

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

August 26, 2026

PRESENT: Mayor: Kim Westergard
Council Members: Leif Watson, Don West (Absent), Sean Kress,
Louise Street
Public Work Director: Justin Johnson
Police Chief: Chad Purser
City Building Inspector/Planner: Jordon Johnson
Recreation Director:
Attorney: B.J. Driscoll
City Clerk/Treasurer: Lisa Ybarra

Pledge of Allegiance: Chief Chad Purser
Invocation: Councilwomen Louise Street

The meeting was opened at 7:40 p.m.

Sean moved; Louise seconded to approve the consent calendar:

Approval of Council Meeting Minutes of August 12, 2026

Approval of Building Permits

Fall Creek Homes	Single Family	Mark Franklin	Reroof
Fall Creek Homes	Single Family	Hunter Yorgesen	Single Family
Fall Creek Homes	Single Family	Hunter Yorgesen	Single Family
Hunter Yorgesen	Single Family	Hunter Yorgesen	Single Family
Hunter Yorgesen	Single Family	Sean Brown	Reroof
Erica Landon	Fence		

A roll call vote was taken: Louise – aye, Sean – aye, Leif – aye. Three in favor, one absent.

Presentation of award to Public Works Department

Mayor Kim stated that the Wheels for Compassion hosted their car show at our City Park. Mayor Kim mentioned that the city won the award for most compassion city and she presented the award to Justin and his crew for all of their hard work to prepare the park before and after the car show.

Consider amendment to Resolution 26-03 – Temporary Flat Water Flow Rates Based on Lot Size

This item was tabled because the incorrect resolution number was published. Should have been 26-04. This will be added to the following agenda.

Philip Casey – Discussion of adding a light population ordinance referring to street lights, business lights, home lights

A representative was not in attendance for discussion.

Consider approval of accepting Fox Crossing Retention Ponds

This item was tabled and will be placed on the following agenda.

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Supporter of the Arts – Consider approval of liquor license fee waiver

Supporter of the Arts is requesting the liquor license fee be waived for their annual wine tasting fundraiser. Sean moved, Louise seconded to approve the liquor license fee waived for the Supporter of the Arts. Three in favor, one absent.

Consider approval of the LSLR Project Pay Request Application #5

Sean moved, Leif seconded to approve the LSLR Project pay request #5 to Knife River in the amount of \$457,997.06. Three in favor, one absent.

Discuss and consider approval of LSLR and Water Meter Project – Updates and Actions

None

Consider approval to surplus city hall refrigerator

Sean moved, Louise seconded to approve to surplus the refrigerator in city hall in the amount of \$50.00. Three in favor, one absent.

Consider approval of Planning and Zoning Commission's recommendation to change Title 10-9-4 (N) Home-Based Businesses

B.J. presented the Ordinance 676 to the council. Louise asked Jordon was his opinion was on the changes. Jordon stated that P&Z did their due diligence and was comfortable with it. Louise moved, Leif to seconded to suspend the reading of ordinance #676 on three different days and read title of ordinance of ordinance #676 once. Three in favor, one absent. Leif moved, Louise seconded to adopt ordinance #576 regarding an ordinance amending the regulation of home-based businesses in the City of Shelley with the strike through on the last sentence to section 1.4 I. Louise – aye, Sean – aye, Leif – aye. Three in favor, one absent.

Consider objection to the transcript and record in Howard's petition for judicial review

B.J. mentioned that all of the paperwork that needed to be in the record was submitted for the annexation plan to the clerk's office. There were a few issues with the recordings and we did get a good copy to the recorders office and they signed certificates and it seemed it was good. There was a 14-day order to object, Mont and his wife and corporation did file an objection. B.J. stated that the city makes the decision on the objection and the court will add it to the record. B.J. proposed to deny the objection as stated. Sean moved, Leif seconded to approve the city attorney's recommendation to object the transcript and record. Three in favor, one absent.

New Council Business –

Consider approval of General Business Licenses

Sean moved, Louise seconded to approve the general business licenses for The Blue Haven LLC. Three in favor, one absent.

Consider approval of Mobile Food Vendor License

None

Consider approval of Door to Door Sales

None

Ratify approval of Mobile Food Vendor

Leif moved, Sean seconded to ratify approval of the Mobile Food Vendor for Goomban's. Three in favor, one absent.

Old Council Business

None

Department Head Reports

B.J. mentioned for a consideration of approval of corrected legal description for annexation ordinance onto the next council agenda.

Jordon mentioned that the grand opening for Brinkman Park will be on September 9th at 4:00 p.m.

Justin mentioned that they are working on a project this weekend. Knife River will be working on water valves and hydrants on highway 91 on Saturday to prepare and on Sunday the water will be off at 7 a.m. Justin said they have talked to the business owners and sent out flyers.

Chief stated that they are hoping to be able to play the movie Goonies tomorrow. The Labor Day task force for the DUI until September 7th. Chief stated that Hero is having some issues and are not sure if she got into something but as x-rays were being done, they found a growth on her spleen. They are keeping an eye on her.

Council Reports

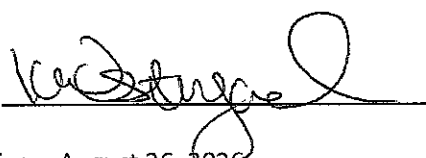
Louise stated appreciates everything that Lisa has done the last two weeks. She stated to Justin that she appreciates all the work being done with the water project and all he puts up with.

Sean stated he wanted to give kudos to so many people. There isn't a lot of appreciation to all those who help make a place to live be a safe place, Justin and his crew, Jordon, Lisa and her team, Pam at the pool. Sean asked for people to reach out to the council and the Mayor to take the heat and not to the city employees who work so hard to make what this town is.

Leif agreed with what Sean said. He appreciates the staff, the great crew, the police departments and Lisa for all the work on the budget.

Mayor Kim read a thank you letter from the public library and they had a successful reading program. She appreciates Lisa for the budget and hopes that next year will be better.

Adjourned: 8:27p.m.

APPROVE:  ATTEST: 