

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

DECEMBER 09, 2014

PRESENT: Mayor Stacy Pascoe

Council Members: Earl Beattie, Jeff Kelley, Kim Westergard, and Adam French

Police Chief: Rod Mohler

Public Wks Dir.: Chuck Lloyd

Recreation Dir.: Dawn Lloyd

City Clerk/Treasurer: Sandy Gaydusek

City Attorney: BJ Driscoll

PLEDGE OF ALLEGIANCE: Ethan Tomlinson

PRAYER: BJ Driscoll

Earl moved, Jeff seconded to approve the following consent agenda:

Minutes of November 25, 2014

November 2014 Expenditures

November 2014 Overall Budget & Treasurer's Rpt.

Building Permits:

none

A roll call vote was taken: Earl- aye, Jeff-aye, Kim – aye, and Adam-aye. Approved unanimously.

Dayle Searle, the Tree Committee Chairwoman addressed the Mayor and Council to discuss a tree inventory for the city. She said Gerry Bates brought up the need for a city owned tree inventory that lists the size, species, condition, etc. She said the inventory will help the Tree Committee with their long term goals, and help them be more organized. Dayle said the inventory will also help place a value on each of the trees. She said the National Forest Service has a program call I-Trees at no cost to the city and Mr. Bates will also help with the inventory at no cost to the city. Dayle said whoever works on the tree inventory will need to have expertise in identifying the species and the condition of the trees. She said we may be able to use an intern, or Billy Harker who is a member of the Tree Committee may be available for hire. Dayle said the Tree committee budget is \$4500 annually, however they carried forward a balance of \$3000 from last year due to the landscaping that will be needed next to the new Golden Valley Natural Plant. The Mayor and Council felt the tree inventory is a worthwhile program, and the tree inventory is needed. The Council felt the expense from this should be taken from the Tree Committee budget, and if more is needed for landscaping later on they can re-visit the budget. Sandy was asked to contact Kathleen Lewis with SICOG and see if there are any grants available to assist with the landscaping.

Dave Noel, the City Engineer presented the Mayor and Council with a goodie basket and wished the city a Merry Christmas. He thanked the Mayor and Council for the opportunity to work with the city.

Jeff moved, Earl seconded to approve the following business licenses for 2015:

- Main Street Exxon
 - Beer/Carry Out Only
 - Wine/Carry Out Only
- Hard Times II
 - Beer/Carry Out Only
- Food Plaza
 - Beer/Carry Out Only
 - Wine/Carry Out Only

Approved unanimously.

Earl moved, Jeff seconded to approve the attached list of General Business Licenses for 2015. Approved unanimously.

Rod said he has two positions to fill in the Police Department. He said he would like to recommend Jeff Hintze, who is our current part time police officer, be moved to full time status. He said Jeff currently holds an intermediate certificate, and he would like to bring him in at a level 7. Rod said he has 18 years experience in law enforcement. He said he would also like to recommend Justin Hegstrom who has been a reserve for the city since March. Rod said Justin has great people skills and is eager to give back to the community. He said Justin will need to become certified at POST, and he would like to start him at the entry level. Earl moved, Kim seconded to hire Jeff Hintze at a level 7 with a six month probationary period, and Justin Hegstrom at entry level with a six month probationary period. Approved unanimously.

Mayor Pascoe said the city has had a lease with Edge Wireless/AT&T for quite a few years. He said Crown Castle has merged with AT&T and we asked for an amended lease with a fair market value established for the rent. Sandy presented a copy of the amended lease and listed what the major changes were to the lease. The market value has been increase to \$5000 annually with a 3% annual escalation, \$5000 signing bonus, out option for the landlord with a two year notification, option to have the market value appraised to increase the rent if needed, the lease will expire in 2050. Jeff moved, Earl seconded to approve the execution of the lease with NCWPS MPL 29-Year Sites Tower Holdings LLC (Edge Wireless, Crown Castle, etc.). Approved unanimously.

BJ said he drafted an ordinance for review to amend the mobile food vendor regulations. He said Sandy and he researched this matter as requested at the last council meeting, and found the City of Rexburg has some regulations that might fit our needs. The Council discussed this matter and felt the city should leave our ordinance as is, and then revisit this issue if a problem arises.

BJ thanked the city for the gift card, and complimented the city for the lighting at the city park and along the streets. He wished all a Merry Christmas.

