

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

February 11, 2026

PRESENT: Mayor: Kim Westergard
Council Members: Leif Watson, Don West, Sean Kress (Absent),
Louise Street
Public Work Director: Justin Johnson
Police Chief: Chad Purser (Absent)
City Building Inspector/Planner: Jordon Johnson
Recreation Director: Mikel Anderson
Attorney: B.J. Driscoll
City Clerk/Treasurer: Lisa Ybarra

Pledge of Allegiance: Mikel Anderson

Prayer: Councilman Leif Watson

The meeting was opened at 7:32 p.m.

Louise moved; Don seconded to approve the consent calendar:

- Approval of Council Meeting Minutes of January 28, 2026
- Approval of December Expenditures
- Approval of December Overall Budget & Treasurer's Report
- Approval of Quarterly Financial Reports
- Approval of Building Permits
 - Ryan Johnson – Fence
 - Justin Briggs - Reroof

A roll call vote was taken: Louise – aye, Don – aye, Leif – aye. Three in favor, one absent.

Jacob Reno/Kolt Reno – Consider approval of 2026 Concessionaires License/City Park to Kasen's Cotton Candy

Kolt Reno introduced himself. He mentioned he was here on behalf of Kasen's Cotton Candy and was requesting to get a concessionaire's license at the city park to sell cotton candy during various sporting events. Kolt mentioned that they have been providing cotton candy at games for six years and have become a staple to the community and he appreciated the council's time. Mayor Kim asked who started Kasen's Cotton Candy. Kolt said his older brother Kasen did. As of now the name will be the same 🤔

Leif moved, Don seconded to approve the concessionaire's license for Kolt. Three in favor, one absent.

Jaylee Hanson – Consider approval of Senior Project

Jaylee Hanson presented her senior project to the Mayor and Council. Her senior project, Jaylee would like to add parking spots and ADA access at the city park. This idea came about because her cousin was in a car accident in August 2022 and

was paralyzed from the waist down. Her cousin has a difficult time getting a parking spot to get close enough to make it easier to be able to get to the games and watch her young kids play sports. Jaylee's idea is to have wheelchair ramps that would accommodate wheelchairs, scooters, etc. and provide accessible parking. Jaylee presented a diagram of where she thought would be good for the accessible parking. The diagram included an option A, option B, and option C. Jaylee also met with Justin about the project previously and Justin believes this is a great idea. After discussions on the three options, it was decided that option C would be best for this project. Option C would have accessible parking on South Park, between the baseball diamond and the pavilion with the stage. Jaylee will work with Justin. Louise moved, Don seconded to approve Jaylee Hanson's senior project with option C. Three in favor, one absent.

Amy Manning – III-A Annual Report

Amy Manning, III-A Executive Director, presented to the Mayor and Council the III-A annual report.

David Lazemby – Update with Anthem Broadband project and construction

David Lazemby was not able to attend, however Justin mentioned he got a report on the Anthem Broadband project. Justin mentioned that the project is just about done. They only have about 5%-10% of underground work to do. They also have some overhead and some drops to do. They are getting pretty close to wrapping things up. Justin mentioned he hadn't had any complaints. Lisa also said she hadn't either. Louise mentioned that the only complaint she'd received was that one of their trucks was on Locust and it was blocking the intersection on Locust and Byron and it was hard to see oncoming cars and the truck was there for two days. Justin mentioned that if they see anything like that, they can reach out to him and he could get it fixed.

VMCCA/Car Show – Consider approval of City Park usage for annual car show fundraiser with request to waive the park event fee

Lisa mentioned that the VMCCA has hosted their annual car show fund raiser in Shelley for the last two years. VMCCA reached out and would like to host again this year at our city park during Father's Day weekend, June 19th and 20th. Lisa mentioned they have requested to have the park event fee waived as in the previous years and pay the \$200 additional sanitation and the \$10 per vendor fee. Lisa also mentioned that VMCCA has had a good turnout since moving from Tautphaus park to our city park and they have enjoyed coming to Shelley. Leif moved, Son seconded, to waive the park event fee and only have the \$200 additional sanitation fee and the \$10 per vendor fee. Three in favor, one absent.

Jordan Parker/JUB Engineers – Consider approval of 30' easement along City's Lagoon property

Jordan Parker with JUB Engineers was present on behalf of Eastern Idaho Regional Sewer District (EIRSD). EIRSD would like to formalize an easement along the south property line of the city's lagoon property. It would be a 30' easement. Jordan stated there was a sewer line that runs from the lift station up to the city property and there is a splitter box, concrete box where the sewer goes from pressurized sewer to gravity to the treatment plant. Leif asked if there was an easement already in place. Jordan said there was not and it probably should have been done when the plant was completed but somehow it got overlooked. B.J. mentioned

that the documents he received only had the legal description and a map but it did not describe what the easement was for or who it was too. B.J. asked if there was additional language that is part of the document and there are usually an easement and an attached legal description and the map. He asked Jordan if that is something they would put together. Jordan said it was and he was thinking the easement should have a permanent sewer easement. B.J. asked if they had a proposed easement document, this would be the document that would be recorded and states the relationship and what obligations EIRSD would have and what obligations the city would have. Jordan said he did not have that and he would go back to the EIRSD board and have a document written up. Don moved, Leif seconded to table JUB Engineers request for the easement approval until Jordan would get an easement document to be reviewed. Three in favor, one absent.

