

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

NOVEMBER 28, 2023

PRESENT: Mayor Stacy Pascoe (Zoom)

Council Members: Jeff Kelley, Kim Westergard, Adam French, and Leif Watson

Police Chief: Chad Purser
Public Wks Dir.: Justin Johnson
Recreation Dir.: Mikel Anderson
City Clerk/Treasurer: Sandy Gaydusek
City Attorney: Ben Marsden
City Building Insp/Plann.: Jordon Johnson

PLEDGE OF ALLEGIANCE: Mikel Anderson

PRAYER: Adam French

The meeting was opened at 7:32 p.m.

Jeff moved, Kim seconded to approve the following consent agenda:

Approval of the Minutes of Council Meeting on November 14, 2023

Approval of the Work Meeting Minutes on November 14, 2023

Approval of October Expenditures

Approval of October Overall Budget & Treasurer's Rpt.

Building Permits:

Shadeworks - deck
Signature Signs - 2 signs
Horizon Power - solar panels

A roll call vote was taken: Jeff – aye, Leif – aye, Kim – aye, and Adam – aye.

Approved unanimously.

Vince Holten/FiberCom – Property Lease

Mr. Holten was not in attendance. Sandy said she found the other lease agreements we have with Crown Castle and Safe Link and will send to BJ for review.

Canvas the Vote Results for the November 7, 2023 Election

The abstract was canvassed and approved by the Bingham County Commissioners on November 13, 2023. The results were as follows:

<u>Precinct</u>	<u>Total Registered Voters</u>	<u>Ballots Cast</u>	<u>% of Voters that Voted</u>
Shelley 13	1220	504	41.3%
Shelley 14	1250	548	43.8%
Shelley 21	1420	507	35.7%

<u>Seat #2</u>	<u>Paul A. Voelker</u>	<u>Don West</u>
Shelley 13	90	320
Shelley 14	124	245
Shelley 21	24	97
Total	238	662

<u>Seat #3</u>	<u>Dallin T. Jolley</u>	<u>Brady R. Jordan</u>	<u>Leif Watson</u>
Shelley 13	212	32	169
Shelley 14	175	25	167
Shelley 21	75	11	35
Total	462	68	371

Leif moved, Jeff seconded to accept the election results for the election held on November 7, 2023 for council seats 2 and 3. Approved unanimously.

Christmas Gifts

Kim moved, Leif seconded to give the employees a \$35 gift card to Broulims and a \$20 gift card to the volunteer committee members. Approved unanimously.

Employee Long Term Sick Bank

Sandy said Maureen has been a wonderful employee. She is always pleasant and helpful to the customers, is very reliable and a joy to work with. She came to the city with 27 years of experience with Bonneville County. At the time she left Bonneville County she had accumulated 380 hours of sick leave. At Bonneville County they do not get paid for any sick leave in their bank at the time the leave employment unless they have over 400 hours, then they receive pay for 25%. When Maureen left, she did not get paid anything for the sick leave she had accumulated. Sandy said Maureen will reach her rule of 90 next month and is thinking of retiring next year some time possibly. She will be short by several years to be able to receive Medicare. Several years ago, the Mayor and Council made a policy that any LTS could be converted to a monetary value when someone retires to pay for their cobra health insurance. Personal Leave is the only thing an employee gets paid for when they leave the city's employment. Sandy asked if the Council would grant her 380 hours of Long-Term Sick to be used to pay for her medical insurance for up to 18 months as allowed by Cobra. Jeff moved, Leif seconded to approve 380 hours be granted in Long Term Sick to Maureen Strausbaugh. Approved unanimously.

Liquor License

A liquor license for The Rockin Russet was approved tentatively. This item was not on the agenda erroneously and the approval will need to be ratified on December 12, 2023 which is the Rockin Russet's opening day.

Meeting Cancellation

The Council meeting for December 26, 2023 was tentatively cancelled due to the holidays. This matter will be on the agenda on December 12, 2023 to ratify the approval.

Department Head Reports

Mikel said the paperwork has been submitted to qualify for Tree City USA again this year.

