

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

JANUARY 12, 2016

PRESENT: Mayor Stacy Pascoe (Absent)

Council Members: Earl Beattie (Mayor Pro-Tem), Jeff Kelley, Kim Westergard, and Adam French

Police Chief: Rod Mohler

Public Wks Dir.: Chuck Lloyd

Recreation Dir.: Dawn Lloyd

City Clerk/Treasurer: Sandy Gaydusek

City Attorney: BJ Driscoll

PLEDGE OF ALLEGIANCE: Scout Michael Hansen

PRAYER: Earl Beattie

Earl called the meeting to order at 7:31 p.m.

Kim moved, Adam seconded to approve the following consent agenda:

Minutes of December 08, 2015

November 2015 Expenditures

November 2015 Overall Budget & Treasurer's Rpt.

Building Permits:

- Rich Stanavige - fence
- Cedar Apts. - fence
- Brad Hall - remodel
- Liberty Homes - new home
- Brent Carlson - shop/garage
- Chris Swanson - addition

A roll call vote was taken: Earl- aye, Kim – aye, Jeff – aye, and Adam-aye.
Approved unanimously.

Sandy swore in Jeff Kelley as Councilman for a four year term.

Sandy swore in Adam French as Councilman for a four year term.

Rod introduced Stephanie Morgan as the newest officer in the City Police Department effective December 1, 2015.

Jason Yorgensen and Kevin Murray addressed the Council to discuss the city's twin home ordinance known as R1-A zoning. Sandy said the current ordinance allows two attached dwelling units per 10,000 square feet, and they would like to have four units; two units on the bottom and two units on the top. Mr. Yorgensen said the city's current ordinance allows two units to be built upon a lot, however they would like to be able to place some two units as well as some four

unit townhomes in a subdivision they are considering developing off of West Oak Street on approximately 5.97 acres. He presented a copy of the City of Idaho Falls ordinances to review. Mr. Yorgensen said each unit would have its own water, sewer, gas and electrical connections. He presented a picture of some various four unit dwellings in other cities and a conceptual plat of his proposed development. Mr. Yorgensen said they would access the subdivision from West Oak, and there would be an emergency access for first response vehicles through the mobile home court to the west, and a gate could be placed between to keep the two separate. Mr. Yorgensen said these units will be from 940 square feet to 1200 square feet in size. Mr. Murray proposed to allow one or two stories of four units, each with they own connections. He proposed the size of the lot to be 6000 square feet per dwelling, and each should have their own legal description. Sandy said any street in a subdivision that is longer than 400 feet must have a secondary access to the subdivision. Mr. Yorgensen and Mr. Murray discussed ways to overcome the second access obstacle. There was a suggestion to possibly go over the canal to the north, or maybe to go east to Quigg, or to go further north and east to North Park. The Council agreed they would like to amend the ordinance to allow it to be more faceted. The Council agreed to look at some amendments and go forward to the Planning and Zoning Commission for the proper hearings, etc. Sandy was asked to obtain a copy of the City of Ammon's ordinance and email it to the Council, as well as the Idaho Falls ordinance which they will review and sent to BJ for ideas to amend ours.

David Gilmore discussed the 2015 Emergency Preparedness Fair. He presented the flyer that was used last year. Mr. Gilmore discussed some of the topics that have been demonstrated and discussed in the past fairs. He said there have been 300 to 600 attendees. Mr. Gilmore said he would like the fair to be more of a community fair, and not so much as an LDS church event. He said the date of March 26, 2016 has been booked for the fair at the school this year. He said the price to use the school has tripled. Mr. Gilmore suggested that it would be good if a sponsor could come forward. He said there is a lot of input on the fair such as holding it for two days and have more classes, etc. He said in the past there were several different churches that put the fair together, but last year it was mainly the LDS church. Jeff suggested discussing his ideas with the Kiwanis. Mr. Gilmore said the Kiwanis sponsors Spud Day, and may not be able to take on this item as well. Earl suggested the Fire Department may be willing to help. Jeff suggested several groups such as the Natural Helpers, Basic American, Broulims, etc that may be willing to help but not to take it over. He said they will probably need to keep their Board active. The city would like to see this event to continue for the community.

BJ asked to be excused at 8:45 p.m.