Mayor Pascoe said Sandy has drafted a spreadsheet showing what the city's options would be if the Long Term Sick bank was used to purchase health insurance for retirees. Sandy said she talked to Ryan Anderson, our agent and he said we could carry a retiree for a maximum of eighteen months on our cobra plan, but other than that they would need to be working at least thirty hours a week for the city to be eligible for the city's plan. Sandy said the school has a

retiree health plan which Ryan is looking into for the city. The Council discussed the savings for the city listed on the spreadsheet, and determined they are interested in acquiring more information and consider proceeding with a program.

Dave Noel said the North Water Line Loop has been completed. He said the residents that gave easements have been taken care of and signed a release form. Dave said he is waiting on the final pay request from Jerome Bowen Construction.

Dawn said she has been working with the Basketball program. She said there are a few scheduling conflicts she has been dealing with.

Dawn said Monday, the Mayor's Youth Group will be going to the Gables to celebrate Christmas with the residents.

Rod submitted a list of bicycles that have been found or turned in to the Police Department that remain unclaimed. He said he would like to take these bicycles to Bill's Cycle Shop who will refurbish the bikes and give them to those in need.

Rod said there is a scam going on in the area and has been picking up speed in the past few weeks. He said usually an elderly person will receive a phone call about a family member in trouble requesting money. He said this is not a family member and is a scam. Earl suggested that Rod talk to the Senior Citizens at one of the luncheons.

Adam said the city app is complete and waiting for approval from Apple and Google. He said for the time being the payments will continue to go through Access Payport.

Kim said she had a fun time at the Chili Cook Off, and the lights in the city look great.

Jeff said Bannock County has chosen not to come into the Regional Economic Development Plan. Grow Idaho Falls and Bingham County will still regionalize.

Earl thanked all of the Council members for all they do.

Mayor Pascoe said the City of Blackfoot has their Police Department complete a physical fitness test every year. He said this is an incentive to exercise and stay in good health. Mayor Pascoe asked if this is something our city might want to consider establishing. Sandy said many years ago we had a city wide program that would reimburse the employees for their monthly gym fee if they could prove they went to the gym at least three times a week. The Department Heads will talk to the employees and see how many would want to participate.

Mayor Pascoe wished everyone a Merry Christmas.

Adjourned: 9:00 p.m.

APPROVE: _____

ATTEST: _____

Council Meeting – December 09, 2014

CITY OF SHELLEY
 BUSINESS LICENSE
 APPLICATIONS
 SUBMITTED DECEMBER 9, 2014
 FOR 2015

<u>NAME</u>	<u>ADDRESS</u>	<u>TYPE OF BUSINESS</u>
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SPECIALIZED LICENSES:

NEW

NONE

RENEW:

THE MAGIC BUS	691 N 700 E, FIRTH	MOBILE FOOD VENDOR
MAIN ST EXXON	510 S STATE ST	BEER SALES, CARRY OUT ONLY
"		WINE SALES, CARRY OUT ONLY
KATHERINE BUTCHART	680 LONGHURST LN	DOG KENNEL
HARD TIMES	644 S STATE ST	BEER SALES, CARRY OUT ONLY
THE FOOD PLAZA	174 N STATE ST	BEER SALES, CARRY OUT ONLY
"		WINE SALES, CARRY OUT ONLY
GRACE'S PINEHAVEN TREASURES	198 S STATE ST	SECOND HAND GOODS SALES

GENERAL LICENSES:

