

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

OCTOBER 26, 2021

PRESENT: Mayor Stacy Pascoe

Council Members: Jeff Kelley, Kim Westergard (absent), Adam French, and Leif Watson

Police Chief:	Rod Mohler
Public Wks Dir.:	Justin Johnson
Recreation Dir.:	Mikel Anderson
City Clerk/Treasurer:	Sandy Gaydusek
City Attorney:	BJ Driscoll (absent)

PLEDGE OF ALLEGIANCE: Mikel Anderson

PRAYER: Mayor Pascoe

Mayor Pascoe opened the meeting at 7:31 p.m.

Leif moved, Adam seconded to approve the following consent agenda:

Approval of the Minutes of Council Meeting on October 12, 2021

Approval of September Expenditures

Approval of September Overall Budget & Treasurer's Rpt.

Approval of Building Permits:

Leroy Jones	- remodel
Bert Dial	- new home
Christan Bidet	- fence

A roll call vote was taken: Jeff – aye, Adam – aye, and Leif – aye, Kim Absent.
Approved three in favor, one absent.

A public hearing is being held for Krisi Staten with ECIPDA to discuss the funding of an upcoming water project for the city. Ms. Staten said the city is applying for a Community Development Block Grant to fund a sixteen-inch transmission line from Well 4 to Well 5, a booster pump for the city and a back up generator. She said a grant in the amount of \$500,000 is being applied for. The City will be responsible for the other \$650,000 of the project, however there may be other grant funds available through other agencies, but that will be looked at in 2022. Ms. Staten said we should hear if the grant is awarded to the city in March or April then we can move forward with bidding. She said all residents will benefit from this grant. She said written comments will be accepted for the next five days. There was no public testimony given from those in attendance and no written testimony had been received prior to the hearing. Mayor Pascoe closed the public hearing. Adam moved, Jeff seconded to submit the grant application and move forward with the project. Approved three in favor, Kim absent.

Eric Peterson, a representative of RH Borden and Company said his company is a technology company that uses sound waves that travel from sewer manhole to sewer manhole to check the flowability of the pipe. He said they use the SLRAT to send the sound down the lines. Mr. Petersen discussed the services his company provides and gave a slideshow presentation of the work that was done for the city. He provided the Assessment Summary. Most of the city's system is in pretty

good shape. Mr. Peterson demonstrated the areas and amount of pipe that is blocked, partially blocked, and in good condition. He said there wasn't quite as much pipe as anticipated so it was about \$10,000 less than originally quoted. He said the city has about 15 miles of pipe or 86,668 feet. Mr. Peterson said they could clean that length of pipe for about \$39,000. He said to clean just the area that scored low in the assessment would cost about \$13,800. Mayor Pascoe said a study was started in 2008 but the lack of manpower slowed us down. He said this technology is great. Dave said now we can finish the study and get it submitted to DEQ. He said this screening process will allow us to ask for grant funding. Mr. Peterson said it has been great to service the City of Shelley. He recommended an annual assessment to be able to stay in front of the issues. Dave said the study will recommend cleaning periods and repair and replacement areas.

Mike Messick with the Shelley School District said he is the Administrator of the Shelley Workplace Academy. He said there has been a need for this type of school for a long time. He said we have been taking our student to Independence High School in Blackfoot, and it was not working well. Mr. Messick discussed many items in this program. He said this is master based learning and teaching life skills as well. They also help with work experience. Mr. Messick said he has more kids participating that he originally anticipated. He expected to have ten or twelve students and he actually has thirty-five. He said they may move to a block setting and have some students in the morning and some in the afternoon. Mayor Pascoe asked if moving kindergarten students into a school where high school students will also be, will be a problem? Mr. Messick said there will be a separation between these age groups. He said there are other schools with mixed ages said this actually is a positive experience. Mayor Pascoe said he can see where this could be positive as long as there's adequate supervision. The Mayor and Council agreed this sounds like a great program, and what is needed in the community.

John Rigoulot said he purchased the property formerly owned by the American Legion that lies between the Cedar Apartments and Byron Avenue. He said he needs an easement to access the property. Sandy said an easement was previously granted to the American Legion for ingress and egress but that was exclusive to them. The original easement was seventeen feet. Mr. Rigoulot said he would like to build a home on this property and the neighbor lady is willing to give him fourteen feet if he can get an additional seventeen feet from the city. He said he is willing to buy it. Sandy said he needs thirty feet to meet city code requiring a thirty-foot private driveway. She said she isn't sure of the procedure to sell the city property but believes fair market value has to be established. Mayor Pascoe said we need to do some research on this matter, and will advise him.

Business license applications were submitted to the Mayor and Council. Flint Christensen was in attendance to discuss his application for True North Youth Services on North State. Mr. Christensen said he is preparing to submit an application for state licensing. He said he is looking at this being a ten-bed facility which is governed by the size of the room. He said the youth will stay in this facility for thirty to forty-five days. Mr. Christensen said the ages are dictated by the state but will probably range from ten to seventeen years of age. He said the

youth will stay in the facility until they are assessed to see if they need treatment or are ready to go to another home.

Adam moved, Leif seconded to approve the following licenses:

Hardtimes II – Beer and Wine- carry out only

Food Plaza – Beer and Wine – carry out only

Siems Mfg. – Second Hand Store

Approved three in favor, one absent.

Leif moved, Jeff seconded to approve all other business licenses as listed.

Approved three in favor, one absent. A list of the licenses are attached.

