

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

AUGUST 13, 2024

PRESENT: Mayor Stacy Pascoe

Council Members: Jeff Kelley, Don West, Dallin Jolley, and Kim Westergard,

Police Chief: Chad Purser (absent) Officer Dannehl Attending

Public Wks Dir.: Justin Johnson

Recreation Dir.: Mikel Anderson (absent)

City Clerk/Treasurer: Sandy Gaydusek

City Attorney: BJ Driscoll

Assistant City Clerk: Lisa Ybarra

PLEDGE OF ALLEGIANCE: Mayor Pascoe

PRAYER: Jeff Kelley

Mayor Pascoe opened the meeting at 6:36 p.m.

Dallin moved, Don seconded to approve the following consent calendar:

Minutes of the Work Meeting on July 09, 2024

Minutes of the Work Meeting on July 22, 2024

Minutes of the Council Meeting on July 23, 2024

Building Permits:

Kim Westergard - fence

Elevated Deck - deck

Dawson Thompson- fence

Jadan Allred - fence

April Knifong - solar panels

Jake Bosworth - remodel

A roll call vote was taken: Kim – aye, Dallin – aye, Don – aye, and Jeff-aye.
Approved unanimously.

Transfer Sewer Bond Guarantee Funds

Sandy said there are funds in the Guarantee Fund that is designated to be used for backup generators at the sewer lift stations. This money was left over in the Guarantee Fund after the bonds were transferred to EIRSD. The money needs to be transferred to the Sewer Fund to expend it for generators. Kim moved, Jeff seconded to transfer \$169,500 from the Sewer Bond Guarantee Fund to the Sewer Fund to purchase generators for the lift stations, etc. Approved unanimously.

Public Works Employee Pay Increase

Justin said Jason Packer is due for a merit raise and has been doing an excellent job. He said Jason has been foreman of the crew for seven years and is on call 24/7. He said he has really stepped up and does a great job. Justin said as

foreman he is making less than another employee who has been with the city longer, but not a foreman. Justin said he would like to raise him from level 16 to level 25 which is three bumps on the pay scale equaling \$3.74 per hour. Sandy said this will put him up to a level that has a five-year period before he is eligible for a merit raise again. Kim said she discussed this with Justin last week and feels this increase is needed. She said Jason takes a lot off of Justin's shoulders and has been doing a great job. Typically, Justin could raise him two levels, but is requesting to go three. Kim moved, Jeff seconded to give Jason Packer a merit increase of \$3.74 or move up three levels on the wage scale effective on his anniversary date. Approved unanimously.

Appropriating Funds Received from the Sale of Two Police Cars

Officer Dannehl said two of the police vehicles were recently sold for a total of \$5600. He said the police department would like to use these funds to purchase five sets of spikes and three less lethal shot guns. He said this will get them up to speed with equipment in all of the cars. Sandy said she was going to put the funds towards the purchase/lease of the new vehicles, and asked if they intended to purchase this equipment in the next budget year. Officer Dannehl said the equipment is needed now. Don moved, Dallin seconded to use the funds of \$5600 to purchase five sets of spike strips and three less lethal shot guns this budget year. Approved unanimously.

Water Improvement Project

Kim said she understands that Rural Development will not award a grant/loan unless the average bill of the city resident is \$67 per month. She said the debt service will be \$600,000 payable for thirty years annually, or \$900,000 payable for twenty years. Kim discussed the possible fees to be charged to get to the \$67 average. The average bill in Copper Meadows subdivision is \$94 with metered rates running between \$64 and \$105 per month during the summer. Dallin discussed the possibility of test meters. He said he would like to test various areas of the city to see what is being used. Justin said he could look for some strap on meters that could be used for this purpose.

Westmark Agreement/Multi-Sports Complex Funding

Don said Westmark Credit Union presented a proposal for completion of the sports park at Brinkman Park in the amount of \$125,000. There would be \$75,596 for the Multi-sports Complex and \$49,404 for improvements for a pavilion and playground area. The agreement specified a fifteen-year term for naming rights associated with the Sports Park Project at Brinkman Park. The agreement requests signage visible from Fir and Hanson. Due to the historical significance to Curtis Brinkman, Westmark would integrate their name with Curtis Brinkman Park into their signage to enhance its visibility and honor the parks legacy. They would like the signage at the courts as well as the playground and pavilion. The city will maintain all aspects of the park with the exception of the signage. The agreement also specified the right of first refusal. If the city opts to upgrade or add features to the park, Westmark will be asked first to fund these enhancements. If they decline to fund, the city may seek funding with other businesses. Westmark will bear the costs associated with the design, installation, and maintenance of the signs. Westmark would like the announcement highlighting their partnership. This will be added to the next agenda for consideration.