NEW: \$25/\$15 EACH

PIZZA HUT #1961	498 S STATE ST	RESTAURANT
SUSAN A HANSEN	449 BRENT WAY	SEWING INSTRUCTOR

RENEW: \$5

ACCRA MACHINE, INC	730 S MILTON AVE	MACHINE/JOB SHOP
ALL OCCASION FLORAL & GIFT	192 W PINE ST	FLORIST & GIFT SHOP
ANEW SALON & SPA	670 N STATE ST	SALON & SPA/RETAIL SALES
ASPEN COUNSELING	73 ASPEN AVE	COUNSELING CENTER
B.E.S.T.	414 S PARK AVE	EDUCATION SERVICES & TECHNOLOGY
THE BANK OF COMMERCE	270 S EMERSON AVE	FINANCIAL INSTITUTION
BEST TECHNOLOGIES, INC	356 S HOLMES AVE	SATELLITE EQUIPMENT INSTALLATION & MAINTENAN
BEVANDA COFFEE, LLC	169 W PINE ST	COFFEE SHOP
CAMPING WORLD RV SALES, LLC	480 N STATE ST	RECREATIONAL VEHICLE SALES/SERVICE
CARLISLE CUSTOM WOODS, INC	270 S SPUD ALLEY	SALES OF STAIRWELLS, DOORS, MOLDINGS, ETC
CHINA KING	196 N STATE ST	RESTAURANT
COUMERILH MANAGEMENT SERVICES	141 S HOLMES AVE	INSURANCE & TAX ACCOUNTING
COVERT COMPANY SCALES	103 S SPUD ALLEY	SCALES SALES & SERVICE
COX HONEY FARMS	456 S STATE ST	HONEY PACKAGING/RETAIL SALES
DEERAY'S AUTO BODY & RESTORATI	428 E CENTER ST	AUTO BODY PAINT & COLLISION REPAIR
DIAMOND B SPECIALTIES	1131 OCTOBER COVE	SCREEN PRINTING/PROMOTIONAL PRODUCTS

EAST IDAHO CREDIT UNION	418 W FIR ST	FINANCIAL INSTITUTION
EATON TOWING & RECOVERY, LLC	335 S EMERSON AVE	VEHICLE TOWING & RECOVERY
ECHO'S DESIGN SALON	761 S PARK AVE	HAIR SALON
EL JALICIENCE #3, INC	374 S STATE ST	RESTAURANT
ELITE STUDIOS, LLC	270 S PARK AVE	DANCE/GYMNASTICS SCHOOL
EMBROIDERY IN DESIGN, INC	585 FLAMINGO AVE	EMBROIDERY
EMPIRE MASONRY, INC	1100 OCTOBER COVE	OFFICE FOR MASONRY SERVICES
GOLF CARTS UNLIMITED/C & S STORA	670 N STATE ST	REPAIR OF GOLF CARTS/STORAGE UNITS
HARD TIMES SALES & DISTRIBUTION	646 S STATE ST	WHOLESALE PETROLEUM DISTRIBUTOR
HUNTERS' UPHOLSTERING	307 N SPUD ALLEY	UPHOLSTERING
INTERMOUNTAIN DIVING	127 KIRKHAM CIR	SCUBA DIVING INSTRUCTION, CERTIFICATION, & EQUI
JENCO 76, LLC	216 BIRCH ST	INTERNET SALES
JILL SEARLE SCHOOL OF DANCE	550 W FIR ST	DANCE STUDIO
KLM PHOTOGRAPHY	550 JUNIPER CT	PHOTOGRAPHY
LOOK ELECTRONIC SERVICES, LLC	359 S MILTON AVE	COMPUTER REPAIR/DATA RECOVERY SERVICES
M KEITH GARDNER INSURANCE AGEN	114 S STATE ST	FARMERS INSURANCE
MICK'S HOMECOOKING	398 S STATE ST	RESTAURANT
MR FIXIT OF IDAHO FALLS, LLC	338 S MILTON AVE	HANDYMAN SERVICE
MR. PIZZA	164 S STATE ST	RESTAURANT
NALDER FUNERAL HOME	110 W OAK ST	FUNERAL HOME/MORTUARY
NEW PHASE, INC	149 S EMERSON AVE	WHOLESALE PLASTIC PRODUCTS DISTRIBUTION
NUCLEAR CARE PARTNERS, LLC	354 SUNNYSIDE RD, STE C, I.F.	HOME HEALTH CARE
PHASE APPLICATIONS	255 E FIR ST	ELECTRICAL SALES & SERVICE
PHYSICIANS & SURGEONS CLINIC OF	275 W CENTER ST	MEDICAL CLINIC
PORTER HOUSE, INC	670 N STATE ST, STE 3	TECHNICAL & ENGINEERING SERVICE
R & E ENTERPRISES	545 HOLLEY ST	INTERNET DIRECT SALES/HEALTH & WELLNESS
RIVER VALLEY DENTAL CARE	371 W FIR ST	DENTAL CLINIC
ROMAINE'S SOFA KING	140 S STATE ST	FURNITURE & RETAIL SALES
S & S ENTERPRISE - STORAGE PLUS	401 BLUEBIRD AVE	STORAGE UNITS & RV STORAGE
SHELLEY AUTO CARE	580 S STATE ST	AUTO CARE/REPAIR
SHELLEY CHIROPRACTIC	528 N STATE ST	HEALTHCARE/CHIROPRACTIC CLINIC
SHELLEY DENTAL	530 S STATE ST	DENTAL CLINIC
SHELLEY EYECARE	524 N STATE ST	OPTOMETRIST
SHELLEY LAUNDROMAT	255 W LOCUST ST	LAUNDROMAT
SNAP-ON TOOLS	2815 S 55 TH W, I.F.	TOOL SALES & SERVICE
STONERIDGE DENTAL	295 ANDERSON RD	DENTAL CLINIC
STRATEGIC ARMS	590 BLUEBIRD AVE	INTERNET & GUN SHOW SALES
BKB ENTERPRISES AKA SUBWAY	532 N STATE ST	RESTAURANT
TJ'S AUTO DETAILING	230 S STATE ST	AUTO DETAILING
SUSAN A HANSEN	449 BRENT WAY	SEWING INSTRUCTOR
SUNNY TIMES PRESCHOOL	426 WALNUT ST	PRE-SCHOOL
TAYLOR'D CUTS BARBER SHOP	194 S BYRON Ave	BARBER
THE ULTIMATE THRIFT STORE	190 S STATE ST	THRIFT STORE
UNITED SERVICES, INC	518 N STATE ST	FLOORING
VALLEY COLLISION & TOWING	335 1/2 S EMERSON AVE	AUTO REPAIR & TOWING
VICKI JOHNSON REAL ESTATE	132 S STATE ST	REAL ESTATE AGENCY
WINDER'S FUNNEL CAKES	389 S HOLMES AVE	SEASONAL CONCESSIONS

