

CITY OF SHELLEY COUNCIL MEETING MINUTES

APRIL 23, 2024

PRESENT: Mayor Stacy Pascoe – Via ZOOM Meeting

COUNCIL MEMBERS: Kim Westergard (Conducting Meeting), Jeff Kelley, Don West, Dallin Jolley

Police Chief:	Chad Purser (Absent)
Public Works Director:	Justin Johnson
City Building Insp/Planner:	Jordon Johnson
City Attorney:	BJ Driscoll
City Clerk/Treasurer:	Sandy Gaydusek (Absent)
Recreation Director:	Mikel Anderson
Deputy City Clerk:	Lisa Ybarra

PLEDGE OF ALLEGIANCE: Justin Johnson

PRAYER: Don West

The meeting was opened at 7:37 p.m.

Jeff moved, Don seconded to approve the following consent agenda:

- Approval of the minutes of Council Meeting on April 09, 2024
- Approval of March Expenditures
- Approval of March Overall Budget & Treasurer's Report
- Approval of Building Permits:
 - Wright Roofing - re-roof
 - Christopher Reed - fence
 - Hesston Jolley - fence

A roll call vote was taken: Dallin – aye, Don – aye, Jeff – aye, Kim – aye. Approved unanimously.

Property Bids for Sale of City Property/9 foot – West Pine

Bid opening moved to May 14, 2024 due to an error on the publications. Address on previous publications had West Center, corrections have been made and will be republished with West Pine.

Will Aullman – Introduction/Running for County Commissioner

Mr. Aullman introduced himself, he is running for County Commissioner District number three. He currently lives in Rose. Mr. Aullman wanted to introduce himself and let the Council that he would like to meet with them and work with them about things for the County even though he wouldn't be representing Shelley personally.

Drew Jensen – Introduction/Running for County Commissioner

Mr. Jensen introduced himself to the Council and is running for County Commissioner District number one. He currently lives in Firth. Mr. Jensen wanted to introduce himself and to let the Council know that he fills that there is not good representation on the Northern County side and he would like to be able to close the gap and doesn't want small towns to feel unheard.

Update on Technical Assistance Project and Organizational Recommendation

Councilwoman Kim Westergard wanted to give an update on the project and asked Ted Hendricks to help with the update. They received \$30,000 grant to create a coalition to seek grants to bring in a business innovation center/park. They have met with Mark Skinner with the University of Idaho and Rick Hayman, President of CEI College and Leif Watson. Councilman, Jeff and Councilwoman Kim, represent the municipality, Leif represents the private sector and Mark and Rick represent the higher education. Kim mentioned that they are in agreeance to form an

organization with them to create a foundation to go ahead with the 501-3C. Ted mentioned that the scope work that was agreed to with the Rural Development was to focus on a collaboration which includes the private sector, local government and higher education. Ted mentioned he has been involved in the Economic Development in Southeastern Idaho for nearly 40 years. He has been involved in helping build and establishing business parks and/or business development centers or incubation center where business can move from their homes into a more effectual environment and can get technical assistance and photocopiers and have access to professional services like attorneys, accounting, etc. When they build these types of facilities, they encourage growth to occur in an organized manner and the different types of jobs that come in are ones they would like to see. With the grant that Shelley was awarded with the technical assistance grant, they want to look at the technology and innovation and trying to help spur that by creating an environment that is conducive for that kind of growth. The goal with the grant is to build an organization charter and build a collaboration team with higher education, the Municipality Government and the Private Sector. Once the collaboration effort is established, then they can move into organizing a legal entity that will allow them to do the work. There are two ways that Ted mentioned that the legal entity can be done, or two ways that Ted has been involved in. One is having the Municipality try to do it and have their own department doing it or create another organization like a 501-C3 or 501-C4, an Economic development company that can act on behalf municipality government and the private sector and everyone to help bring those projects to fruition and help manage them and so forth. The committee that is established thus far have looked at establishing not only the collaboration committee but also the way to move in an organizational way with the establishment of an Economic Development Corporation which would be a 501-C3 or C4. They are in the process of that but wanted to update the Council and wanted the Council to have an opportunity by motion, because the Council has already supported the grant and the sub-scope work but they want to keep the Council fully involved with everything that is happening so this is an action item that will require a motion to continue to move ahead with the organizational committee as well as the organizational charter. Don asked if there was a building for the project. Kim mentioned that comes in the second phase. The first phase is putting the organization together and team together. Ted said the implementation stage would be the stage where they would look for a building or build one. This is what will be done once the collaboration effort and the organization then they will be ready to go to the funding agency and seek financing available to build the center. By moving forward, they hope to have the collaboration organizational completed and the legal entity done by no later than August 2024 and that will let them look for funding. Don asked if the phase we are in right now is basically placing the structure in place writing and a business who makes six figures wouldn't qualify to be in the program. Ted said there are agency's that have graduation date within the center, most businesses are usually doing well and need to move to do better move out on their own within 3-5 years. Dallin asked who owns the land/buildings, the government doesn't always know best but are we (City) connected to this as a joint effort to get the grant type of situation. Ted said that the advantage of a private sector having the ownership would need to be the driver and the public sector would need to be a collaborator because the funding and all the opportunities will become readily available to the public sector. The public sector can help the private sector and that is why they are looking at establishing a separate entity that will have a joint powers agreement with the City of Shelley but it will be owned by that corporation if you will. Ted mentioned that the committee is recommending to the Council to move ahead with the 501-C3 or C4 creating a different organization that will work hand in hand with municipalities that are involved. Ted mentioned that what they are asking for the motion tonight is not only for the approval for the collaboration committee that they have established but also for the organization of the 501-C3 or C4. Don asked if there is a motion needed to move forward with the 501-C3 or C4. Kim stated it was to approve the organization. BJ asked if there was enough framework to consider the motion. BJ understands that there is a concept but who is the City doing business with or who are the parties or who are going to be the owners, is it Teds company and the City? Or who will it be. BJ is just needs clarity and is not weighing in if the policy is a good idea or a bad idea, he is just asking what is the Council approving. Ted said that the only thing that they are approving is the organization of the two entities. There really won't be any held ownership. The corporation will be economic quasi government, there will be no ownership presa but there will be a board of directors. BJ asked who would be running these corporation and what would be the City's

