

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

SEPTEMBER 10, 2024

PRESENT: Mayor Stacy Pascoe
Council Members: Jeff Kelley, Kim Westergard, Dallin Jolley, and Don West
Public Work Director: Justin Johnson
City Clerk/Treasurer: Sandy Gaydusek
Police Chief: Chad Purser
Recreation Director: Mikel Anderson
City Building Inspector/Planner: Jordon Johnson
Deputy City Clerk: Lisa Ybarra

Pledge of Allegiance: Justin Johnson

Prayer: Mayor Pascoe

The meeting was opened at 7:35 p.m.

Don moved, Jeff seconded to approve the consent calendar:

Council Meeting Minutes of August 27, 2024

Work Meeting Minutes of August 27, 2024

Budget Hearing Minutes of September 3, 2024

Building Permits:

Craig Jackson - deck

Dawson Thompson - fence

Dawson Thompson - fence

A roll call vote was taken: Jeff – aye, Don – aye, Dallin – aye, and Kim – aye. absent. Approved unanimously.

Jenna Layton – Young Entrepreneur Fair

Jenna Layton said a Young Entrepreneur Fair was held in June and August. The total together were sixty-seven booths, however some of the kids shared a booth. She thanked the Mayor and Council for allowing them to hold this Fair at the City Park. A check in the amount of \$335 was presented to the city for a share in the vendor registration (one-half). Ms. Layton said people were very supportive and there was a good turnout.

Rick Hihath – Easement Request

Rick Hihath was not in attendance. Sandy said she researched the minutes in 2007 and presented copies to the Mayor and Council. She was asked to look at the minutes to see if the city or the property owners were obligated to maintain the emergency access on the east side of the development. Sandy said Shawn Allen asked the city to be able to use the city owned, former railroad spur as an emergency access to meet the requirements of the fire department at the time the apartments were being built. The only specification was that Mr. Allen should post the access as an emergency access only, which the city does not believe was ever done. The city did not commit to maintaining the access. The Council

concluded the city was not obligated to maintain the access. Sandy said she would let Mr. Hihath know the decision.

Water Improvement Project

Dave Noel presented a contract for the engineering components of the water improvement project. He said the funding package was turned in by Ted to the DEQ. He said the original engineer design estimate was three million. Dave presented a pre-written document used by DEQ. He said this will be the design work to replace the main lines that are authorized to be replaced by DEQ Replacement funds. He said the service lines from the curb stop to within five feet of the foundation is also authorized. Dave said the contract includes the design, bidding, and inspections for the project. The contract came in a little less than originally anticipated at \$2,568,800. BJ asked if the Council would like him to review the contract, however a lot of it is a standard boilerplate. BJ asked Dave if there is a customized area. Dave said yes, the scope, liability, and indemnifications. Dave said the scope was taken directly from the components in the grant application to the funding agency. He said the survey and the high-definition photos need to be done as soon as possible. He said Ted will be doing the environmental study that needs to be done as well as the community outreach. Dave said Ted will have his own contract for that work. Dallin asked how the contract cost was developed. Dave said mostly by the time that was going to be spent on the work. Don moved, Kim seconded to tentatively approve the Lead Service Line Replacement and Service Meter Project contract subject to BJ's review. A roll call vote was taken: Don – aye, Kim – aye, Dallin – aye, and Jeff – aye. Approved unanimously.

West Fir Water Line Project/Arpa

Dave said we are doing a project on the water line on West Fir. He said there are Arpa funds that need to be obligated by the end of the year. He said one of the best ways to use these funds is to purchase the pipe needed for the replacement on West Fir. Dave said we will need to follow the procurement process to purchase \$592,619 worth of pipe. He said he will prepare the necessary documents and then ask for the approval to go out to bid.

Subdivision Ordinance Amendments & Driveway Regulations

Sandy said this issue has gone before the Planning and Zoning Commission and a public hearing was held. BJ drafted the language for all of the amendments for the sections in Title 10 that were needed. BJ presented Ordinance 659 with the amendments as recommended for approval by the P&Z Board. Dallin moved, Don seconded to suspend the reading of Ordinance 659 on three different days and read the title of Ordinance 659 once. Approved unanimously. Dallin read the title of Ordinance 659. Dallin moved, Jeff seconded to adopt Ordinance 659 regarding amendments to Title Ten Subdivision Ordinance and Driveway Regulations. A roll call vote was taken: Dallin – aye, Jeff – aye, Don – aye, and Kim – aye. Approved unanimously.

Motor Grader Purchase

Justin would like to purchase a motor grader from Bonneville County. Kim moved, Don seconded to purchase a motor grader from Bonneville County for the amount of \$87,000. Approved unanimously.