Sandy said at the last meeting the Council approved a rezoning request for Craig Geary to extend his parking lot on West Oak. Ordinance #578 was presented for the Council's review. Jeff moved, Kim seconded to suspend the reading of Ordinance #578 on three different days and read the title of Ordinance #578 once. Approved unanimously. Jeff read the title of Ordinance #578 in full one time.

Jeff moved, Kim seconded to adopt Ordinance #578 regarding the rezoning of a parcel of property owned by Craig Geary as Central Business to extend his parking lot of his mortuary. A roll call vote was taken: Earl – aye, Jeff – aye, Adam – aye, and Kim – aye. Approved unanimously.

Jeff moved, Adam seconded to approve the attached list of business licenses for 2016 as presented. Approved unanimously.

Adam moved, Jeff seconded to elect Earl Beattie as Council President. Approved unanimously. Earl accepted this position.

Chuck said he has some items to be declared as surplus property that he no longer has any use for. There is a 1965 Smith's Air Compressor Vin# 289748-R-14-HH that has been replaced, and there are chippings which are swept up after the streets have been seal coated. Chuck said Knife River has offered to buy back the chippings to use as bedding, otherwise he would need to haul off the gravel and dump it since he is running out of space to store it. He said there is about 300 tons. Adam moved, Kim seconded to declare the following items as surplus property to be sold or disposed of: Approximately 300 tons of chipping gravel, and a 1965 Smith's Air Compressor Vin# 289748-R-14-HH. Approved unanimously. Sandy said there may be some computers that need to be declared as surplus, however the hard drives will be removed first. She said she will get a list together of those systems.

Dave said in regards to the Water Feasibility Study, the city has received an offer and award for a DEQ grant. He said now they need a notice to proceed to pursue the study. Jeff moved, Adam seconded to approve the Notice to Proceed, and to accept the funding package from DEQ and moved forward with the work on the water study. Approved unanimously.

Jeff discussed the city ordinance regarding the wastewater violation and permitting enforcement. He said in regards to the process of handling a noncompliant user of the waste water discharging system, we currently have a procedure to fine violators, and if necessary cease and desist regulations. Jeff said we do not have any regulations of what EIRWWA would need to handle a violation of the city ordinance. He said we also need a definition of an ERU in our ordinances. Dave explained what was used to create an ERU. He said it is based on flow, BOD, TSS, FOG, etc. Dave said our ordinances need to be updated to reflect the MOU with EIRWWA. Jeff said we need to have BJ look at our ordinances and see what needs to be amended to incorporate the MOU with EIRWWA. He said he will work with BJ on this matter.

Rod said the DARE graduation is tomorrow night at 7:00 p.m. at the Shelley High School. He invited all to attend.

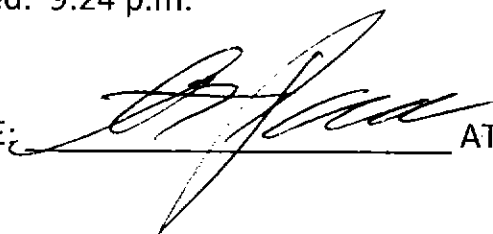
Chuck thanked the Police Department with their help in getting the residents to move their vehicles from the street during snow removal. Rod said he would like to get a story in the paper to get the word out that people need to move their vehicles off the street during the day so the public works department can move the snow. Chuck said there are problems with broke down cars and trailers being

left on the road. Jeff said maybe we need to make the public more aware. Chuck said basically it is just common sense. Rod said the problem with our ordinance is that a person has to move their car every 24 hours, however it does not state how far they have to move it. He said people play games by moving their cars six inches or so to meet the ordinance. Rod said he would like to amend our ordinance to have more "teeth" in it.

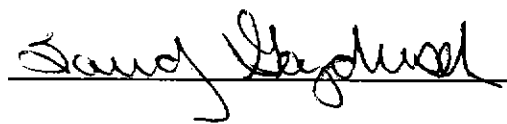
Earl said he appreciates everyone and they are doing a great job.

Adjourned: 9:24 p.m.

