

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

March 11, 2026

PRESENT: Mayor: Kim Westergard
Council Members: Leif Watson, Don West, Sean Kress, Louise Street
Public Work Director: Justin Johnson
Police Chief: Chad Purser
City Building Inspector/Planner: Jordon Johnson
Recreation Director: Mikel Anderson
Attorney: B.J. Driscoll
City Clerk/Treasurer: Lisa Ybarra

Pledge of Allegiance: Special Guest - Tanner Johnson
Prayer: Councilwoman Louise Street

The meeting was opened at 7:32 p.m.

Sean moved; Leif seconded to approve the consent calendar:

Approval of Council Meeting Minutes of February 25, 2026

Approval of Building Permits

Leland Jensen	Single Family
Thomas Nelson Homes	Fence
Thomas Nelson Homes	Fence
Kodey Johnson	Single Family
Kodey Johnson	Single Family
Steve Hawkins	Remodel
Andrew Christensen	Commercial
Greg Johnson	Single Family

A roll call vote was taken: Louise – aye, Sean – aye, Don – aye, Leif – aye. Four in favor, approved unanimously.

Consider adoption of annexation ordinance

B.J. asked if the Council had any questions on the Ordinance 669. B.J. mentioned that he drafted the ordinance however the council would have to decide on the language of the ordinance. Leif thanked B.J. for the way he did the language in the ordinance. Leif moved, Louise seconded to approve to suspend the ordinance 669, City of Shelley, Bingham County, Idaho an ordinance annexing certain lands and designating the zoning for said lands; amending the zoning map; and providing for an effective date on three different days once. Four in favor, approved unanimously. Leif moved, Don seconded to adopt ordinance 669 regarding an ordinance annexing certain lands and designating the zoning for said lands; amending the zoning map; and providing for an effective date. A roll call

vote was taken: Louise – aye, Sean – aye, Don – aye, Leif – aye. Four in favor, approved unanimously.

Hunter Yorgensen/Brandon Lee – Consider approval of Acceptance of Division 1 Fox Crossing

Hunter Yorgensen 1004 Grizzly Ave, Idaho Falls, ID. Justin mentioned that everything looks good and is ready to go except two retention ponds that still need to be hydro seeded and have the sprinkler system installed. There are also two spots in the asphalt road that when the boring took place, it was not deep enough and caused the road to raise. Knife River is going to come back and cut those sections out and repatch those sections. Leif asked if there were dates for those to be done by. Justin mentioned that the hot plants will open at the end of the month and usually for the retention ponds, developers have been allowed to finish them around July. Justin mentioned that he would be okay with these to be done by the end of July of this year. Hunter didn't have a problem with that and believe they would have it done before then. Sean moved, Leif seconded to approve the acceptance of Fox Crossing Division 1 with the completion of the hydroseeding and sprinkler system for the two retention ponds and the repatching of the two spots in the asphalt road set for July 31, 2026. All in favor, approved unanimously.

Richard Dahl – Consider approval on diagonal parking versus parallel parking

Richard was not present. Chief Purser will be taking care of this per Mayor Kim.

Discussion of City Vehicle Usage

Mayor Kim mentioned that she would like review different portions of the policies each month starting with the City Vehicle Usage. Mayor Kim would like the council to read through both City and Police policies and make any recommendations. Mayor Kim would also like Louise to review the Parks and Recreation and Sean to review the Police Departments. Chief Purser did mention that he would like to change some verbiage to the police department portion for the word personal to off duty. He would also like to add that if an off-duty officer is driving the city vehicle they would be required to stop and provide aid on any type of accident. Mayor Kim also mentioned that she would like to add that perhaps the city vehicles need to not be parked on the city streets and need to be on their personal property which would avoid them from being hit and this will help to protect the city. This item was requested to be placed on the following agenda.

Consider Planning and Zoning Committee Recommendation on amendments on Title 10

Mayor Kim mentioned that P&Z held a public hearing to amend Title 10, and they recommended to the council to add laundry mat and dry cleaning under commercial to Title 10-7 District Regulations – Land Uses and adding these would allow business owners to know which zones these types of businesses are allowed in. Shane, P&Z Vice Chair, mentioned that someone called the city and asked where they could put a laundry mat in. Sean moved, Louise seconded to approve the P&Zs recommendation to adding laundry mat and dry cleaning to Title 10-7 District Regulations – Land uses. All in favor, approved unanimously.

New Council Business –

Consider approval of General Business Licenses

Louise moved, Don seconded to approve the general business licenses, Civil Science, The Fringed Pineapple Boutique, Idaho Smokehouse Partners, and Sew Fun Quilting. All in favor, approved unanimously.

