

CITY OF SHELLEY  
COUNCIL MEETING  
MINUTES

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AUGUST 22, 2017

PRESENT: Mayor Stacy Pascoe

Council Members: Earl Beattie, Jeff Kelley, Kim Westergard, and Adam French

Police Chief: Rod Mohler

Public Wks Dir.: Justin Johnson

Recreation Dir.: Mikel Anderson

City Clerk/Treasurer: Sandy Gaydusek

City Attorney: B J Driscoll

Mayor Pascoe opened the meeting at 7:29 p.m.

Kim moved, Earl seconded to approve the following consent agenda:

Minutes of Council Meeting August 8, 2017

Minutes of Work Meeting August 8, 2017

Minutes of Special Meeting August 15, 2017

Building Permits:

Dave Johnson - solar panels

Pedro Yanez - solar panels

A roll call vote was taken: Adam – aye, Kim – aye, Earl – aye, and Jeff – aye.

Approved unanimously.

Michelle Beck and Cody Butler were not in attendance to discuss neighborhood safety.

Bryce Jolley, Harper Leavitt Engineering was in attendance to discuss the PUD that All Star Homes is developing. Sandy said the Planning and Zoning Commission recommended approval of the PUD conditional upon the Fire Chief's and Public Work Director's approval of the street width change to 20 feet of asphalt instead of 40 feet, and making the entrances to the PUD one way going in and one way going out. Leif Watson, the P&Z Chairman was in attendance and said he could see no other use for this parcel of ground. He said they looked at the requested variances, and did not see anything wrong with changing the asphalt to 20 feet and one way entrance and exit. Leif said they looked at what might work with this property; it has green space between the entrance and exit. Mayor Pascoe said the city will not be enforcing any parking or traffic violations within the PUD because it is all private. Rod said if any traffic accidents occur, those involved will have to go through each other's insurance. He said the police department cannot enforce speeding, parking, etc. Randy Adams, the Fire Chief said he would like to see this PUD get done, however the policy to have two accesses into the development is not being kept as we have in the past. He said the Fire Department needs two ways to get into an emergency situation. Jeff said he is concerned over setting precedence; he would like to see this property developed, but he is concerned about not having two accesses. Randy asked if an emergency

access could be developed through the mobile home court. He said they have to back a fire truck out of the mobile home court because there is not an area big enough to turn the truck around in. Jeff said originally he was against having an access through the mobile home court, however that may remove the concern of about setting a precedence. He said if there is a crash gate it would still allow an emergency access to both developments. Justin said the garbage truck also has trouble turning around in the mobile home court. He said the truck has to go onto a dirt area to turn around which gets very muddy in the winter and spring. Earl said he is also concerned about the entrance into the PUD, however the way it looks it may be most beneficial to have an access through the mobile home court. Mayor Pascoe suggested tabling this matter until the next meeting to see if the Developer can obtain an emergency access through the mobile home court. Bryce Jolley said the ownership just changed for the mobile home court, but he would talk to them about the PUD next door, and an emergency access. The Council determined they are okay leaving the 20 feet of asphalt and having one entrance and one exit as long as a breakaway gate can be installed between the PUD and the mobile home court for emergencies. Jeff moved, Earl seconded to table the issue regarding the PUD by All Star Homes until the next meeting. Approved unanimously.

Jeremy Harris and Stephen Pinckard representing PSI Environmental were in attendance to discuss a proposal to haul the garbage in the roll off bins at the transfer station to Bannock County. Jeremy discussed PSI and the services and equipment they provide their drivers. He said they are proposing to haul the city's garbage to Bannock County for \$50 per ton; this includes the hauling and the tipping fee. This rate will be guaranteed for year one and two, and the rate would go to \$51 per ton on year three, \$52 on year four, and \$53 on year five. Jeremy said this will provide the boxes, hauling and tipping, and would save the city approximately \$8500 annually. Justin said Bannock County has informed the city that the rates will be raising by \$4 per ton, however Jeremy presented a letter from Bannock County stating the rate is staying at \$30 per ton. Mayor Pascoe said he would like to verify the rates with Bannock County before any decision is made. Justin will verify the rates and this matter will be discussed again at the next meeting.

