

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

APRIL 13, 2021

PRESENT: Mayor Stacy Pascoe (virtual attendance)
Council Members: Earl Beattie, Kim Westergard, Adam French, and Leif Watson
Public Works Director: Justin Johnson
Police Chief: Rod Mohler
Recreation Director: Mikel Anderson
City Clerk/Treasurer: Sandy Gaydusek
City Attorney: BJ Driscoll

Pledge of Allegiance: Mikel Anderson
Prayer: Kim Westergard

Mayor Pascoe opened the meeting at 7:36 p.m.

Kim moved, Leif seconded to approve the following consent agenda:

Approval of Council Meeting Minutes – March 23, 2021

Approval of Building Permits:

Rob Merrick - remodel
Bert Dail - new home
Brad Speakman - new home
Brian Anderson - shop
Malary Ker - fence
Signatures Signs - sign
Meagan Jones - new home
Northwest Home - new home
Hobbs Elementary - re-roof

A roll call vote was taken: Adam – aye, Kim – aye, Leif – aye, and Earl – aye.
Approved unanimously.

Kim presented an award to Dayle Searle who served as Tree Committee President for the past seven years. Kim explained that those who serve on the Tree Committee are strictly volunteer. She said Dayle has given countless hours of service to the community. Kim introduced Robyn Longhurst as the new President of the Tree Committee. The Mayor and Council conveyed thanks and appreciation to all.

A Public Hearing was held to update the community regarding the grant received by the Senior Citizens Center for improvements to the Center. Charity Staggs discussed the accomplishments that have been made during the second phase of improvements at the Center. She said this project has been possible by a Community Development Block Grant. She said Phase Two is at substantial completion. There have been ADA upgrades to restrooms, the stairway and the

shower. She said a janitor closet was added, they replaced countertops and added an exit doorway to an emergency shelter. There was also a backup generator purchased and installed. Charity discussed the budget for the project which was \$215,000; construction \$136,648, administration \$17,000, and engineering \$8,702. The hearing was closed with no public comments. The Council commended the work that has been done to the Senior Center.

Alex Minton addressed the Mayor and Council to request permission to conduct soccer classes at the City Park. He said he would like to start a soccer program/classes for 3–6-year-old children. Mr. Minton said the classes would be small; eight to ten kids. He said he needs about a 20 x 30 area of green space. He said there will be a fee charged for the class however he will be finished by the time football begins. Kim moved, Leif seconded to grant permission for Mr. Minton to conduct soccer classes at the City Park for 2021 conditional upon Mr. Minton carrying liability insurance and he will be required to pay \$5 per head to the city for upkeep of the park. Approved unanimously. Mr. Minton will work with Mikel on a schedule.

Dewey Driscoll addressed the Mayor and Council to request permission to use the parking lot on State Street that the city leases from the railroad to set his Ice Shack business on. He said he would mainly like to use this area because he has a drive through business and there is easy access. Earl said the city has allowed one person to set up there because he was remodeling a brick-and-mortar business across the street that he was moving into. He said the city doesn't typically allow that area to be used for that purpose. Mr. Driscoll said he can look at other property that is owned privately and see if they can find a spot. If not, he may come back and revisit this with the city.

John Kelley, 1202 N. 700 E. (Longhurst Lane) said about two years ago Dean Smith subdivided his property into three lots and he was not notified by the County. He said there are new home owners there. He said there is a ditch that he utilizes and he is the only one that uses that ditch. Mr. Kelley said another new home was built and disrupted the ditch that runs underground. He said the new owner poured concrete over the ditch or near it. He said he wanted any potential owner to be notified that there is a ditch easement on the property. BJ said this will be a civil matter, and he may need to find private legal counsel.