APPROVE:



ATTEST:



CITY OF SHELLEY BUSINESS LICENSE APPLICATIONS

SUBMITTED January 12, 2016
FOR 2016

<u>NAME</u>	<u>ADDRESS</u>	<u>TYPE OF BUSINESS</u>
<u>SPECIALIZED LICENSES</u>		
<u>RENEW</u>		
\$20 SERGIO ELIZONDO, EL GUAYABER	190 E ELM ST	MOBILE FOOD VENDOR
\$20 JUAN GARCIA, TACOS EL PRIMO	450 N STATE ST	MOBILE FOOD VENDOR
\$30 GRACE KELSEY, GRACE'S PINEHA	169 W PINE ST	SECOND HAND SALES
<u>GENERAL LICENSES:</u>		
<u>NEW: \$25/\$15 EACH</u>		
CHRIS WALLIS, FINISH LINE R/C LLC	518 A N STATE ST	RADIO CONTROLLED CAR RACE TRACK
KYLE GREGORY, G-TECH	136 S STATE ST	RETAIL FIREARMS SALES
BRITTANY OLER, KIDSEMAIL	221 S EMERSON AVE	INTERNET SERVICE
JOHN FIELDING, SHELLEY PC REPAIR	104 S EMERSON AVE	COMPUTER REPAIR & RECYCLING
<u>RENEW: \$5</u>		
RON CHRISTENSEN, ACCRA MACHINE	730 S MILTON AVE	MACHINE/JOB SHOP
ALVA HARRIS LAW OFFICE	191 S EMERSON AVE	LAW OFFICE
SCOTT PETERSON, ANYTIME FITNESS	301 ANDERSON RD	FITNESS CENTER
DAVID DRISCOLL, B.E.S.T.	414 S PARK AVE	EDUCATIONAL SVC & TECH CONSULTANT
KRIS CARLISLE, CARLISLE CUSTOM	270 S SPUD ALLEY	SALE OF STAIRWELLS, DOORS, MOLDINGS, ETC
DEX COVERT, COVERT COMPANY SC	103 S SPUD ALLEY	SCALES SALES & SERVICE
STAN PETERSON, CUSTOM CANVAS	650 N STATE ST	CANVAS FABRICATION & MANUFACTURING
DAYLE HYDE, DAYLES BEAUTY SALO	134 BIRCH ST	HAIR SALON
KAREN SMITH, EDWARD JONES CO	124 S STATE ST	INVESTMENT SERVICES
FAMILY DOLLAR STORE, INC	560 S STATE ST	RETAIL SALES
TRAVIS CONDER, FDX AUTO SALES	458 N STATE ST	AUTO SALES
GABLES OF SHELLEY	530 RIVER POINTE LN	ASSISTED LIVING CENTER
PORFIRO GUERRERO LAWNMOWING	183 W FIR ST	LAW CAR SERVICE
MELISSA NEWELL, KLM PHOTOGRAP	550 JUNIPER CT	PHOTOGRAPHY
KOHN KHAMONE CERTIFIED FAMILY	190 E PINE ST	ELDERLY AND HANDICAPPED CARE PROVIDER
AMANDA DRAPER, LITTLE LADYBUG	396 BERRETT AVE	PRESCHOOL
SHANNON ALBRIGHT, MR. PIZZA	164S STATE ST	RESTAURANT
MERLIN PRICE MUTUAL OF OMAHA	410 N PARK AVE	INSURANCE AGENT
RANDY STARK, NEW PHASE, INC	149 S EMERSON AVE	WHOLESALE PLASTIC PRODUCTS DISTRIBUTION
MARIA CARRILLO, NOVEDADES A & K	169 S EMERSON AVE	RETAIL SALES
TROY NOEM, NUCLEAR CARE PARTN	354 W SUNNYSIDE RD, I.F.	HOME HEALTH CARE STAFFING & CASE MANAGEMNT
O'REILLY AUTO PARTS	306 S STATE ST	RETAIL AUTO PARTS & ACCESSORIES SALES
MIKE SWENDSEN, PHASE APPLICATIO	221 W FIR ST	ELECTRICAL SALES & SERVICE
SHELLEY FAMILY MEDICAL	210 S EMERSON AVE	MEDICAL CLINIC