Mikel Anderson – Consider approval of hiring Pam Killpack as returning Pool Manager 2026 season

Mikel mentioned that he talked to Pam she was interested in being the Pool Manager. Mikel would like to hire Pam with the approval from council. Mayor Kim mentioned they appreciate her and she does a wonderful job. Sean agreed with the mayor. Sean moved, Don seconded to approve hiring Pam Killpack as the Pool Manager for 2026 season. All in favor, approved unanimously.

Consider approving cancellation of Council meeting on March 25, 2026, due to lack of quorum

Mayor Kim mentioned that there were going to be a couple of councilmembers gone and we would not have a quorum. Sean moved, Leif seconded to approve to cancel the council meeting on March 25, 2026, due to lack of quorum. All in favor, approved unanimously.

Old Council Business

Consider redress for nonconsensual annexation

Don mentioned that the council should be careful of how we move forward and not to set a precedence for the future. Louise mentioned that maybe giving or waiving a water hook up fee would be beneficial if they are already on a well and they may not consider it as an incentive. Sean agrees about not setting a precedence and as we move forward with growth, that we do not do agreements based on handshakes. Don mentioned a past situation that council denied a business to waive their garbage fee as an example of trying not to set precedence or favoring some residents. Mayor Kim asked Shane for his opinion and Shane mentioned that these businesses deserve precedence because they are the gateway of the city. He also mentioned that the Nulph's talked about the trash and why council couldn't offer free trash while the current Mayor is in office. Shane mentioned to maybe giving the Howard and Nulph's an option of what they would like because they may have a different idea. Mayor Kim asked B.J. if he had thoughts on this item. B.J. mentioned that the garbage situation Shane brought up was a good idea and maybe reach out to Mont Howard and Nulph's if they had any suggestions. B.J. believes that the city could draft what they were to do because of the uniqueness of the properties and the unique situation. B.J. reached out to other municipalities attorney's about waiving the connection fees and that is the council's decision. Sean asked if a draft could be done to waive the connection fees that the connection could be transferred to another property where the owner benefits financially. B.J. said he could look into it if council would like. B.J. mentioned that the taxes and waiving the taxes is not an option. It was also mentioned that a precedent isn't going to be set because the city will not do many non-consensual annexations. Sean asked Jordon how many were in opposition and Jordon said there were eight individual parcels. Jordon had also asked if council was offering the same offer to all that were involved in the annexation. Leif mentioned that would be setting a precedent and would be hard

to defend. Sean mentioned that from the eight it should go to the two that were present and voicing their concern. Sean asked if they could go back and look into the legality of what was offered by Mayor Pascoe and maybe offer that again. Jordon asked if they offer the connection fees would the business owners be willing to sign the consent form. Sean mentioned that they would want to have an agreement in place for the exchange. Justin mentioned that he would need to talk to the business owners and see what their garbage is now because what we don't want if for them to have four industrial cans and have family use the cans as a free for all situations. Another issue is what kind of construction debris are in their current cans because we cannot take pallets. Justin mentioned to finding out what garbage service they have now and see if we can service them as well. Sean mentioned that we have four weeks before our next council meeting and asked if we could have more information on the garbage service and the water connections options. B.J. offered to communicate through Mont's attorney because they may still appeal or if their attorney gives permission, he will talk to Mont. This item was requested to be on the April 8th agenda for the garbage and the research on the water connections.

Department Head Reports

B.J. reported on the equipment on the towers for David Gillmore. B.J. mentioned that it is an option to place equipment on the towers if it does not interfere the towers than he could add his pole or if it does interfere than he may not. B.J. mentioned that the cleanest way to allow to put a receiver on the towers is calling the business we have a lease already with and ask if David would be allowed to place his receiver or not. Sean mentioned that we may be able to have David communicate with one of the tower leasers about the situation. Justin mentioned that David reached out to him and mentioned that he placed a receiver at the Firth Mill ant that antenna would not communicate with the Ammon, Idaho Falls receivers and they would like to have one up at the Butte to have communication and the higher the receiver the better. Leif mentioned that David and Edge should be put together.

Lisa mentioned that there was another business license that was turned in. The business license is for Sergio's Delight to be able to work with the Senior Citizen Center and make tamales. This would need to be ratified in the April 8th council meeting if the council let them move forward. Council agreed to allow Sergio's Delight to move forward with their business license.