Jordon said the Planning and Zoning Commission is working on the update to the Comprehensive Plan. The next citizen participation meeting will be January 2, 2024 at the Fire Station. He encouraged everyone to fill in the survey that is online, the billing, etc.

Justin said the repair for the Hawk Light should be happening in the next few days.

Justin said the new sanitation truck that has been ordered is twelve to fourteen months out.

Justin said the Tree Lighting and the Chili Cook Off went very well last week.

Chad said the two new employees started and everything is going well.

Chad said the Task Force for seat belt enforcement still has two days to go. Over 500 stops have been made.

Council Reports

Kim said he appreciates Mikel and the MYAC group. There was \$856 raised from the raffle baskets to help the kids attend AIC.

Kim said the Chili Cook Off winners were: Best Overall – Myles Bennett. Sweetest – Candi Pascoe. Spiciest – Les Waters.

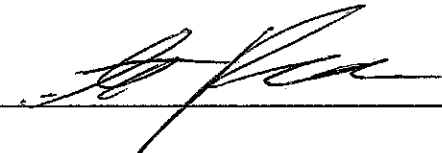
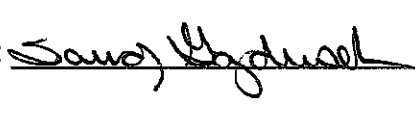
Kim asked Justin to reach out to Amanda at SICOG when we begin the bidding for the new multi-sports complex.

Mayor Pascoe said he appreciates Mikel for putting the Chili Cook Off together.

Mayor Pascoe said he appreciates the school for getting the second SRO car wrapped. He said he really likes the design.

Adam said he appreciates all the work that the staff and the Department Heads do.

Adjourned: 7:51 p.m.

APPROVE:  ATTEST: 

