

CITY OF SHELLEY  
COUNCIL MEETING  
MINUTES

FEBRUARY 09, 2021

PRESENT: Mayor Stacy Pascoe  
Council Members: Earl Beattie, Kim Westergard, Adam French, and Leif Watson  
Public Works Director: Justin Johnson  
Police Chief: Rod Mohler  
Recreation Director: Mikel Anderson  
City Clerk/Treasurer: Sandy Gaydusek  
City Attorney: BJ Driscoll

Pledge of Allegiance: Mikel Anderson  
Prayer: Kim Westergard

This meeting was held virtually through Zoom Software.

Mayor Pascoe opened the meeting at 7:33 p.m.

Leif moved, Adam seconded to approve the following consent agenda:

Approval of Council Meeting Minutes – January 26, 2021  
Approval of Building Permits:  
Lorin Croft - new home  
Shelley Sr. Ctr. - remodel  
Sethco - demolition

A roll call vote was taken: Adam – aye, Kim – aye, Leif – aye, and Earl – aye.  
Approved unanimously.

Luke Bloxham discussed installing landscape boulders instead of chain link fence on the property adjacent to Anderson Road where he is building storage units. At the last council meeting Luke has presented renderings of the boulders and the chain link fence to show how visible it is to see oncoming traffic in both scenarios. He also requested an indemnification as owner for liability regarding the installation of a chain link fence however his request was denied. Mayor Pascoe said he was concerned that the southern entrance would not be blocked off as the special use condition was listed. Mr. Bloxham said there is no far southerly entrance anymore. He said there are two entrances and one exit as agreed upon. He presented a drawing of how the storage units have been built. Adam said he looked at the site and feels the boulders would be safer and a better option but wants the boulders set right on the property line and placed three to four feet apart. Adam said they must also maintain the area so there are no weeds, debris, etc. Leif said he visited the site also, and feel the boulders would be better but also feel they should be placed three to four feet apart. Earl said he feels the rocks would look better, but he felt a fence should be installed as per the original deal. He said he is concerned about snow removal and where the snow will be

placed such as on the rocks. Kim said she like the rocks and understands the concern over kids playing on them, but doesn't feel it will be that large of an issue. Leif agrees about the snow removal. Mr. Bloxham said this is a valid concern, and he realizes Developers plan everything on a sheet of paper and then when it goes along he sees other ideas. Mr. Bloxham said they will be sure and take care of the snow and not push it over on the boulders. He said there is other landscaping that would be affected if he did. Adam moved, Kim seconded to approve the placement of landscaping boulders three to four feet part placed on the property line which will wrap around to the first entrance of the storage facility as the chain link fence would have been. A roll call vote was taken: Kim – aye, Leif – aye, Adam – aye, and Earl – nay. Three in favor, one opposed, motion carries.

Farrell Steiner of Searle, Hart and Associates presented the audit for fiscal year 2019-2020. He said the records are really clean and easy to follow. He said controls are in place and they are functioning well. Mr. Steiner discussed the various funds and both Urban Renewal Areas. He said there are no deficiencies that have been identified. Leif moved, Kim seconded to accept the audit for the City of Shelley for fiscal year 2019-2020. A roll call vote was taken: Earl – aye, Kim – aye, Adam – aye, and Leif – aye. Approved unanimously.

Adam moved, Earl seconded to accept the audit for the Shelley Urban Renewal Area and the Country Club Renewal Area for fiscal year 2019-2020. A roll call vote was taken: Earl – aye, Kim – aye, Adam – aye, and Leif – aye. Approved unanimously.

BJ presented Ordinance #609 to create the Residential Estate zone to accommodate larger lot subdivisions. Adam moved, Kim seconded to suspend the reading of Ordinance #609 on three different days and read the title of Ordinance #609 once. A roll call vote was taken: Earl – aye, Kim – aye, Adam – aye, and Leif – aye. Approved unanimously. Adam read the title of Ordinance #609. Adam moved, Kim seconded to adopt Ordinance #609 creating the Residential Estate zone and the regulations for this zone. A roll call vote was taken: Earl – aye, Kim – aye, Adam – aye, and Leif – aye. Approved unanimously.

BJ presented Ordinance #610 rezoning some parcels of property owned by Searle/Stonely Farms from Single Family Dwelling to Residential Estate. Leif moved, Kim seconded to suspend the reading of Ordinance #610 on three different days and read the title of Ordinance #610 once. A roll call vote was taken: Earl – aye, Kim – aye, Adam – aye, and Leif – aye. Approved unanimously. Leif read the title of Ordinance #610. Leif moved, Kim seconded to adopt Ordinance #610 rezoning several parcels of property to Residential Estate that is owned by Searle/Stonley Farms. A roll call vote was taken: Earl – aye, Kim – aye, Adam – aye, and Leif – aye. Approved unanimously.

Mayor Pascoe said he would like the Planning and Zoning to look at the setbacks in the Central Business zone. He said there are some complexes in the North Shelley Business Park that sit very close to the road due to the zero setback allowance. Adam moved, Kim seconded to send a request to the Planning and Zoning Commission to review the setbacks in Central Business zones to see if they should be amended for safety purposes. A roll call vote was taken: Earl – aye, Kim – aye, Adam – aye, and Leif – aye. Approved unanimously.

