson Road and Walnut Street, and Hanson Road and West Pine Street. The Mayor and Council discussed the area and Bubba Ricker said he has ridden in the area at night and it is very dark. Carolee Carlson was concerned a street light by West Pine and Hanson may be in the way of the farm equipment coming off of her property. Earl moved, Adam seconded to table this matter until the Council can review the area. Approved three in favor, one absent.

The lease with the Eldredge's to place their cattle on the Butte which is city property was extended for five years in 2016, however no written extension was

done. BJ suggested we draft a new lease to clarify the guidelines. Karen Eldredge was in attendance and expressed her thanks to the city for allowing them to lease this property. She said they are still having issues with their contaminated hay, but the numbers are reducing drastically. BJ said he will draft a lease extension to be signed. Sandy said Justin reported that he spoke with Dan Eldredge regarding the Safelink Tower being installed on the Butte. He indicated he is fine to work around the new cell tower, and the 130 feet of permanent fence has been installed.

Sandy said she had three quotes for a new copier. She said Fisher quoted \$5474, Allied Business - \$5507, and Valley Office - \$4368. Adam moved, Earl seconded to purchase a Sharp copier from Valley Office as low bid at \$4368. Approved three in favor, one absent.

Sandy presented the business license renewals for 2020:

Earl moved, Jeff seconded to approve a Beer and Wine License – Carry out only for Family Dollar. Approved three in favor, one absent.

Earl moved, Jeff seconded to approve the list of General Business Licenses for 2020 as presented: List attached. Approved three in favor, one absent.

Adam moved, Jeff seconded to cancel the Council meeting scheduled for December 24, 2019. Approved three in favor, one absent.

BJ said there are a few items that need to be looked at in the Safelink Tower Agreement. He said there is a conflict on the lease payment date. He said the current agreement states Safelink will not pay a lease payment until the tower is in use. The Council determined the lease payment will be due when the agreement is signed. After further discussion the Council considered waiting six months before payment. BJ and the Mayor will talk to Chad Shanks, the Safelink Representative. BJ said the lease is written to automatically renew in five years with a 3% increment to increase the least payment, however there is no termination clause unless there is a breach of contract. The Council determined that would be acceptable due to the cost of their equipment and installation.

BJ said he is working with Chase Hendricks, the attorney for Bingham County regarding the language of the Quit Claim Deed for the Senior Center building. The reversion of the property is to be removed.

Sandy presented a letter from the City of Ammon regarding the proposal for Revenue Sharing distribution for the Council's review.

Sandy said there will be a ribbon cutting ceremony for Wright Physical Therapy on December 5, 2019 at noon.

Sandy said Justin said the Christmas lights are up and they are ready for the Chili Cook Off and Lighting Ceremony.

Sandy said Justin reported that the sidewalk project by the Senior Citizens building is complete, and the new fire hydrant has been installed.

Sandy said Justin reported that as long as the weather holds out, the crew will start the week of December 2nd placing gravel along the west side of Hanson Road.



Adam commended Sandy and the office staff for their work.

There will be a Chili Cook Off on November 29, 2019 at the Shelley City Park. The tasting will begin at 4:00 p.m. and Santa will arrive at 5:00 p.m.

The Mayor said since Mikel had to leave, he will inform everyone that the draft has been done for the Jazz program and the games will begin in January.

The Mayor thanked everyone for their hard work and wished all a Happy Thanksgiving.

Adjourned: 8:40 p.m.

APPROVE:  ATTEST: 

CITY OF SHELLEY
 BUSINESS LICENSE
 APPLICATIONS
 SUBMITTED NOVEMBER 26, 2019
 FOR 2020

| <u>NAME</u> | <u>ADDRESS</u> | <u>TYPE OF BUSINESS</u> |
|-----------------------------|----------------------|-----------------------------|
| <u>SPECIALIZED LICENSES</u> | | |
| FAMILY DOLLAR STORES #26982 | 560 S STATE ST | BEER SALES-CARRY OUT ONLY |
| FAMILY DOLLAR STORES #26982 | 560 S STATE ST | WINE SALES-CARRY OUT ONLY |
| | | |
| <u>GENERAL LICENSES:</u> | | |
| <u>NEW: \$25</u> | | |
| | | |
| <u>RENEW: \$5</u> | | |
| COX HONEY FARMS | 450 N STATE ST | RETAIL |
| SODA JUNKIES | 450 N STATE ST | SODA SHOP |
| MR PIZZA | 164 S STATE ST | RESTAURANT |
| ALL4BALANCE | 155 KIRKHAM CIR | HOLISTIC SERVICE |
| BLUE MULE AUCTIONS | 195 S SPUD ALLEY | AUCTION SERVICES |
| EPIC IORN AND POTTERY | 176 S STATE ST | ORNAMENTAL AND GARDEN SALES |
| SHELLEY AUTO CARE | 580 S STATE ST | AUTO CARE |
| NALDERS FUNERAL HOME | 110 W OAK ST | FUNERAL HOME/MORTURAY |
| IORN WOOD | 104 S EMERSON AVE | CABINETS MANUFACTURING |
| CARLISLE CUSTOM WOODS | 260 A S SPUD ALLEY | RETAIL |
| ALEXANDRAS MUSICA LATINA | 130 E MAPLE | MONEY TRANSFERS AND RETAIL |
| GABLES ASSISTED LIVING | 530 RIVER POINT LANE | ASSISTED LIVING FACILITY |
| LANGVENTURES | 140 N BYRON AVE | FURNITURE BUILDING |
| LOOK ELECTRONIC SERVICES | 359 S MILTON | DATA RECOVERY |
| BREVIC LONDON AGENCY | 114 S STATE | INSURANCE AGENCY |
| HIGHAM VETERINARY CLINIC | 370 N STATE ST | VETERINARY CLINIC |
| RICHARDSON CONCRETE INC | 494 E CENTER ST | CONTRACTOR |

TOTAL LICENSES: 19