

CITY OF SHELLEY  
COUNCIL MEETING  
MINUTES

OCTOBER 27, 2020

PRESENT: Mayor Stacy Pascoe

Council Members: Earl Beattie, Kim  
Westergard, Adam French, and Leif Watson  
Police Chief: Rod Mohler  
Public Wks Dir.: Justin Johnson  
Recreation Dir.: Mikel Anderson  
City Clerk/Treasurer: Sandy Gaydusek  
City Attorney: BJ Driscoll

PLEDGE OF ALLEGIANCE: Sandy Gaydusek

PRAYER: Leif Watson

Mayor Pascoe opened the meeting at 7:30 p.m.

Kim moved, Earl seconded to approve the following consent agenda:

Minutes of Council Meeting on October 13, 2020  
Approval of the August 2020 Expenditures  
Approval of the August 2020 Overall Budget & Treasurer's Rpt.  
Approval of September 2020 Expenditures  
Approval of September 2020 Overall Budget & Treasurer's Rpt.  
Building Permits:  
    Marcia Buffet - remodel  
    Basic American - re-roof

A roll call vote was taken: Adam – aye, Kim - aye, Earl – aye, and Leif - aye.  
Approved unanimously.

The Planning and Zoning Commission held a hearing on October 13, 2020 to consider rezoning several parcels of property zoned as Multi-Family Dwelling to Single Family Dwelling. The property has been zoned as Multi-Family Dwelling for quite some time, but there has only been Single Family Dwellings in that area including a parcel of property when the home burnt down many years ago. The Planning and Zoning Commission had testimony from the owner of the vacant property who purchased it in 2005 and intended to place Multi-Family structures on the lot. The Planning and Zoning Commission recommend approval of the rezone to Single Family Dwelling with the exception of 435 S. Emerson, the vacant lot. Sandy said you cannot make exception for a rezone issue. You must redraw the map and legal description and hold a new hearing because a material change is being made. Mayor Pascoe said he received a lot of complaints the day after the Planning and Zoning hearing; many thought it would be spot zoning to leave one parcel Multi-Family and rezone the rest. Adam said this issue was brought up because the zoning needs to be cleaned up in that area. He said all of the lots have single family homes on them. Sandy said BMT Investments owns the vacant lot where a home burnt down many years ago. Russ Donnahue was in attendance and said they purchased the lot in 2005 and removed the remains of the burnt

home. Sandy said there is a conceptual design for the four-plexes that was submitted at the hearing. Mr. Donnahue stated they have a different design that could be used. He said they did not start sooner on this project due to the economic downturn just after they bought the property. BJ stated that procedurally this should have been submitted prior to the public hearing before the Planning and Zoning. Mr. Donnahue said they have a significant amount of money into this lot. Adam said he feels all of the lots need to be made Single Family Dwelling; we need to clean up these areas in the city. Earl agreed. Kim said she is struggling, knowing the money that the owner has into it. Mayor Pascoe said this could be looked at both ways; existing neighbors concerned about apartments going in next to them, and the owner is concerned about his investment. Leif agreed; the city needs to clean up the zoning. He said if the property was bought back in 2005 or 2006, the owner had ample time to do something with it. Adam moved, Earl seconded to rezone the designated area of a block of South Emerson to Single Family Dwelling. Three in favor, Kim opposed. Approved, motion carried.

Richard Fernandez came before the council a few weeks ago to request a streetlight be installed on South Milton. Justin said he contacted Rocky Mountain Power for the cost and information regarding the installation of the light. The cost to install a new light is \$3000, and the light by the end of West Fir and South Milton could be rotated from one side of the street to the other. That will cost about \$200. That area of the street is very dark and the council determined a light should be installed. Adam moved, Earl seconded to expend \$3000 to install a streetlight approximately in the middle of South Milton after the West Fir intersection, and to rotate the existing light for \$200. Approved unanimously.

Jeff Kelley introduced himself and Mike Price as founding members of the Community Pioneer. He said Mr. Price will be the editor and will begin with online service on November 16, 2020. Mr. Kelley said they will have a paper printed that will be available twice a month, and there will be subscriptions available. Mr. Kelley said he would like the Mayor and Council to consider having council meetings live streamed by you-tube which will be operated by the City Clerk. He said the stream will be archived on their site. Rod suggested another Wi-Fi site be used for security purposes. Mr. Kelley said a lot of positive comments have been made by the public. The Mayor and he and the Council will take this under advisement.