Mikel thanked the council for hiring Pam as the Pool Manager. There are a couple weeks for soccer sign-ups left and there are a lot of kids signed up. The soccer fields are being painted. The baseball and the pool are going. The Mayor's Youth Council are working on the fund raiser. Tree City had their first meeting. Leif asked if there were kids that are going to the AIC conference. Mikel mentioned that as of right now there are two that do want to go. Mikel said that they do have the barbeque on April 25th with Iona and Ammon, he will see how many would like to go. Iona used to have eight kids total and they like the way Shelley does it to where we invite as many kids and now Iona now has about 20 kids now.

Jordon thanked everyone for all the good comments and considerations on the annexation. The building department is getting more applications coming in because of Spring and they will start getting busier. Mayor Kim asked how

Ascencion doing with his training. Jordon said that he had done his training in Salt Lake and he took his test but did not pass it. He has been studying with more study guides and familiarizing himself with the book and he is going to retake the test this weekend.

Justin mentioned that crew is rebuilding the water truck. Justin mentioned that every Spring they exercise the water valves that consists of taking the lid off, making sure the valve box is clean, get the key on the valve and turn it on and off to keep things flowing. There are also a couple of guys that are out exercising water valves and also painting the lids blue to help identify the intersections of where those valves are at. The sweeper will be out soon sweeping up the leaves the debris in the curb and gutter. The Spring clean up will be from 4/6 through 4/10. Citizens will be able to put stuff out that week and the crew will go out the following week to start cleaning up. This is about a three-to-six-week project depending on what is out. Justin mentioned that Angie has been working on the Public Works Facebook page to get information out. Mayor Kim said that Angie has done a phenomenal job. Justin mentioned that Knife River will be out next Monday to start with the lead and copper removal, water meter pit installations in the entire Edwards Subdivision. Justin said that next week they will start knocking on doors and explaining the project. H-K will begin on the 20th to finish the W. Fir. There are two leaks that they need to have to dig up and fix. Justin, Jordon, and Jason will be gone March 31st and will be back April 3rd for the IRWA Conference in Boise. Chad Armstrong will be in charge. Justin will be in contact with H-K, Knife River, and his crew.

Chief had no mayor events to report but did have a couple of important dates to report. April 6th through April 13th will be a distracting driving taskforce. March 31st from 4 p.m. to 7 p.m. they will be at Broulims doing a bagging for bucks' fundraiser for the Special Olympics. May 20th will be the torch run for the Special Olympics. They will also be doing a drug takeback with the DEA on prescriptions on April 25th. Chief is going to try to set up at Broulims parking lot because there are a lot more people around. Lastly, Dakota half way through Post and is doing great with his graduation date is May 1st.

Council Reports

Louise mentioned that the intersection of Maple and Park there is a marker that is missing a lid. She would appreciate it if it could be covered. Justin appreciated her bringing this to his attention and he had seen it. Louise appreciates Mikel and how hard he has been working. Louise also mentioned that Tree City had its first meeting of the month on Wednesday and they plan to have their meeting the first Wednesdays of the month. They would like to place smaller trees in front of the marquee but they will not block the marquee. The Tree City is waiting to hear back about 25 trees that they may be able to get. Tree City would also like to place trees down main street in front of the business and what the council's thoughts would be.

Sean said that they had the planning meeting. He was able to meet one of the developers from Fox Crossing, Hunter and Brandon. They said they love working here and are happy of how things are going. Sean thanked everyone good job and thanked everyone for their hard work and keeping things going. Sean wanted to

recognize Toby and the phenomenal job he does with the garbage's and he always has a smile.

Don thanked everyone for all the hard work they do keeping the city moving forward. Don also thanked Lisa for all of her hard work.

Leif thanked the Chief and Lieutenant Davis for doing a training this weekend on crime scene management. He also thanked everyone for their hard work.

Mayor Kim wanted to recognize the three men from Firth High School that were present from Government class. Mayor Kim also wanted to thank Lisa for redoing the Council Chambers. Mayor Kim also mentioned that Angies page is looking good. There is a farmer's market committee, and they are excited to get his moving. Mayor Kim mentioned that she appreciates Shane from P&Z for being there tonight. She also appreciated the County for being there as well. Mayor Kim also appreciates all of the department heads and all that they have been doing and she also appreciates the council, they are energetic and going forward with all of the assignments given to them to be over and it makes her job easier because they are so awesome.

Shane asked if he could make a quick comment. Mayor Kim allowed Shane to make a comment. Shane mentioned that he did not want to go through another forced annexation again and he believe as citizens we are doing this backwards and we should be planning and reaching up for help and not letting the county tell us what our impact zones should be and do. Shane mentioned that P&Z will be moving forward with the planning of an industrial park at the south end of town. Shane also thanked everyone who went to the jerky plant and the EIRSD tour.

Adjourned: 8:57 p.m.

APPROVE:  ATTEST: 