New Application/ Renewal Application	Date Submitted	Expire Date	Business Name	Address	Business Type	License Type	Amount	Comments
Renewal	11/21/2023	12/31/2024	Custom Canvas	650 N State #2	Fabrication	General	\$ 5.00	
Renewal	11/27/2023	12/31/2024	ZZ Consulting	114 S State St	Structural Engineering	General	\$ 5.00	
Renewal	11/27/2023	12/31/2024	Embroidery In Design	585 Flamingo Ave	Embroidery	General	\$ 5.00	
Renewal	11/27/2023	12/31/2024	S&S Storage of Shelley	401 Bluebird	Storage Units	General	\$ 5.00	
Renewal	11/27/2023	12/31/2024	Diamond B Specialties	1131 October Cove	Screen Printing	General	\$ 5.00	
Renewal	11/27/2023	12/31/2024	EE Beard and Co	181 S Pine St	Antiques & Resale	General	\$ 5.00	
Renewal	11/27/2023	12/31/2024	Mooso Orthodontics	530 S State St	Dental	General	\$ 5.00	
Renewal	11/27/2023	12/31/2024	The Bank of Commerce	290 S State St	Financial Institution	General	\$ 5.00	
Renewal	11/29/2023	12/31/2024	The Beauty Box	812 W Fir	Hair Salon	General	\$ 5.00	
Renewal	11/29/2023	12/31/2024	Wow 1st Inc DBA Domino's Pizza	526 N State St	Pizza Restaurant	General	\$ 5.00	
Renewal	11/29/2023	12/31/2024	Hardtimes Sales & Distribution	646 S State St	Fuel Distribution	General	\$ 5.00	
Renewal	11/29/2023	12/31/2024	Hardtimes Quick Stops-Food Plaza	174 N State St	Convenience Store	General	\$ 5.00	
Renewal	11/29/2023	12/31/2024	Hardtimes Quick Stops-Hardtimes II	644 S State St	Convenience Store	General	\$ 250.00	
Renewal	11/29/2023	12/31/2024	Idaho 6-Clark RSA Limited Partnership	513 N State St	Cellular Telephone Communications	General	\$ 5.00	
Renewal	11/29/2023	12/31/2024	Idaho 6-Clark RSA Limited Partnership	SW 1/4 of SW 1/4, Sec 34	Cellular Telephone Communications	General	\$ 5.00	
Renewal	11/29/2023	12/31/2024	Fatboy Burgers	380 E Center St	Mobile Food Vendor	General	\$ 5.00	
Renewal	11/30/2023	12/31/2024	El Chuy Market	126 S State St	Restaurant	Beer	\$ 200.00	
Renewal	11/30/2023	12/31/2024	Christa Ball	386 Quigg Ave	Holistic Services	General	\$ 5.00	
Renewal	11/30/2023	12/31/2024	Looking Glass Memorials, LLC	449 Brent Way	Photography	General	\$ 5.00	
Renewal	12/4/2023	12/31/2024	O'Reilly Auto Parts #4825	306 S State St	Retail & wholesale auto parts	General	\$ 5.00	
Renewal	12/4/2023	12/31/2024	T&C Storage & Rentals LLC	128 E Maple	Storage Units	General	\$ 5.00	
Renewal	12/4/2023	12/31/2024	Amonera	148 S State St	Tattoo & Piercing	General	\$ 5.00	
Renewal	12/4/2023	12/31/2024	Expressions Vinyl	580 N State St	E-commerce/Craft Company	General	\$ 5.00	
Renewal	12/4/2023	12/31/2024	Wedding and Party Exchange	230 W Pine St	Decor Rentals	General	\$ 5.00	
Renewal	12/4/2023	12/31/2024	Mr. Pizza	164 S State St	Restaurant	General	\$ 5.00	
Renewal	12/4/2023	12/31/2024	Bingham Educational Services & Technology	414 S Park	Consulting	General	\$ 5.00	
Renewal	12/5/2023	12/31/2024	Doug's Meats	907 S State St	Sales	General	\$ 5.00	
Renewal	12/5/2023	12/31/2024	Elite Studios	270 S Park Ave	Dance/Gymnastics Instruction	General	\$ 5.00	
Renewal	12/5/2023	12/31/2024	Lisa's Daycare	294 W Pine St	Daycare	General	\$ 5.00	
Renewal	12/5/2023	12/31/2024	Schwarzenbart Music	205 E Locust	Music Lessons	General	\$ 5.00	
Renewal	12/6/2023	12/31/2024	Acora Machine Inc	730 S Milton Ave	Machine/Job Shop	General	\$ 5.00	
Renewal	12/6/2023	12/31/2024	Woody's Inc	730 S Milton Ave	Sporting Goods/Firearm Sales	General	\$ 5.00	
Renewal	12/6/2023	12/31/2024	Hair to "Dye" For	483 N Park Ave	Hair Salon	General	\$ 5.00	
Renewal	12/6/2023	12/31/2024	Rustic Rock Coffee	580 N State St	Coffee Shop	General	\$ 5.00	
Renewal	12/6/2023	12/31/2024	Arctic Circle	606 S State	Fast Food Restaurant	General	\$ 5.00	
Renewal	12/6/2023	12/31/2024	Shelley Physical Therapy & Fitness Center	186 W Pine St	Physical & Occupational Therapy	General	\$ 5.00	
Renewal	12/7/2023	12/31/2024	Treats and Such Ice Cream Bus	739 E 1550 N	Treat & Ice Creal Sales	General	\$ 5.00	
Renewal	12/7/2023	12/31/2024	Golden Valley Natural LLC	835 E 1400 N	Meat snack manufacturing	General	\$ 5.00	
Renewal	12/7/2023	12/31/2024	Shelley Ace Hardware	572 S State St	Hardware Store	General	\$ 5.00	
Renewal	12/7/2023	12/31/2024	Lang Ventures	140 N Byron Ave	Log Furniture	General	\$ 5.00	
Renewal	12/8/2023	12/31/2024	Tater Tot Academy Daycare & Preschool LLC	688 N State St	Daycare & Preschool	General	\$ 5.00	
Renewal	12/8/2023	12/31/2024	TP's Auto Detailing Supplies LLC	230 S State St	Auto Reconditioning	General	\$ 5.00	
New	12/12/2023	12/31/2023	T Built Products LLC	149 S Emerson	Welding Fabrication	General	\$ 20.00	
Renewal	12/12/2023	12/31/2024	T Built Products LLC	149 S Emerson	Welding Fabrication	General	\$ 5.00	
Renewal	12/12/2023	12/31/2024	High Desert Performance	260 S Spud Alley	Motorcycle Repair	General	\$ 5.00	
Renewal	12/12/2023	12/31/2024	Sew Fun Quilting	132 E Maple	Retail & Service Fabric & Quilting	General	\$ 5.00	
Renewal	12/12/2023	12/31/2024	Porter House Inc	670 N State St	Service	General	\$ 5.00	
Renewal	12/12/2023	12/31/2024	Bateman Bros. Construction	907 S State St	Excavation & Construction	General	\$ 5.00	

