

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

OCTOBER 08, 2019

PRESENT: Mayor Stacy Pascoe

Council Members: Earl Beattie, Jeff Kelley, Kim Westergard, and Adam French
Police Chief: Rod Mohler
Public Wks Dir.: Justin Johnson
Recreation Dir.: Mikel Anderson
City Clerk/Treasurer: Sandy Gaydusek
City Attorney: BJ Driscoll

PLEDGE OF ALLEGIANCE: Justin Johnson

PRAYER: Earl Beattie

Mayor Pascoe opened the meeting at 7:30 p.m.

Kim moved, Jeff seconded to approve the following consent agenda:

Minutes of Council Meeting on September 10, 2019
Approval of the August Overall Budget & Treasurer's Rpt.
Approval of August Expenditures

Building Permits:

Christa Ball - re-roof
Marie Kellom - solar panels
Sierra Dye - solar panels
Rick Jensen - solar panels
Deena Poole - solar panels
Ann DeStanavige - solar panels
Britanie Griffin - solar panels
Rhonda Taylor - solar panels

A roll call vote was taken: Kim – aye, Adam – aye, Earl – aye, and Jeff - aye.
Approved unanimously.

Derrick Dye, 481 N. Park said he was representing Searle Properties to discuss the proposed Crystal Lake Subdivision. He presented a proposal to the Mayor and Council as attached as Exhibit A regarding the improvements in the subdivision since their lots are larger lots (½ to ¾ of an acre). The Impact Area Agreement lists the requirements of subdivisions that are within ¼ mile from the city limits or that will be accessing city infrastructure. However, since the proposed subdivision has larger lots it may not be feasible to develop per the Impact Area Agreement. Jeff discussed the street lighting; he wants to make sure there is adequate lighting in the development. He said the people buying these larger lots want a country setting so we do not want the lights too close. Probably lights at each intersection which are 400 to 500 feet apart would be enough. BJ discussed creating a zoning that would suffice for this kind of development. However, this particular development still will not fall under our ordinance because it lies outside of city jurisdiction. Mr. Dyes proposal would be an exception to our Impact Area Agreement. Mr. Dye said they will be meeting with the Bingham

County Commissioners next week to discuss their Development. Jeff suggested the city draft a letter to the County regarding this matter and the other Council members agreed. Jeff moved, Kim seconded to draft a letter to Bingham County regarding the proposal that Mr. Dye presented on behalf of Searle Properties stating that the city has agreed to the proposal attached, and allow streetlights to be placed every 400 to 500 feet apart. Approved unanimously.

Louise Street, of Searle Hart and Associates presented the fiscal year audit for 2017-2018. She discussed each of the funds and went over graphs showing the cash balance of each fund. She said the audit was clean and everything was in good order. Jeff moved, Adam seconded to accept the 2017-2018 fiscal year audit as presented by Louise Street. Approved unanimously.

Chad Shanks of Safelink discussed a proposal to lease property from the city by the water tanks to install towers and equipment to provide fiber. He proposed an annual lease payment of \$3500 with a 3% increase every five years, and also with a five-year agreement renewal. Mr. Shanks said they would like to bring fiber to the city next spring. BJ asked Mr. Shanks for an editable copy of the agreement so he could propose changes to the document. Mr. Shanks agreed.

Camille Miller, Forsgren presented an amendment for the original agreement to the current Facilities Planning Study to add an update to the Water Study. Camille said they are working on the update; however, they need some verification from the city on current line size and obligated water for proposed subdivisions. Jeff moved, Adam seconded to amend the contract to include the update to the water study. Approved unanimously.

Sandy discussed creating a formal resolution outlining the responsibility of the city regarding water meter replacement and minimum size of a water line to new development. It was determined that every residential unit shall have a one inch water line or the equivalent volume of a one inch water line and also that the city will be responsible for the cost to replace a meter within the city limits up to a one inch meter; anything over a one inch meter, the property owner will be responsible for the cost. Sandy will prepare a resolution for the next meeting.

Earl moved, Jeff seconded to approve a Beer License and a Wine License for 2019 for Family Dollar at 560 S. State Street. Approved unanimously.

