

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

DECEMBER 11, 2018

PRESENT: Mayor Stacy Pascoe

Council Members: Earl Beattie Mayor, Jeff Kelley, Kim Westergard, and Adam French

Police Chief: Rod Mohler

Public Wks Dir.: Justin Johnson

Recreation Dir.: Mikel Anderson

City Clerk/Treasurer: Sandy Gaydusek

City Attorney: BJ Driscoll

PLEDGE OF ALLEGIANCE: Mikel Anderson

PRAYER: Kim Westergard

Mayor Pascoe opened the meeting at 7:35 p.m.

Kim moved, Adam seconded to approve the following consent agenda:

Minutes of Council Meeting on November 13, 2018

October Expenditures

October Overall Budget & Treasurer's Rpt.

Building Permits:

Ben Nelson - remodel

A roll call vote was taken: Kim – aye, Adam – aye, Earl – aye, and Jeff - aye.
Approved unanimously.

Zhue Xue was in attendance to discuss the property assessment on his property at 306 N. State. The city had held a hearing and then cleaned up his property to meet city regulations. The cost is \$1980 and a lien and special assessment was placed on his property through the County Treasurer's office. Mr. Xue wants to clarify that he had no intention of ignoring the city's notifications, but he was having surgery overseas because of his lack of insurance here in the states. Mr. Xue said he has the intention of paying the assessment, but is currently unemployed and has very little income. He said he would like to make payments to the city. Mr. Xue said he intends on remodeling the home in the next year and assured the Mayor and Council that he will follow city regulations from now on. Jeff asked if Mr. Xue makes payments on the house and pays property taxes each year. Mr. Xue said yes. Jeff suggested that he could make payments to the city during the year, and if the assessment was paid off before it hits the tax rolls next year it would not affect the amount of the property taxes. Jeff explained that the assessment is a lien that sits on the property and has to be paid at the time it is sold or refinanced. He said the city could take payments which would reduce the amount of the payment, but we could not remove the lien until it is paid in full. Mr. Xue offered to put his car up for collateral if the city would remove the lien off of the property. Earl said he understands Mr. Xue is an honorable man and wants to take responsibility for this property, however we are not set up as a bank but we will help him in any way we can. Mr. Xue said he appreciates the Board.

Sandy presented an application for a Door to Door Salesman license for Cody J Searle from Ion Solar. Rod completed the background check and presented his findings. Kim moved, Jeff seconded to approve a Door to Door Salesman license for Cody J. Searle for Ion Solar. Approved unanimously.

Justin said he would like to amend the street lighting specifications to be more uniform with Rocky Mountain Power requirements. He said this will change the junction box set up. Jeff moved, Adam seconded to amend the street light specifications as presented. Approved unanimously.

Sandy said she researched the minutes from November 28, 2017 when the payroll scale for the Recreation Director was changed. She said the minutes reflect that Mikel received a double bump on the scale after six months, but did not receive a raise on his anniversary of November 11, 2016 since the level he was at on the pay scale put him on a five year rotation for any merit raises. In November of 2017 the pay scale was amended to go back to the original scale for the Recreation Director prior to Dawn retiring. The minutes stated he would be eligible for a merit raise two years after his anniversary date. However, Sandy was unsure if that was from his original hire date or the date this change was made. Jeff moved, Adam seconded to clarify that the raise should be given to Mikel two years from his hire date of November 14, 2016. Approved unanimously. Mikel will be eligible for another merit raise on November 14, 2020.

Sandy received a comment sheet from Bingham County regarding a Conditional Use Permit for Kevin Andrews at 1549 N. 800 E. to construct an office complex and storage units. The Mayor and Council had no comments other than he should be encouraged to access the EIRWWA sewer line.

BJ said he received the electronic copy of the Development Agreement (DA) for the All Star Homes PUD on West Oak Street. He presented the amendments he made to the DA. The Mayor and Council discussed the document and there were a few other changes that were recommended. BJ will make the changes and present it back to the council for consideration of approval.

Sandy asked for permission to close city hall on Christmas Eve at noon to have the customary luncheon for the employees. Permission was granted.

