

CITY OF SHELLEY  
COUNCIL MEETING

JULY 11, 2023

PRESENT: Mayor Stacy Pascoe

Council Members: Jeff Kelley, Kim Westergard, Adam French, and Leif Watson

Police Chief: Chad Purser  
Public Wks Dir.: Justin Johnson  
Recreation Dir.: Mikel Anderson  
City Clerk/Treasurer: Sandy Gaydusek  
City Attorney: BJ Driscoll  
City Building Insp/Plann.: Jordon Johnson

PLEDGE OF ALLEGIANCE: Mikel Anderson

PRAYER: Leif Watson

The meeting was opened at 7:35: p.m.

Adam moved, Jeff seconded to approve the following consent agenda:

Approval of the Minutes of Council Meeting on June 27, 2023

Building Permits:

Ed Porter - accessory building  
Debra Servel - fence  
Protech Fence - fence  
Michael Frost - deck  
Flint Christensen - sign  
Big Dog Solar - solar panels  
Derrick Dye - new home  
Derrick Dye - new home  
John Cowley - accessory building  
Shawn Branson - addition  
Jesse Puentes - accessory building  
Holly Watson - re-roof

A roll call vote was taken: Jeff – aye, Leif – aye, Adam – aye, and Kim – aye.

Approved unanimously.

**Rhabir Roy – Orange Tag Fee Refund**

Mr. Roy asked that the orange tag fees he was assessed in the amount of \$175 be refunded to him. He and his wife have several rental properties and they received an orange tag for seven of them. Mr. Roy said the accounts have been paid in full other than the \$25 orange tag fee. Sandy presented Mr. Roy's records for each of the accounts. The accounts have carried a balance since before 2019. Sandy said Mrs. Roy would carry a small balance to aid her in collecting the rent. The Council asked if they received notice before receiving an orange tag. Sandy said the balance shows on the billing, then around the 15<sup>th</sup> or so of the month delinquency letters are sent to everyone having a past due balance of \$5 or more. Then after ten days an orange tag is sent if the account has not been paid on or arrangements made by the owner. Kim moved, Jeff seconded to deny the request for a refund to the Roy's accounts. Approved unanimously.

**Water and Wastewater Facility Planning Studies**

Dave sent the final draft of each of the facility planning studies to the Mayor and Council for review. Adam moved, Kim seconded to accept the Water Facility Planning Study as presented by Forsgren Engineering. Approved unanimously. Adam moved, Kim seconded to accept the Wastewater Facility Planning Study as presented by Forsgren Engineering. Approved unanimously. Both studies will be submitted to DEQ for approval.

#### **Ordinance #649/RE Zone Fence Setbacks**

Ordinance 649 was presented to amend the setbacks and add additional language to section 10-8-5 (c) of the City Code. The setback change will apply only to an RE zone. Leif moved, Kim seconded to suspend the reading of Ordinance 649 on three different days and read the title of Ordinance 649 once. A roll call vote was taken: Adam – aye, Leif – aye, Kim – aye, and Jeff – aye. Approved unanimously. Leif read the title of Ordinance 649 in full. Leif moved, Kim seconded to adopt Ordinance 649 amending the regulations for fence setbacks in an RE zone. A roll call vote was taken: Leif – aye-, Adam – aye, Kim – aye, and Jeff – aye. Approved unanimously.

#### **Liquor License**

A Liquor License application was submitted by Idaho Mercantile Distillers dba WZMS at 480 N. State Street. Leif moved, Kim seconded to approve a Liquor License By the Drink and Retail Sales to Idaho Mercantile Distillers dba WZMS. Approved unanimously.

#### **Damage to Fronger Fence**

An email was received from Gary Fronger requesting reimbursement of \$514.29 for damage that was done to his fence during the Irrigation Ditch Project. Mayor Pascoe said he feels it need to be paid to the Frongers, then collect from the contractor. Kim moved, Jeff seconded to approve the reimbursement of \$514.29 to the Frongers and then bill the contractor. Approved unanimously.