Sandy presented an audit contract with Searle, Hart, and Associates in the amount of \$12,000 annually. She said this rate has not changed in the past several years and provides year round support. Jeff moved, Adam seconded to approve the audit contract with Searle, Hart, and Associates. Approved unanimously.

Sandy presented four comment sheets that she received from Bingham County regarding:

- |                                       |                             |
|---------------------------------------|-----------------------------|
| 4 lot Short Plat Subdivision          | - Danny and Ramona Mitchell |
| 5 lot Re-plat of existing Subdivision | - Lloyd and Valerie Willden |
| Zone Change                           | - Robert Sollis             |
| CUP/Transfer Division Rights          | - Christensen Family Farms  |

The Mayor and Council has no concerns or comments.

Sandy presented the Meter Pit Specifications for the Mayor and Council to consider adopting. Jeff moved, Adam seconded to adopt the Meter Pit Specifications by an informal resolution that will be provided to developers with any new construction. Approved unanimously.

Sandy presented a template for a Social Media Policy. Kim said she was not prepared to discuss this policy at this time. This will be relisted on the next meeting agenda.

Sandy presented a document she received from DEQ. The Environmental Review regarding that Water Tank Project has been reviewed by DEQ and approved.

Mikel said the flag footballs registration has been completed. He said he is using a paint sprayer that was donated by Ace Hardware which will allow him to save money on paint for painting the football field.

Mikel said the school will begin using the pool for a few weeks before it is closed for the season.

Justin said the sewers have been installed in the Sunset Vista Subdivision, and they are working on the lift station and water system. He said meter pits are being installed by the Developer also. Justin said the city will begin working on our sewer portion on Ash Street on Monday.

Justin said Century Link has been tied into water on South Emerson and the water hydrant will be moved behind city hall. This will allow Mr. Stark to begin building his new facility since the old water line will not be needed any longer.

Justin said ITD is projected to be done with the work on the highway next Friday. He said the City Crew will be working on the sprinkler system; it appears there may be a leak.

Rod said traffic was a nightmare during the eclipse. He said everything else turned out great, it was just a problem with the traffic when the eclipse was over.

Kim said she appreciates the Planning and Zoning members and all they do for the community. She asked Leif to convey this to the other members.

Kim said she met with the Tree Committee and there are some funds left and they are looking at replacing one of the trees on State Street when the highway construction is done. She thanked the city crew for striping the cross walks and the police for handling the traffic after the eclipse.

Jeff said he appreciated the P&Z Committee and their professionalism when conducting business.

Jeff said they have been gathering signatures for the Recreation District Petition. He said he will begin preparing the surveys to the citizens for mailing. The Mayor and Council discussed some changes to the draft of the survey. Jeff said he will

Sandy presented the Shelley Urban Renewal Area budget for fiscal year 2017-2018 in the amount of \$606,100. She said this will be the last year that any funds will remain in this agency since the URA was retired several years ago, and the remaining funds will be used for the water tank project. Jeff moved, Adam seconded to adopt the budget in the amount of \$606,100 for the Shelley Urban Renewal Area as presented for 2017-2018 fiscal year. Approved three in favor, Earl absent.

Sandy presented the Country Club Road Urban Renewal Area budget for fiscal year 2017-2018 in the amount of \$216,000. She said this budget reflects the proposed revenue that will be received from taxes from Golden Valley Natural, and a portion of that will be sent back to Golden Valley in repayment of the TIF. Kim moved, Jeff seconded to adopt the budget for the Country Club Road Urban Renewal Area in the amount of \$216,000 as presented for fiscal year 2017-2018. Approved three in favor, Earl absent.

