

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

MARCH 28, 2017

PRESENT: Mayor Stacy Pascoe

Council Members: Earl Beattie, Jeff Kelley, Kim Westergard, and Adam French

Police Chief: Rod Mohler

Public Wks Dir.: Justin Johnson

Recreation Dir.: Mikel Anderson

City Clerk/Treasurer: Sandy Gaydusek

City Attorney: BJ Driscoll

PLEDGE OF ALLEGIANCE: Justin Johnson

PRAYER: Kim Westergard

Mayor Pascoe opened the meeting at 7:33 p.m.

Earl moved, Adam seconded to approve the following consent agenda:

Minutes of Minutes of March 14, 2017

Approval of February Expenditures

Approval of February Overall Budget & Treasurer's Rpt.

Building Permits:

Pizza Hut - re-roof

Zackery Croft - fence

A roll call vote was taken: Earl - aye, Kim – aye, Jeff – aye, and Adam-aye.

Approved unanimously.

BJ discussed the Development Agreement for the Sunset Vista Subdivision. He clarified a few of the changes that had been made to it. He verified that the City will be responsible to purchase the eight inch sewer line and three man holes, but the Developer will be responsible to install it from Sunset Court to Ash Street to the lift station. Also clarified that the city will replace the concrete pipe from Park Avenue to Ash Street where the first manhole is, and the current existing sewer line ends. The city will also install the line. There is also a two inch water line that will be replaced with an eight inch water line by the city. This water line will also run from Park Avenue to where the current water line ends. BJ said the Development Agreement also states that the Developer will be allowed to sell lots prior to the completion of the improvements in the subdivision. However, a Certificate of Occupancy will not be issued until all of the improvements have been completed and accepted by the City for each Division. The property owner must sign a statement which is notarized, stating they understand they will not be able to occupy their home if the Developer has not completed all of the improvements. Jeff moved, Kim seconded to upgrade the two inch water line to an eight inch water line from S. Park Avenue running down Ash Street to where the line currently ends. Approved unanimously. Jeff moved, Earl seconded to

approve the Final Development Agreement with the corrections that have been made and discussed by legal counsel. Approved unanimously.

Brad Poulsen was in attendance to request permission to access city water in the Willow Estates Subdivision. Mr. Poulsen was not sure of the address, but believed the house number will be 913. Earl moved, Adam seconded to approve the connection to the city water system in the Willow Estates Subdivision pending an agreement of obligation and annexation to be signed by the property owner, a tap fee of \$2600 must be paid, and a meter must be installed. Approved unanimously. Sandy requested that the connection fee be paid within thirty days.

Sandy presented the name of Corrin Wilde to be hired as the new DMV Clerk effective April 10, 2017. Adam moved, Jeff seconded to ratify hiring Corrin Wilde as a DMV Clerk beginning at entry level with a one year probationary period. Approved unanimously.

Sandy presented a Co-operative Agreement and Resolution that the city received from ITD regarding the work that will be done on the State Highway this summer. The city will be obligated to pay \$2348 for a portion of the ADA ramps at some of the intersections. Jeff moved, Kim seconded to adopt Resolution 17-02 regarding the ITD Highway 91 project and authorize the Mayor to execute the Co-operative Agreement for project A019(816). Approved unanimously.

Sandy presented a copy of the email she received from Berri Compost. The Berri's approached the Governing Board several years ago regarding using municipal waste to make compost. The Mayor and Council will review the email and determine if they would like to pursue this project.

Mikel said Baseball signups have started and he is working on the pool for the opening of the season.

Justin said the crew will start patching the streets in the next couple of weeks. He said they will be weed spraying, etc. Justin said he will present a list of possible streets to improve this summer at the next council meeting. He said he is trying to reach someone at Bingham County to look at some of the projects that have been done with a slurry product.

Kim said the Tree Committee will be meeting on Thursday. She said she is excited for the Arbor Day Celebration. Kim said they will be setting a date for this event.



Jeff discussed SB1206 regarding the Highway Revenue Distribution and available funding. He suggested that the city have written correspondence regarding this bill to our representatives as soon as possible. He asked each of the council members to write correspondence.

Earl thanked Mikel and Sandy for their work in City Hall while being short handed. He said Justin, Rod and their staff is doing a great job also. He thanked all including BJ for the work on the Development Agreement. He also thanked the Mayor and Council members.

Mayor Pascoe said he visited with Rod and statewide there is a problem with hiring police officers. He said there is a shortage of applicants when there is an open position, and we are losing officers to other agencies due to the pay and benefits. He asked Chief Mohler to look at various pay scales in surrounding communities as well as benefits, and present a proposal to try and keep the officers that we have versus hiring new officers without POST certification. Mayor Pascoe said we need to retain our officers. Chief Mohler will present some options at a later meeting.

