

**THE CITY OF SHELLEY VARIANCE APPLICATION**

**VARIANCE FEE:** \$400.00 to be paid to City Hall prior to the Planning and Zoning meeting during which the application is considered.

**THIS APPLICATION IS TO BE SUBMITTED TO CITY HALL AT LEAST A WEEK PRIOR TO THE MEETING WHEN THE APPLICATION IS REVIEWED.**

**APPLICANT MUST FILL IN THIS APPLICATION ENTIRELY. AT LEAST SEVEN (7) DAYS PRIOR TO THE PLANNING AND ZONING MEETING AT WHICH YOUR VARIANCE APPLICATION WILL BE CONSIDERED YOU MUST NOTIFY ALL PROPERTY OWNERS ADJOINING THE PARCEL OF LAND UNDER CONSIDERATION. IT IS IN YOUR BEST INTEREST TO PROVIDE A PETITION STATING WHAT YOUR INTENTIONS ARE, AND SIGNATURES OF APPROVAL FROM THE SURROUNDING PROPERTY OWNERS.**

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ ZONING DISTRICT: \_\_\_\_\_

LEGAL DESCRIPTION OF PROPERTY: PLEASE PROVIDE ATTACHMENT

PHYSICAL ADDRESS OF THE PROPERTY: \_\_\_\_\_

DESCRIPTION OF VARIANCE REQUESTED: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

PLEASE WRITE A STATEMENT DEMONSTRATING THAT THE REQUESTED VARIANCE CONFORMS TO THE FOLLOWING STANDARDS:

- (1) That special conditions and circumstances exist which are peculiar to the land, structure or building involved and which are not applicable to other lands, structures or buildings in the same district.
  
- (2) That a literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this Ordinance.

(3) That granting the variance requested will not confer on the applicant any special privilege that is denied by this Ordinance to other lands, structures or buildings in the same district.

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DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

APPLICANT'S SIGNATURE: \_\_\_\_\_

PLANNING AND ZONING COMMISSION

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

**UPON APPROVAL OF THIS APPLICATION NOTIFICATION WILL BE MAILED TO YOU WITH ANY CONDITIONS SPECIFIED DURING THE CONSIDERATION OF THIS APPLICATION.**