Bingham Arts Council – Consider approval of scholarship donation

Lisa mentioned that Bingham Arts Council reached out and requested if the Mayor and Council would donate to their annual art show. Lisa said that in the past the Mayor and Council have approved two \$50.00 scholarships. The art show would be March 30th at the Candy Jar Art Gallery in Blackfoot and the Mayor and Council were invited. Don moved, Louise seconded, to approve two \$50.00 scholarships to the Bingham Arts Council. Three in favor, one absent.

America 250 – Discussion and Consider approval of America 250 events

Mayor Kim said that she has had a couple of meetings about America 250. She shared something things that the City of Blackfoot are doing. Mayor Kim said she wanted to also do something things in the City of Shelley but she did not want to create more work for out city guys but would use what we already have going on to incorporate America 250. Mikel has been working on getting some grant money and will work with Jeff for the Arbor Day in May. Mayor Kim asked if we could do a Spring into Service like we have in the past. She asked Justin if it would be okay if someone would to put this together and organized groups to do a community cleaning and the trash bags were placed out the week before Spring Clean Up. Justin said it would be okay. Mayor Kim also mentioned movie in the park, maybe doing a patriotic movie. She said she had an idea of playing the movie Miracle which is a hockey movie and maybe Sandy could see if some of the Spud Kings could come down. This was in the works. Mayor Kim mentioned that Robin Longhurst is working on the patriotic flower for the planters. She also mentioned that the Spud Day theme is also going along with the America 250. She asked if anyone had any other ideas. Louise mentioned if we maybe wanted to do something for the 4th of July week.

Call for a Public Hearing for water rate increase

Mayor Kim would like to call for a public hearing on the water rate increase for March 11th subject to publication. Mayor Kim mentioned there would be a work meeting tomorrow but wanted to call for a public hearing in a regular meeting for transparency instead of calling for a public hearing at the work meeting. Leif moved, Louis seconded, to approve for a public hearing for water rate increase for March 11th subject to publication. Three in favor, one absent.

New Council Business –

Consider approval of General Business Licenses

- Doug' Meat (Renewal)

Louise moved, Leif seconded to approve the general business licenses. Three in favor, one absent.

Old Council Business

Consider approval of revised Memorandum of Understanding (MOU) between the City of Shelley and Bingham County for Copper Meadows II Division #1

Jordon mentioned to the council that they had approved the original MOU and it was sent to the Bingham County Commissioners. Dusty with the Bingham County talked to the county commissioners and they would not approve the original MOU. Jordon said we went back and changed a few things and the new MOU, which is what the council had this time. Jordon also mentioned that the county would review it next week on the 18th. Leif asked about the monthly cost of street lights that was in the MOU. Justin said we already pay the monthly cost for the street lights because they fall back on the city. Louise asked that if the city was paying for the monthly costs if there was not a reimbursement. B.J. mentioned this was the way but the county commissioners were not agreeing to the original MOU. Leif asked if this would be a burden to Justin, his crew, and equipment. Justin said it was not going to be because we already take care of it. Jordon mentioned that because this us in our impact area, the standards had to be met to city standards on the curb and gutter, etc. Don mentioned that the city has been maintain it for the past few years. He also asked when the MOU would void. B.J. said it would become void once the Copper Meadows was annexed in, which that is in the process now. Don moved, Leif seconded to approve the revised Memorandum of Understanding between the County and the City as proposed. Three in favor, one absent.

Consider approval of HK Construction revised pay application #3

Lisa mentioned that the Council approved to pay HK pay request #3 in a previous meeting but after the approval and the check payments were made, it was discovered that the amounts were incorrect. Lisa said we paid \$159,526.30 for the water project portion on W. Fir and it should have #180,261.90 which leaves an outstanding balance of \$20,735.60. The W. Fir Street project was paid in the amount of \$5,802.87 and it should have been \$63,948.14 which leaves an outstanding balance of \$58,145.27. Don asked if we checked the amounts on our end. Lisa said we had and we came up with the same amounts. HK and Forsgren figured out which pay application was shorted and it was this pay application #3. Leif moved, Don seconded to pay the revised HK application #3. Three in favor, one absent.

