

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

October 22, 2025

PRESENT: Mayor Stacy Pascoe
Council Members: Kim Westergard, Jeff Kelley,
Don West, Sean Kress
Public Work Director: Justin Johnson
Police Chief: Chad Purser (Absent)
Recreation Director: Mikel Anderson
City Building Inspector/Planner: Jordon Johnson
Attorney: B.J. Driscoll
City Clerk/Treasurer: Lisa Ybarra

Pledge of Allegiance: Jordon Johnson

Prayer: Jeff Kelley

The meeting was opened at 7:30 p.m.

Kim moved; Jeff seconded to approve the consent calendar:

Approval of Council Meeting Minutes of October 22, 2025

Approval of Building Permits

Hunter Yorgensen	Single Family
Hunter Yorgensen	Single Family
Hunter Yorgensen	Single Family
Hunter Yorgensen	Single Family

A roll call vote was taken: Sean – aye, Jeff – aye, Don – aye, Kim – aye. All in favor.
Approved unanimously.

David Lazenby – Anthem Broadband – Question and Answer Update

David mentioned that they received approval from Pacific Corp to use their poles in the alley way behind Post Office and Hidden Treasures. David also mentioned he spoke to Justin earlier and there were no complaints so far. The first phase of the project is scheduled to be finished by the end of the year. The Mayor told David he appreciated him being here and the Council agreed.

**Wind River Estates – Consider approval of accepting the Wind River Estates
Subdivision Phase #5**

Justin said that we received the approval letter from Forsgren and everything has been sent to DEQ and we have also received the approval from DEQ accepting it and there are no issues. Jeff moved, Don seconded to accept Wind River Estates Subdivision Phase #5. All in favor, approved unanimously.

Supporters of the Arts – Ratify approval of waiving the wine license fee for one-day event

The Mayor mentioned that the Council approved to waive the wine license for their event during last council meeting but we needed to ratify the approval. Kim moved, Sean seconded to ratify approval of waiving the wine license fee for the one-day event for the Supporters of the Arts. All in favor, approved unanimously.

Consider P&Z Commission's recommendation to approve the application for Annexation & Rezone for the address of 852 E 1400 N Shelley ID 83274, parcel numbers RP0470401, RP04070310, and RP0470312 and adoption of ordinance – Wholesale Unlimited Inc

Kim asked if there were any testimonies, Jordon said there was no one that was for, neutral or against it. Jeff moved, Don seconded to adopt the P&Z recommendation to approve the applications for the annexation and the rezone designation of heavy commercial for Wholesale Unlimited Inc. All in favor, approved unanimously. Jeff motioned, Sean seconded to suspend Ordinance 665. Sean – aye, Don – aye, Kim – aye, Don – aye. All in favor. Jeff moved, Don seconded to adopt Ordinance 665. Sean – aye, Don – aye, Jeff – aye, Kim – aye. All in favor.

Consider P&Z Commission's recommendation to approve the application for Annexation & Rezone for the address of 852 E 1400 N Shelley ID, including parcel numbers RP0457907 & RP0457907 and adoption of ordinance – Utah Power and Light Co (Rocky Mountain Power)

Kim moved, Jeff seconded to adopt the P&Z recommendation to approve the applications for the annexation and the rezone for Utah Power and Light/Rocky Mountain Power. All in favor, approved unanimously. Kim motioned, Jeff seconded to suspend Ordinance 666. Sean – aye, Jeff – aye, Don – aye, Kim – aye. All in favor. Kim moved, Jeff seconded to adopt Ordinance 666. Don – aye, Sean – aye, Jeff – aye, Kim – aye. All in favor.

Sean asked the Mayor if he was able to make comment. Sean stated he wanted to state this now because there were people watching the live feed and this has been a highly debated item and has been a concern for a lot of people. He mentioned that last year when Governor Cox ran his campaign, he ran it based on a focus or slogan disagreeing better. Sean stated that it's okay to disagree and have different beliefs but to do it in a manner that is respectful and kind and above board. He mentioned that is a great path when moving forward as a community to disagree and disagree better and disagreeing beliefs and fundamental part of politics and part of the community. He mentioned that unfortunately in our local elections there is a candidate that is choosing to misrepresent facts, misleading statements, and has said things in regards to the council and Sean believes that this is to cause confusing. The only way to move forward as a community is to have disagreements but to have them in an open forum and one that people are willing to understand and listen to the facts and be heard. Sean's plea was for the candidate to reach out to him, Sean gave his number and would appreciate a visit. Sean said that was all he wanted to comment.