The Mayor and Council discussed the re-establishment of the noon siren. Sandy said she found the minutes that state the siren was taken down from the city shop because the roof was falling in. The Council gave permission to take it down in June of 1994 with the understanding that the siren would be kept operable for civil defense purposes. Jeff said he felt we shouldn't necessarily use city funds to get the siren operable again, but if there are citizens that wish to do this, then they could go forward with it. Adam moved, Jeff seconded to approve the refurbishment and installation of the noon siren again if the funds are raised outside of the city coffers. Earl and Kim were opposed, Adam and Jeff were in favor. Mayor Pascoe broke the tie as being in favor of the motion, so the motion carried.

Jeff moved, Earl seconded to approve the discharge of debt for Frank Roberts at 344 S. Park Avenue in the amount of \$263.18 as discharged by the bankruptcy courts. Approved unanimously.

Justin said the Winder's on West Fir Street will be installing their grass and sprinkler system. The city has a water line that runs under their property that needs to be upgraded. Justin said her driveway will not be asphalted until the end of next year, but we should have the line upgraded by that time, so we do not have to replace her new driveway. He said the cost is about \$12000 to install the line. He said Dave will be getting us the "as built" for the tie in to the line. Justin said he will talk to the Winder's and come up with a plan to install the line next spring.

The City approved a proclamation for Domestic Violence Awareness month in October. Mayor Pascoe said he attended the vigil and read the proclamation.

BJ said he had prepared a draft agreement for the maintenance that will be provided by the city for the Willow Estates Subdivision. The document was presented to Milon Nielson to review.

Sandy presented some Bingham County comments sheets regarding upcoming hearings. 1. CUP to transfer division rights at 826 E. 800 North for Kevin Christensen. 2. CUP to transfer division rights at the Southeast corner of Woodville Road and Cinder Butte Road. 3. DUP for MET Tower installation near the Northeast end of E. 790 North. The council had no concerns or comments.

Sandy said there is a meeting coming up on October 17, 2019 regarding building code if anyone would like to attend.

Sandy said flu shots will be available at city hall on October 15, 2019 at 9:00 a.m.

Sandy said Charlotte Fredrickson commented to her regarding how well the city looks and the beautiful flower pots this year. She also suggested that the city look at a way to update the monument at the post office. Kim suggested possible a statue.

Mikel said Flag Football went well. He said the lights are in at the Sunrise Elementary and everyone really likes them.

Mikel said the Mayor's Youth Committee is working on the preparation for the Chili Cook Off. He said the Jazz Program will be starting soon.

Justin said Parkview Estates has got the curb and gutter poured and they should be paving next week. He said Copper Meadow want to have their paving done by the end of October.

Justin said there have been a couple of times the Hawk Light on State Street has quit working. He said the light must be reset and then it works again. Jeff said we need to follow up with the manufacturer. Justin said he has contacted Harper Leavitt regarding this matter

Rod said Spud Day went very well, and it worked great for the Officers to be able to use golf carts to get around.

Rod said currently Henery Dannehl is at the Post Academy and doing great.

Mayor Pascoe said we need to adjourn into executive session.

Jeff moved, Kim seconded to adjourn into executive session pursuant to I.C. 74-206 (1) (b) regarding evaluation, discipline, etc. of personnel at 9:25 p.m. A roll call vote was taken: Adam – aye, Earl – aye, Jeff – aye, and Kim – aye. Approved unanimously.

Adam moved, Earl seconded to reconvene into regular session at 10:03 p.m.

During executive session evaluation, discipline, etc. regarding personnel was discussed.

Adjourned: 10:03 p.m.