Caleb and Lisa Phelps addressed the Mayor and Council to discuss their potential subdivision called the River Run Estates. Chris Street, Harper Leavitt Engineering (attending virtually) said has been working on this project for several months. Mr. Street said Mr. Phelps would like to build this subdivision by County ordinances, however part of the subdivision lies within the Impact Area of Shelley. Mr. Street said he feels that this would fit better as a county subdivision, and would like to develop under one standard. Mr. Phelps said there is a lot going on with the map. He said the County standards would fit nicely. BJ explained the purpose of the Impact Area Plan. Mr. Phelps said he wants to clean up the area and make a county road. He said he will need to build about 1700 feet of a county standard road before he even gets to the development. Mr. Phelps said he likes a country setting and would like one-to-three-acre size lots. He said no surrounding properties in the area have curb, gutter, etc. Kim said Hallmark Estates was built to county standards and now growth has occurred. People are moving in and asking why there isn't street lights, sidewalks, etc. She said we have spent a lot of

time working on the Impact Area Agreement, so why would we not utilize it. Leif said eventually this development will be in the city; its close enough. He said he wants the city to look good, and it should be built with city standards. Earl said if an exception is made for him then it must be made for everyone else. Mr. Street said he feels an exception has already been made next to this property. Adam said that is why we are looking at this now, but they cannot make exceptions from the past councils' choices. Mr. Phelps asked if the improvements could be done after annexation. Sandy said an LID could be established to put in all infrastructure put that is very costly and not very popular. Mr. Phelps said he did not feel that much of the subdivision lies within the Impact Area. Tiffany (virtually attending) explained what is in the Area of Impact and how this was figured. Mr. Phelps said he cannot see how this will be feasible to develop to city standards unless tiny lots are built. This would mean ¼ acre lots but the neighbors do not want this. Adam discussed our Residential Estate zone and the regulations. Mr. Street said even with the RE zone there is no flexibility in the development standards. Earl said this is not a public hearing tonight, but he knows this is important to the Developer. However, public comment will be limited.

David Gilmore, 1375 N. 695 E. discussed the development that Caleb Phelps is proposing. He said this is very apparent it does not set well with the community. He has had multiple offers on this property but he keeps turning them down; this is a money grab. BJ cautioned everyone because this is not a public hearing. Mr. Gilmore said nobody in the neighborhood wants this, and they will continue to fight this. He said they all bought in the county and do not want to be in the city.

Mark Phillips, 1375 N. Hanson said there is so much traffic, that a road will need to be paved. He said he is against Mr. Phelps development; traffic, lights, etc.

Adam moved, Kim seconded to set the budget hearing for fiscal year 2021-2022 for August 31, 2021 at 6:00 p.m. Approved unanimously.

Ordinance 614 was presented which will regulate the district regulations and uses allowed for the Residential Estate zone. Leif moved, Kim seconded to suspend the reading of Ordinance 614 on three different days and read the title of Ordinance 614 once. Approved unanimously. Leif read the title of Ordinance 614. *An Ordinance amending the regulations for the residential estate zoning district of the city code of the City of Shelley and providing an effective date.* Leif moved, Adam seconded to adopt Ordinance 614 regulating uses in the District Regulations for the Residential Estate zoning. A roll call vote was taken: Adam – aye, Earl – aye, Kim – aye, and Leif – aye. Approved unanimously.

Ordinance 613 was presented which will regulate setbacks in a Central Business zone. Adam moved, Leif seconded to suspend the reading of Ordinance 613 on three different days and read the title of Ordinance 613 once. Approved unanimously. Adam read the title of Ordinance 613. *An ordinance providing for an amendment to the setback requirements in the ~~Commercial~~ Central Business zoning district; and providing an effective date.* Adam moved, Leif seconded to adopt Ordinance 613 with one correction regulating setbacks in a Central Business zone. A roll call vote was taken: Adam – aye, Leif – aye, Kim – aye, and Earl – aye. Approved unanimously.

Justin said he no longer needs the 1995 green Ford Ranger Pickup. He said the Fire Chief would like to buy it from the city. Sandy said she has an old HP printer that is no longer needed in city hall and Bob Tincher would like it. Adam moved, Leif seconded to declare the following as surplus property to be sold as noted above. 1995 Ford Ranger Vin#1FTCR10U55SPA and HP Printer #TH43D710CD. Approved unanimously.

Justin said he obtained bids from three companies for the two street two-inch overlay projects proposed to be done for 2021.

Project #1 - Intersection of Spruce and Aspen

Asphalt Maintenance	\$92,450
3H Construction	\$98,784
HK	\$86,650

Project #2 - W. Oak from Bryon to North Park

Asphalt Maintenance	\$102,400
3H Construction	\$115,200
HK	\$96,000

Leif moved, Kim seconded to approve Projects #1 and #2 and award the bids on both projects to HK in the amounts of \$86,650 and \$96,000 as low bid. Approved unanimously.

