



# City of Shelley

*Celebrating our 100<sup>th</sup> Anniversary*

101 South Emerson Street Shelley, Idaho 83274 (208) 357-3390

City Web Site [www.cityofshelley.org](http://www.cityofshelley.org)



## CITY OF SHELLEY COUNCIL MEETING

MAYOR  
Stacy Pascoe

COUNCIL  
Kim Westergard  
Jeff Kelley  
Don West  
Sean Kress

OFFICERS  
Lisa Ybarra  
Clerk/Treasurer

Chad Purser  
Police Chief

Justin Johnson  
Public Works Dir.

Mikel Anderson  
Recreation Director

Jordon Johnson  
Building Inspector

Forsgren Engineering  
City Engineer

B.J. Driscoll  
City Attorney

SEPTEMBER 10, 2025

Call to order at 7:30 p.m.

Pledge of Allegiance – Mikel Anderson

Invocation – B.J. Driscoll

### Consent Calendar: (ACTION ITEMS)

- a. Approval of Special Minutes – August 27, 2025
  - b. Approval of Minutes – August 27, 2025
  - c. Approval of Budget Hearing Minutes – September 3, 2025
  - d. Approval of July Expenditures
  - e. Approval of July Overall Budget & Treasurer's Report
  - f. Approval of Building Permits
1. Tyler Jacobson – Consider approval to add diagonal parking in front of residence (ACTION ITEM)
  2. Dave Noel – Forsgren - Consider approving the engineering design contract for the water project portion of the W. Fir project (ACTION ITEM)
  3. Ted Hendrix - Consider approving administration contract for the water project portion of the W. Fir project (ACTION ITEM)
  4. Sunset Vista – Consider approval of accepting the Sunset Vista Subdivision (ACTION ITEM)
  5. Justin Johnson – Consider approval of H&K pay request #3 (ACTION ITEM)
  6. Justin Johnson – Discuss W. Fir Construction change order #3 (ACTION ITEM)
  7. New Council Business:
    - a. Consider Approval of Business Licenses –
      - i. General Business License (ACTION ITEM)
      - ii. Mobile Food Vendor (ACTION ITEM)
    - b. Kim Westergard – Discuss certain city utility and city code exemptions (ACTION ITEM)
  8. Old Council Business
    - a) Shelley Physical Therapy & Fitness Center – Discuss handicap parking (ACTION ITEM)
    - b) North Bingham County Library District – Consider approving parallel or diagonal parking (ACTION ITEM)

NOTICE: Individuals attending the meeting who require special assistance to accommodate physical, hearing or other impairments, please contact the City Clerk at (208) 357-3390 as soon as possible so that arrangements may be made.



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c) Consider changing the Sanitation can ordinance (ACTION ITEM)



MAYOR  
Stacy Pascoe

## 9. Department Head and Council Reports

COUNCIL  
Kim Westergard  
Jeff Kelley  
Don West  
Sean Kress

## 10. Executive Session (ACTION ITEM)

## 11. Adjournment

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Police Chief

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