APPROVE: Earl A Pascoe ATTEST: Sandra Bagdikian

City Council 10/08/2019

1. Searle Properties is seeking for approval for a hybrid county lot subdivision, that would be in the Shelley impact area.
2. These lots would be from the smallest of ½ acre and up to ¾ acre in size.
3. This will be located on the old Crystal Lake golf course just North West of the butte.
4. The intentions for this Subdivision would be to establish a subdivision where more established families with larger families can build a little larger home and stay here in the Shelley area.
5. The county road requirements are that the asphalt will be no less than 24 feet, and the City street requirements are that the asphalt be 40 feet wide. We are purposing that the road requirements be met in the middle between county requirements and city requirements.
6. The roads will be per county specs other then we would purpose that the roads be 32 feet of asphalt with a 3" rolled curbs.
7. We would plan on preparing storm drain locations as per approved by Bingham County.
8. We would be asking for approval to tie into the city of Shelley's main water line. Which runs on the south end of the property.
9. We would install water meter pits on every lot.
10. Due to the distance of the sewer line we would not be tying into it. Each home would have its own septic system.
11. Each Home would have its own pressurized irrigation source.
12. We will install necessary fire hydrants according to the state fire code.
13. We will plan on install Light Post every ~~400-500~~ Feet.
14. The CC&R's will have the following items concerning the City of Shelley.
 - o Letting all homeowners know that the subdivision will be annexed into the city in the near future.
 - o All homes will be required to install 5-foot-wide sidewalks that would run parallel with the road. *Planter strip 7'5 then sidewalk will be 15 ft wide. Then 1/2' to prop line. There will be no "on street" parking.*