obligation in these government entities. Ted mentioned that at this point those questions have not been answered but will have to be eventually. Everyone that will be involved in creating a board of directors there will have no ownership but they will have the responsibility of it and through the joint power's agreement will dictate who does what and what influences they have. Leif mentioned that those would be written in the by-laws. BJ asked why couldn't Ted or another private business just form this and invite the City to participate in this. What is the City's actual role and what is the Council approving tonight. He is not opposed to the concept he is here as an advocate for clarity and does not know what the City is approving. Don asked if Ted can continue without a motion. Kim asked if they could move forward without a motion. Ted said they are not obligated to anything the only thing they are doing right now is providing the framework that they got the technical assistance grant for. There was no action taken tonight, informational only and the support of the Council and what they are doing.

Business Licenses

Dallin moved, Jeff seconded to approve Fireworks Sale Permit for Flowerworks Fireworks – 580 N State

Don moved, Jeff seconded to table business license to the next meeting. Approved unanimously.

Resolution Establishing Fees – Memorial Program – Resolution No 24-02

Dallin moved, Don seconded to approve Resolution 24-02. Approved unanimously.

Adopting Annexation/Rezone Ordinance/Hwy 91 Property – Ordinance No 655

Don moved, Dallin seconded to suspend the reading of ordinance #655 on three different days and read the title of ordinance #655 once. Don read the title of ordinance only.

Don moved, Dallin seconded to approve to adopt to finish the annexation/rezone ordinance #655 for the Boye/Frongner/Murphy property along Highway 91.

A roll call vote was taken: Dallin – aye, Don – aye, Jeff – aye, Kim – aye. Approved unanimously.

Destruction of Records Resolution – Resolution No 24-01

Jeff moved, Don seconded to adopt the resolution #24-01. Approved unanimously.

Finalization of Plans for Tennis/Pickleball Courts

Dallin gave an update on the Tennis/Pickleball courts. Plans have been made by Dave and his company and they sat down with most of the committee went over the specifications for lights, fence heights, placement of courts, lines, and colors nothing too critical. Justin, Jordon and Kim also sat down on Monday and went over that with Dave and went over somethings to adjust. Dave will work on those and give them back to the committee they will present to the Council and then would like to move forward. Sandy will then submit a few papers with Amanda and then after about one week and a half to get an approval and then Sandy will send out for bids. We will then look at bids we will have to make some decisions when we get those bids.

Movie Schedule for 2024 Summer – Tentative Movie Schedule

Justin mentioned that there were conversations about the Top Gun movies. They would be back-to-back and maybe have a half an hour in between Top Gun #1 and Top Gun #2 which would have people out at the park at about 2-3 in the morning. The other option was doing one movie one night and the other movie the next night. He did mention that it can be up for discussion. If the Council was okay with the dates, Justin would work on the copyrights for those movies on those dates listed.

Dallin moved, Don seconded to approve the movies 2024 summer schedule. Approved unanimously.

Consider Subdivision Ordinance to P&Z for Amendments

Jordon mentioned we are not ready to move forward. Would like to get more thoughts about the buffers on the outside of the City right of ways.

Don moved, Jeff seconded to table sending the Subdivision Ordinance to P&Z for Amendments. Approved unanimously.

Department Head Reports

Lisa brought up the resignation of P&Z member Arlyn Hendricks to the Council.

Mikel mentioned that there was an issue with the new system to Tree City application and everyone who had submitted was being denied. Mikel said that the request that was previously denied has been corrected and it is now approved. Mikel said that the fundraiser for the MYAC Softball raised a little over \$1,500 and it was a good turnout. He thanked Justin for going out and cooking hamburgers and hot dogs. Also, the MYAC kids were taught about the water system. Justin taught them about the Well #1 and the Water Tower. The kids really enjoyed that and had fun. Soccer games start Monday and right now the baseball/softball applications end next week. The pool is drained and cleaned. It is being plastered this week and Pam has the lifeguard classes set up and getting the lifeguard meeting together and thinks they will have a good turnout.

Justin said Spring Cleanup started Monday. They will start the fire next week and it will usually be a four-week process to have the streets cleaned and the fire burnt down. Also working on the sprinkler system in the park and those will be turned on. All of the spraying in alleys, and railroads have been done as of right now. There was a French drainage installed at the Shaw's and Frogner's property last Thursday. There is an agreement being worked on by BJ for all parties. The lawn mower help will be Conner Johnson and Macy Mecham. Conner will start in about two weeks and Macy is finishing Senior in High School year and will be about 3-4 weeks. Justin met with four different contractors on the road project. He is waiting to hear back on different ideas and bids. Also, John Mecham gave his two-week notice and his last day will be May 2nd. John is a great part of the team, good kid. We wish him the best and appreciate his help with the time he was here. We started the process to hire another person.

Council Reports

Kim thanked Lisa for filling in for Sandy. Kim also said she appreciates Justin and his crew and Mikel.

Mayor mentioned that the Sewer Board is still looking for someone to be on the board and needs to be filled by the end of May. Also try to keep in mind someone for the P&Z Board.
Adjourned: 9:10 p.m.

APPROVE:  ATTEST: 