Casey and Zach Morrow residing at 417 Cardinal said they moved to Shelley in June 2019. Mrs. Morrow said the house was built in 2010. She said they were notified that a section of sidewalk must be installed that had not been completed when the home was built. Mrs. Morrow said she felt the first owner of the property or the Developer should have installed the sidewalk. She said however, they did complete the sidewalk doing all of the work themselves with the help of a friend. She said the cost will be \$500 to \$700, and they would like to request assistance with the cost since the sidewalk should have been installed when the house was built. Kim moved, Earl seconded to assist with 50% of the cost of the sidewalk using the sidewalk replacement fund. Approved unanimously. Jason Tam was also notified that he must complete the installation of sidewalk around his property. He was not in attendance, therefore Sandy will serve him with an order to construct.

Derreck Dye, 481 N. Park Avenue said he came in about one year ago to discuss the development of the Searle Farm property. This property lies within the Impact Area. He said they are looking at putting in a lift station and accessing municipal sewer. Mr. Dye said they are in the Impact Area and working on some standards that could be used for large lot developments. He said they are under contract with the Stoddard Farms that lies contiguous with the city and they would like to develop this property as well into ½ to ¾ acre lots. Mayor Pascoe said he talked to Tiffany Olson, the County P&Z Director and he feels the city may be willing to amend our ordinance to regulate larger lots over ½ acre. Mr. Dye said he already presented to the county and could start the development in the spring. He said he may want to put some twin homes directly across from the canal on the Stoddard property. Leif said he felt this property should be annexed into the city and then proceed following the city standards. Mr. Dye said they are looking at future growth and would like an agreement for anyone who taps into the sewer line they are going to install, should pay the Developer a portion to recoup the funds. He said there is also an engineer working on a grant for the lift station and the pressurized line. He asked if the city would be willing to work on the grant with the engineer. Mayor Pascoe discussed the line going up East Center and said a portion of that line may need to be replaced. He said the city may be willing to help with this line. Tiffany Olson said she reached out to SICOG on development grants. She said they recommend it would be beneficial for the city to apply for the grant. Mr. Dye said they may start the Development closer to the city. The Fire Chief will need to decide the number and the placement of the fire hydrants. Mr. Dye said if the city would like a park or splash park and would install it, it could be designed for such. Adam said we may think about the traffic on East Center. The Mayor and Council discussed the timeline of this procedure with requesting annexation, rezoning, the preliminary and the final plat. Sandy said the annexation and rezone could be done by the middle of January, however the platting may take some time. Mr. Dye said they would like to submit the preliminary and final plats together. Sandy said once a conceptual plat is submitted it will be sent out for the required 30-day comment period. She said if they have the preliminary plat ready it could be sent to the city engineers for review as well. Sandy recommended that a pre-platting meeting be held between both engineers, the city, and the developer to streamline the platting process. The city also needs to send an ordinance amendment and the annexation and rezone to the P&Z to call for a hearing. BJ will work on the ordinance amendment for large lot subdivision developments.

Jeff Kelley said he is in attendance representing EIRWWA. He said they had a workshop meeting and there is a company interested in purchasing EIRWWA. He said there may be other companies interested as well in an RFP. Jeff said if EIRWWA is sold, all debts will need to be paid. He felt if EIRWWA is privatized, the rates will have to go up. Also, if it is privatized a body will still need to be available to represent the people. Jeff said privatization will take longer than forming a District. He said he needs the recommendations of the Mayor and Council to take back to EIRWWA. Jeff said he recommends moving towards a District and not sell to a private company. He said there are still some obstacles to overcome with a District formation. He said a District will have to be put out for a vote. Adam moved, Kim seconded that the city is opposed to privatization and that we should move towards a District. Approved unanimously.

Tiffany Olson said she is the Planning and Development Director for Bingham County. She said she is admiring the position the city took regarding the proposed development by Mr. Dye. She said she understands it is a little bit strained between the city and the county, and she would like to see everyone to come to common ground. She said the County is working with five cities on their Impact Areas. She said it has been very slow moving. She said they have had staff changes, etc., but looks forward to continuing working for the cities. She said she is happy to meet with the city whenever needed.

