

CITY OF SHELLEY
WORK MEETING
MINUTES

AUGUST 1, 2019

PRESENT: Mayor Stacy Pascoe

Council Members: Earl Beattie Mayor, Jeff Kelley, Kim Westergard, and Adam French
Public Wks Dir.: Justin Johnson
Police Chief: Rod Mohler
Recreation Dir.: Mikel Anderson
City Clerk/Treasurer: Sandy Gaydusek

Mayor Pascoe opened the meeting at 6:00 p.m.

This meeting is to discuss the 2019-2020 fiscal year budget.

Sandy said we previously discussed the wages and the health insurance at the council meeting. She said she has figured a 3% COLA, changed health plans which will make a 2.42% increase, and to set up vision insurance as a voluntary plan available to the employees. Sandy said the dental plan did not increase this year.

The Mayor and Council discussed the water and sewer rates. EIRWWA intends to increase their O&M fee to all of it customers by \$.59. Since the city is trying to accumulate funds to pay for the phosphorus treatment and new membranes it was determined that the city should also raise the fees by \$.53 to cover upcoming capital improvements as well as maintaining our collection system. Also, since we have been working on some major improvements to the water system, we should increase the rates by \$.53 to cover the additional O&M and capital improvements. Total increase to the city utility billing will be \$1.12 raising the monthly bill to \$82.00 from \$80.35. The sewer connection fees are also being increased by 5% by EIRWWA. Therefore, the city must pass this cost onto the Developer. The connection fee will be proposed to increase to 4512.50.

Sandy said the post office in Salt Lake City does not like our billing post cards. She said it will cost an additional \$5000 annually for postage if we go to a letter size billing statement, as well as a folder and stuffer for the bills. Sandy said the Mayor brought her a billing statement from the City of Victor similar to the one we send out. Sandy took it to the post office, and they said if the address scan bar was printed before it reaches the post office it would not have to go through their high speed sorter twice which the postmaster thinks that's why the city's billing kept getting stuck. Sandy said the City of Victor outsources their billing. She said she checked with the company they use, and they can print and mail our billing for \$.39 per piece. Sandy said it costs the city \$.35 per month to outsource the postage. She said the city would pay an extra \$60 per month to outsource the printing of the bills. Sandy said Jasmine would still run the billing program, and the file would be downloaded to the printing company who guarantees that the billing will go out the same or next day. The Mayor and Council felt this is a good idea.

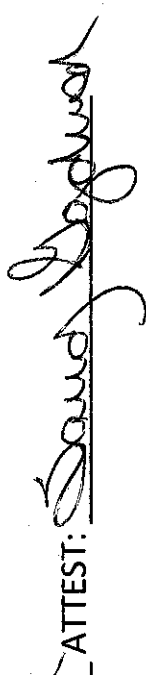
Regarding the vehicle leasing, we will continue to get information and work with US Bank to see what type of leasing program they have. If the leasing program is pursued, the fleet would need to be paid for out of the General Fund each year.

Sandy said she will prepare the tentative budget for consideration of adoption at the Council meeting on August 13, 2019 based on the discussion tonight. The Mayor and Council did not feel it would be beneficial to have another work meeting since most of the issues were worked out tonight.

Adjourned: 7:20 p.m.

APPROVE: 

ATTEST: 

 Sandy Rogdwan