Dave Noel said he would like to wish everyone a Merry Christmas and presented a goodie bucket to the Mayor and Council from Forsgren. Dave said the water tank is up and running, and a pay request will be presented soon. He said there are a few items that will be left until spring to be done weather permitting. Dave said he should have the new pump design done by the end of January.

Mikel said practice is running for the Jazz basketball program. He said the jerseys have been ordered, and he will be helping the Mayor's Youth Council at a blood drive next week.

Justin said the Hawk light is up and running, but they are still working on obtaining an extension to raise the light higher in the air. He said they are also working on placing an additional light on Locust Street to showing the hawk light

flashing. He said Cynthia Gibbons from the State will be on site tomorrow to look at the light. Justin said there will be about twenty children from Sunrise School demonstrating how the light will work while Ms. Gibbons is here. Rod said he will have police presence there during the demonstration. Rod said the police department monitored the hawk light last week. He said not a lot of children used the light, but the officers will continue to keep an eye on it.

Justin said he hired Joseph Ray Roach Jr. who started worked on December 10, 2018, at entry level wage with a one year probationary period.

Adam said the city office seemed to run smooth while Sandy was off for medical leave. Sandy said yes, the staff did great.

Kim said the Wreaths Across America ceremony will be held at Hillcrest Cemetery on December 15th at 10:00 a.m.


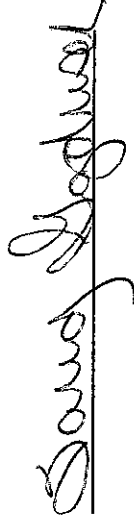
Kim said Monica Nelson did a great job coordinating the "Shelley Together" event.

Jeff said he reached out to Verizon Wireless in regards to wireless services and accessing through the city for our community. He said he will keep everyone updated.

Mayor Pascoe said both of the programs; Wreaths Across America and Shelley Together were great. He said it was neat to see the community come together and participate in these events.

Mayor said he participated in the walking challenge again this year and came in 4th out of 72 participants. He said the city will receive a check for \$1000 to go towards park equipment or other park services.

Adjourned: 8:53 p.m.

APPROVE:  ATTEST: 