Adam moved, Kim seconded to approve the following business licenses for 2020:  
The Building Guys  
Three Wild Roses.  
Approved unanimously.

They did not approve a business license for Wet Noses since this is a rescue shelter for dogs and would require a kennel license and also exists outside of city limits.

Justin said he obtained prices for the generator that was set to purchase as part of the water project. He said to get a big enough generator for Well #4 it will cost about \$110,000 and there will be an additional cost to hook it up. He said he will obtain more prices to present at the next council meeting.

BJ said he called Garrett Sandow regarding ordinance 5-5-7 regarding snow being placed into a city street. He said currently the code provides a penalty of a misdemeanor. BJ said a first offense could be \$100, a second \$200 and a third \$300. This will be discussed further at the next council meeting.

Bingham County Comments:

1. CUP for Cedar Creek Win on behalf of Blatter Farms to install a temporary meteorological evaluation tower on approximately 80 acres.
2. CUP to allow a temporary secondary dwelling at 447 E. River Road.

The Mayor and Council had no concerns or comments on either CUP.

Sandy said there will be flu shots given at the city on November 6, 2020 at 8 a.m. She said she needs to call with the counts by November 4, 2020, so everyone please let her know if they will be there to get a flu shot, T-DAP, Pneumonia, or Shingles shot.

Sandy said Lisa Hurt has submitted her resignation for her position in City Hall. Sandy said she has received a qualified applicant's application and has an interview set up.

Sandy said this is the start of the third week of using ITD's new programming. She said she thinks it might be getting better, and the staff seems happy and handling it quite well.

Sandy said US Bank will be closing the Shelley Branch permanently as of January 2, 2020. She said she will talk to US Bank about options for the city account and will also talk to Bank of Commerce to see what they can provide.

Sandy said Mikel could not be in attendance and asked her to report for him. Mikel thanked the Mayor and Council for allow him to attend the IRPA conference in Post Falls. He said it was a great experience and he met with a lot of others that have the same type of passionate parents that we have. He said the MYC have their first official members meeting tomorrow. He said the MYC did help plant two trees last Friday for the Tree City USA. Mikel expressed thanks to Justin and his crew for their help on this project. He said the Jr. Jazz signups will end this week. He said the numbers are looking good. Mikel said the pool is ready for the winter also. He asked what the Mayor and Council felt about the Chili-Cook Off this year. After further discussion, the Mayor and Council felt the Kiwanis should still have Santa arriving at the park and the City should still have the tree lighting. However, we should not have the Chili Cook-off this year due to COVID. The MYC could still help by organizing the crowd and making sure social distancing is being maintained.

Justin said Fall Clean Up is almost done. He said the LED lights have been ordered for Highway 91. Justin said the crew has installed two needed fire hydrants, and Dome Tech will have the cost of the new 16-inch line that will be installed on West Fir soon.

Chief Mohler said he talked to the Fire Chief and they will have a Halloween celebration at the Fire Station. He said it may be a drive-up operation with pre-bagged candy.

Rod said he will be losing Officer Crapo as of October 31, 2020. He said he is already looking for a replacement.

Kim said the food bank will be kept where it is now until June 30, 2021.

Kim said there will be a coat warming wall again at the City Park.

Adjourned: 10:15 p.m.

APPROVE:  ATTEST: 