City of Shelley

Business License Applications

New Application/ Renewal Application	Date Submitted	Expire Date	Business Name	Address	Business Type	License Type	Amount	Comments
Renewal	11/19/2023	12/31/2024	T & R Freeze Dried Treats	145 Meadowlark	Freeze Dried Candy and Fruit	General	\$ 5.00	
New	11/13/2023	12/31/2023	Coqui Craft and Accessories	1587 N 845 E	Crafts and Accessories	General	\$ 15.00	
Renewal	11/13/2023	12/31/2024	Coqui Craft and Accessories	1587 N 845 E	Crafts and Accessories	General	\$ 5.00	
Renewal	11/13/2023	12/31/2024	Mathews Plumbing and Heating Inc	342 South St	Plumbing	General	\$ 5.00	
Renewal	11/13/2023	12/31/2024	Snake River Eye Associates of Shelley	357 W Fir St	Eye Doctors Office	General	\$ 5.00	
Renewal	11/13/2023	12/31/2024	Commercial Metal Works, Inc	612 N State St	HVAC Contractor	General	\$ 5.00	
Renewal	11/13/2023	12/31/2024	Elevated Life Family Chiropractic PLLC	120 N Emerson	Chiropractic Office	General	\$ 5.00	
Renewal	11/13/2023	12/31/2024	Ironwood Cabinets	104 S Emerson	Cabinets	General	\$ 5.00	
Renewal	11/13/2023	12/31/2024	Siems Enterprises LLC	178 S Emerson	Retail Sales	Secondhand	\$ 30.00	
Renewal	11/13/2023	12/31/2024	Covert Company Shoes	103 S Spud Alley	Sales and Service	General	\$ 5.00	
Renewal	11/13/2023	12/31/2024	Outlaw Barbershop	210 S State St	Barbershop	General	\$ 5.00	
Renewal	11/13/2023	12/31/2024	El Jilicense No 3	374 S State St	Restaurant	General	\$ 5.00	
Renewal	11/13/2023	12/31/2024	A & B Transmission & Service Center	183 E Center St	Auto Repair	General	\$ 5.00	
Renewal	11/14/2023	12/31/2024	Baron Photography	274 N Milton	Portrait Photography	General	\$ 5.00	
Renewal	11/14/2023	12/31/2024	Ag Parts Manufacturing	485 N State St	Manufacturing - Agricultural	General	\$ 5.00	
Renewal	11/14/2023	12/31/2024	Golf Carts Unlimited	650 N State St #7	Rentals	General	\$ 5.00	
Renewal	11/14/2023	12/31/2024	Blue Mule Auctions	195 S Spud Alley	Auction House	General	\$ 5.00	
Renewal	11/15/2023	12/31/2024	Family Dollar #26982	560 S State St	Retail	General	\$ 250.00	
Renewal	11/15/2023	12/31/2024	Shelley Auto Care	580 S State St	Automotive Repair	General	\$ 5.00	
Renewal	11/15/2023	12/31/2024	Cox's Honey Farms	456 N State St	Retail	General	\$ 5.00	
Renewal	11/15/2023	12/31/2024	Good 2 Go Stores	510 S State St	Convenience Store	Beer & Wine	\$ 250.00	
Renewal	11/15/2023	12/31/2024	Adrenline Performance	606 N State St	Auto Mechanic	General	\$ 5.00	
Renewal	11/15/2023	12/31/2024	Richardson Concrete Inc	494 E Center St	Concrete Company	General	\$ 5.00	
Renewal	11/15/2023	12/31/2024	G-Tech Defense LLC	136 S State St	Retail	General	\$ 5.00	
Renewal	11/15/2023	12/31/2024	BWISS Co LLC DBA Elemental Taekwondo	170 S Spud Alley	Martial Arts Instruction	General	\$ 5.00	
Renewal	11/15/2023	12/31/2024	Baseline Contractors Inc	985 Rimrock Cyn	Construction & Land Surveying	General	\$ 5.00	