Consider P&Z Commission's recommendation to approve the application for Annexation for the address of 1470 N Hwy 91, Shelley ID 83274, parcel number RP0457920 and adoption of ordinance – Riverwood Development LLC

Fire Marshall Adams asked the Mayor if there was one parcel and not the full address. The Mayor said it was not the full it was just the one section. Kim asked if he wanted to look at the map. Fire Marshall said P&Z had to leave an acre to the South of the property out because it was not put in the paper right. He was wondering if we could put in without the other parcel because it is not continuous. Kim mentioned it was contiguous and the Mayor said it was contiguous with the City and if we were to go over a lot of properties than we wouldn't have been contiguous but the parcel is next to Rocky Mountain Power. The Fire Marshall asked if the acre being left out was in between the properties. The Mayor said the acre behind it and Sean said it was to the West of the property. Kim asked again if the Fire Marshall Adams would like to see that map and he declined. The Fire Marshall said no and just wanted to verify it because he a question after the Planning and Zoning was over he wanted to make sure they were touching. Lisa mentioned that the parcel he was questioning would be on the next P&Z and it was separated from this parcel for recommendation. Sean moved, Jeff seconded to adopt the P&Z recommendation to approve the applications for the annexation for Riverwood Development LLC for said parcel RP0457920. All in favor, approved unanimously. Sean motioned, Jeff seconded to suspend Ordinance 667. Kim – aye, Jeff – aye, Sean – aye, Don – aye. All in favor. Sean moved, Jeff seconded to adopt Ordinance 667. Don – aye, Jeff – aye, Kim – aye, Sean – aye. All in favor.

New Council Business –

Consider approval of Christmas Gifts for Employees/Volunteers

Lisa mentioned that the Council approves to give gifts before Christmas to the employees and volunteers. The employees in the past have been approved for a gift card of \$35 each and the volunteer's gifts cards or gifts are \$20 each. Sean moved, Kim seconded to approve Christmas gifts for employees and volunteers and add the Council gift cards into a hat for a drawing for an additional gift card amongst the employees and volunteers. All in favor, approved unanimously.

Old Council Business

None

Department Head Reports

Lisa mentioned there were a couple of the Bingham County Planning and Zoning hearings that will be at the Bingham County Courthouse on November 13th at 6:00 p.m.

Mikel mentioned that Tree City did the Arbor Day and they did the memorial trees at the nature path and at the city park, the city crew did get a bench out and the plaque out for the family. The Tree City committee also removed and replaced some of the old trees on the walking path by the Jerky plant. Jazz basketball is going with drafts this week. There will about 42 team this year. He did reach out to coaches and the schools which they are still really good to work with. The MYAC is wanting to try to do something for Halloween and they will have a meeting tomorrow to decide what they want to do. They are also getting ready

for the chili cook off and they have a few local businesses donating stuff to raffle off. He invited everyone to come out the day after Thanksgiving to enjoy that.

Jordon gave an update on the impact area agreement saying he has the notes, and maps together and he and Sandy will be working on the letter tomorrow to send out to the Commissioners and Tiffany. Jordon said he was going to reach out to Tiffany and request to be invited to their meeting next week in case they have any questions for Shelley and the impact area that he could answer and to show we are committed.

Justin gave an update on Fox Crossing, they have about 10 foundations in the ground. A lot of the underground work is done with curb and gutter being done next week and hopefully the asphalt the following. Justin said that by Thanksgiving everything is wrapped up and done as far as the underground work goes. The hawk light is broken again. Justin believe that we have roughly spent between \$5,000-\$6,000 this year in repairs. He mentioned that a few months ago he talked about that the state, ITD would be willing help with some new programming but it is about \$25,000. The Mayor asked if it comes with a 10-year warranty. Justin said it is a one-year warranty but it all of the programming that ITD uses and are very well versed on how the system works and they are willing to support us with their electricians. Kim mentioned that this is what we have spent this year but what we have spent in the past five years and thinks we should look in it with ITD. Jeff asked if we go with ITD would they put their electronics in it and help maintain it. Justin said they would help maintain it. They offered to order the parts and install the programming. Don asked if there was any recourse with the manufacturing company. Justin said it was a one-year warranty and it has been ran over a couple of times. Jeff agrees that we should look into the \$25,000 with ITD. The Mayor agreed as well but mentioned it would need to be put onto the next agenda. Justin said he could get more information for the next council meeting. Justin also updated the Council on the water project on Fir Street. They will mill the asphalt from highway 91 to Hanson and hopefully the next week have the road bladed and grade work done and have new asphalt put down. There are still some issues trying to get a clean back tee on the 16" transmission line and they plan to go out in the next day or two and help them with their equipment to try to help to get some of the rocks out and flushed out. The block on Hanson to highway 91 does have the service lines installed and the meters have been installed. Ther was a water hydrant put in on the corner of the credit union and the other underground work has been done. Justin also mentioned that there have been conversations that the worst-case scenario with the weather, they don't want to deal with gravel on that road all winter. There may be a temporary asphalt to get through the winter with the idea to tear it up next Spring to finish the job if it stretches that long. The crew has started to pick up the fall clean up. The East side is almost done and will start the West side tomorrow and will be working on the fall clean up for the next couple of weeks.