Business Licenses

Vape Smoke Shop - 190 S. State St.

Rise & Grind LLC - 190 S. State St.

The Council discussed the separation of the vaping shop and the coffee shop. Officer Dannehl said the building has two separate entrances. He said it is his understanding that the owner is renting both sides of the building. Officer Dannehl feels there is separation between the two, and feels there is no problem with approving the licenses. Jeff moved, Don seconded to approve both business licenses as requested. Approved unanimously.

Department Head Reports

BJ said he is working with Jordon on the Title Ten amendments. He said he will continue working out some of the issuances, and then bring a draft of the language back to the Council for review.

Sandy said she has not received payment from Mike Hicks for the sewer capacity in the East Fir Line. The agreement states that the Developer shall be billed upon approval of the final plat. Sandy said she has billed Mr. Hicks but he has suggested it shouldn't be paid until the final plat is recorded. Sandy said the Developers who are entitled to a reimbursement of this cost have been waiting patiently. BJ said he will contact Steve Taggart, the attorney for Mr. Hicks.

Sandy reminded everyone of the special meeting to consider adoption of the tentative budget on August 20, 2024 at 6:30 p.m.

Mikel was absent, but Lisa gave his report. She said swimming lessons at the pool are completed. She said now the school will be using the pool for a few weeks. The last day the pool will be open is August 31st. Lisa said the MYAC will begin meeting on August 29th. She said registration is open for flag football.

Jordon said the planning meeting went well. He said he appreciated everyone who attended.

Jordon said Copper Meadows II has submitted plans. He said they will need approval for their proposed booster station.

Kim – absent at 7:35 p.m.

Justin said the water fountains motor burnt up. He said he is working to get it fixed. He said he is also working on acquiring generators for both lift stations.

Justin said the computer on the Hawk Light broke and has been ordered. He said hopefully we will receive the parts in two or three weeks.

Justin said the conduit for the marquee electricity has been run.

Henery said school starts tomorrow. He reminded all to be cautious in the school zones. He said a Task Force will also be running.

Council Reports

Don said he attended training with the officers at the range. He said we have a great force and he enjoyed this opportunity.

Ted said not much has changed with the funding for the water improvement project. He said the funds committed by DEQ are 16.3 million dollars. He said the loan rate for thirty years on the loan portion is 1%, and the grant portion of 49% is still in place. Ted said the State is requesting some items once we commit to the project. He said we will need to design the project which will take four to six months. If we move ahead now the timing to construct will be much better. Ted said DEQ has given us time to be able to acquire it, which will be for the lead and copper inventory for the service lines and hook ups. This will also cover the installation of meters. The 10.5 million from Rural Development will be for the additional improvements such as the upsizing of the line on West Fir, the booster pumps, etc. This matter will be discussed further at the work meeting scheduled for August 27, 2024 at 6:30 p.m.

Mayor Pascoe thanked everyone for their hard work.

Adjourned: 7:55 p.m.

APPROVE:  ATTEST: 