DATE	August	AMOUNT	CHECK #
8/7/2020	Adanced Diagnostics	\$ 295.00	53617
8/7/2020	Cammans MVP	\$ 200.00	53618
8/7/2020	Centurylink	\$ 302.37	53619
8/7/2020	Comdata	\$ 788.17	53620
8/7/2020	<b>Eastern Idaho Reg. Wastewater</b>	<b>\$ 23,329.89</b>	<b>53621</b>
8/7/2020	IBM Corporation	\$ 578.08	53622
8/7/2020	Paramount Supply	\$ 46.80	53623
8/7/2020	R & S Distributing	\$ 9.96	53624
8/7/2020	Stephenson Computer Sonsulting	\$ 40.00	53625
8/15/2020	AAA Giles	\$ 675.00	53626
8/15/2020	American Linen	\$ 210.27	53627
8/15/2020	Bingham News Chronicle	\$ 94.18	53628
8/15/2020	Caralee Carpenter	\$ 57.36	53629
8/15/2020	Digline	\$ 30.94	53630
8/15/2020	Eagle rock Hyd.	\$ 333.00	53631
8/15/2020	EC Concrete Cutting	\$ 300.00	53632
8/15/2020	<b>Ferguson Waterworks</b>	<b>\$ 4,153.63</b>	<b>53633</b>
8/15/2020	Freedom Mailing	\$ 520.00	53634
8/15/2020	H-K Contractors	\$ 408.88	53635
8/15/2020	Hammon Teaton	\$ 36.00	53636
8/15/2020	<b>Hard Times</b>	<b>\$ 4,343.98</b>	<b>53637</b>
8/15/2020	Howards Equipment	\$ 39.99	53638
8/15/2020	Industrial Hose	\$ 11.36	53639
8/15/2020	Intermountain gas	\$ 380.91	53640
8/15/2020	Jim Cotterell	\$ 450.00	53641
8/15/2020	John Stone	\$ 39.11	53642
8/15/2020	Lataun Williams	\$ 49.54	53643
8/15/2020	<b>Mastercraft Pool &amp; Spa</b>	<b>\$ 1,580.16</b>	<b>53644</b>
8/15/2020	O'Reilly	\$ 173.79	53645
8/15/2020	Petty Cash	\$ 32.06	53646
8/15/2020	Point S	\$ 89.16	53647
8/15/2020	<b>Pro Equipment Sales</b>	<b>\$ 2,980.89</b>	<b>53648</b>
8/15/2020	R&S Distributing	\$ 46.84	53649
8/15/2020	<b>Rocky Mountain Power</b>	<b>\$ 16,497.46</b>	<b>53650</b>
8/15/2020	<b>Sams Club</b>	<b>\$ 1,602.87</b>	<b>53651</b>
8/15/2020	<b>Shelley Ace</b>	<b>\$ 1,189.98</b>	<b>53652</b>
8/15/2020	Sherwin Williams	\$ 996.60	53653
8/15/2020	<b>Smith Driscoll</b>	<b>\$ 2,002.50</b>	<b>53654</b>
8/15/2020	Uniforms 2 Gear	\$ 178.25	53655
8/15/2020	Valley Offcie System	\$ 89.17	53656
8/31/2020	<b>Permier Truck Group</b>	<b>\$ 1,295.64</b>	<b>53657</b>
8/31/2020	Allied Business Soutions	\$ 24.04	53658
8/31/2020	<b>Alpine Heating &amp; Air</b>	<b>\$ 4,707.00</b>	<b>53659</b>