Renewal	11/15/2023	12/31/2024	Intermountain Diving	127 Kirkham Cir	Scuba Diving Instruction & Equip	General	\$ 5.00	
Renewal	11/15/2023	12/31/2024	Yharra Trucking LLC	389 S Holmes	Seasonal Business Concessions	General	\$ 5.00	
Renewal	11/15/2023	12/31/2024	Shelley Senior Citizen Center (The Elita Retreat)	324 Shelley Ave	Long-haul Transportation	General	\$ 5.00	
Renewal	11/15/2023	12/31/2024	Winder's Funnel Cakes	193 W Pine St	Senior Citizen Center	General	\$ 5.00	
Renewal	11/15/2023	12/31/2024	Lasar and Design LLC	338 S Milton	Laser Cutting Wood & Engraving Glass	General	\$ 5.00	
Renewal	11/15/2023	12/31/2024	Mr. Fix It of Idaho Falls LLC	338 S Milton	In Home Handy Man	General	\$ 5.00	
Renewal	11/16/2023	12/31/2024	Nalder Funeral Home	110 W Oak St	Funeral Home	General	\$ 5.00	
Renewal	11/16/2023	12/31/2024	AM4Balance	155 Kirkham Cir	Holistic	General	\$ 5.00	
Renewal	11/16/2023	12/31/2024	All Access Therapy	650 N State St #5	Physical & Occupational Therapy	General	\$ 5.00	
Renewal	11/16/2023	12/31/2024	Broullim's Supermarket	570 S State St	Supermarket	Beer & Wine	\$ 250.00	
Renewal	11/16/2023	12/31/2024	Shelley Laundromat, LLC	410 N Park	Sales	General	\$ 5.00	
Renewal	11/17/2023	12/31/2024	Shelley Chiropractic	255 W Locust	Laundromat	General	\$ 5.00	
Renewal	11/17/2023	12/31/2024	River Valley Dental Care	528 N State St	Dental	General	\$ 5.00	
Renewal	11/17/2023	12/31/2024	Lost Souls Attractions Inc - Hospital	371 W Fir	Medical	General	\$ 5.00	
Renewal	11/17/2023	12/31/2024	Frontier Credit Union	172 S State St	Dental Office	General	\$ 5.00	
Renewal	11/17/2023	12/31/2024	Lost Souls Attractions Inc - Theater	186 S State St	Haunted House	General	\$ 5.00	
Renewal	11/20/2023	12/31/2024	Big Boy Movers Idaho, LLC	418 W Fir St	Financial Institution	General	\$ 5.00	
Renewal	11/20/2023	12/31/2024	Idaho Mercantile Distillers	480 N State St	Distillery	Liquor	\$ 562.50	Consumption on or off
Renewal	11/20/2023	12/31/2024	Edward Jones	124 S State St #B	Financial Services	General	\$ 5.00	
Renewal	11/20/2023	12/31/2024	On the Hook Fish and Chips	Laramie, WY	Food Truck	Mobile Vendor	\$ 20.00	
Renewal	11/20/2023	12/31/2024	Shelley Eye Care	524 N State St	Optomtry	General	\$ 5.00	
Renewal	11/20/2023	12/31/2024	ADP Lernco Inc (prev. Highlands PM Holdings LLC)	518 N State St	Hardwood floor refinishing & Sales, Storage Units	General	\$ 5.00	
Renewal	11/20/2023	12/31/2024	KLM Photography	550 Juniper Ct	Photography	General	\$ 5.00	
Renewal	11/21/2023	12/31/2024	White House Preschool	1004 W Fir St	Preschool	General	\$ 5.00	
Renewal	11/21/2023	12/31/2024	Look Electronic Service LLC	355 S Milton Ave	Electronic Repair	General	\$ 5.00	
New	11/21/2023	12/31/2024	Rockin Russett	225 Anderson Rd #C	Sports Bar	Liquor	\$ 562.50	Consumption on or off