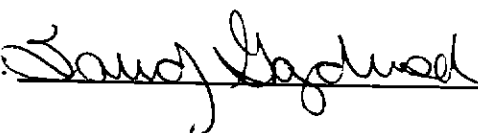
Jeff discussed the city survey. He discussed the wording in the survey, and said the survey would only be sent to home owners. No survey will be sent to apartment addresses, mobile home court addresses, or business addresses. Jeff said the mailing and printing may cost up to \$1000 instead of the \$800 that was proposed at an earlier meeting. Kim suggested that the pages be made double sided to reduce the paper and printing cost. Jeff said he will change some of the wording and layout of the survey to reduce the cost. Kim moved, Adam seconded to increase the approval of the expenditure for the survey to up to \$1000. Approved three in favor, Earl Absent.

Adjourned: 6:58 p.m.

APPROVE:



ATTEST:



Date	July Clams	Amount	Check #
7/10/2017	ELM Locates	\$200.00	50730
7/11/2017	ELM Locates	\$100.00	50731
<b>7/11/2017</b>	<b>Comdata</b>	<b>\$3,500.96</b>	<b>50732</b>
7/17/2017	AAA Giles Cleaning	\$675.00	50733
7/17/2017	American linen	\$610.20	50734
7/17/2017	Amy Mireles	\$35.00	50735
<b>7/17/2017</b>	<b>Bannock County Soild Waste</b>	<b>\$6,587.24</b>	<b>50736</b>
7/17/2017	Broulim's	\$282.25	50737
7/17/2017	Craig Moulton	\$275.00	50738
7/17/2017	Digline Inc.	\$37.62	50739
<b>7/17/2017</b>	<b>Eagle rock Sanitation</b>	<b>\$11,898.67</b>	<b>50740</b>
<b>7/17/2017</b>	<b>Eastern Idaho Regional Wasterwater Auth.</b>	<b>\$20,550.24</b>	<b>50741</b>
7/17/2017	Echoes Of Eden	\$181.92	50742
7/17/2017	Ferguson Enteriprises Inc.	\$61.05	50743
7/17/2017	First Resonders	\$35.00	50744
7/17/2017	Graphic N Sports FX	\$90.00	50745
7/17/2017	H-K Contractors Inc.	\$889.11	50746
<b>7/17/2017</b>	<b>Hard Times Sales And Distribution LLC</b>	<b>\$3,073.41</b>	<b>50747</b>
7/17/2017	Lisa Hurt	\$49.00	50748
7/17/2017	IAS- Envirochem	\$160.00	50749
7/17/2017	Ideacon esci	\$190.74	50750
7/17/2017	Industrial Hose and Fittings	\$12.88	50751
7/17/2017	Intermountain Gas Co.	\$718.49	50752
<b>7/17/2017</b>	<b>Mastercraft Pool and Spa</b>	<b>\$3,882.77</b>	<b>50753</b>
7/17/2017	Matkin and Parts/ A1 Mowers	\$581.38	50754
7/17/2017	Mickelson Constuction Inc.	\$650.65	50755
7/17/2017	OREILLY AUTO PARTS TAX DEPT	\$98.09	50756
7/17/2017	PIPEC INC	\$24.48	50757
7/17/2017	R & S Distributing	\$131.38	50758
<b>7/17/2017</b>	<b>Rocky Mountain Power</b>	<b>\$14,874.30</b>	<b>50759</b>
<b>7/17/2017</b>	<b>Sams Club</b>	<b>\$1,096.80</b>	<b>50760</b>
7/17/2017	Shelley Ace Hardware	\$930.98	50761
7/17/2017	Shelley Auto Care	\$551.22	50762
7/17/2017	Shelley Pioneer	\$874.30	50763