8/31/2020	Mikel Anderson	\$ 100.00	53690
8/31/2020	Ashton Dotsun	\$ 339.79	53661
8/31/2020	<b>Asphalt Maintenance</b>	<b>\$ 115,873.38</b>	<b>53662</b>
8/31/2020	Bisco	\$ 134.44	53663
8/31/2020	Century Link	\$ 2.95	53664
8/31/2020	Centurylink	\$ 302.81	53665
8/31/2020	<b>Dept. Of Enveronmental Quality</b>	<b>\$ 243,675.00</b>	<b>53666</b>
8/31/2020	<b>Diamond B Specialties</b>	<b>\$ 1,884.00</b>	<b>53667</b>
8/31/2020	<b>Display Sales</b>	<b>\$ 1,533.00</b>	<b>53668</b>
8/31/2020	<b>Eastern Idaho Regional Watstewater</b>	<b>\$ 23,329.89</b>	<b>53669</b>
8/31/2020	EC Concrete Cutting	\$ 175.00	53670
8/31/2020	Echoes of Eden	\$ 156.59	53671
8/31/2020	Falls Plumbing	\$ 55.06	53672
8/31/2020	Ferguson Waterworks	\$ 925.24	53673
8/31/2020	Forsgren	\$ 3,037.50	53674
8/31/2020	<b>Garrett H Sandow</b>	<b>\$ 1,650.00</b>	<b>53675</b>
8/31/2020	Sandrtta Gaydusek	\$ 86.96	53676
8/31/2020	<b>H-K Contractors</b>	<b>\$ 237,181.27</b>	<b>53677</b>
8/31/2020	HD Fowler	\$ 116.01	53678
8/31/2020	IAS-Envirochem	\$ 100.00	53679
8/31/2020	IBM Corporation	\$ 578.08	53680
8/31/2020	IDEACOM-ESCI	\$ 814.53	53681
8/31/2020	Industrial Hose & Fittings	\$ 5.68	53682
8/31/2020	Jeremy Burton	\$ 72.96	53683
8/31/2020	<b>Mastercraft Pool &amp; Spa</b>	<b>\$ 3,110.95</b>	<b>53684</b>
8/31/2020	Mathews Plumbing	\$ 75.00	53685
8/31/2020	McGuire Bearing	\$ 53.32	53686
8/31/2020	Metroquip	\$ 805.18	53687
8/31/2020	Oldcastle Precast	\$ 732.00	53688
8/31/2020	Porter's	\$ 113.97	53689
8/31/2020	PSI Environmental	\$ 518.43	53690
8/31/2020	Snake River Emboidery	\$ 30.00	53691
8/31/2020	Sparklight	\$ 219.51	53692
8/31/2020	<b>State Insurance Fund</b>	<b>\$ 6,150.00</b>	<b>53693</b>
8/31/2020	Teton Communications	\$ 498.00	53694
8/31/2020	Valley Office System	\$ 81.28	53695
8/31/2020	Verizon Wireless	\$ 421.45	53696
8/31/2020	2m Company	\$ 155.50	53697
8/31/2020	Blue Cross of Idaho	\$ 218.15	53698
8/31/2020	Delta Dental of Idaho	\$ 49.78	53699
	<b>Payroll 8-07-2020</b>	<b>\$ 65,597.21</b>	
	<b>Payroll 8-21-2020</b>	<b>\$ 70,047.83</b>	
	<b>Total</b>	<b>\$ 852,218.53</b>	

