

CITY OF SHELLEY  
COUNCIL MEETING  
MINUTES

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MARCH 27, 2018

PRESENT: Mayor Stacy Pascoe

Council Members: Earl Beattie, Jeff Kelley, Kim Westergard, and Adam French  
Police Chief: Rod Mohler  
Public Wks Dir.: Justin Johnson  
Recreation Dir.: Mikel Anderson  
City Clerk/Treasurer: Sandy Gaydusek  
City Attorney: BJ Driscoll

PLEDGE OF ALLEGIANCE: Rod Mohler

PRAYER: Mayor Pascoe

Mayor Pascoe opened the meeting at 7:31 p.m.

Kim moved, Earl seconded to approve the following consent agenda:

- Minutes of Council Meeting on March 13, 2018
- Approval of February Expenditures
- Approval of February Overall Budget & Treasurer's Rpt.
- Building Permits:
  - ALK Properties - new home
  - ALK Properties - new home

A roll call vote was taken: Kim – aye, Earl – aye, Jeff – aye, and Adam-aye.  
Approved unanimously.

Harrison Kelley updated the Mayor and Council on his Eagle Scout Project, Home Town Heroes. He thanked the Board for allowing the banners to be placed on State Street. Harrison presented four of the banners and discussed each of the fallen veterans. Charles Crofts – Korean War, Carl Bradley – Pearl Harbor, Rex Nelson, and Ray Johnson – WWII. Harrison said these banners will be flown in remembrance of Veterans Day and Memorial Day. The Mayor and Council thanked him for the information he found. There were a total of 35 banners created.

Dave Noel, the engineer for the city said completed the water model impact study. He said he added the recently built developments to the model, and currently to the north the water pressure is about 42 PSI. He said as growth occurs to the north, the grade elevates slightly. Dave said he talked to the State regarding protocol about complaints of low pressure. He said when a complaint is issued they put a flow monitor on the system and if the pressure drops under 40 PSI on the system even briefly, we are in violation. Dave said he feels the best solution for the long term is to install a booster pump to handle development on the north side of the city. He said in the interim, the water tank level could be adjusted two feet that would add one or two pounds of pressure. He said this is only a band aid. The wells will run about five to ten percent more often. Dave said also, if a well went out, we would need to ration irrigation water to the

residents. Dave said a booster pump will cost about \$250,000 to \$300,000, and design, bid, and construction would take six to twelve months. He said we will also need some property to locate the pump station on. Dave said to the southwest of the city the pressure is going up with growth. He said we could possibly amend the study and add this project to the EECBG grant. The Mayor and Council felt we should try and amend the grant to include this project in the scope of work. Dave said he will speak to Ted Hendricks of ECIPTA to see if the EECBG project can be modified to add a booster pump. Sandy presented some material regarding the creation of Development Impact Fees for the Mayor and Council to review.

Adam moved, Kim seconded to approve the following Fireworks Licenses for 2018:

Shelley Youth Baseball – 570 S. State St.  
Flowerworks/Tanys Searle – 580 N. State St.

Approved unanimously.

Kim moved, Jeff seconded to set the Budget Hearing for August 28, 2018 at 7:30 p.m. Approved unanimously.

The Mayor and Council reviewed the business license applications that were submitted. Hidden Treasures has applied for a new license at 154 E. Center Street for retail sales. There was some concern regarding any liability the city might have regarding the condition of the building. Sandy said she spoke with Doug and the entrance must comply with ADA requirements and there must be a public restroom. Earl moved, Jeff seconded to table the matter of the business license at 154 E. Center for retail sales for Hidden Treasures until more information is obtained, but to approve the business license renewals for Micks Home Cooking – 398 S. State St., Commercial Metal Works – 612 N. State St., Hidden Treasures – 238 S. Emerson Ave., and Hidden Treasures – 487 N. State St.. Approved unanimously.