Consider approval of final pay application #6 – West Fir Street Project

Lisa mentioned that the Council approved the final pay application #6 when she was gone. Ted Hendricks mentioned to Lisa that it would be a good idea to revisit the application to state the amounts for the record and to obtain signatures on the application. Lisa mentioned that the total pay for the application #6 is for \$1,016,147.76. Lisa mentioned that the West Fir Street portion is \$647,076.68 which we already received a grant for and did not need to have approval. The water portion of the project is \$369,071.08 which is what Ted requested as a pay

request. Louise moved, Leif seconded to approve the final pay application #6 to HK. Three in favor, one absent.

Consider approval of Resolution Regarding City Line of Credit/Credit Card Usage

Lisa mentioned that Mikel brought this up to her attention and this was more of a house cleaning item. Mikel came across a Resolution on 2022 that specifies who can use city credit line/credit cards and after reviewing the resolution, all departments' heads are on the list except for the Recreation Director. Lisa mentioned there was an updated resolution with number 26-01 that revised the list to include the Recreation Director to use the city credit line/credit card. Don moved, Louise seconded to approve Resolution 26-01 to include the Recreation Director to use city line of credit/credit card. Three in favor, one absent.

Department Head Reports

Lisa said that the Wheels of Compassion car show sent a flyer to put in our lobby and if we wanted to put it on social media to promote the car show. The car show will be July 25th at our city park. They also mentioned they are getting a great start on the car show planning and they have received a lot of good response back. They wanted the city to know they appreciate everyone's generosity and help. Lisa also mentioned that Thursday the 26th from 1:30 p.m. to 2:30 p.m., Wester Smokehouse Partners invited the Mayor and Council to tour the plant. They have also finished their wastewater treatment plant and they offered a tour. Lisa asked the Mayor and Council to let her know who would be interested in attending so if more than two go, she could post it for public notice. Lisa also said that she was going through her calendar and there were a couple of dates that Council meetings fall on a holiday or on days where everyone would be gone. Besides the March 25th meeting being cancelled due to not having a quorum, there are other dates to keep in mind. June 10th for AIC where the Council would be in Boise for the conference. November 11th, Veterans Day falls on the second Wednesday of the month. The city will be closed but Council could decide to hold a Council meeting or cancel because of the Holiday. November 25th is the second meeting in November which is the day before Thanksgiving. December 23rd falls on the second Council meeting in December and is the day before Christmas Eve. Lisa again mentioned these are dates to keep in mind as we get closer and we could plan ahead of time. Leif asked how many meetings could we cancel. Lisa said she could not find anything on council meeting and that she believes it is because we hold more Council meetings throughout the year. P&Z does have a limit because they only meet once a month.

Mikel said that pool filters are in and the filter project would start Monday. Basketball season is going good and Saturday was the last set of games. He said he received a lot of compliments on his referees and that this year the coaches were better. Mikel said that this year he wanted to do more with the MYAC kids. They will be going on a tour at the Bonneville County Jail with the Iona and Ammon MYAC group. In April, MYAC will have their fundraiser with Iona and Ammon. Mikel would update on the dates later. Mikel said they were asked to work the scone booth and if anyone would like to help them, they could use the volunteers. Mikel also mentioned that soccer sign ups were out. The Tree City Committee is going to start meeting on Thursdays.

Jordon mentioned that everything was going good.

Justin said that HK was planning to come out on April 1st to finish the W Fir project and it would take from 4-6 weeks to finish. He also mentioned that they had a preconstruction meeting for the water project this morning. The project would start March 16th, depending on the weather and it would start in the Edwards Subdivision. Justin mentioned that phase one is under bid and Forsgren is working on phase two and three. Justin said the Hawk light parts are about three to five weeks out and they will continue to work on that. Justin said that Ascencion is attending school in Salt Lake City this week. Justin also mentioned that the water truck tank is old and it has been patched up in the past. It was stripped down and the new tank should be here in about three weeks. Justin also mentioned that since there is no snow there is a building by the transfer station that they are fixing and cleaning to put a lot of parts to be held there. Other than that, everything was good on his end.

Council Reports

Louise mentioned that the MYAC kids received a grant of \$4,400 for playground equipment. Mikel mentioned the playground equipment would go to either Pillsbury Park or City Park and the grant came from Kiwanis. Louise said it was pretty exciting. Louise also mentioned that she attended the Recreation District meeting and they decided to hold off on planting grass until fall so it could be ready for the Spring.

Don thanked all of the department heads on the work they do.

Leif mentioned that he was able to attend part of the Police Department meeting on mental health and taser training. He mentioned that the Police Department is doing well.

Mayor Kim thanked all of the department heads for all the work they do. She also thanked Lisa for keeping them on track and planning ahead on the dates. Mayor Kim also mentioned that Jeff Kelley has wanted a farmers' market and she is in the works on a farmers' market and has about 10 ladies that are interested on being on the committee.

Adjourned: 9:31 p.m.

APPROVE: W. Storgard ATTEST: E. Larsson