72 TOTAL LICENSES

DECEMBER CLAIMS

<u>DATE</u>		<u>AMOUNT</u>	<u>CHECK #</u>
2-Dec-14	Dawn Lloyd	39.74	48232
2-Dec-14	20th Century Ford	28,673.00	48233
10-Dec-14	Charzgirl Art By Crystal	2,368.00	48234
10-Dec-14	Comdata	641.67	48235
15-Dec-14	AAA Giles Cleaning and Restoration	675.00	48236
15-Dec-14	Acom Solutions Inc	607.70	48237
15-Dec-14	Adams Manufacturing Inc	109.00	48238
15-Dec-14	American Linen	940.36	48239
15-Dec-14	Associated Business Forms & Systems	199.50	48240
15-Dec-14	Avenet LLC	600.00	48241
15-Dec-14	Batteries Plus #209	20.97	48242
15-Dec-14	Bingham Groundwater District	5,065.28	48243
15-Dec-14	Bonneville County Solid Waste	6,255.60	48244
15-Dec-14	Brand X Equipment LLC DBA	329.78	48245
15-Dec-14	Burns Concrete Inc	581.44	48246
15-Dec-14	Computer Warehouse	1,124.97	48247
15-Dec-14	Desert Diamond Industries LLC	96.00	48248
15-Dec-14	Doug Keele	174.90	48249
15-Dec-14	Eagle Rock Sanitation	2,381.77	48250
15-Dec-14	Eastern Idaho Regional Wastewater Auth.	17,302.95	48251
15-Dec-14	Electrical Wholesale Supply Co Inc	217.50	48252
15-Dec-14	Ferguson Enterprises Inc	479.61	48253
15-Dec-14	First Class	500.00	48254
15-Dec-14	First Responders	873.00	48255
15-Dec-14	Frank Edwards Co #17	1,345.12	48256
15-Dec-14	H-K Contractors Inc	173.31	48257
15-Dec-14	Hammon Teton Delivery	14.00	48258
15-Dec-14	Hansen Property Management	13.46	48259
15-Dec-14	Hard Times Sales and Distribution LLC	2,593.55	48260
15-Dec-14	Holst Truck and Auto Wrecking Inc	3,250.00	48261
15-Dec-14	Honnen Equipmentco of Utah/Idaho Inc	209.93	48262
15-Dec-14	IAS - Envirochem	140.00	48263
15-Dec-14	Idaho Business Systems	36.00	48264
15-Dec-14	Idaho Chiefs of Police Association	280.00	48265
15-Dec-14	Idaho Peace Officers Association Inc-990	125.00	48266
15-Dec-14	Idaho Transportation Dept	48.00	48267
15-Dec-14	Industrial Hose and Fittings	12.10	48268
15-Dec-14	Interstate Billing Service	100.27	48269
15-Dec-14	Jim's Trophy Room	84.00	48270
15-Dec-14	Kings No. 21	45.28	48271
15-Dec-14	Kristi Bradshaw	90.00	48272
15-Dec-14	Les Schwab Tire Center	1,545.60	48273
15-Dec-14	Lexisnexis Matthew Bender	109.43	48274
15-Dec-14	Line X of Idaho Falls	350.00	48275
15-Dec-14	Mcguire Bearing Company	145.11	48276
15-Dec-14	Petty Cash	61.92	48277
15-Dec-14	Void		48278
15-Dec-14	R&S Distributing	47.68	48279
15-Dec-14	Rocky Mountain Power	6,069.26	48280
15-Dec-14	Romaines Sofa King	5.00	48281
15-Dec-14	Rotational Molding	4,300.00	48282
15-Dec-14	Roto-Rooter Sewer Service	255.00	48283
15-Dec-14	Sams Club	796.54	48284
15-Dec-14	Schows Truck Center	33.20	48285
15-Dec-14	Shelley Pioneer	399.77	48286
15-Dec-14	Smith Driscoll & Associates PLLC	1,642.95	48287
15-Dec-14	Staples Credit Plan	380.80	48288
15-Dec-14	Stephenson Computer Consulting	112.50	48289
15-Dec-14	Steve's Radiator Shop	160.00	48290
15-Dec-14	Tacoma Screw Products	351.18	48291
15-Dec-14	TetonCommunications Inc	3,727.94	48292
15-Dec-14	Teton Steel	8.00	48293
15-Dec-14	U.S. Post Office	98.00	48294
15-Dec-14	United States Welding Inc	97.50	48295
15-Dec-14	Utah Jazz Youth Basketball	6,988.50	48296
15-Dec-14	Utility Trailer Sales of Boise	22.75	48297
15-Dec-14	Valley Office System	45.00	48298