DATE	September	AMOUNT	CHECK #
9/11/2020	Comdata	\$ 1,397.27	53700
9/15/2020	A&B Trans	\$ 72.40	53701
9/15/2020	AAA Giles	\$ 675.00	53702
9/15/2020	Airgas	\$ 44.10	53703
9/15/2020	American Linen	\$ 140.18	53704
9/15/2020	Association of Idaho Cities	\$ 125.00	53705
9/15/2020	Bingham News Chronicle	\$ 369.65	53706
9/15/2020	Blue360 Media	\$ 735.89	53707
9/15/2020	Bonneville Blue Print Supply	\$ 180.30	53708
9/15/2020	Broulim's	\$ 21.99	53709
9/15/2020	Cammans MVP	\$ 200.00	53710
9/15/2020	Central Transfer Station	\$ 20.00	53711
9/15/2020	Digline	\$ 25.48	53712
9/15/2020	Edge Construction Supply	\$ 414.46	53713
9/15/2020	Falls Plumbing	\$ 40.13	53714
9/15/2020	Freedom Mailing	\$ 521.14	53715
9/15/2020	H-K Contrators	\$ 499.95	53716
9/15/2020	Hard Times	\$ 4,317.12	53717
9/15/2020	Honnen Equipment	\$ 95.40	53718
9/15/2020	Idaho Irrigation Pumpers	\$ 150.00	53719
9/15/2020	Idaho Traffic Safety	\$ 240.00	53720
9/15/2020	Intermountain Gas	\$ 468.74	53721
9/15/2020	Kaminsky Sullenberger	\$ 375.00	53722
9/15/2020	Knife River	\$ 1,817.00	53723
9/15/2020	Line X	\$ 254.40	53724
9/15/2020	Metroquip	\$ 396.68	53725
9/15/2020	National Association of Chiefs of Police	\$ 155.00	53726
9/15/2020	O'Reilly	\$ 352.21	53727
9/15/2020	Point S Ron Tire	\$ 432.00	53728
9/15/2020	PSI Environmental	\$ 11,328.99	53729
9/15/2020	R&S Distributing	\$ 116.23	53730
9/15/2020	Rocky Mountain Power	\$ 16,428.99	53731
9/15/2020	Rotational Moldong	\$ 4,692.00	53732
9/15/2020	Sams Club	\$ 907.29	53733
9/15/2020	Schaffers	\$ 310.92	53734
9/15/2020	Shelley Ace Hardware	\$ 586.56	53735
9/15/2020	Shelley Auto Care	\$ 17.50	53736
9/15/2020	Sherwin Williams	\$ 1,219.91	53737
9/15/2020	Silver Creek	\$ 96.69	53738
9/15/2020	USA Bluebook	\$ 65.35	53739
9/15/2020	Woodland	\$ 38.97	53740
9/15/2020	Zoom Video Communications	\$ 29.98	53741
9/30/2020	Lauryn yancey	\$ 220.95	53742
9/30/2020	AAA Giles	\$ 675.00	53743
9/30/2020	Airgas	\$ 78.45	53744
9/30/2020	Allied Business	\$ 24.04	53745
9/30/2020	Alpine Heating	\$ 913.75	53746
9/30/2020	American Linen	\$ 140.18	53747
9/30/2020	Bingham News Chronicle	\$ 69.04	53748
9/30/2020	Broulim's	\$ 18.26	53749
9/30/2020	Cammans MVP	\$ 250.00	53750
9/30/2020	Century Link	\$ 2.84	53751
9/30/2020	CenturyLink	\$ 193.46	53752
9/30/2020	Christopher Swanson	\$ 28.68	53753
9/30/2020	Comdata	\$ 1,416.47	53754
9/30/2020	Commercial Tire	\$ 3,583.84	53755
9/30/2020	Debra Wetherald	\$ 69.73	53756
9/30/2020	Diamond B Specialties	\$ 90.00	53757
9/30/2020	Digline	\$ 47.32	53758
9/30/2020	Eastern Idaho Regional Wstewater Auth.	\$ 364,865.00	53759
9/30/2020	Eden Nelson	\$ 178.00	53760
9/30/2020	Electrical Equipment	\$ 375.31	53761
9/30/2020	Electrical Wholesale Supply	\$ 235.44	53762
9/30/2020	Forsgren	\$ 1,125.00	53763
9/30/2020	Freedom Mailing	\$ 523.27	53764
9/30/2020	Garrett H Sandow	\$ 1,650.00	53765
9/30/2020	H-K Contrators	\$ 495.50	53766
9/30/2020	Hard Times	\$ 4,099.64	53767
9/30/2020	IAS- Envirochem	\$ 120.00	53768
9/30/2020	IBM Corporation	\$ 578.08	53769
9/30/2020	Idaho Traffic Safety	\$ 330.60	53770
9/30/2020	IDEACOM ESCI	\$ 599.54	53771
9/30/2020	Industrial Hose and Fittings	\$ 345.29	53772
9/30/2020	International Code Council	\$ 145.00	53773
9/30/2020	Jordan Johnson	\$ 255.00	53774
9/30/2020	Mathews Plumbing	\$ 115.00	53775
9/30/2020	Matthew Bender	\$ 159.10	53776
9/30/2020	Mid-American Research Chemical	\$ 116.49	53777
9/30/2020	O'Reilly	\$ 1,089.12	53778
9/30/2020	Petty Cash	\$ 143.96	53779
9/30/2020	Pro Equipment Sales	\$ 138.53	53780
9/30/2020	PSI Environmental	\$ 14,334.85	53781
9/30/2020	SafariLand	\$ 61.51	53782
9/30/2020	Sams Club	\$ 883.22	53783
9/30/2020	Shalley Ace	\$ 200.02	53784
9/30/2020	Sherwin Willaims	\$ 139.96	53785
9/30/2020	Smith Driscoll	\$ 697.50	53786
9/30/2020	Sparklight	\$ 219.51	53787
9/30/2020	State Insurance Fund	\$ 6,150.00	53788
9/30/2020	Stephenson Computer	\$ 40.00	53789
9/30/2020	Uniforms 2 Gear	\$ 225.38	53790
9/30/2020	Valley Office System	\$ 90.68	53791
9/30/2020	Verizon Wireless	\$ 421.45	53792
9/30/2020	Woodland Enterprise	\$ 39.96	53793
9/30/2020	2m Comopany	\$ 56.99	53794
	Payroll 9-02-2020	\$ 60,291.66	
	Payroll 9-16-2020	\$ 66,929.28	
	<b>Total</b>	<b>\$ 586,662.72</b>	