Sandy said she had to amend Resolution 18-01 since she found out some of the requirements have changed regarding the certification from the State Archives. She presented the amended resolution to destroy semi-permanent records consisting of account payable claims from 1998 to 2010. Adam moved, Jeff seconded to amend and approve Resolution 18-01 regarding the destruction of semi-permanent records. Approved unanimously.

The Mayor and Council discussed the requested “will serve” letter for the 54 unit apartment complex and fitness building on Opal Court. Since as previously discussed the adjustment of the tank level will have the pressure issue, the Mayor and Council felt this development will be served with city water. Adam moved, Jeff seconded to issue a “will serve” letter to Shelley Apartments/ Jeff Hawkes for service from the municipal water distribution system for 54 apartment units and one unit for a fitness building. Approved unanimously.

Justin said the foundation wall of the new water tank has been poured. He said the project is coming along well. On another note, Justin said DEQ is only requiring two tests instead of twenty eight to get Well #1 back on line. He said

they have completed the testing and now waiting for the approval from DEQ. Justin said the city will need to provide quarterly testing for a while.

Rod said Officer Pursuer has passed his field training and doing a great job.

Kim said Ashley Ball was nominated as Referee of the Year for Junior Jazz, however she could not attend the event in Utah.

Kim said the Tree Committee would like to focus on State Street his year. Justin said the Railroad contacted him and would like to get the power poles along State Street out this year or next year. He said the city will be responsible to take the poles and wires down once the Railroad okays it.

Kim said the Mayoral Scholarship Committee meeting will be April 5, 2018, at 9:00 a.m. at the City of Blackfoot building. She said the city has twenty five applicants this year, and the awards Gala will be May 3, 2018 at the Firth High School.

Jeff said he received some complaints about what credit cards are being taken for payments on line. Sandy said the host company will take all cards. Jeff said he also had complaints about some customers being double billed. Sandy said she has not received any complaints about that at the present.

Earl asked about the status of the Hawk Light. Justin said Harper Leavitt Engineering will try and have the project out to bid by the end of April and the light should be installed by the first of August.

Sandy said the city is able to receive a discount on liability insurance whereas we have an alcohol and drug testing program. However, we would need all regular employees including part time employees to participate. The Mayor and Council agreed we should include all regular employees in the drug testing program.

Adjourned: 9:17 p.m.

APPROVE:  ATTEST: 