Adam moved, Kim seconded to approve a Mobile Food Vendor License for Tacos El Primo. A roll call vote was taken: Earl – aye, Kim – aye, Adam – aye, and Leif – aye. Approved unanimously.

Adam moved, Kim seconded to approve the attached list of general business license renewals for 2021. A roll call vote was taken: Earl – aye, Kim – aye, Adam – aye, and Leif – aye. Approved unanimously.

Sandy said the construction to City Hall will begin March 2<sup>nd</sup>, but ITD will be moving the DMV equipment on March 1<sup>st</sup>. She said Corrin would continue to work in the Police Department, and Jasmine and Maureen will be working out of the Mayor's office. Customers for City Hall will have access in the back of the building. Sandy said the contractor said DMV will need to be closed approximately two weeks. Sandy said she is very excited to get this work done so the Council room would not need to be utilized for DMV customers any more. Sandy said she will notify the public regarding the closure of DMV and the access to City Hall.

Sandy presented a Resolution regarding the declaration of the City becoming a 2<sup>nd</sup> Amendment Sanctuary City. She said this was not added to the agenda and asked if the Mayor and Council would like to pursue this Resolution. The Mayor and Council requested this matter be placed on the next agenda.

Mikel said the Mayors Youth Committee will be meeting weekly now. He said tomorrow they are going to the Gables to hand out Valentines. Mikel said basketball is going well, however the older kids have had some blow ups lately mostly regarding the parents. Mikel said he has talked to the Coaches and Parents and will have police presence if necessary. He said he is working on soccer registration and getting the pool ready for the season.

Rod commended his staff for their handling of the shooting at the Carnoustie Apartments. He said it turned out well and came together. He said he has only received three applications for the job openings and will expand the search for applications. Mayor Pascoe said he appreciates the Police Department and all they do.

Justin said the crew has been doing a lot of shop work lately and all is going well. Mayor Pascoe said he appreciates all they do.

Earl said he had a meeting with Sandy and they are looking at new bank prospects. Earl said he received some good comments about the new DMV staff, Maureen. He said he appreciates all the work being done by City Hall.

Adam said they are trying to find a good application for the Police officer position and looking for police reserves also.

Leif said he also received good comments about Maureen and her work in the DMV. Sandy agreed that Maureen is doing a great job, the customers like her and she gets along well with everyone in City Hall. Leif said he also received good comments about Mikel at the basketball games.

Kim thanked Mikel for his ability to diffuse problems, and told him he is doing a great job. Kim thanked Sandy for her work on the audit.

Kim said she would like to purchase some new flower pots for Main Street and thought maybe some of the extra COVID funds could be used for this purpose. Sandy will put this matter on the agenda for the next council meeting.

Mayor Pascoe said everyone is doing a great job. He said he appreciates everyone and has received no complaints.

Adjourned: 8:45 p.m.

APPROVE:  ATTEST: 

