

CITY OF SHELLEY  
COUNCIL MEETING  
MINUTES

AUGUST 22, 2023

PRESENT: Mayor Stacy Pascoe

Council Members: Jeff Kelley, Kim Westergard, Adam French, and Leif Watson

Police Chief:	Chad Purser
Public Wks Dir.:	Justin Johnson
Recreation Dir.:	Mikel Anderson
City Clerk/Treasurer:	Sandy Gaydusek
City Attorney:	BJ Driscoll
City Building Insp/Plann.:	Jordon Johnson

PLEDGE OF ALLEGIANCE: Jordon Johnson

PRAYER: Mayor Pascoe

The meeting was opened at 7:32 p.m.

Kim moved, Leif seconded to approve the following consent agenda:

Approval of the Minutes of Council Meeting on August 08, 2023

Approval of the Minutes of the Work Meeting on August 08, 2023

Building Permits:

Sign Pro	- sign
Liberty Homes	- new home
Anthony Serna	- fence

A roll call vote was taken: Jeff – aye, Leif – aye, Kim – aye, and Adam – aye.

Approved unanimously.

**Public Hearing – Grant Submission to Idaho Dept. of Commerce/Brinkman Park Project**

Amanda Collins with SICOG said the applications for an Idaho Community Development Block Grant are due on September 22, 2023. She said this grant for the Brinkman Park Project would demo the existing tennis courts and replace them with a multi-sports facility and fencing. She said we will know in November if we are awarded the grant with construction commencing in 2024. Amanda said she is applying for \$250,000 which will include the development fee and the administrative fee. She said the development fee is \$3,000 and the administrative fee is \$24,000 which will leave \$223,000 for construction. Amanda said the cost incurred to write the grant which is the development fee of \$3,000 will not be billed if the grant is not awarded, and they will submit the grant again during the next cycle. Amanda said this grant is sponsored by the City of Shelley. BJ opened the public hearing and asked those in favor of the grant submittal and project to give testimony.

Hailey Hill, 77650 S. 550 W. Shelley said they have been working towards this project for over a year. She said there is a lot of interest in a tennis program but they have nowhere to play. She said the opens up the opportunity to those who doesn't play football and other sports.

There were no neutral comments.

There was no opposing testimony given.

There was no written testimony given and the public hearing was closed.

Kim thanked Amanda, Hailey, Nikki Hudman and Josh Wells for working on this project.

Mayor Pascoe said he had received some comments about the public not being able to use the tennis courts if they were constructed; that only the tennis program would be able to use them. Amanda said the tennis courts will be for public use for the City of Shelley because they own it.

Kim moved, Jeff seconded to proceed with the submission of the Brinkman Park Project. Approved unanimously.

### **Mark Swanson – Neighborhood Watch Program**

Mark Swanson, 225 S. Park Ave. said he would like to talk about starting a Neighborhood Watch Program. He said crime is rising and he has seen more happening on South Park. He has seen vandalism occur, and he would like to start a small program and work it into something larger. Jeff asked if Mr. Swanson would like to start something around his block. Mr. Swanson said they would gather a small group of neighbors and have them talk to Chief Purser about what they could and could not do. Kim said she wonders what kind of liability the city would have, and what the benefits are. Chad said they would be able to rally the neighborhood and would be recognized as a group. He said they could use signs and basically let people that see something know that they should say something. Adam said it's all about awareness. The group will move forward with this.

### **Tentative Budget for Fiscal Year 2023-2024**

Sandy presented the proposed city budget for fiscal year 23-24 in the amount of \$17,000,050. She presented a narrative outlining each fund, and the condition of the fund. Sandy also presented some of the capital outlay items that are proposed to be purchased in the new budget year which includes new police cars, a new public works pickup, a used roller, police equipment, etc. Mikel will also begin a new fall soccer program, and the pool roof will be replaced. Sandy said a three percent increase is proposed to be levied in property taxes, and the city should see an increase in sales tax, and state revenue sharing. A pay increase of \$1 per hour is proposed as well as a cost share for dependent health insurance. There are proposed fee increases for sanitation of 5%, sewer at \$1 per ERU, park shelters, park registration, variance application fees up to \$400, special use application fees up to \$300, and rezoning application fees up to \$600 with annexation and \$500 without annexation. Sandy presented the publication demonstrating two actual years of revenue and expenditures as well as two years of budgeted revenue and expenditures. Adam moved, Jeff seconded to adopt the tentative budget and approve it for publishing for the Budget Hearing which will be held September 5, 2023 at 6:00 p.m. at City Hall. Approved unanimously. Adam moved, Jeff seconded to hold a public hearing regarding the increase in fees at the same time. Approved unanimously. Sandy will publish notice for the budget hearing and the fee increase hearing.

