

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

FEBRUARY 11, 2020

PRESENT: Mayor Stacy Pascoe
Council Members: Earl Beattie, Kim Westergard, Adam French, and Leif Watson
Police Chief: Rod Mohler
Public Wks Dir.: Justin Johnson
Recreation Dir.: Mikel Anderson
City Clerk/Treasurer: Sandy Gaydusek
City Attorney: BJ Driscoll

PLEDGE OF ALLEGIANCE: Mikel Anderson

PRAYER: Earl Beattie

Mayor Pascoe opened the meeting at 7:30 p.m.

Kim moved, Adam seconded to approve the following consent agenda:

Minutes of Council Meeting on January 28, 2020

Building Permits:

East Idaho Credit Union - new sign
JJR Richardson LLC - addition
Victor Sutherland - four-plex
Victor Sutherland - four-plex
Luke Bloxham - 2 four-plex's
Jake Durtschi - 7 four-plex's

A roll call vote was taken: Adam – aye, Earl – aye, Kim – aye, and Leif - aye.

Approved unanimously.

Rueben Estrada was granted a Mobile Food Vendor license and he has requested to be able to park in the city leased parking lot along State Street. Mr. Estrada said he is bringing a new restaurant to town and he also has a mobile food trailer. He said he would like to park the food truck in the lot the city owns Tuesday through Saturday from 11:00 to whenever he sells out which is usually around 5:00 p.m. He said he will be moving his business into a brick and mortar building on State Street in April or May when the renovations have been completed. He said at that point the food trailer will travel to different cities, but he would like the trailer close to his building while he is renovating it. The Council discussed this and Adm moved, and Earl seconded to grant Mr. Estrada permission to park in the city lot on State Street since he will be opening a brick and mortar business in the city when the building is ready. This permission is temporary until May 31, 2020. Approved unanimously.

Louise Street of Searle, Hart and Associates presented the fiscal year 2018-2019 audit. She said she feels the financial statements fairly represent the city. Mrs. Street discussed the city's net position and said the city looks good financially. She brought to attention that the bond payment payable in September was missed. Sandy said she did not receive an invoice from DEQ, and the payment

was made in December. There were no penalties. Louise discussed the graphs that were broken down by total cash, revenue and expenses. Adam moved, Leif seconded to accept the audit as presented for fiscal year 2018-2019. Approved unanimously.

Kim moved, Adam seconded to approve the following business licenses for 2020:
Tandi Martinez Day Care – 230 E. Fir Street
Blackbird Rods – 255 Anderson Road
Approved unanimously.

Justin presented an amendment to the snow removal ordinance that he had drafted. The amendment basically states that a snow removal proclamation will be put into effect during which no vehicles can be parked on the street until the proclamation is lifted. There have been problems with the current ordinance since it states that vehicles will be off the street from 8 to 6 for snow removal. Justin said he and the crew are out plowing by 4 or 5 a.m. if a lot of snow has fallen. He said he likes to get the main streets cleared by the time people are out going to work or school. Adam said he feels this is a good way to handle the snow removal and it should speed things up. Mayor Pascoe said he liked the idea but have some concerns about putting the proclamation in effect in a timely manner. Justin asked the Board to review the draft and discuss this again at a future meeting. Earl moved, Adam seconded to table the discussion on snow removal until the next meeting. Approved unanimously.

Earl moved, Adam seconded to approve the hiring of Clean Cut to remove the snow from the sidewalks around city hall. Three in favor, Kim opposed. Motion carried.

Rod presented a list of old computer equipment that has been in the basement for years that is no longer of any use. He said he has been cleaning up the basement and will pull all of the hard drives and destroy them and would like to throw the rest away. Earl moved, Kim seconded to declare the following as surplus property that will be destroyed:

Gray HP LaserJet 5P printer	NLFB135837
White AT&T desk phone	MLS-12
White computer mouse	3892A378
Black Dell Keyboard	04N454
Black Dell Keyboard	09C487
Black and Gray Dell P4 Desktop	C44DY61
Black and Gray Dell P4 Desktop	18CTX01
Black and Gray Dell P4 Desktop	8DT9871
Black and Gray Chenbor Desktop	N09-DO-741
White ASUS P4 parts machine	
Black Dell Monitor	MY058VYR4760318EAJBL
Black Dell Monitor	MY058VYR4760318AAEET

Approved unanimously.