DATE	January	AMOUNT	CHECK #
1/15/2021	<b>Comdata</b>	\$ 2,132.61	54009
1/15/2021	DeeRays Auto Body	\$ 600.00	54010
1/15/2021	Idaho State Tax Commission	\$ 26.07	54011
1/15/2021	A&B Trans	\$ 30.00	54012
1/15/2021	AAA Giles	\$ 675.00	54013
1/15/2021	Adams Manufacturing	\$ 118.00	54014
1/15/2021	Advanced Diagnostics	\$ 100.00	54015
1/15/2021	American Linen	\$ 276.17	54016
1/15/2021	Army Surplus Warehouse	\$ 168.69	54017
1/15/2021	Bingham News Chronicle	\$ 482.64	54018
1/15/2021	Brannon & Brannon	\$ 400.00	54019
1/15/2021	Broulim's	\$ 47.96	54020
1/15/2021	Cintas	\$ 24.70	54021
1/15/2021	Clean Cut	\$ 208.00	54022
1/15/2021	<b>Eastern Idaho Reg.</b>	\$ 25,061.58	54023
1/15/2021	Ferguson Waterworks	\$ 550.38	54024
1/15/2021	Freedom Mailing	\$ 525.05	54025
1/15/2021	<b>Garrett H Sandow</b>	\$ 1,650.00	54026
1/15/2021	Hammon Teton	\$ 32.00	54027
1/15/2021	<b>Hardtimes</b>	\$ 3,744.13	54028
1/15/2021	HD Fowler	\$ 610.10	54029
1/15/2021	IBM Corp.	\$ 578.08	54030
1/15/2021	Idaho Associaton of Building Officials	\$ 200.00	54031
1/15/2021	IDEACOM ESCI	\$ 410.00	54032
1/15/2021	Industrial Hose	\$ 56.65	54033
1/15/2021	Intermountain Gas	\$ 742.34	54034
1/15/2021	<b>PSI Environmental</b>	\$ 11,504.88	54035
1/15/2021	R & S Distributing	\$ 105.41	54036
1/15/2021	Rush truck	\$ 168.90	54037
1/15/2021	Sams Club	\$ 109.30	54038
1/15/2021	<b>Senior Citizens</b>	\$ 2,000.00	54039
1/15/2021	Shelley Ace	\$ 419.55	54040
1/15/2021	<b>Smith Driscoll</b>	\$ 2,812.50	54041
1/15/2021	<b>Snake River Supply</b>	\$ 4,561.00	54042
1/15/2021	Southeastern Dist.	\$ 50.00	54043
1/15/2021	Utility Trailer	\$ 72.40	54044
1/15/2021	Woodland Enterprise	\$ 27.00	54045
1/15/2021	2m Company	\$ 28.90	54046
1/15/2021	<b>O'Reilly</b>	\$ 3,253.28	54047
1/15/2021	Valley Office System	\$ 33.34	54048
1/31/2021	<b>Rocky Mountain Power</b>	\$ 2,968.00	54049
1/31/2021	A & B Trans	\$ 855.01	54050
1/31/2021	Adrenaline Performance	\$ 445.00	54051
1/31/2021	Advanced Diagnostics	\$ 390.00	54052
1/31/2021	Amanda Jolley	\$ 34.72	54053
1/31/2021	Automotive Profit Systems	\$ 90.00	54054
1/31/2021	Century Link LD	\$ 3.11	54055
1/31/2021	Century Link	\$ 233.44	54056
1/31/2021	Computer Warehouse	\$ 164.95	54057
1/31/2021	Digline	\$ 211.12	54058
1/31/2021	<b>Eastern Idaho Reg. Wastewater Auth.</b>	\$ 25,061.58	54059
1/31/2021	Ferguson Waterworks	\$ 531.46	54060
1/31/2021	<b>G &amp; R Builders</b>	\$ 1,450.00	54061
1/31/2021	<b>Garrett H Sandow</b>	\$ 1,650.00	54062
1/31/2021	Hammon Teton	\$ 16.00	54063
1/31/2021	<b>Home Depot</b>	\$ 2,405.18	54064
1/31/2021	IBM Corp.	\$ 578.08	54065
1/31/2021	Idaho Falls Peterbuilt	\$ 51.12	54066
1/31/2021	ideacom esci	\$ 289.54	54067
1/31/2021	Industrial Hose	\$ 23.23	54068
1/31/2021	Jeff Hintze	\$ 455.85	54069
1/31/2021	Kenworth Sales	\$ 90.12	54070
1/31/2021	Mathew Bender	\$ 53.44	54071
1/31/2021	Paramount	\$ 152.26	54072
1/31/2021	<b>Rocky Mountain Power</b>	\$ 6,733.77	54073
1/31/2021	Sparklight	\$ 219.51	54074
1/31/2021	<b>State Insurance Fund</b>	\$ 6,373.00	54075
1/31/2021	<b>Uniforms 2 Gear</b>	\$ 1,069.00	54076
1/31/2021	Valley Office System	\$ 75.08	54077
1/31/2021	Verizon Wireless	\$ 326.00	54078
1/31/2021	Western Wholesale	\$ 25.00	54079
1/31/2021	Woodland Enterprise	\$ 53.75	54080
1/31/2021	2m Company	\$ 93.10	54081
1/31/2021	Rocky Mountain Power	\$ 611.00	54082
	<b>Payroll 1-8-21</b>	\$ 66,581.98	
	<b>Payroll 1-20-21</b>	\$ 59,541.67	
	<b>Total</b>	\$ 244,502.68	

**CITY OF SHELLEY**  
**BUSINESS LICENSE**  
**APPLICATIONS**  
 SUBMITTED February 9, 2021  
 FOR 2021

<u>NAME</u>	<u>ADDRESS</u>	<u>TYPE OF BUSINESS</u>
<u>SPECIALIZED LICENSES</u>		
TACOS EL PRIMO	326 N STATE ST	MOBILE FOOD VENDER
<u>GENERAL LICENSES:</u>		
<u>NEW: \$25</u>		
LOUIS M STREET CPA	423 W LOCUST ST	ACCOUNTING
ELEMENTAL TAEKWONDO	170 S SPUD ALLEY	MARTIAL ARTS SCHOOL
JUST LASHING OUT	175 W PINE ST	BEAUTY SALON
A PINCH OF BLISS	181 W PINE ST	PHOTOGRAPHY
<u>RENEW: \$5</u>		
FAMILY DOLLAR	560 S STATE ST	RETAIL
SWEET LIFE NUTRITION	224 S STATE ST	NUTRITION AND WEIGHT MANAGEMENT
GUERRERO LAWN MOWING	185 W FIR ST	LAWN MOWING
PIANO LESSONS WITH ALLY	191 N MILTON AVE	PIANO LESSONS
TATOR TOTS ACADEMY	668 N STATE ST	DAYCARE AND PRESCHOOL
MICKS HOME COOKING	398 S STATE ST	RESTAURANT

TOTAL LICENSES: 11