<u>DATE</u>	<u>December CLAIMS</u>	<u>AMOUNT</u>	<u>CHECK #</u>
15-Dec-15	Billy Harker		
15-Dec-15	Comdata	550.04	49206
15-Dec-15	A-1 Rental	8,000.00	49207
15-Dec-15	AAA Giles Cleaning and Restoration	675.00	49208
15-Dec-15	Airgas	112.45	49209
15-Dec-15	American Linen	550.71	49210
15-Dec-15	Blue Cross of Idaho	774.86	49211
15-Dec-15	Bonneville County Solid Waste	8,487.60	49212
15-Dec-15	Broulins	61.97	49213
15-Dec-15	Central Transfer Station	43.30	49214
15-Dec-15	CenturyLink	399.94	49215
15-Dec-15	Eastern Idaho Regional Wastewater Auth.	18,290.52	49216
15-Dec-15	Ferguson Enterprises Inc.	964.50	49217
15-Dec-15	First Class Portable Sanitation	100.00	49218
15-Dec-15	First Responders	249.99	49219
15-Dec-15	H-K Contractors	167.33	49220
15-Dec-15	Hard Times Sales and Distribution	3,011.44	49221
15-Dec-15	HD Supply Waterworks	86.20	49222
15-Dec-15	Honnen Equipment of Utah/Idaho	535.50	49223
15-Dec-15	IAS - Envirochem	270.00	49224
15-Dec-15	Idaho Business Systems	36.00	49225
15-Dec-15	Idaho Chief's of Police Assoc.	150.00	49226
15-Dec-15	Idaho Rural Water Assoc.	100.00	49227
15-Dec-15	Idaho Transportation Dept.	69.00	49228
15-Dec-15	Ideacom Esci	209.82	49229
15-Dec-15	Intermountain Gas Co	671.52	49230
15-Dec-15	Interstate Billing Service	410.89	49231
15-Dec-15	Keyline Automotive	146.26	49232
15-Dec-15	Les Schwab Tire Center	98.00	49233
15-Dec-15	Musselman Equip. and Drive Line	136.41	49234
15-Dec-15	National Auto Parts Warehouse	731.23	49235
15-Dec-15	O'reilly Automotive	813.01	49236
15-Dec-15	O'reilly Automotive Tax Dept.	20.00	49237
15-Dec-15	Pro Equipment Sales	195.61	49238
15-Dec-15	RDJ Specialties	783.20	49239
15-Dec-15	Rocky Mountain Power	5,715.58	49240
15-Dec-15	Sam's Club	154.84	49241
15-Dec-15	Shelley Ace Hardware	709.72	49242
15-Dec-15	Shelley Pioneer	325.43	49243
15-Dec-15	Skyline Animal Hospital	93.09	49244
15-Dec-15	Smith Dricscoll & Associates	756.00	49245
15-Dec-15	Stephenson Computer Consulting	817.50	49246
15-Dec-15	Tacoma Screw Products	112.74	49247
15-Dec-15	Utility Trailer Sales of Boise	338.81	49248
15-Dec-15	Verizon Wireless	784.19	49249
31-Dec-15	Comdata	1,659.42	49250
31-Dec-15	Petty Cash	45.96	49251
31-Dec-15	US Post Office	498.96	49252
31-Dec-15	All Occasion Floral & Gift	34.87	49253
31-Dec-15	Associated Business Forms & Systems	192.00	49254
31-Dec-15	Avenet LLC	600.00	49255
31-Dec-15	Bingham Groundwater Dist.	5,769.97	49256
31-Dec-15	Bisco	106.89	49257
31-Dec-15	Cable One	186.50	49258
31-Dec-15	CenturyLink	180.48	49259
31-Dec-15	Eastern Idaho Regional Wastewater Auth.	31,839.24	49260
31-Dec-15	Electrical Wholesale	22.88	49261
31-Dec-15	Garrett Sandow	1,650.00	49262
31-Dec-15	Hard Times Sales and Distribution	3,171.75	49263
31-Dec-15	Home Depot	57.19	49264
31-Dec-15	Ideacom Esci	190.74	49265
31-Dec-15	Jim's Trophy Room	15.00	49266
31-Dec-15	John Katri	91.88	49267
31-Dec-15	LexisNexis Matthew Bender	126.10	49268
31-Dec-15	Phillips 66	1,289.32	49269
31-Dec-15	Pro Equipment Sales	180.25	49270
31-Dec-15	Shelley Pioneer	22.93	49271

31-Dec-15	USDA	13.47	49272
31-Dec-15	Valley Office System	49.50	49273
30-Nov-15	Verizon Wireless	460.20	49274
3-Dec-15	City of Shelley Payroll	60,106.63	
18-Dec-16	City of Shelley Payroll	<u>53,385.23</u>	
	Total	219,657.56	