Jeff moved, Leif seconded to approve the General Business licenses as listed.

Approved three in favor, one absent. A list of the licenses are attached.

Jeff moved, Adam seconded to approve Christmas gifts for the employees as a \$35 gift card to Broulins, also approved for the usual volunteer committee members a gift \$10 to \$15 per gift. Approved three in favor, one absent.

Justin said he would like to recommend John Mecham be hired to fill the position left by Wade Mohler. He said the job has been advertised on the city website, and Mr. Mecham has worked for the city before, about four years ago. Justin said he would like to bring him in at level 8. He was at level 6 when he left but Justin said he has experience and is a good equipment operator. Leif moved, Jeff seconded to hire John Mecham at Level 8 and will be eligible for a merit raise in one year. Approved three in favor, one absent.

Sandy said she discovered the Families First Corona virus regulations expired December 31, 2020. She said she thought it was extended since the pandemic was still active. Sandy said there are a few employees that have been absent due to having Covid or needing to quarantine because a family member has it. Also, one employee had to take time off to help care for his children because his wife had covid. She said she would like to humbly request that these employees be able to use the Families First leave instead of their PL at this point. The Mayor and Council agreed to leave this benefit in place until the end of the year, and then a different policy will be established. However, a quarantine absence will need a doctors note stating the length of the quarantine.

Sandy said Heidi Riddoch and Karen Searle will be retiring from the North Bingham County Library. There will be an open house on October 29, 2021 from noon until 2:00 p.m. to honor these employees for their dedicated service to the library.

Sandy said flu shots have been set up with the Firth Medical Center for Thursday November 4th at 8:30 p.m. She said she will need a count a few days before of who will be getting the shots.

Sandy presented some comment sheets from Bingham County regarding land use issues:

1. 2-lot short plat at 1080 E. 1400 N. – no concerns or comments
2. Setback Variance – 780 E. 1200 N. – no concerns or comments

3. Rezone – 901 W. 100 S., 405 East 500 North, and West of Atomic City – all requesting rezone to Residential Agriculture – no concerns or comments.
4. Rezone to Residential Agriculture for development north of Baseline road and East of 475 E. Great Western Canal Road. – Concerned about Urban sprawl and the impact to the roads.

Sandy will send in these comments.

Sandy said Maureen has been doing such a great job in DMV. She said Maureen has excellent customer service skills.

Mike said Jazz registration is going well.

Dave said the bids for the Fir Street Sewer Project were opened yesterday. He said three bids were received and the lowest responsive bid came from H-K Contractors. He said there was a significant distance between H-K and the other two bidders. Dave said the bids were broken into two pieces; the base bid and the alternate bid. He said the alternate bid is for unforeseen circumstances, and will not be paid if not used. Dave said he would like to recommend having Forsgren on site for testing during this project. He said the cost is estimated to be \$90,000, however will be billed out by time and materials only. A meeting was scheduled for Monday November 1, 2021 at 10:00 a.m. to review and award the bid for the Fir Street Sewer project.

Justin said the crew has been busy working on Fall Clean Up. He said the rain slowed them down a little on the clean up and the reclamation of the walking path. He said they have been working on winterization of the pool and other items as well.

Mayor Pascoe said there is a four way stop sign at the intersection of Hummingbird and Bluebird. He said the other side of the subdivision has no four way, but does have a valley gutter that slows traffic down. He asked if the four way should be reduced to a regular stop sign. This matter will be placed on the next agenda.

Adjourned: 9:45 p.m.

APPROVE: _____

ATTEST: _____



CITY OF SHELLEY BUSINESS LICENSE APPLICATIONS

SUBMITTED October 26, 2021
FOR 2022

<u>NAME</u>	<u>ADDRESS</u>	<u>TYPE OF BUSINESS</u>
<u>SPECIALIZED LICENSES</u>		
Hard Times II	644 S State St	Beer and Wine Sales Carryout only
Food Plaza	174 N State St	Beer and Wine Sales Carryout only
Siems Enterprises	178 S Emerson Ave	Second hand goods sell
<u>GENERAL LICENSES:</u>		
Flint Rock LLC	326 N State St	Air B&B
True North Youth Services	326 N State St	Short Term Youth Shelter/Placement Center
<u>NEW: \$25</u>		
Wraps 208 (2021)	584 E 1445 N	Vinyl Wrapping
<u>RENEW: \$5</u>		
Winder Funnel Cakes	389 S Holmes Ave	Seasonal Concessions
A&B Transmission	183 E Center St	Auto Repair
Snake River Eye associates	357 W Fir St	Optometrist
Lisa's Daycare	294 W Pine St	Child Daycare
Ironwood Cabinets & Millwork	104 S Emerson Ave	Cabinet Manufacturing
Diamond B Specialties	1131 October Cove	Screen Printing and Promotional Products
Hard Times Sales & Distribution	646 S State St	Whole Sale Petroleum distribution
Mutual of Omaha Merlin J Price	410 N Park Ave	Insurance agency
Outlaw Barbershop	210 S State St	Barbershop
All4Balance	155 Kirkham Cir	Holistic Services
Shelley Chiropractic	528 N State St	Health care and Chiropractic clinic
Elite Studios	270 S Park Ave	Dance and Gymnastics school
Mooso Orthodontics	530 S State St	Dental Office
G-Tech Defense	136 S State St	Retail Firearms Sales
United Services Inc	518 A-N State St	Janitorial Services
AgParts	485 N State St	Manufacturing

TOTAL LICENSES: 22