BJ drafted Ordinances 600 and 601 regarding the Title Ten Amendments concerning Multi-Family Residential (RM) being allowed in a Central Business (CB) zone. Also, to clarify the language regarding private driveways. Ordinance 600 was discussed first which prohibits RM from being allowed in a CB zone. Leif moved, Kim seconded to suspend the reading of Ordinance 600 on

three different days and read the title of Ordinance 600 once. Approved unanimously. Leif read the title of Ordinance 600 in full. Kim moved Adam seconded to adopt Ordinance 600 prohibiting a RM use in a CB zone. A roll call vote was taken: Earl – aye, Adam – aye, Kim – aye, and Leif – aye. Approved unanimously.

Ordinance 601 was discussed regarding private driveways and that the language should clarify that a private driveway can serve only one single family dwelling. Leif moved, Kim seconded to suspend the reading of Ordinance 601 on three different days and read Ordinance 601 by the title once. Kim read the title of Ordinance 601. Approved unanimously. Kim moved, Adam seconded to adopt Ordinance 601 regulating private driveways for single family residential dwellings. A roll call vote was taken: Adam – aye, Kim – aye, Leif – aye, and Earl – aye. Approved unanimously.

BJ said he has been working with Chase Hendricks, the attorney for Bingham County regarding the updates to the Impact Area Agreement. The Planning and Zoning Commission feel they would like to discuss the history of the agreement before giving a recommendation to the Council. It was determined that a joint meeting will be held with the Council and the P&Z Commission on the 18th of February during the regular P&Z meeting to discuss the Impact Area.

Sandy said the Senior Citizen Center has requested that the building permit fee be waived for the second phase of improvements at the Center. The Council felt the permit fee could be waived, but this matter should be placed on the next agenda for consideration.

Sandy asked permission to close the DMV section of the office on March 18th and 19th so Lisa and Corrin can attend training of the new operating system in Pocatello. Permission was granted.

Sandy presented copies of letter she drafted to Senator Bair, Representative Young and Representative Anderson regarding HB355 and HB353 both effecting property tax. HB355 will freeze property tax levies for one year, and HB353 will reduce the 3% cap by requiring and new construction or annexation levies by included in the 3% cap. Sandy said AIC is opposing both of the bills.

Sandy presented copies of the draft of the Impact Area Agreement that Bingham County has drafted.

Mikel said the Mayors Youth Committee held a Valentines Project at the Gables. Jr. Jazz is going well, and the Soccer program flyers have been sent out.

Justin said the crew has been working on snow removal and equipment maintenance. He said they are also working on the area in the shop that will be used for the Building Inspector's office.

Justin said Jordon attended the building inspection certification class in Salt Lake City and passed the test to become certified in Residential Construction. He will now need to become certified in Commercial Construction, but there will not be another class until September. The Mayor and Council agreed that he should attend the class in September in Salt Lake City.

Leif said there is a grant application for help through SICOG for a Parks Project. He will work with Mikel on this.

Kim said Kim Adams, head of the Just Serve Program would like the city to be a sponsor for the Volunteer Fair. Sandy was asked to place this item on the next agenda.

Adam said he would like to give kudos to Public Works for the great job they did on snow removal.

Mayor Pascoe said he appreciates the Police Department and the Public Works Department.

Adjourned: 9:12 p.m.