<b>7/17/2017</b>	<b>Smith Driscoll And Associates</b>	<b>\$2,352.00</b>	<b>50764</b>
<b>7/17/2017</b>	<b>Teton Communications Inc.</b>	<b>\$8,060.19</b>	<b>50765</b>
7/17/2017	Valley Agronomics LLC	\$110.53	50766
7/17/2017	Valley Office System	\$426.84	50767
<b>7/17/2017</b>	<b>VSS INTERNATIONAL INC</b>	<b>\$72,871.52</b>	<b>50768</b>
<b>7/19/2017</b>	<b>Stacy Pascoe</b>	<b>\$1,200.00</b>	<b>50769</b>
7/31/2017	A&B Transmission & Service Inc.	\$81.12	50770
7/31/2017	Allied Bussness Solutions	\$36.00	50771
7/31/2017	Alora Christensen	\$135.00	50772
7/31/2017	Bisco	\$17.68	50773
<b>7/31/2017</b>	<b>Blue Cross of Idaho</b>	<b>\$2,707.78</b>	<b>50774</b>
7/31/2017	Brannon & Brannon Psychological SVCS	\$800.00	50775
7/31/2017	Carlsons Custom Concrete Inc.	\$900.00	50776
7/31/2017	Centurylink	\$3.56	50777
<b>7/31/2017</b>	<b>Eastern Idaho Regional Wasterwater Auth.</b>	<b>\$20,550.24</b>	<b>50778</b>
7/31/2017	Electrcial Equipment Co. Inc.	\$210.00	50779
<b>7/31/2017</b>	<b>Ferguson Enteriprises Inc.</b>	<b>\$1,362.23</b>	<b>50780</b>
7/31/2017	First Resonders	\$626.64	50781
<b>7/31/2017</b>	<b>Forsgren Associates/P.A</b>	<b>\$5,650.00</b>	<b>50782</b>
<b>7/31/2017</b>	<b>Garrett H Sandow</b>	<b>\$1,650.00</b>	<b>50783</b>
<b>7/31/2017</b>	<b>Sandra Gaydusek</b>	<b>\$1,027.38</b>	<b>50784</b>
<b>7/31/2017</b>	<b>HD Supply waterworks</b>	<b>\$1,430.69</b>	<b>50785</b>
<b>7/31/2017</b>	<b>Home Depot</b>	<b>\$1,557.74</b>	<b>50786</b>
7/31/2017	Idaho Traffic Safty Inc.	\$75.00	50787
7/31/2017	Jen Lizarraga	\$50.00	50788
7/31/2017	Jim's Trophy Room	\$39.80	50789
7/31/2017	Lori Weltz	\$440.00	50790
7/31/2017	McGuire Bearing Company	\$21.72	50791
7/31/2017	Mickelson Construction Inc.	\$325.00	50792
<b>7/31/2017</b>	<b>Phillips 66</b>	<b>\$1,809.18</b>	<b>50793</b>
7/31/2017	R&S Distributing	\$121.44	50794
7/31/2017	Sherwin Williams	\$469.25	50795
7/31/2017	Soild Waste Systems Inc.	\$286.00	50796
<b>7/31/2017</b>	<b>State Insurance Fund</b>	<b>\$3,055.00</b>	<b>50797</b>
<b>7/31/2017</b>	<b>Steel Design LLC</b>	<b>\$471.49</b>	<b>50798</b>
7/31/2017	Stephenson Computer Consulting	\$20.00	50799
7/31/2017	Tammara Martin	\$35.00	50800
7/31/2017	U & I Kiwanian	\$45.00	50801
7/31/2017	U.S Post Office	\$487.22	50802
7/31/2017	Valley Office System	\$137.40	50803
<b>7/31/2017</b>	<b>Watch Guard Video</b>	<b>\$7,500.00</b>	<b>50804</b>
<b>7/31/2017</b>	<b>2m Company</b>	<b>\$105.35</b>	<b>50805</b>
<b>7/14/2017</b>	<b>Patroll</b>	<b>\$63,264.61</b>	
<b>7/28/2017</b>	<b>Payroll</b>	<b>\$58,654.37</b>	
	<b>Total</b>	<b>\$335,090.10</b>	