### **Country Club URA Tentative Budget for Fiscal Year 2023-2024**

Sandy presented the proposed tentative budget for the Country Club Urban Renewal Agency. She said there are really no actual budgets to show on the publication because the agreement and plan was being established during the first year. This is a TIF with Golden Valley Natural to implement a pre-treatment facility for their wastewater so it can be sent to the East Idaho Regional Sewer District Plant. Sandy said the City and SICOG will each receive \$10,000 each year for the first five years for administration. Adam moved, Jeff seconded to adopt the tentative budget and approve it for publishing for the Budget Hearing which will be held on September 5, 2023, at 6:00 p.m. Approved unanimously. Sandy will publish notice for the budget hearing.

### **Vacation of Alley – West Pine Street**

Sandy said Jose Gonzales requested that nine feet of property between 436 and 448 W. Pine Street be vacated and given back to him. In approximately 1985 the owner of the property gave nine feet to the city for a proposed alley, however the alley was never established and only goes part way through the block. The Planning and Zoning Commission have recommended approval of the vacation. In this case it is the Council that holds a public hearing on this matter. Jeff moved, Adam seconded to call for a public hearing on September 12, 2023 to consider vacating this alley. Approved unanimously.

### **Acquisition of Water Rights**

Sandy said Del Kohtz contacted her and said there was a glitch in the sale of the water rights and his attorney would be working through this issue.

### **MOU with Bingham County for DMV Services**

Sandy presented a Memorandum of Understanding that BJ drafted for use between the City of Shelley and Bingham County. This MOU outlines what fees the city should receive back for the county for the work the agents in the city do. Sandy asked the Council to review the MOU and she would have it on the next agenda for discussion before sending it to the County for their review.

### **Department Head Reports**

The Bingham County Sheriff Officer that was present thanked the city for letting them use city pool for training for their dive team. He said patrol will be increased during fair week.

Mikel said football registration is ongoing. He said the MYAC group will have their first meeting this week, and he is working on closing the pool for the season. The last day will be September 1, 2023.

Jordon said everything is going well. He briefly reported on the EIRSD meeting.

Justin said the Movie in the Park has been rescheduled for August 31, 2023, due to bad weather. The movie will be Super Mario Brothers. He said the manhole project will start in another two weeks.

Chad said they are trying to be more visible in the school zone since school has started. He said the School is excited to have Officer Hintze as the SRO this year.

Chad said Officer Jensen has resigned so they are looking to fill that spot. He said there was SRO training at the fire station and twenty eight SRO's attended . He said they received a grant to sponsor this training. He said the new cars should arrive in the next two weeks or so.

**Council Reports**

Jeff thanked the City for the jobs that all of the Department Heads do. He said crime has dropped 2.7% in the last year. He said he feels the Department Heads are doing a great job.

Kim said on October 7, 2023 at 8:00 a.m. there will be an Arbor Day Celebration. She said they will be replacing a few trees along the walk path. Kim said Jonathan Adams will be helping as part of his Senior Project. She said two trees are being donated in remembrance of family members.

Kim said there is an animal control Officer in Bingham County. She wondered if the city is able to use this Officer as a resource. The Bingham County Officer in attendance said the city usually handles all of the animal calls within the city limits, and they handle the call outside for the city. He said they only have one animal control officer for the entire county.