Mayor Pascoe said the Public Works crew has been great with the public and their willingness to help. He said he also appreciates City Hall and everything being done.

Adjourned: 8:00 p.m.

APPROVE:  ATTEST: 

<u>Date</u>	<u>February Clams</u>	<u>Amount</u>	<u>Check #</u>
2/6/2017	Comdata	958.96	50319
2/6/2017	Doug Keele	160.38	50320
2/6/2017	Idaho Recreation and Park Asso.	50.00	50321
2/15/2017	Advanced Diagnostics Inc.	230.00	50322
2/15/2017	All American Rooter	385.00	50323
2/15/2017	American Linen	608.10	50324
2/15/2017	Bearing and Lindustrial Sales	108.84	50325
2/15/2017	Bonneville County Solid Waste	6,764.00	50326
2/15/2017	Broulim's	65.05	50327
2/15/2017	Centurylink	52.41	20328
2/15/2017	Country Cottons	1,852.63	50329
2/15/2017	Eagle Rock Hydraulic Service	326.66	50330
2/15/2017	Easstern Idaho Reg. Wastewater A	20,550.24	50331
2/15/2017	Garrett H Sandow	1,650.00	50332
2/15/2017	Sandra Gaydusek	303.55	50333
2/15/2015	Hammon Teton Delivery	16.00	50334
2/15/2017	Hard Times Sales and Distribution	6,364.65	50335
2/15/2017	IAS Envirochem	80.00	50336
2/15/2017	Idaho Business Systems	36.00	50337
2/15/2017	IDEACOM ESCI	193.19	50338
2/15/2017	Intermountain Gas Co.	1,087.28	50339
2/15/2017	Jeff Hintze	168.52	50340
2/15/2017	Johnsons Truck and Excavating	800.00	50341
2/15/2017	Les Schwab Tire Center	667.63	50342
2/15/2017	Lexisnexis Matthew Bender	47.44	50343
2/15/2017	Chuck Lloyd	152.20	50344
2/15/2017	Mid-American Research Chemical	105.73	50345
2/15/2017	NPC Intrnational	98.55	50346
2/15/2017	O'Reilly Automotive Inc.	569.44	50347
2/15/2017	Rocky Mountain Power	6,044.00	50348
2/15/2017	Shelley Ace Hardware	243.64	50349
2/15/2017	Shelley Auto Care	44.95	50350
2/15/2017	Shelley Pioneer	112.56	50351
2/15/2017	Shelley Veterinary Hospital	14.52	50352
2/15/2017	Siems Enterprises	25.43	50353
2/15/2017	Smith Driscoll and Associates	3,234.00	50354
2/15/2017	Specialty Construction Supply	42.00	50355
2/15/2017	Stephenson Computer Consulting	60.00	50356
2/15/2017	Trust Financial	123.09	50357
2/15/2017	United States Welding Inc	100.45	50358
2/15/2017	Utility Trailer Sales of Boise	131.62	50359
2/15/2017	Cedar Hills Gun Club	350.00	50360
2/28/2017	A and B Transmission and Service	54.25	50361
2/28/2017	Alert Magazine	195.00	50362
2/28/2017	Blue Cross of Idaho	3,551.13	50363
2/28/2017	Brownells Inc	323.63	50364
2/28/2017	Centurylink	231.52	50365
2/28/2017	Comdata	929.29	50366
2/28/2017	Eastern Idaho Reg. Wastewater Au	87,490.00	50367
2/28/2017	First Class Portables Sanitation	100.00	50368
2/28/2017	Forsgren Associates	1,667.50	50369
2/28/2017	Garrett H Sandow	1,650.00	50370
2/28/2017	Harper Leavitt Eng. Inc.	5,230.00	50371
2/28/2017	Home Depot	63.94	50372
2/28/2017	Honnen Equipmentco of Utah/Idaho	541.63	50373
2/28/2017	Idaho Falls Peterbuilt	114.00	50374
2/28/2017	Keith Gardner Agency	60.00	50375
2/28/2017	Petty Cash	70.29	50376
2/28/2017	Phillips 66 Co.	1,591.31	50377
2/28/2017	Snake River Supply Inc.	3,769.85	50378
2/28/2017	State Insurance Fund	3,713.00	50379
2/28/2017	TIFCO Industries	105.37	50380
2/28/2017	U.S. Post Office	478.72	50381
2/28/2017	Valley Office System	134.44	50382
2/28/2017	Verizon Wireless	461.82	50383
2/28/2017	Wilbur-Ellis Company	60.00	50384
2/28/2017	20th Century Ford	30,473.00	50385
2/10/2017	Payroll	58,749.52	
2/24/2017	Payroll	48,029.22	
	Total	304,817.14	