#### **Senior Citizen Parking Lot**

Justin said he hasn't had time to look at the lot yet to see where the water and sewer lines might run. Leif moved, Adam seconded to table this matter until more information is obtained. Approved unanimously.

#### **Certifications for Water and Wastewater License Holders**

Justin said under our current wage policy the maximum number of employees that can hold water and wastewater certifications are limited to three. However, with the growth we have seen he would like to bump that number to five. Jeff moved, Adam seconded to change the wage policy to a total of five employees may hold and be paid for water and wastewater certifications. Approved unanimously.

#### **Engineering Expense for ITD Grant Submittal**

At the last council meeting the Mayor and Council approved the expense up to \$10,000 to Forsgren Engineering to submit a grant to ITD. This needs to be ratified. Leif moved, Adam seconded to ratify the approval of up to \$10,000 for engineering expense to submit a grant to ITD. Approved unanimously.

#### **Public Comments**

None

### Department Head Reports

Sandy said she received an email from Sheri Cole regarding the cat problem in the city. Sandy presented the email to the Mayor and Council for review. The email outlined current and past problems and some proposals to take care of the problem. The Mayor and Council asked the Chief to check into housing for impounded cats and what a chip reader would cost.

Sandy said the Idaho Central Credit Union Ribbon Cutting Ceremony will be July 26, 2023 at 10:00 a.m.

Mikel said baseball is completed. He said he had some really good coaches and umpires this year. He said the pool is running great and Pam and the instructors are doing a great job. Kim thanked Mikel for the great job and read a letter of thanks from the Orange Pumpkins who was a T-ball team.

Jordon said all is going well. He said there may be some changes to the will serve letter that EIRSD will be giving out. He will be attending their next meeting.

Justin said the Movie in the Park on Thursday will be Top Gun/Maverick. He said the movie is being sponsored by ICCU.

Justin said the parts for the Hawk Light have been ordered.

Justin said Knife River is working on the Park's development bridge running to Lincoln.

Justin said the crew has been busy spraying weeds throughout the city. He said he will be working on the ones on Hanson. He said John Mecham passed his applicator certification.

Justin said the property owner on the north side of Bleak Park would like the city to pay for half of a vinyl fence running between his property and the city park. The property owner will be obtaining bids.

Justin said Bill Brabec from Rocky Mountain Power has expressed concern about the variance that was given to the Virginia Theater to build the addition to their building on the back of the theater into the setback. Bill said they cannot get their truck through the alley nor change the power pole if necessary. He said they voiced their concern on behalf of Rocky Mountain Power during the process. Leif will talk to the P&Z Commission regarding the criteria to issue variances.

Chad said the Police Department received 186 calls for services, they made 300 traffic stops with 62 citations issued and 23 arrests were made. The Council appreciates the Police making contact with the public.

Chad said the new cars were in Burley on July 5<sup>th</sup>. They are waiting for transport to Salt Lake City to have the equipment installed.

Chad said there will be a task force for summer aggressive driving July 23<sup>rd</sup> through August 8<sup>th</sup>.

Chad said they are working on hosting three trainings at the city building. He said this will help build relationships with the other agencies.

**Council Reports**

Jeff discussed the affordability of our city. He said the housing crisis is out pacing wages. He said people that are established are moving in and prices of homes and rent are increasing.

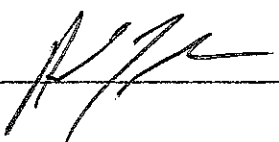
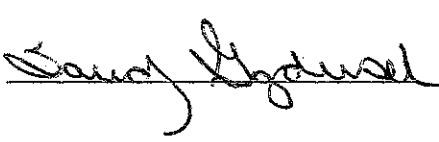
Kim said Gary Bates will be meeting with the Tree Committee President to begin planning Arbor Day.