Kim moved, Adam seconded to approve the following business licenses for 2021:

Mooso Orthodontics	- 530 S. State St.
Family Dollar	- 560 S. State St.
Just Lashing Out	- 175 W. Pine St.
Pinch of Bliss Photo.	- 181 W. Pine St.

Approved unanimously.

Sandy said with building costs rising, does the city want to review the valuation calculation used for a building permit for a new home. The Mayor and Council felt she should research this matter.

Sandy said the Parks Subdivision should be submitting their construction drawings and final plat soon. She said the Sunset Vista Subdivision Phases 2 and 3 are still in the preliminary stage.

Mikel said soccer is going well. He said baseball registration will be coming up. Mikel said he has been working on the pool with the city crew to get ready for the season.

Mikel reported that GR Builders donated about \$600 worth of supplies to the city for the remodel in city hall.

Jordon said there are ten homes being built in Phase one of the Sunset Vista Subdivision. He said the 54-unit apartment complex will be done by the end of May and then most of the construction in the North Shelley Business Park Subdivision will be wrapped up.

Justin said the crew has been working at the pool and will be starting spring clean up next week. He also said about 150 letters went out to residents requesting they trim their trees that are overhanging the streets. Many are working on this.

Justin said there are some areas in the city that have angle parking that is striped and intended to be that way, however there are other areas that people are just parking that way. He said he feels there is a safety concern and a few close calls because of this. Rod said mostly businesses have been given permission to angle park. He said the other parking should be fixed before it becomes worse. He said he could handle this if the council wishes. The Council asked Rod to take care of it.

Rod said Dare Graduation was held at Stuart School today. He thanked Adam for his help. He said they will be testing eleven candidates for an officer position this weekend. He said he needs to fill two positions.

Leif commended the city and everyone's hard work.

Kim said she appreciates Jordon and thanked him for attending tonight.

Kim said the Food Bank now has seven Directors. She said it's a great group with a lot of knowledge. She said they have a meeting with the Methodist Church in a week to discuss the property. Also, she noted the Post Office Food Drive will be held in May.

Kim said the "Spring Into Service" event will be held April 24th. She said she is challenging people and organizations to sign up for a service project. She said this will be held for two hours on Saturday.

Kim said there were eight students that applied for a Bingham County Mayor's Scholarship and six were awarded.

Kim thanked the Community Pioneer for the work they are doing.

Kim said the South Eastern Idaho Public Health will be conducting a park assessment for our parks. They will tell us what is working and what is not.

Kim said Ross Foster thanked her for the tree trimming letters that were sent out.

Adam said the past few years everything has really been looked at thoroughly with the hope that no exceptions are being made for people. He said he is proud of the community and appreciates everyone's hard work.

Earl said the Tree Committee will be meeting on April 20th at 6:30 p.m. He said the flower pots have been shipped and are on they're way. Earl said April 27th from noon to three will be an open house at the Senior Citizens Center.

He thanked everyone for their hard work.

Adjourned: 9:20 p.m.

APPROVE:  ATTEST: 