15-Dec-14	Verizon Wireless	448.25	48299
15-Dec-14	Wilbur-Ellis Company	1,200.00	48300
22-Dec-14	U.S. Post Office	448.80	48301
31-Dec-14	Advanced Diagnostics Inc	290.00	48302
31-Dec-14	Airgas Intermountain Inc	37.31	48303
31-Dec-14	All American Sports	169.05	48304
31-Dec-14	Auto Trim	828.00	48305
31-Dec-14	Brand X Equipment LLC DBA	106.20	48306
31-Dec-14	Cable One	170.00	48307
31-Dec-14	Centurylink	175.38	48308
31-Dec-14	Comdata	1,741.83	48309
31-Dec-14	Electrical Wholesale Supply Co Inc	25.52	18310
31-Dec-14	Empire Insignias	115.00	48311
31-Dec-14	Ferguson Enterprises Inc	3,434.18	48312
31-Dec-14	First Responders	1,380.93	48313
31-Dec-14	Garrett H Sandow	1,450.00	48314
31-Dec-14	HD Supply Waterworks LTD	4,680.00	48315
31-Dec-14	Justin Gegstrom	342.45	48316
31-Dec-14	Home Depot	195.77	48317
31-Dec-14	Idaho Falls Foundry and Machine	20.70	48318
31-Dec-14	Idaho Traffice Safety Inc	35.00	48319
31-Dec-14	Idaho Transoration Dept	5.00	48320
31-Dec-14	Ideacom ESCI	189.84	48321
31-Dec-14	Intermountain Gas Co	773.74	48322
31-Dec-14	Mountainland Communications Inc	630.50	48323
31-Dec-14	Phillips 66 Co	1,700.73	48324
31-Dec-14	Post Register	325.00	48325
31-Dec-14	Pro Power	70.98	48326
31-Dec-14	Proforce Law Enforcement	1,929.90	48327
31-Dec-14	R&S Distributing	95.98	48328
31-Dec-14	Robert G Tincher	90.00	48329
31-Dec-14	Salt Lake Wholesale Sports	3,206.80	48330
31-Dec-14	Shelley Auto Care	40.00	48331
31-Dec-14	Sherwin Williams	92.58	48332
31-Dec-14	Tacoma Screw Products	9.55	48333
31-Dec-14	Utility Trailer Sales of Boise	38.72	48334
31-Dec-14	Wilbur-Ellis Company	750.00	48335
31-Dec-14	2M Company Inc	7.73	48336
31-Dec-14	20th Century Ford	116.61	48337
5-Dec-14	City of Shelley Payroll	59,042.48	
19-Dec-14	City of Shelley Payroll	48,845.36	
	Total	241,827.26	