	July	AMOUNT	CHECK #
7/2/2024	Mikel Anderson	\$ 72.60	550638
7/2/2024	Comdata	\$ 440.54	550639
7/2/2024	Idhao Centra Credit Union	\$ 2,210.28	550640
7/2/2024	Sparklight	\$ 268.19	550641
7/2/2024	Verizon	\$ 298.42	550642
7/2/2024	120 Water Inc.	\$ 18,095.00	550643
7/9/2024	Eduardo Ballesteros	\$ 203.00	550644
7/9/2024	Henery Dannehl	\$ 203.00	550645
7/9/2024	Kole Jensen	\$ 203.00	550646
7/15/2024	A & B Trans.	\$ 633.67	550647
7/15/2024	AAA Giles	\$ 675.00	550648
7/15/2024	Amanda Hidelgo	\$ 50.00	550649
7/15/2024	Amazon Capital	\$ 179.99	550650
7/15/2024	American Linen	\$ 386.24	550651
7/15/2024	Bingham News Chronicle	\$ 513.56	550652
7/15/2024	Broulim's	\$ 321.90	550653
7/15/2024	Cammans MVP	\$ 534.00	550654
7/15/2024	Dell Marketing	\$ 221.97	550655
7/15/2024	Dex Imaging	\$ 53.93	550656
7/15/2024	Electrical Equipment	\$ 1,854.41	550657
7/15/2024	Freedom Mailing	\$ 850.27	550658
7/15/2024	Garrett H Sandow	\$ 1,650.00	550659
7/15/2024	Google	\$ 86.40	550660
7/15/2024	Hard Times	\$ 8,019.66	550661
7/15/2024	Idaho State Police	\$ 125.00	550662
7/15/2024	Idaho Traffic Safety	\$ 368.00	550663
7/15/2024	Intermountain Gas	\$ 970.57	550664
7/15/2024	Interstate Billing	\$ 1,400.38	550665
7/15/2024	Kongcrete Pool Solutions	\$ 1,225.00	550666
7/15/2024	Lisa Phelps	\$ 50.00	550667
7/15/2024	Manwaring Web	\$ 22.00	550668
7/15/2024	Matthew Bender	\$ 270.31	550669
7/15/2024	O'Reilly	\$ 473.89	550670
7/15/2024	PSI	\$ 20,068.05	550671
7/15/2024	R&S Distributing	\$ 78.72	550672
7/15/2024	Rocky Mountain Environmental	\$ 2,048.50	550673
7/15/2024	Sams Club	\$ 2,083.39	550674
7/15/2024	Sayer Dodge	\$ 154.18	550675
7/15/2024	Schaeffers	\$ 1,425.05	550676
7/15/2024	Shelley Ace	\$ 1,732.26	550677
7/15/2024	Sherwin Williams	\$ 100.92	550678
7/15/2024	Stephenson Computer Consulting	\$ 1,955.00	550679
7/15/2024	Uniforms 2 Gear	\$ 216.66	550680
7/15/2024	2m Company	\$ 248.52	550681
7/18/2024	Dex Imaging	\$ 109.61	550682
7/18/2024	Rocky Mountain Power	\$ 23,297.71	550683
7/18/2024	Association Of Idaho Cities	\$ 45.00	550684
7/18/2024	Ill-A Trust	\$ 592.00	550685
7/18/2024	Unum Life Insurane	\$ 4.70	550686
7/30/2024	Advanced Diagnostics	\$ 517.65	550687
7/30/2024	Allied Business Solutions	\$ 42.06	550688
7/30/2024	Amazon Capital	\$ 304.75	550689
7/30/2024	Broken Bar L Design	\$ 176.00	550690
7/30/2024	Centurylink	\$ 309.95	550691
7/30/2024	Eastern Idhao Regional Sewer District	\$ 81,512.00	550692
7/30/2024	Forsgren Associates	\$ 14,925.00	550693
7/30/2024	Hammon Teton	\$ 16.00	550694
7/30/2024	IAS-Envirochem	\$ 175.00	550695
7/30/2024	Idaho Central Credit Union	\$ 5,655.09	550696
7/30/2024	Ideacom Esci	\$ 392.54	550697
7/30/2024	Industrial Hose	\$ 187.40	550698
7/30/2024	Jim's Trophy Room	\$ 50.96	550699
7/30/2024	Justin Johnson	\$ 355.32	550700
7/30/2024	Kongcrete Pool Solutions	\$ 2,019.33	550701
7/30/2024	Lumen Century Link	\$ 3.93	550702
7/30/2024	Matthew Bender	\$ 921.65	550703
7/30/2024	Metroquip	\$ 134.40	550704
7/30/2024	Mountainland Power Equipment	\$ 70.86	550705
7/30/2024	Pacific Steel	\$ 66.00	550706
7/30/2024	Petty Cash	\$ 89.25	550707
7/30/2024	Robert Hansen	\$ 50.00	550708
7/30/2024	Shelley Auto	\$ 49.55	550709
7/30/2024	Smith Driscoll	\$ 2,612.50	550710
7/30/2024	Stephenson Computer Consling	\$ 3,035.46	550711
7/30/2024	Valley Ready Mix	\$ 140.00	550712
7/30/2024	2m Company	\$ 68.28	550713
7/31/2024	Alpine Heating and Air	\$ 265.00	550714
7/31/2024	Austin Mohler	\$ 401.50	550715
7/31/2024	Austin Mohler	\$ 148.50	550716
7/31/2024	Dex Imaging	\$ 660.59	550717
7/31/2024	Sparklight	\$ 273.19	550718
7/31/2024	Verizon	\$ 298.52	550719
7/5/2024	PAYROLL	\$ 92,624.42	
7/19/2024	PAYROLL	\$ 100,710.46	
	Total	\$ 406,353.36	