DATE	March	AMOUNT	CHECK #
3/3/2021	Comdata	\$ 1,846.27	54141
3/15/2021	A & B Trans	\$ 526.08	54142
3/15/2021	AAA Giles	\$ 675.00	54143
3/15/2021	Airgas USA	\$ 731.63	54144
3/15/2021	All American Sports	\$ 134.00	54145
3/15/2021	American Linen	\$ 227.62	54146
3/15/2021	Mikel Anderson	\$ 92.14	54147
3/15/2021	Bungham News Chronicle	\$ 57.65	54148
3/15/2021	Boot Barn	\$ 55.24	54149
3/15/2021	Broulim's	\$ 37.22	54150
3/15/2021	CEPI-Code ENFORC Pro Idhao	\$ 140.00	54151
3/15/2021	Cintas	\$ 114.40	54152
3/15/2021	Commercial Trie	\$ 30.75	54153
3/15/2021	Day Wireless Systems	\$ 686.62	54154
3/15/2021	Eagle Rock Hyd	\$ 1,414.17	54155
3/15/2021	Electric Motor	\$ 47.50	54156
3/15/2021	Eriks North America	\$ 354.46	54157
3/15/2021	Freedom Mailing	\$ 541.66	54158
3/15/2021	Hard times	\$ 4,726.59	54159
3/15/2021	Honne Equipment	\$ 849.49	54160
3/15/2021	ICRMP	\$ 21,668.50	54161
3/15/2021	IDEACOM ESCI	\$ 100.00	54162
3/15/2021	Intermountain Bobcat	\$ 994.54	54163
3/15/2021	Intermountain gas	\$ 658.07	54164
3/15/2021	Jeff Hintze	\$ 2,000.00	54165
3/15/2021	Number One Printing	\$ 50.88	54166
3/15/2021	O'Reilly	\$ 1,165.05	54167
3/15/2021	Partsmaster	\$ 362.95	54168
3/15/2021	Rush Truck Center	\$ 1,056.50	54169
3/15/2021	Sams Club	\$ 338.14	54170
3/15/2021	Schaeffers	\$ 1,093.13	54171
3/15/2021	Shelley Ace	\$ 434.41	54172
3/15/2021	Sherwin Williams	\$ 114.40	54173
3/15/2021	Sirchie fingerprint lab.	\$ 265.99	54174
3/15/2021	Smith Driscoll	\$ 1,950.50	54175
3/15/2021	Utah Jazz	\$ 6,673.00	54176
3/15/2021	Valley office Systems	\$ 10.00	54177
3/15/2021	Western Wholesale	\$ 25.00	54178
3/15/2021	Woodland Enterprise	\$ 27.75	54179
3/15/2021	Shelley Kiwanis Club	\$ 650.00	54180
3/31/2021	Intermountain gas	\$ 64.42	54181
3/31/2021	Robyn Longhurst	\$ 9,364.50	54182
3/31/2021	Alan Clark Construction	\$ 71,763.00	54183
3/31/2021	Weston hayman	\$ 120.14	54184
3/31/2021	Southeast idaho Council governments	\$ 8,500.00	54185
3/31/2021	Allied Business Solutions	\$ 27.65	54186
3/31/2021	Army Surplus	\$ 23.94	54187
3/31/2021	Association of Idaho Cities	\$ 80.00	54188
3/31/2021	Big O Tires	Void	54189
3/31/2021	Bingham News Chronicle	\$ 580.12	54190
3/31/2021	Centrylink	\$ 237.48	54191
3/31/2021	Eagle rock Hyd.	\$ 755.03	54192
3/31/2021	Eriks North America	\$ 181.53	54193
3/31/2021	Ferguson	\$ 126.15	54194
3/31/2021	Forsgren	\$ 794.00	54195
3/31/2021	Garrett H Sandow	\$ 1,650.00	54196
3/31/2021	Hammon Teton	\$ 16.00	54197
3/31/2021	Holst Truck & Auto Wrecking	\$ 1,000.00	54198
3/31/2021	IAS-EVIROCHEM	\$ 100.00	54199
3/31/2021	IBM Corp.	\$ 578.08	54200
3/31/2021	IDEACOMESCI	\$ 189.54	54201
3/31/2021	Industrial Hose & Fittings	\$ 350.48	54202
3/31/2021	Interstate Billing	\$ 1,127.90	54203
3/31/2021	Pacific Steel	\$ 43.73	54204
3/31/2021	Partsmaster	\$ 137.40	54205
3/31/2021	Petty Cash	\$ 181.38	54206
3/31/2021	Point S Rons Tire	\$ 39.18	54207
3/31/2021	Positive Promotions	\$ 295.95	54208
3/31/2021	Radar Shop	\$ 567.00	54209
3/31/2021	Rocky Mountain Power	\$ 6,357.99	54210
3/31/2021	Shelley Auto Care	\$ 15.00	54211
3/31/2021	Snake River Supply	\$ 9,107.93	54212
3/31/2021	Sparklight	\$ 219.51	54213
3/31/2021	State Insurance Fund	\$ 7,124.00	54214
3/31/2021	Tacoma Screw	\$ 136.34	54215
3/31/2021	Uniforms 2 Fear	\$ 109.06	54216
3/31/2021	Valley office Systems	\$ 310.87	54217
3/31/2021	Verizon Wireless	\$ 347.91	54218
3/31/2021	Wesco Group	\$ 99.99	54219
	Payroll 3-5-2021	\$ 65,726.75	
	Payroll 3-19-2021	\$ 59,033.65	
	Total	\$ 300,410.90	