

CITY OF SHELLEY
COUNCIL MEETING

JULY 23, 2024

PRESENT: Mayor Pascoe

Council Members: Kim Westergard (absent), Jeff Kelley, Dallin Jolley, Don West

Public Works Director: Justin Johnson

Police Chief: Chad Purser

City Clerk: Sandy Gaydusek

Recreation Director: Mikel Anderson

Bld. Insp/Planner: Jordon Johnson

City Attorney: BJ Driscoll

This meeting was opened at 7:35 p.m.

Pledge: Chad Purser

Prayer: Don West

Dallin moved, Don seconded to approve the following consent calendar:

Approval of the Minutes – July 09, 2024 Council Meeting

Approval of June Expenditures

Approval of June Overall Budget & Treasurer's Rpt.

Acceptance of the Third Quarter Financial Report

Building Permits:

Clyde Jernberg – Demolition

Douglas Buzzell – Single Family

Chris Nelson – Single Family

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A roll call vote was taken: Don – aye, Dallin – aye, and Jeff – aye. Approve three in favor, one absent.

Trent Armstrong/Willow Estates Water Line

Mr. Armstrong said he lives in the Willow Estates Subdivision which lies outside of the city limits. He said there is no HOA in the subdivision. Mr. Armstrong said the city main water line feeds twenty homes and all of the residents are on meters. He said the residents have been collecting funds for the repair on the main line for quite a few years. He said there is an agreement between the city and the residents that the city will repair the line at the expense of the residents since they live outside of the city. Mr. Armstrong said the account they have is approximately \$10,000 but the account is under one of the residents' names. He said he would like the city to collect the funds for the repairs needed through the city billing. BJ said he is not sure what the basis is that we would charge for or how much to charge. BJ said he was not even sure this would be legal. Sandy said the city collects an extra amount for the users of the city lift stations. This is for the current and future expenses of the lift station. The Board discussed what it could cost to fix the main line in certain scenarios. Dallin confirmed that the city has no responsibility past the two valves but felt if something happens the city will probably take care of it. The Mayor asked BJ and Sandy to do some research to see what is possible regarding collecting a fund for these users. BJ said possibly a work meeting, or a neighborhood meeting will need to be held.

DMV Employee Hiring

Sandy said Maureen Strausbaugh is retiring as of October 1, 2024. She will need time to train her replacement. Sandy asked at what point she should advertise for a new employee. The Council felt we should begin advertising on the first of August with the intention of hiring a new employee by September 1st for training.

Employee Utility Policy

Sandy said several years ago the Mayor and Council made a policy that employees that reside within the city limits would have their city utility services paid by the city. She said we now have an employee that lives with his parents; however, he does pay rent to his parents. Sandy asked if his parents would receive free utilities. The Mayor and Council said the utilities must be in the employee's name and they need to be the homeowner or have a certificate of occupancy. Don moved Jeff seconded to leave the policy as is. The employee would need to be the owner of the home or residing in it as the owner. Approved unanimously.

IIIA Retirement Program

Sandy said after the city is with IIIA for one year we qualify for the retirement program. She said there is not much difference, but it allows an employee to remain on the program longer than the typical 18 months that is allowed by COBRA. Sandy said there is no difference in cost. Currently the retirees may use their long-term sick bank to convert to a monetary value to pay for their health care plan after retirement, however if there are not enough funds the retiree may pay for the insurance out of their pocket. Jeff moved, Dallin seconded to add the retirement plan to our IIIA policy for retirees to utilize with their long-term sick bank. Approved unanimously.

Digital Marquee

The Council decided to hold a hearing on the establishment of the fee of \$65 per week to use the newly proposed digital marquee. There will be a minimum of one-week rental time. A resolution will need to be adopted if this is approved at the budget hearing.

Vaping Ordinance

BJ created an ordinance defining smoking as smoking cigarettes, vaping, using e-cigarettes, etc. The violation was also amended to be an infraction instead of a misdemeanor. Don moved, Jeff seconded to suspend the reading of Ordinance 657 on three different days and read the title of Ordinance 657 once. Approved three in favor, one absent.

Don read the title of Ordinance 657.

Don moved, Dallin seconded to adopt Ordinance 657 defining smoking and amending section 5-5-8 in the city code. Also, changing the violation from a misdemeanor to an infraction with the first violation \$100 plus court fee, the second violation \$200 plus court fees, and the third violation as a misdemeanor. A roll call vote was taken: Jeff -aye, Dallin – aye, and Don – aye. Approved three in favor, one absent.

Amendment to 10-16-7(g)(2) regarding Green Space and 10-16 Subdivision Ordinance.

BJ said he has not finalized these amendments yet. He said we still need to work through some of the issues. He discussed some of these items he needs some clarification on to write the green space ordinance. He also discussed the planter strip regulations and when the final plat should be recorded. Jeff and Dallin suggested they meet with BJ, and Jordon for more information and further discussion. Dallin moved, Don seconded to table this matter until more information is found. Approved three in favor, one absent.

Department Head Reports

Sandy stated she gave each of the members notices from Bingham County stating there are public hearings upcoming. The properties affected are outside city limits.

A work meeting is scheduled for August 6, 2024, at 6:30 p.m. to discuss the 24-25 fiscal year budget.

Mikel said everything is good at the pool. He said the fall soccer numbers are lower than he initially thought they would be, and the budget has been adjusted for the upcoming fiscal year. Mikel said he is looking forward to starting the new MYAC group and Flag Football will be starting soon.

Jordon said everything is going well in the Building Department.

Justin said he is staying on top of our Grease Trap Program. He said he has reached out to all the businesses that need grease traps. He said all but one has grease traps and he has been working with this business to get them into compliance. Justin said he is required to give monthly reports to EIRSD. Justin said his crew have been working on street improvements and striping.

Justin said the Hawk Light is not working. He said there are electrical issues, and the vendor has been working on it.

Justin said Mummies will be played for the movie in the park on Thursday.


Chad said the Police Department is running well. He said they held some ICRMP training last week. He said Officer Price and Officer Burch are now post certified, and Officer Hintze will get his master certification.

Council Reports

Dallin said the tennis court committee has been dissolved. He said we have received all the funding and are working on the final contract.

Don complimented Chief Purser. He said he has a great crew that respects him. Mayor Pascoe said the city looks great.

Adjourned: 9:02 p.m.

APPROVE:  ATTEST: 