Dave said they are designing the Child Pedestrian Project and they are about mid-way to completion.

Mayor Pascoe said people say how great the city's sports programs are because they are not too serious but they are more fun. He said he appreciates Mikel.

Mayor Pascoe said he talked to two Mayors that have passed an ordinance regarding day care and preschool due to some pending law suits. This ordinance will require the premises to be inspected by the State. He asked the Board members to think about this and see if we need to also create an ordinance. He thanked everyone and said everything is running great.

Adjourned: 8:55 p.m.

APPROVE:  ATTEST: 

DATE	June	AMOUNT	CHECK #
6/1/2023	Comdta	\$ 595.00	549588
6/1/2023	<b>Idaho Central Credit Union</b>	<b>\$ 2,024.23</b>	<b>549589</b>
6/15/2023	AAA Giles	\$ 675.00	549590
6/15/2023	Airgas	\$ 15.60	549591
6/15/2023	American Linen	\$ 515.58	549592
6/15/2023	Bingham News	\$ 139.50	549593
6/15/2023	Brolulim's	\$ 17.97	549594
6/15/2023	Central Transfer Station	\$ 110.00	549595
6/15/2023	Christopher Bailey	\$ 142.00	549596
6/15/2023	Commercial Tire	\$ 581.24	549597
6/15/2023	Custom Canvas	\$ 205.00	549598
6/15/2023	<b>Dan Wood</b>	<b>\$ 1,545.50</b>	<b>549599</b>
6/15/2023	David Mcmurtrey	\$ 500.00	549600
6/15/2023	Diamond Maps	\$ 720.00	549601
6/15/2023	Digline	\$ 33.66	549602
6/15/2023	<b>Eastern Idaho Reg. Sewer Dist.</b>	<b>\$ 30,871.19</b>	<b>549603</b>
6/15/2023	<b>Electrical Equipment Co.</b>	<b>\$ 2,626.00</b>	<b>549604</b>
6/15/2023	Eriks North America	\$ 208.74	549605
6/15/2023	Falls Plumbing	\$ 181.40	549606
6/15/2023	<b>Forsgrn Associates</b>	<b>\$ 16,970.00</b>	<b>549607</b>
6/15/2023	Freedom Mialing	\$ 786.19	549608
6/15/2023	<b>Garrett H Sandow</b>	<b>\$ 1,650.00</b>	<b>549609</b>
6/15/2023	<b>H-K Contractors</b>	<b>\$ 1,753.05</b>	<b>549610</b>
6/15/2023	<b>Hard Times</b>	<b>\$ 8,314.01</b>	<b>549611</b>
6/15/2023	<b>Honnen Equipmentco</b>	<b>\$ 3,227.84</b>	<b>549612</b>
6/15/2023	IDEACOMESCI	\$ 392.55	549613
6/15/2023	Industrial Hose	\$ 7.92	549614
6/15/2023	Intermountain Bobcat	\$ 807.11	549615
6/15/2023	<b>Intermountain Gas</b>	<b>\$ 1,462.08</b>	<b>549616</b>
6/15/2023	<b>Kongcrete Pool</b>	<b>\$ 3,763.92</b>	<b>549617</b>
6/15/2023	Matt Ball Diamond B	\$ 258.00	549618
6/15/2023	O'Reilly	\$ 314.33	549619
6/15/2023	Petty Cash	\$ 109.66	549620
6/15/2023	Post Register	\$ 67.15	549621
6/15/2023	<b>PSI</b>	<b>\$ 19,894.16</b>	<b>549622</b>
6/15/2023	<b>Rocky Mountain Power</b>	<b>\$ 11,035.05</b>	<b>549623</b>