Approval of the Appropriation Ordinance

Sandy presented the Appropriation Ordinance 658 for fiscal year 2024-2025. This appropriates the revenue and expenditures that are projected to be received and spent during the fiscal year. Jeff moved, Kim seconded to suspend the reading of Ordinance 658 on three different days and read the title of Ordinance 658 once. Approved unanimously. Jeff read the title of Ordinance 658. Jeff moved, Kim seconded to adopt Ordinance 658 appropriating the funds for fiscal year 2024-2025. A roll call vote was taken: Dallin – aye, Jeff – aye, Don – aye, and Kim – aye. Approved unanimously.

Resolutions

Kim moved, Don seconded to adopt Resolution 24-05 increasing the monthly sanitation rates by \$.65 per residential can and 3.1% on all other cans effective October 1, 2024. Approved unanimously.

Kim moved, Jeff seconded to adopt Resolution 24-06 increasing the monthly sewer rate by \$.45 per ERU effective October 1, 2024. Approved unanimously.

Kim moved, Jeff seconded to adopt Resolution 24-07 increasing the Asphalt Replacement fee to \$9 per square foot effective October 1, 2024. Approved unanimously.

Jeff moved, Kim seconded to adopt Resolution 24-04 reserving the forgone amount of \$109 as per State Statute. Approved unanimously.

Schedule a Work Meeting

Kim moved, Don seconded to schedule a work meeting with the North End Shelley Recreation District at 6 p.m. on September 16, 2024, to discuss the city owned farm and the Historical Park. Approved unanimously.

Transfer of Ownership of Twilight Park

Justin said Twilight Park is a beautiful park and felt good about accepting the park as city property. Kim moved, Don seconded to accept the Twilight Park and authorize BJ to draft the deed for Lorin Croft to sign the land back over to the City of Shelley. Approved unanimously.

Alley Between City Hall and the Business District

Kim said Pam Hunter set up a pre-school in the former Harris office building. She said Ms. Hunter has a map that is given to the parents to show how to pick up their children which is one way, but the High School kids are entering another way and causing traffic problems. Kim said she feels for safety purposes this should be designated as one way. Justin said he is concerned about the business delivery trucks entering and the city garbage truck goes in and out both ways also. BJ said he understands a private business wants to use this alley but is this the best way. Don said he is also concerned about setting this up for one private business. Kim said on Wednesday the parking is limited due to the Sr. Citizen lunch time. Don said if we are going to make a concession for one business then we need to make

concessions for all of the businesses. Dallin moved, Don seconded to table this item until the next meeting until more information is obtained. Approved unanimously.

Text Services

Sandy said Textmygov has provided a contract in the amount of \$2000 annually which includes 50,000 text messages and an address data base. She said this has been budgeted and wondered if the Council would like to proceed with this service for the new budget year. The Council gave permission to move forward but would like an annual contract instead of a three-year contract even if the city will be charged for the set up of the database in the amount of \$500.

Department Head Reports

Sandy presented some information to the Council regarding the previous curtailment order to read when time permits.

Mikel said soccer is going well and the pool is being winterized. Mikel thanked the crew and police department for their help. Mikel said MYAC has twelve members signed up so far and they are meeting every Thursday.

Jordon thanked everyone for their help with the amendments to the Title Ten Ordinance.

Justin said the crew is busy working on Spud Day preparation. He said he will be attending a conference in Coeur D Lane beginning September 24th regarding IRWA, and then will be gone the following week on vacation.

Chad said there were only four days in August that there was not a Task Force ongoing. He said the PD made about nine hundred stops. He said during Fair week there was at least one DUI every night. Chad said the cars that were ordered in August are now in Salt Lake City having the equipment installed.

Council Reports

Kim said she and Dallin have been working on the Memorial Bench and Tree Program. Kim said she feels the benches should all match on the walk path since it is the entrance to our city. Kim said the city recently passed the bench program at a cost of \$850 however that may not be enough for the benches she would like to see installed. Kim said she has some catalogs coming to look at potential benches. She suggested maybe installing several benches and then allowing a person to pay for a bench as a memorial and have a plaque installed. Kim said she will wait for the catalogs and then address this matter again.

Dallin said the tennis courts are still on the same schedule. Hopefully, the contractor will begin the work at the end of September.

Adjourned: 9:02 p.m.

APPROVE:  ATTEST: 