Date	March	Amount	Check #
3/1/2018	Electrical Wholesale Supply	\$ 390.00	51378
3/1/2018	Harper Leavitt Eng,	\$ 100.00	51379
3/1/2018	Line X of Idaho Falls	\$ 470.00	51380
3/1/2018	U.S Post Office	\$ 504.35	51381
3/1/2018	Comdata	\$ 695.10	51382
3/1/5/2018	AAA Giles	\$ 675.00	51383
3/1/5/2018	Adama Manufacturing	\$ 130.00	51384
3/1/5/2018	American Linen	\$ 629.08	51385
3/1/5/2018	Bonneville Blue Print	\$ 87.76	51386
3/1/5/2018	Broulim's	\$ 48.80	51387
3/1/5/2018	Cammans MVP	\$ 100.00	51388
3/1/5/2018	City of Moscos Public Works	\$ 20.00	51389
3/1/5/2018	Eastern Idaho Reg. Was.Wat.	\$ 21,163.68	51390
3/1/5/2018	Forsgren Associates	\$ 17,700.00	51391
3/1/5/2018	Hammon Teton Delivery	\$ 32.00	51392
3/1/5/2018	Hard Times Sales and Dis.	\$ 3,158.37	51393
3/1/5/2018	IAS- Envirochem	\$ 144.00	51394
3/1/5/2018	Idhao Peace Officers Asso.	\$ 145.00	51395
3/1/5/2018	Idaho Transportaiton Dept.	\$ 92.00	51396
3/1/5/2018	Intermountain Gas	\$ 696.62	51397
3/1/5/2018	Matkin Auto Parts	\$ 183.38	51398
3/1/5/2018	McGuire Bearing Company	\$ 78.68	51399
3/1/5/2018	Oldcastle Precast	\$ 280.00	51400
3/1/5/2018	OReilly Auto Parts Tax Dept.	\$ 1,886.82	51401
3/1/5/2018	Pacific Steel	\$ 408.72	51402
3/1/5/2018	Partsmaster	\$ 124.20	51403
3/1/5/2018	PSI	\$ 15,393.30	51404
3/1/5/2018	R&S Distributing	\$ 262.52	51405
3/1/5/2018	Rocky Mountain Power	\$ 5,472.62	51406
3/1/5/2018	Sams Club	\$ 62.18	51407
3/1/5/2018	Scheill Distributing	\$ 1,033.75	51408
3/1/5/2018	Shelley Ace Hardware	\$ 334.67	51409
3/1/5/2018	Shelley Auto Care	\$ 20.90	51410
3/1/5/2018	Smith Driscoll & Asso.	\$ 905.10	51411
3/1/5/2018	Steam Stroe Rocky MT.	\$ 52.63	51412
3/1/5/2018	Terry & Sons Uholstery	\$ 170.00	51413
3/1/5/2018	Txtwire Technologies	\$ 350.00	51414
3/1/5/2018	Uniforms 2 Gear	\$ 50.51	51415
3/1/5/2018	Utility Trailer Sales of I.F	\$ 121.00	51416
3/1/5/2018	Verizon Wireless	\$ 471.56	51417
3/1/5/2018	Tadd Jenkins Auto Group	\$ 28,306.00	51418
3/31/2018	Bank of Commerce	\$ 29,051.87	51419
3/31/2018	Airgas USA	\$ 128.92	51420
3/31/2018	Allied Business Solutions	\$ 1,499.60	51421
3/31/2018	Blackfoot News	\$ 52.84	51422
3/31/2018	Cable One	\$ 196.03	51423
3/31/2018	Centurylink	\$ 239.58	51424
3/31/2018	Christianna Tyger	\$ 50.00	51425
3/31/2018	Core & Main LP	\$ 105.22	51426
3/31/2018	Custom Canvas	\$ 120.50	51427
3/31/2018	Eagle Rock Hydraulic Service	\$ 278.00	51428
3/31/2018	Fleetpride	\$ 40.25	51429
3/31/2018	Garrett H Sandow	\$ 1,650.00	51430
3/31/2018	HD Fowler	\$ 421.12	51431
3/31/2018	Home Depot	\$ 124.00	51432
3/31/2018	IAS- Envirochem	\$ 16.00	51433
3/31/2018	IDEACOM ESCI	\$ 190.74	51434
3/31/2018	Metroquip	\$ 1,259.09	51435
3/31/2018	Pacific Steel	\$ 46.10	51436
3/31/2018	Schaeffers	\$ 558.34	51437
3/31/2018	Schows truck Center	\$ 13,496.26	51438
3/31/2018	Sherwin Williams	\$ 434.68	51439
3/31/2018	Silver Creek Supply	\$ 75.97	51440
3/31/2018	State Insurance Fund	\$ 3,128.00	51441
3/31/2018	Tacoma Screw Products	\$ 45.46	51442
3/31/2018	The Radar Shop	\$ 441.00	51443
3/31/2018	U.S. Post Office	\$ 504.35	51444
3/31/2018	Uniforms 2 Gear	\$ 216.42	51445
3/31/2018	Valley Ofcie System	\$ 54.45	51446
3/31/2018	Verizon Wireless	\$ 471.81	51447
3/31/2018	Western Wholesale Installed	\$ 142.90	51448
3/9/2018	Payroll	\$ 52,446.16	
3/23/2018	Payroll	\$ 49,781.28	
Total		\$ 260,217.24	