Council Reports

Don asked Lisa what the name of the company we talked about last Spring about the electronic payment. Lisa said it was Doxo. Don would like to visit with Lisa about another company that does the same thing and may be something to look into and see if it works for the City.

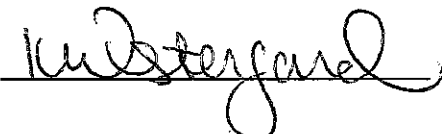
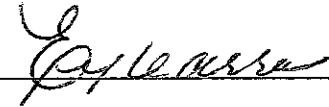
Kim said she was able to go with the Chief to the East Idaho Partnership in Pocatello yesterday. She said she learned a lot and wanted to thank the Chief for inviting her.

Don gave the Chief kudos and he has done a fantastic job for the City building relationships and getting additional resources that we can use and help us as a city. Sean and Jeff agreed.

Kim mentioned asked if the Mayor and Council could check their email for a survey from the superintendent for them to fill out.

The Mayor said he appreciates everyone and the community. Our biggest thing we want is to keep people safe with the hawk light and it would be nice to get it fixed and not have to worry about it. The Mayor appreciates all of the departments and the hard work to keep everything afloat. He also appreciates B.J. even though he is his own department.

Adjourned: 8:18 p.m.

APPROVE:  ATTEST: 