6/15/2023	<b>Sams Club</b>	<b>\$ 2,747.35</b>	<b>549624</b>
6/15/2023	<b>Shelley Ace</b>	<b>\$ 2,849.84</b>	<b>549625</b>
6/15/2023	Shelley Auto Care	\$ 110.48	549626
6/15/2023	<b>Smith Driscoll</b>	<b>\$ 3,227.50</b>	<b>549627</b>
6/15/2023	Snake River	\$ 39.86	549628
6/15/2023	Susan Caudill	\$ 850.00	549629
6/15/2023	Valley Office	\$ 11.00	549630
6/15/2023	2m Company	\$ 475.75	549631
6/30/2023	<b>A&amp;B Trans.</b>	<b>\$ 2,359.31</b>	<b>549632</b>
6/30/2023	Advanced Industriaal	\$ 360.24	549633
6/30/2023	Airgas	\$ 19.50	549634
6/30/2023	Allied Business	\$ 36.57	549635
6/30/2023	Angella Barber	\$ 190.00	549636
6/30/2023	Bingham News Chronicle	\$ 457.40	549637
6/30/2023	Boot Barn	\$ 204.82	549638
6/30/2023	Centurylink	\$ 280.44	549639
6/30/2023	Computer Warehouse	\$ 143.99	549640
6/30/2023	Core & Main	\$ 586.68	549641
6/30/2023	Curtis Blue Line	\$ 169.98	549642
6/30/2023	<b>Eatern Idaho Reg. Sewer Dist</b>	<b>\$ 30,871.19</b>	<b>549643</b>
6/30/2023	<b>Garrett H Sandow</b>	<b>\$ 1,650.00</b>	<b>549644</b>
6/30/2023	<b>H-K Contractors</b>	<b>\$ 1,700.56</b>	<b>549645</b>
6/30/2023	Hammon Teton	\$ 16.00	549646
6/30/2023	Honnen Equipmentco	\$ 333.65	549647
6/30/2023	Howards Equipment	\$ 3.00	549648
6/30/2023	IAS-Envirochem	\$ 150.00	549649
6/30/2023	Idaho Rural Water Assoc.	\$ 130.00	549650
6/30/2023	IDEACOMESCI	\$ 392.54	549651
6/30/2023	Jackson Group Peterbilt	\$ 45.46	549652
6/30/2023	Jennifer Carney	\$ 50.00	549653
6/30/2023	Jordan Johnson	\$ 608.69	549654
6/30/2023	Kellie Trejo	\$ 50.00	549655
6/30/2023	Lewis Martial Arts	\$ 170.01	549656
6/30/2023	Lumen Century Link	\$ 3.57	549657
6/30/2023	Manwaring Web Solutions	\$ 22.00	549658
6/30/2023	Mathews Plumbing	\$ 10.00	549659
6/30/2023	Mathew Bender	\$ 236.31	549660
6/30/2023	Maureen Strausbaugh	\$ 65.50	549661
6/30/2023	McGuire Bearing	\$ 13.80	549662
6/30/2023	<b>MIICOR</b>	<b>\$ 2,582.00</b>	<b>549663</b>
6/30/2023	Point S Rons tire	\$ 302.50	549664
6/30/2023	R&S Distributing	\$ 157.44	549665
6/30/2023	Robert Hansen	\$ 200.00	549666
6/30/2023	Rocky Mountain Power	\$ 447.00	549667
6/30/2023	<b>Shelco Devel.</b>	<b>\$ 88,416.80</b>	<b>549668</b>
6/30/2023	Sparklight	\$ 268.19	549669
6/30/2023	<b>State Ins.</b>	<b>\$ 7,217.00</b>	<b>549670</b>
6/30/2023	Stephenson Computer	\$ 80.00	549671
6/30/2023	Valley Office	\$ 94.13	549672
6/30/2023	Verizon Wireless	\$ 309.25	549673
6/30/2023	2m Company	\$ 490.00	549674
6/9/2023	Payroll	\$ 77,789.73	
6/23/2023	Payroll	\$ 92,228.00	
	<b>Total</b>	<b>\$ 434,745.66</b>	