

CITY OF CHELSEA
SPECIAL (WORK) MEETING
MINUTES

APRIL 10, 2012

PRESENT: Mayor Eric Christensen
Council Members: Earl Beattie, Kurt Russell(absent), Stacy Pascoe, and Jeff Kelley
City Clerk: Sandy Gaydusek
Urban Renewal Members: Kurt and Becky Coates, Shane Wootan, Earl Beattie

This meeting was opened at 6:00 p.m. to discuss the proposed Sewer Facility Planning Study.

Dave Noel presented an outline and checklist (Form 5A and 5B) for an engineering report/facility plan and a checklist for an EID. He said 5A is for DEQ and there is not much wiggle room in the preparation; 5B can be done in segments. Dave and the Council Members discussed what work the engineers could perform and the work the city crew could do for the Facility Planning Study. The Council wanted to talk to Chuck regarding the crews schedule and if they would have time to help with the study. Dave said the crew could measure the depth of each manhole, and camera the lines. He said if the city cameras the lines, it would save a good deal of money, since he would have to hire someone to provide this service. Earl said he would like to see Forsgren complete the entire project since they are the professionals and have that experience. Dave estimated that approximately \$10,000 could be saved for data collection that could be done by the city crew. He said the entire study could be done through the summer, and it would take about six months to complete. The Council determined the crew would camera the lines and Forsgren would complete the rest of the study. Dave said he could give the council a proposal on the study based on the cost that the URD would like to pay. He said the study will cost between \$25,000 and \$50,000 depending on the detail the council would like in the report. He said instead of doing a block by block report, a street by street report could be done that would be less expensive. The Council felt Forsgren has done a great job for the city. Stacy said he just wants to make sure the city is getting the best "bang for their buck". He said he doesn't like a blank check scenario, and would like to know where we are going. The council determined that they would like a block by block report that meets the qualifications of the DEQ form 5A, and then a price could be negotiated. Dave will submit a proposal.

Adjourned: 7:17 p.m.

ATTEST: Sandy Gaydusek APPROVE: Eric R. Christensen