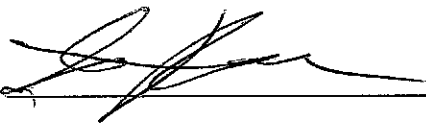
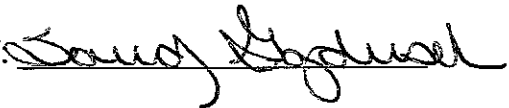
Kim said she received complaints on the appearance on the walk path and the cross walk. Justin said the County is helping with the crosswalk.

Kim said the School District have decided to place their bond for a new school on the ballot this year in November.

Adam said the survey came back for the Bingham County Park so we can move forward with the acquisition and agreement.

Mayor Pascoe said he appreciates all of the crew, police and City Hall. He said Maureen is always smiling and happy.

Adjourned: 8:28 p.m.

APPROVE:  ATTEST: 

# Building Permits

8-22 / 9-12

Date	Owner/Contractor	Address	Type	Permit #	Valuation	Permit Fee
8-24-23	Derrick Dye	426 Rocky Mountain Ave.	Single Family	SF222287	273,000	\$1,752.25
8-24-23	Derrick Dye	436 Rocky Mountain Ave.	Single Family	SF222288	273,000	\$1,752.25
8-24-23	Derrick Dye	403 Black Canyon St.	Single Family	SF222291	273,000	\$1,752.25
8-24-23	Derrick Dye	413 Black Canyon St.	Single Family	SF222292	273,000	\$1,752.25
8-31-23	Protech Fence	137 Parkview Loop	Fence	FEN23059	Flat Rate	\$20.00
9-5-23	Eric James	308 W. Maple	Single Family	SF23055	291,000	\$1,842.25
9-6-23	Protech Fence	570 Badlands St.	Fence	FEN23063	Flat Rate	\$20.00
9-6-23	Roof Rescue	334 W. Pine St.	Reroof	ROOF23062	Flat Rate	\$30.00

