

CITY OF SHELLEY
PLANNING & ZONING
MINUTES

October 17, 2023

PRESENT: Chairman Shane Wooton

P&Z Members: Kurt Edwards, Devan Dye, Aaron Severinsen, Arlyn
Hendrix, Paul Voelker

Deputy City Clerk: Lisa Ybarra

Called to order at approximately 7:30 p.m.

Chairman Shane opened the meeting.

Paul moved, and Arlyn seconded to approve of the minutes of the Planning and Zoning meeting held on September 19, 2023, as written. Motion carries.

Approved unanimously.

Shane asked Emma from SICOG to give detailed information on the Comprehensive Plan. Emma mentioned that there will be a survey that will go out to residents and we will hold three in-person sessions from November to January. There are posters that will be made with a QR code for easy access to a Google Form for residents to answer questions. We are also going to have the QR code on the November billing statement. Emma asked if the board members are able to help get posters out in the community and post them on social media so we can get the word out that the in-person meeting is taking place and try to get as much input from the public as possible. Emma did present a draft of questions for the survey and asked if anyone would like to remove any questions or add questions. If not then that draft would be the final draft for the survey in the QR code as well as paper surveys that would be at City Hall. Aaron asked if the comments would be on the results. Emma assured that the comments would be part of the results and feedback to the P&Z board. Shane mentioned that one of his biggest issues being on the board is growth development. He would like to add a question along the lines of asking if people in the community are comfortable with the growth or where you see the city in 10 years and the satisfaction of what is going on within the city. Paul did ask why we couldn't limit the growth by temporarily stopping growth or allowing only three percent, which is legal to do, for the next 10 years or so. Shane mentioned that if there is growth on county property but they are using city services, why would we not be a part of that

growth. Paul also mentioned maybe having a question in regards to animal control on the survey, would people like to see an animal control person in place. Shane mentioned that the animal control issue has nothing to do with the P&Z. If the City Council would like to do a survey and ask, that would be on them. As far as the Comp Plan, anything to do with animal control should not be added. Aaron mention that meters should not be added either.

Shane asked Emma how long do we anticipate the survey or information will go on for. Emma mentioned that it would be from the beginning of November until January. Emma also mentioned that they, SICO, can make posters with the QR code and also paper form surveys. Shane requested if we could have copies available at City Hall so people can fill them out while in line or just fill one out. Devan did ask if there was a way, we could control how many scans a person can do so there are not any that are repeated by the same person. Emma mentioned that they could request an email address to track the surveys and take out the email address when she gives feedback on the surveys to the board members. Another suggestion was asking for the street name and track that way. Aaron liked the idea of the street instead. Shane mentioned that the email request would need wording that the email will not be used by P&Z and will be completely anonymous. Shane requested to add the street instead. Aaron mentioned it would be interesting to see demographic results. Emma did also mention that if someone added the house number, she would be able to take that out so the board would not be able to see who responded.

Emma asked when the board would like to do the first public interaction. She also mentioned it would be an Open House style with refreshments. She also asked that as many P&Z members be available the day of. Emma would have two people on hand as well for an introduction to the Comp Plan and to hear suggestions and concerns. The Board decided to hold the first public interaction on November 9th, 2023 at City Hall from 6 p.m.-8 p.m. Shane asked if it could be where the public could come and ask questions, and when they were done, they could leave. Emma mentioned that the open house style interaction would allow that. Shane asked if there could be a poster explaining what the Comprehensive Plan is. Emma said yes.

Shane asked if the information about the meeting could be added to the billing. It was said that the QR Code would be added and we could add the information about the meeting for November 9th. Kurt asked if it would be possible to send out a Textwire to the public about the meeting. Lisa said she would talk to Sandy about possibly being able to send out a text. Posters could be placed at City Hall

for the public to be able to scan the code and to the survey. Emma said she was excited about the meeting and hopefully, they can get a good turnout. She thanked the P&Z members for their time and input.

Paul asked if the next meeting would be in December because he thought that P&Z was trying to cancel the November meeting because it was too close to Thanksgiving. Shane mentioned that he thought we should try to have the meeting in November to hear the feedback from the public and decide when the next interaction would be in December and to also have that information on the December billing.

The meeting was adjourned at 8:06 p.m.

APPROVE:  ATTEST: 