Date	September	Amount	Check #
9/3/2025	Delta Dental of Idaho	\$ 89.62	551779
9/3/2025	III-A Trust	\$ 2,454.00	551780
9/3/2025	United Heritage Life Insurance	\$ 8.70	551781
9/4/2025	Idaho Central Credit Union	\$ 1,953.17	551782
9/17/2025	A&B Transmission	\$ 442.35	551783
9/17/2025	AAA Giles	\$ 675.00	551784
9/17/2025	American Linen	\$ 488.60	551785
9/17/2025	At&t	\$ 144.56	551786
9/17/2025	Bingham News Chronicle	\$ 845.50	551787
9/17/2025	Cannaris MVP	\$ 534.00	551788
9/17/2025	Core & Main	\$ 291.21	551789
9/17/2025	DEX Imaging	\$ 165.59	551790
9/17/2025	Digline	\$ 76.05	551791
9/17/2025	Eastern Idhao reg. Sewer Dist.	\$ 83,901.72	551792
9/17/2025	Electrical Equipment	\$ 1,404.92	551793
9/17/2025	Electrical Wholesale	\$ 58.89	551794
9/17/2025	Freedom Mailing	\$ 886.20	551795
9/17/2025	Garrett H Sandow	\$ 1,650.00	551796
9/17/2025	H-K Contractors	\$ 272,232.18	551797
9/17/2025	Hard Times	\$ 8,381.43	551798
9/17/2025	HD Fowler	\$ 15,843.31	551799
9/17/2025	IAS_ENVIROCHEM	\$ 280.00	551800
9/17/2025	Industrial Hose	\$ 55.17	551801
9/17/2025	Intermountain Gas	\$ 491.86	551802
9/17/2025	Interstate Billing	\$ 9.49	551803
9/17/2025	Jackson Group Peterbilt	\$ 209.01	551804
9/17/2025	Matt Ball	\$ 456.00	551805
9/17/2025	O'Reilly	\$ 280.05	551806
9/17/2025	Paramount Supply	\$ 93.40	551807
9/17/2025	Petty Cash	\$ 67.27	551808
9/17/2025	Point S Ron Tire	\$ 60.99	551809
9/17/2025	Premier Truck	\$ 3,512.75	551810
9/17/2025	PSI	\$ 18,605.05	551811
9/17/2025	R&S Distributing	\$ 242.48	551812
9/17/2025	RDO Equipment	\$ 119.24	551813
9/17/2025	Richardson Concrete	\$ 73,617.15	551814
9/17/2025	Rocky Mountain Power	\$ 25,845.13	551815
9/17/2025	Salt Lake Wholesale	\$ 1,573.12	551816
9/17/2025	Sams Club	\$ 2,396.15	551817
9/17/2025	Shelley Ace	\$ 2,049.55	551818
9/17/2025	Specialty Construction	\$ 119.20	551819
9/17/2025	Steadman Construction	\$ 12,224.80	551820
9/17/2025	Tacoma Screw	\$ 144.30	551821
9/17/2025	Lisa Ybarra	\$ 467.18	551822
9/17/2025	2m Company	\$ 36.03	551823
9/30/2025	Advanced Diagnostics	\$ 121.00	551824
9/30/2025	Allied Business	\$ 42.06	551825
9/30/2025	Aquatech Pool	\$ 1,709.10	551826
9/30/2025	Dex Imaging	\$ 13.31	551827
9/30/2025	Forsgren	\$ 88,165.80	551828
9/30/2025	H-K Contractors	\$ 166,444.98	551829
9/30/2025	Hammon Teton Delivery	\$ 16.00	551830
9/30/2025	Home Depot	\$ 248.60	551831
9/30/2025	IAS-ENVIROCHEM	\$ 1,305.00	551832
9/30/2025	Idaho Traffic Safety	\$ 140.00	551833
9/30/2025	IDEAMCOM-ESCI	\$ 795.08	551834
9/30/2025	Justin Johnson	\$ 229.00	551835
9/30/2025	Manwarign Web	\$ 38.00	551836
9/30/2025	Matt Ball	\$ 12.00	551837
9/30/2025	Park Warehouse	\$ 6,744.03	551838
9/30/2025	RDO Equipment	\$ 440.64	551839
9/30/2025	Richardson Concrete	\$ 13,566.15	551840
9/30/2025	Shelley Auto Care	\$ 383.18	551841
9/30/2025	Sparklight	\$ 296.97	551842
9/30/2025	Verizon	\$ 373.60	551843
9/30/2025	Delta Dental of Idaho	\$ 45.71	551844
9/30/2025	LLC Grid Iron Ground Solutions	\$ 10,500.00	551845
9/30/2025	Idaho Rural Water Asso.	\$ 190.00	551846
9/30/2025	III-A Trust	\$ 3,292.00	551847
10/9/2025	Idaho Central Credit Union	\$ 4,423.48	551848
10/9/2025	Maureen Strausbaugh	\$ 63.53	551849
10/9/2025	Air Gas	\$ 141.32	551850
10/9/2025	Amazon	\$ 377.80	551851
10/9/2025	American Linen	\$ 591.21	551852
10/9/2025	Associated Business	\$ 151.61	551853
10/9/2025	At&t	\$ 144.56	551854
10/9/2025	Bingham News Chronicle	\$ 1,491.72	551855
10/9/2025	Camman MVP	\$ 501.96	551856
10/9/2025	Centrylink	\$ 348.61	551857
10/9/2025	DEX Imaging	\$ 97.45	551858
10/9/2025	Eastern Idaho Reg Sewer District	\$ 83,938.96	551859
10/9/2025	Ferguson	\$ 372.71	551860
10/9/2025	Hammon Teton Delivery	\$ 16.00	551861
10/9/2025	Hard Times	\$ 7,822.95	551862
10/9/2025	Idaho Sod	\$ 305.00	551863
10/9/2025	Knife River	\$ 440.30	551864
10/9/2025	Lumen	\$ 6.49	551865
10/9/2025	Manwarign Web	\$ 16.00	551866
10/9/2025	O'Reilly	\$ 811.88	551867
10/9/2025	PSI	\$ 20,570.34	551868
10/9/2025	Rocky Mountain Power	\$ 20,925.92	551869
10/9/2025	Sams Club	\$ 589.05	551870
10/9/2025	Shelley Ace Hardware	\$ 1,290.21	551871
10/9/2025	Shelley Auto Care	\$ 25.00	551872
10/9/2025	Smith Driscoll & Asso.	\$ 4,277.49	551873
10/9/2025	Stephenson Computer Consulting	\$ 148.75	551874
10/9/2025	Stoddard Brothers	\$ 1,300.00	551875
10/9/2025	2m Company	\$ 284.74	551876
10/9/2025	American Linen	\$ 513.12	551877
10/9/2025	Associated Business	\$ 229.70	551878
9/12/2025	PAYROLL	\$ 93,498.06	
9/26/2025	PAYROLL	\$ 85,486.07	
	Total	\$ 1,161,796.57	