DATE	July	AMOUNT	CHECK #
7/3/2023	Comdata	\$ 994.33	549675
<b>7/3/2023</b>	<b>Eastern Idaho Reg. Sewer Dist.</b>	<b>\$ 49,768.00</b>	<b>549676</b>
7/15/2023	Weston Hayman	\$ 755.95	549677
7/15/2023	Idhao Central Credit Union	\$ 919.97	549678
7/15/2023	AAA Giles	\$ 675.00	549679
7/15/2023	Advanced Diagnostics	\$ 554.99	549680
7/15/2023	Airgas	\$ 117.00	549681
7/15/2023	American Linen	\$ 343.72	549682
7/15/2023	Bingham County Assessor	\$ 66.62	549683
7/15/2023	Bingham News Chronicle	\$ 822.20	549684
7/15/2023	Broken Bar L Design	\$ 119.00	549685
7/15/2023	Broulim's	\$ 155.78	549686
7/15/2023	Cammans MVP	\$ 878.28	549687
7/15/2023	Core & Main	\$ 652.44	549688
7/15/2023	Digline	\$ 89.76	549689
7/15/2023	Falls Plumbing	\$ 187.48	549690
7/15/2023	Ferguson	\$ 179.17	549691
7/15/2023	Footwear Outfitters	\$ 209.87	549692
7/15/2023	Freedom Mailing	\$ 787.16	549693
<b>7/15/2023</b>	<b>Hard Times</b>	<b>\$ 8,252.40</b>	<b>549694</b>
7/15/2023	IDEACOMESCI	\$ 80.73	549695
<b>7/15/2023</b>	<b>Intermountain Gas</b>	<b>\$ 1,076.20</b>	<b>549696</b>
7/15/2023	Interstate Billing	\$ 370.00	549697
7/15/2023	Jeff Hintze	\$ 320.00	549698
<b>7/15/2023</b>	<b>Kim Westergard</b>	<b>\$ 2,000.00</b>	<b>549699</b>
7/15/2023	Knife River	\$ 628.06	549700
7/15/2023	Manwaring Web	\$ 22.00	549701
7/15/2023	Matthew Bender	\$ 638.59	549702
7/15/2023	O'Reilly	\$ 618.56	549703
7/15/2023	Point S Rons	\$ 433.38	549704
<b>7/15/2023</b>	<b>PSI Environmental</b>	<b>\$ 21,677.78</b>	<b>549705</b>
7/15/2023	R&S Distributing	\$ 117.38	549706
<b>7/15/2023</b>	<b>Sams Club</b>	<b>\$ 1,811.38</b>	<b>549707</b>
<b>7/15/2023</b>	<b>Shelley Ace Hardware</b>	<b>\$ 2,384.34</b>	<b>549708</b>
7/15/2023	Shelley Auto Care	\$ 17.50	549709
7/15/2023	Sherwin Williams	\$ 190.49	549710
<b>7/15/2023</b>	<b>Smith Driscoll</b>	<b>\$ 5,475.42</b>	<b>549711</b>
7/15/2023	Teton Communications	\$ 120.00	549712
<b>7/15/2023</b>	<b>Valley Collision &amp; Towing</b>	<b>\$ 1,000.00</b>	<b>549713</b>
7/15/2023	Valley Office	\$ 44.46	549714
7/15/2023	Western States Equipment	\$ 17.50	549715
7/31/2023	Gary & Onnalee Fronger	\$ 514.29	549716
<b>7/31/2023</b>	<b>A&amp;B Trans,</b>	<b>\$ 2,564.04</b>	<b>549717</b>
7/31/2023	AAA Sewer	\$ 340.00	549718
7/31/2023	Allied Business	\$ 36.57	549719
7/31/2023	Alpiine Heating and Air	\$ 270.00	549720
7/31/2023	Amy Surplus	\$ 59.95	549721
7/31/2023	Centurylink	\$ 273.81	549722
<b>7/31/2023</b>	<b>Creative Product</b>	<b>\$ 1,069.90</b>	<b>549723</b>
<b>7/31/2023</b>	<b>Dead Air Armaments</b>	<b>\$ 1,162.00</b>	<b>549724</b>
<b>7/31/2023</b>	<b>Eastern Idaho Reg. Sewer Dist.</b>	<b>\$ 31,068.45</b>	<b>549725</b>
7/31/2023	Ferguson Waterworks	\$ 304.34	549726
<b>7/31/2023</b>	<b>Forsgren</b>	<b>\$ 17,019.00</b>	<b>549727</b>
<b>7/31/2023</b>	<b>Garrett H Sandow</b>	<b>\$ 1,650.00</b>	<b>549728</b>
<b>7/31/2023</b>	<b>H-K Contractors</b>	<b>\$ 2,501.27</b>	<b>549729</b>
7/31/2023	IAS-envirochem	\$ 205.00	549730
7/31/2023	Idaho Rual Water Asso.	\$ 610.00	549731
7/31/2023	Intermountain Bobcat	\$ 152.96	549732
7/31/2023	IPOA Magazine	\$ 155.00	549733
<b>7/31/2023</b>	<b>Knife River</b>	<b>\$ 2,532.08</b>	<b>549734</b>
7/31/2023	Kongcrete Pool	\$ 833.00	549735
7/31/2023	Lumen Century Link	\$ 3.05	549736
7/31/2023	Matthew Bender	\$ 79.60	549737
<b>7/31/2023</b>	<b>Metroquip</b>	<b>\$ 2,273.82</b>	<b>549738</b>
7/31/2023	Number one printing	\$ 114.66	549739
<b>7/31/2023</b>	<b>Rocky Mountain Boiler</b>	<b>\$ 3,650.00</b>	<b>549740</b>
<b>7/31/2023</b>	<b>Rocky Mountain Power</b>	<b>\$ 16,095.37</b>	<b>549741</b>
7/31/2023	Shelley Veterinary Hospital	\$ 115.51	549742
7/31/2023	Sparklight	\$ 268.19	549743
7/31/2023	Specialty Construction	\$ 209.18	549744
7/31/2023	Uniforms 2 gear	\$ 288.99	549745
7/31/2023	Valley Office	\$ 186.05	549746
7/31/2023	Verizon	\$ 297.67	549747
7/31/2023	2m Company	\$ 35.68	549748
<b>7/7/2023</b>	<b>Payroll</b>	<b>\$ 82,452.62</b>	
<b>7/21/2023</b>	<b>Payroll</b>	<b>\$ 90,248.13</b>	
	<b>Total</b>	<b>\$ 365,213.07</b>	