Date	September	Amount	Check #
9/10/2019	Comdata	\$ 260.74	52766
9/11/2019	Blue Cross of Idaho	\$ 283.89	52767
9/12/2019	AAA Giles	\$ 675.00	52768
9/12/2019	Advanced Diagnostics	\$ 75.00	52769
9/12/2019	Allied Business	\$ 51.76	52770
9/12/2019	American Linen	\$ 88.14	52771
9/12/2019	Broulim's	\$ 942.41	52772
9/12/2019	Central Transfer Station	\$ 78.00	52773
9/12/2019	Dale Petty	\$ 707.52	52774
9/12/2019	Diamond B Specialties	\$ 91.00	52775
9/12/2019	Dipline	\$ 39.38	52776
9/12/2019	Earl Beattie	\$ 1,200.00	52777
9/12/2019	Eastern Idaho Reg. Wastewater	\$ 22,218.03	52778
9/12/2019	Ferguson Waterworks #1701	\$ 66.21	52779
9/12/2019	H-K Contractors	\$ 987.53	52780
9/12/2019	Hard Times	\$ 5,064.52	52781
9/12/2019	Henry Elizondo	\$ 80.35	52782
9/12/2019	Hommen Equipmentco	\$ 96.77	52783
9/12/2019	IAS-Evirochem	\$ 100.00	52784
9/12/2019	Industrial Hose	\$ 107.41	52785
9/12/2019	Intermountain Gas	\$ 624.87	52786
9/12/2019	Knife River	\$ 1,495.00	52787
9/12/2019	Les Swab Tire	\$ 105.00	52788
9/12/2019	Mcquire Bearing	\$ 282.90	52789
9/12/2019	O'Reilly Auto	\$ 318.70	52790
9/12/2019	Positive Promotions	\$ 146.01	52791
9/12/2019	PSI	\$ 11,884.37	52792
9/12/2019	Rocky Mont. Power	\$ 17,136.70	52793
9/12/2019	Rocky Mont. Boiler	\$ 313.75	52794
9/12/2019	Sams Club	\$ 2,272.08	52795
9/12/2019	Schaeffers	\$ 1,012.58	52796
9/12/2019	Shelley Ace	\$ 309.25	52797
9/12/2019	Shelley Police Officers	\$ 1,040.00	52798
9/12/2019	Smith Driscoll	\$ 814.00	52799
9/12/2019	Stephenson Computer	\$ 100.00	52800
9/12/2019	Uniforms 2 Gear	\$ 406.80	52801
9/12/2019	Valley Office	\$ 695.00	52802
9/12/2019	Zm Company	\$ 130.08	52803
9/12/2019	Earl Beattie	\$ 2,400.00	52804
9/12/2019	ISDA- Agricultural Resources	\$ 10.00	52805
9/12/2019	Dome Technology	\$ 95,168.29	52806
9/12/2019	Rod Mohler	\$ 153.00	52807
9/30/2019	A & B Transmission	\$ 85.20	52808
9/30/2019	Alexander Clark Inc	\$ 328.17	52809
9/30/2019	All Traffic Solutions	\$ 77.00	52810
9/30/2019	Allied Business Solutions	\$ 20.90	52811
9/30/2019	Blackfoot Morning News	\$ 1,134.59	52812
9/30/2019	Boat Barn	\$ 21.24	52813
9/30/2019	Century Link	\$ 3.72	52814
9/30/2019	Display Sales	\$ 1,567.00	52815
9/30/2019	Ferguson Waterworks #1701	\$ 684.83	52816
9/30/2019	Forsgren Associates	\$ 4,126.00	52817
9/30/2019	Garrett H Sandow	\$ 1,650.00	52818
9/30/2019	Hammon Teton Delivery	\$ 16.00	52819
9/30/2019	Home Depot	\$ 473.97	52820
9/30/2019	IBM Corporation	\$ 578.08	52821
9/30/2019	Idaho Traffic Safety	\$ 504.00	52822
9/30/2019	Ideacomm ESCI	\$ 189.54	52823
9/30/2019	Knife River	\$ 111.00	52824
9/30/2019	Modern Printing Inc	\$ 336.15	52825
9/30/2019	Paramount Supply	\$ 149.00	52826
9/30/2019	Petty Cash	\$ 54.44	52827
9/30/2019	Rotational Molding	\$ 3.75	52828
9/30/2019	Silver Creek Supply	\$ 16.83	52829
9/30/2019	Solid Waste Systems Equipment	\$ 201.77	52830
9/30/2019	State Insurance Fund	\$ 3,906.00	52831
9/30/2019	Steam Store rocky Mt.	\$ 27.50	52832
9/30/2019	Tacomia Screw Products	\$ 179.23	52833
9/30/2019	U.S. Post Office	\$ 509.25	52834
9/30/2019	Valley Office System	\$ 445.88	52835
9/30/2019	Verizon Wireless	\$ 433.40	52836
9/30/2019	Corrin Wilde	\$ 27.50	52837
9/30/2019	All Traffic Solutions	\$ 7,623.00	52838
9/30/2019	Comdata	\$ 448.37	52839
9/30/2019	Doug Keele	\$ 845.90	52840
9/30/2019	Eastern Idaho Reg. Wastewater	\$ 288,750.00	52841
9/30/2019	Weston Hayman	\$ 281.00	52842
9/4/2019	Payroll	\$ 56,494.67	
9/17/2019	Payroll	\$ 58,466.50	
	September End of Year Run		
9/30/2019	AAA Giles	\$ 675.00	52843
9/30/2019	American Linen	\$ 88.14	52844
9/30/2019	Bearign & Industrial Hose	\$ 381.42	52845
9/30/2019	Broulim's	\$ 39.51	52846
9/30/2019	Cammins MVP	\$ 200.00	52847
9/30/2019	Centurylink	\$ 238.82	52848
9/30/2019	Dipline	\$ 34.01	52849
9/30/2019	Electrical Equipment	\$ 7,760.86	52850
9/30/2019	Fire Service of Idaho	\$ 190.00	52851
9/30/2019	Hardtimes	\$ 4,476.48	52852
9/30/2019	HD Fowler	\$ 1,168.90	52853
9/30/2019	NPC International	\$ 36.76	52854
9/30/2019	O'Reilly Auto	\$ 324.15	52855
9/30/2019	Premier Vehicle Installation	\$ 49.40	52856
9/30/2019	PSI Environmental	\$ 10,941.34	52857
9/30/2019	Sams Club	\$ 339.24	52858
9/30/2019	Searte Heart and Associates	\$ 13,000.00	52859
9/30/2019	Shelley Ace	\$ 1,981.31	52860
9/30/2019	Shelley Auto Care	\$ 79.88	52861
9/30/2019	Smith Driscoll	\$ 1,210.00	52862
9/30/2019	Sparklight	\$ 219.51	52863
9/30/2019	Stephenson Computer	\$ 160.00	52864
	Total	\$ 644,417.15	