| Date | November | Amount | Check # |
|------------|-------------------------------|---------------|---------|
| 11/2/2018 | Comdata | \$ 2,705.50 | 51989 |
| 11/15/2018 | A & B Transmission | \$ 981.98 | 51990 |
| 11/15/2018 | AAA Giles | \$ 675.00 | 51991 |
| 11/15/2018 | Advanced Industrial | \$ 502.66 | 51992 |
| 11/15/2018 | Allied Bussiness | \$ 39.60 | 51993 |
| 11/15/2018 | Amercian Linen | \$ 781.24 | 51994 |
| 11/15/2018 | Broulim's | \$ 116.98 | 51995 |
| 11/15/2018 | Cammans MVP | \$ 200.00 | 51996 |
| 11/15/2018 | Carlson Custom Concrete | \$ 4,170.00 | 51997 |
| 11/15/2018 | Diamond B Speci. | \$ 796.00 | 51998 |
| 11/15/2018 | Digline | \$ 26.85 | 51999 |
| 11/15/2018 | Estern Idaho Wastewater | \$ 22,218.03 | 52000 |
| 11/15/2018 | Electrical Wholesale | \$ 279.76 | 52001 |
| 11/15/2018 | First Responders | \$ 374.46 | 52002 |
| 11/15/2018 | Forsgren Associates | \$ 2,360.00 | 52003 |
| 11/15/2018 | Hardtimes | \$ 5,551.62 | 52004 |
| 11/15/2018 | IDEACOM ESCI | \$ 189.54 | 52005 |
| 11/15/2018 | Industrial hose and fittings | \$ 57.72 | 52006 |
| 11/15/2018 | Intermountain Gas | \$ 79.27 | 52007 |
| 11/15/2018 | Les Schwab Tire | \$ 268.23 | 52008 |
| 11/15/2018 | Metroquip | \$ 4,602.56 | 52009 |
| 11/15/2018 | O'Reilly | \$ 84.56 | 52010 |
| 11/15/2018 | Petty Cash | \$ 71.22 | 52011 |
| 11/15/2018 | PSI Environmental | \$ 11,785.60 | 52012 |
| 11/15/2018 | Robert Tincher | \$ 90.00 | 52013 |
| 11/15/2018 | Rocky Mont. | \$ 9,235.32 | 52014 |
| 11/15/2018 | Shelley Ace | \$ 238.94 | 52015 |
| 11/15/2018 | Smith Driscoll | \$ 645.00 | 52016 |
| 11/15/2018 | Uniforms 2 Gear | \$ 738.02 | 52017 |
| 11/15/2018 | 2M Company | \$ 28.80 | 52018 |
| 11/30/2018 | A&B Trans | \$ 84.14 | 52019 |
| 11/30/2018 | Advanced Industrial | \$ 267.96 | 52020 |
| 11/30/2018 | Allied Business | \$ 19.00 | 52021 |
| 11/30/2018 | Army Surplus | \$ 9.98 | 52022 |
| 11/30/2018 | Blackfoot Morning News | \$ 543.49 | 52023 |
| 11/30/2018 | Cable One | \$ 219.51 | 52024 |
| 11/30/2018 | Center For Education & Emplo. | \$ 254.95 | 52025 |
| 11/30/2018 | Centurylink | \$ 225.99 | 52026 |
| 11/30/2018 | Core and Main | \$ 34.57 | 52027 |
| 11/30/2018 | D & S Electrical | \$ 17,460.00 | 52028 |
| 11/30/2018 | Eagle rock Hydraulic | \$ 1,789.16 | 52029 |
| 11/30/2018 | Eden Valley Food & Firearms | \$ 159.96 | 52030 |
| 11/30/2018 | Ferguson Waterworks | \$ 52.06 | 52031 |
| 11/30/2018 | Garrett H Sandow | \$ 1,650.00 | 52032 |
| 11/30/2018 | H-K Contractors | \$ 837.67 | 52033 |
| 11/30/2018 | hammon teton Delivery | \$ 32.00 | 52034 |
| 11/30/2018 | HD Fowler | \$ 2,596.48 | 52035 |
| 11/30/2018 | IAS- Envirochem | \$ 80.00 | 52036 |
| 11/30/2018 | Idaho Traffic Safety | \$ 35.00 | 52037 |
| 11/30/2018 | IDEACOM ESCI | \$ 189.54 | 52038 |
| 11/30/2018 | Intermountain Gas | \$ 79.27 | 52039 |
| 11/30/2018 | Mastercraft Pool & Spa | \$ 223.98 | 52040 |
| 11/30/2018 | Metroquip | \$ 433.56 | 52041 |
| 11/30/2018 | Point S | \$ 74.95 | 52042 |
| 11/30/2018 | Sams Club | \$ 328.96 | 52043 |
| 11/30/2018 | sliver Creek | \$ 305.80 | 52044 |
| 11/30/2018 | Snake River Valley Irrigation | \$ 1,960.20 | 52045 |
| 11/30/2018 | SOLV | \$ 640.91 | 52046 |
| 11/30/2018 | State Insurance Fund | \$ 3,127.00 | 52047 |
| 11/30/2018 | Stephenson Computer Cons. | \$ 725.00 | 52048 |
| 11/30/2018 | tacoma Screw | \$ 33.84 | 52049 |
| 11/30/2018 | Uniforms 2 Gear | \$ 1,117.16 | 52050 |
| 11/30/2018 | Val Stark | \$ 650.00 | 52051 |
| 11/30/2018 | Valley Office | \$ 58.50 | 52052 |
| 11/2/2018 | Payroll | \$ 50,554.98 | |
| 11/16/2018 | Payroll | \$ 54,772.83 | |
| 11/20/2018 | Longevity | \$ 19,857.93 | |
| 11/30/2018 | Payroll | \$ 43,213.41 | |
| | Total | \$ 274,594.20 | |