APPROVE:  ATTEST: _____

Date	January	Amount	Check #
1/6/2020	Comdata	\$ 3,760.46	53064
1/10/2020	Kelly Herron	\$ 750.00	53065
1/15/2020	A&B Trans.	\$ 75.08	53066
1/15/2020	AAA Giles	\$ 675.00	53067
1/15/2020	Advanced Diagnostics	\$ 100.00	53068
1/15/2020	All American Sports	\$ 20.00	53069
1/15/2020	Alpine Heating and Air	\$ 3,777.00	53070
1/15/2020	American Linen	\$ 175.60	53071
1/15/2020	Army Surplus	\$ 73.80	53072
1/15/2020	Auto Trim	\$ 488.00	53073
1/15/2020	Automotive Springs	\$ 697.52	53074
1/15/2020	Blackfoot Morning News	\$ 148.50	53075
1/15/2020	Bonneville Blue Print	\$ 134.40	53076
1/15/2020	Broulim's	\$ 121.13	53077
1/15/2020	Cal Ranch	\$ 59.98	53078
1/15/2020	Cammans MVP	\$ 250.00	53079
1/15/2020	Centurylink	\$ 250.48	53080
1/15/2020	Digline	\$ 19.69	53081
1/15/2020	Eastern Idaho Partnership	\$ 351.01	53082
1/15/2020	Eastern Idaho Water Rights Coalition	\$ 884.80	53083
1/15/2020	First Street Welding	\$ 7,916.05	53084
1/15/2020	Freedom Mailing Services	\$ 517.95	53085
1/15/2020	Garrett H Sandow	\$ 1,650.00	53086
1/15/2020	Hard Times	\$ 4,673.29	53087
1/15/2020	Weston Hayman	\$ 255.00	53088
1/15/2020	Idaho Falls Peterbilt	\$ 102.01	53089
1/15/2020	Idaho State Tax Commission	\$ 49.17	53090
1/15/2020	Industrial Hose and Fittings	\$ 260.40	53091
1/15/2020	Jim's Trophy Room	\$ 30.50	53092
1/15/2020	Johnson Truck and Excavating	\$ 500.00	53093
1/15/2020	Jordan Johnson	\$ 255.00	53094
1/15/2020	Mastercraft Pool and Spa	\$ 343.51	53095
1/15/2020	Mathew Bender	\$ 51.44	53096
1/15/2020	O'Rilly Automotive	\$ 3,997.72	53097
1/15/2020	Pacific Steel	\$ 76.69	53098
1/15/2020	Petty Cash	\$ 135.20	53099
1/15/2020	Point-S	\$ 166.00	53100
1/15/2020	Proforce law Enforcement	\$ 723.00	53101
1/15/2020	PSI Environmental	\$ 10,028.13	53102
1/15/2020	Public Agency Training Council	\$ 325.00	53103
1/15/2020	Senior Center	\$ 2,000.00	53104
1/15/2020	Shelley Ace	\$ 629.39	53105
1/15/2020	Sherwin Williams	\$ 153.98	53106
1/15/2020	Smith Chevrolet	\$ 249.10	53107
1/15/2020	Smith Driscoll and Associates	\$ 1,078.00	53108
1/15/2020	Sparklight	\$ 219.51	53109
1/15/2020	Steam Store Rocky MT.	\$ 118.70	53110
1/15/2020	Stephenson Computer Consulting	\$ 400.00	53111
1/15/2020	Teton Communications	\$ 253.00	53112
1/15/2020	Tri-State Hydraulics	\$ 962.10	53113
1/15/2020	Uniforms 2 Gear	\$ 114.67	53114
1/15/2020	Utility Trailer Sales	\$ 297.01	53115
1/15/2020	Verizon Wireless	\$ 434.05	53116
1/30/2020	A & B Transmission	\$ 971.21	53117
1/30/2020	Allied Business Solutions	\$ 24.04	53118
1/30/2020	Alphine Heating & Air Void 3314.00	Void	53119
1/30/2020	Century Link	\$ 2.90	53120
1/30/2020	CenturyLink	\$ 248.67	53121
1/30/2020	Cintas	\$ 55.23	53122
1/30/2020	Commercial Tire	\$ 294.95	53123
1/30/2020	Cox Honey Farms	\$ 4,273.44	53124
1/30/2020	Digline	\$ 182.00	53125
1/30/2020	First Street Welding	\$ 55.00	53126
1/30/2020	Forsgren Associates	\$ 1,400.00	53127
1/30/2020	Sandra Gaydusek	\$ 43.86	53128
1/30/2020	Hammon Teton Delivery	\$ 16.00	53129
1/30/2020	Weston Hayman	\$ 150.00	53130
1/30/2020	Heath Hone	\$ 60.00	53131
1/30/2020	Honnen Equipmentco of Utah/Idaho	\$ 1,285.34	53132
1/30/2020	IAS-ENVIROCHEM	\$ 100.00	53133
1/30/2020	Idhao Bureau Of Occupational License	\$ 70.00	53134
1/30/2020	IDEACOM ESCI	\$ 189.54	53135
1/30/2020	Intermountain Gas	\$ 716.80	53136
1/30/2020	Modern Printing	\$ 361.40	53137
1/30/2020	Partsmaster	\$ 507.93	53138
1/30/2020	R & S Distributing	\$ 143.66	53139
1/30/2020	Rocky Mountain Power	\$ 5,960.76	53140
1/30/2020	Safariland	\$ 181.33	53141
1/30/2020	Snake River Supply	\$ 206.28	53142
1/30/2020	State Insurance Fund	\$ 5,743.00	53143
1/30/2020	Tacoma Screw	\$ 252.74	53144
1/30/2020	Valley Collision and Towing	\$ 234.37	53145
1/30/2020	Valley Office System	\$ 79.16	53146
1/30/2020	Verizon Wireless	\$ 503.13	53147
1/30/2020	Verl Jensen	\$ 106.70	53148
1/30/2020	Western States Equipment	\$ 1,694.10	53149
1/30/2020	Woodland Enterprise Domino' s Pizza	\$ 89.85	51350
	Payroll 1-8	\$ 61,619.46	
	Payroll 1-24	\$ 61,666.31	
	Total	\$ 204,581.18	