DATE	August	AMOUNT	CHECK #
8/13/2024	Deta Dental of Idaho	\$ 43.93	550720
8/13/2024	Jason Packer	\$ 159.16	550721
8/13/2024	Smith Chevrolet	\$ 49,272.00	550722
8/13/2024	Haddons Fencing	\$ 12,474.08	550723
8/13/2024	Truck N Trim	\$ 1,361.00	550724
8/15/2024	A & B Trans.	\$ 60.92	550725
8/15/2024	A-1 Rental	\$ 111.84	550726
8/15/2024	AAA Giles	\$ 675.00	550727
8/15/2024	Airgas	\$ 527.41	550728
8/15/2024	Alyson Call	\$ 60.00	550729
8/15/2024	Amazon Capital	\$ 44.97	550730
8/15/2024	American Linen	\$ 386.24	550731
8/15/2024	Bingham News Chronicle	\$ 100.76	550732
8/15/2024	Boot Barn	\$ 166.49	550733
8/15/2024	Broulim's	\$ 44.92	550734
8/15/2024	Cammans MVP	\$ 712.00	550735
8/15/2024	Centurylink	\$ 132.36	550736
8/15/2024	Chelsie Moss	\$ 60.00	550737
8/15/2024	Core & Main	\$ 1,273.80	550738
8/15/2024	DEX Imaging	\$ 130.74	550739
8/15/2024	Digline	\$ 13.65	550740
8/15/2024	Eastern Idaho Regional Sewer District	\$ 81,769.60	550741
8/15/2024	Electrical Wholesale	\$ 114.00	550742
8/15/2024	Fleetpride	\$ 2,875.00	550743
8/15/2024	Freedon Mailing	\$ 850.27	550744
8/15/2024	Garrett H Sandow	\$ 1,650.00	550745
8/15/2024	Google	\$ 86.40	550746
8/15/2024	H-K Contractors	\$ 1,695.27	550747
8/15/2024	Hard Times Sales	\$ 10,211.70	550748
8/15/2024	IAS-ENVIROCHEM	\$ 175.00	550749
8/15/2024	IDEACOM ESCI	\$ 392.54	550750
8/15/2024	Industrial Hose & Fittings	\$ 201.11	550751
8/15/2024	Intermountain Gas	\$ 280.88	550752
8/15/2024	Kongcrete Pool	\$ 1,592.00	550753
8/15/2024	LGG Industrial	\$ 131.87	550754
8/15/2024	Manwaring Web Solutions	\$ 22.00	550755
8/15/2024	Matt Ball	\$ 936.00	550756
8/15/2024	Mountainland Communications	\$ 377.00	550757
8/15/2024	O'Reilly	\$ 781.96	550758
8/15/2024	Peacekeeper Products International	\$ 270.85	550759
8/15/2024	Point S Ron Tire	\$ 243.92	550760
8/15/2024	PSI Environmental	\$ 18,565.88	550761
8/15/2024	R&S Distributing	\$ 26.25	550762
8/15/2024	Rocky Mountain Boiler	\$ 5,000.00	550763
8/15/2024	Rocky Mountain Power	\$ 26,234.07	550764
8/15/2024	Sams Club	\$ 2,020.32	550765
8/15/2024	Saer Dodge	\$ 112.04	550766
8/15/2024	Shelley Ace Hardware	\$ 716.42	550767
8/15/2024	Shelley Auto Care	\$ 10.97	550768
8/15/2024	Smith Driscoll & Associates	\$ 1,870.00	550769
8/15/2024	Specialty Construction	\$ 131.36	550770
8/15/2024	Steam Stone Rocky MT.	\$ 52.26	550771
8/15/2024	Stephenson Computer Consulting	\$ 711.25	550772
8/15/2024	Tacoma Screw	\$ 40.85	550773
8/15/2024	The Bankcorp Bank	\$ 35,714.03	550774
8/15/2024	Triton Training	\$ 450.00	550775
8/15/2024	Uniforms 2 Gear	\$ 35.65	550776
8/15/2024	2m Company	\$ 135.70	550777
8/15/2024	Electrical Equipment	\$ 40,311.67	550778
8/15/2024	Intermountain Gas	\$ 1,001.88	550779
8/30/2024	Larry Conder	\$ 2,482.00	550780
8/30/2024	Adams Manufacturing	\$ 164.55	550781
8/30/2024	Airgas	\$ 51.61	550782
8/30/2024	Allied Business	\$ 42.06	550783
8/30/2024	Bingham News Chronicle	\$ 679.44	550784
8/30/2024	Centurylink	\$ 230.94	550785
8/30/2024	DEX Imaging	\$ 84.49	550786
8/30/2024	Forsgren Asso.	\$ 22,100.00	550787
8/30/2024	Hammon Teton	\$ 16.00	550788
8/30/2024	Idhao Traffic Safety	\$ 216.00	550789
8/30/2024	Interstate Billing	\$ 178.09	550790
8/30/2024	LGG Industrial	\$ 163.27	550791
8/30/2024	Lumen Century Link	\$ 3.16	550792
8/30/2024	Matt Ball	\$ 1,163.00	550793
8/30/2024	Metroquip	\$ 3,887.60	550794
8/30/2024	Paramount Supply	\$ 15.96	550795
8/30/2024	Point S Rons	\$ 202.74	550796
8/30/2024	Post Register	\$ 104.60	550797
8/30/2024	R&S Distributing	\$ 269.75	550798
8/30/2024	Stephenson Computer Consulting	\$ 1,444.55	550799
8/30/2024	Utility Trailer	\$ 243.14	550800
8/30/2024	2m Company	\$ 24.73	550801
8/2/2024	PAYROLL	\$ 92,566.33	
8/16/2024	PAYROLL	\$ 99,819.60	
8/30/2024	PAYROLL	\$ 76,412.07	
	Total	\$ 608,174.92	