

CITY OF SHELLEY  
COUNCIL MEETING  
MINUTES

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APRIL 26, 2005

PRESENT: Mayor Eric Christensen  
Council Members: Lorin Croft, Steve Cederberg, John Lent (absent), Charlotte  
Fredrickson  
Police Chief: Alan Dial  
Public Wks Dir.: Rick Anderson  
Recreation Dir.: Dawn Lloyd  
City Clerk: Sandy Gaydusek  
City Attorney: B.J. Driscoll

PLEDGE OF ALLEGIANCE: Dawn Lloyd

PRAYER: Lorin Croft

Steve moved, Charlotte seconded to approve the consent agenda as follows:

Approval of the minutes of April 12, 2005 Council meeting  
Approval of the following Building Permits:  
Bruce Crockett - porch cover  
LDS Church - remodel  
Blake Johnson - re-roof  
Kirk Jolley Const. - new home  
Daniel Swanson - fence  
Todd Briscoe - new home

Approved three in favor, one absent.

Gaylan White appeared before the council to discuss the issuance of a non-commercial kennel license. Mr. White has four dogs, however he lives in a commercially zoned area and is eligible to be considered for a kennel license. This item was discussed at the last council meeting, and Rick said there were some problems that should be addressed. He said the dogs bark and are allowed to run at large. Rick said when the large German Shepard is loose is has scared his mother. Sandy said this item was not listed on the agenda, so no decision could be made regarding the kennel license. She said she would place this item on the next agenda.

Farrell Steiner, of Searle, Hart, and Associates presented the annual audit for fiscal year 2003-2004. He presented the financial, compliance, and management reports. Mr. Steiner said the audit this year is somewhat different from the past because the new GASB requirements were implemented into the documents. He went through the new financial statements required by GASB and each of the funds. Mr. Steiner said the accounting opinion letter was clean, and the audit went very well this year. He presented graphs representing the expenditures, revenue and cash balance in each fund at the end of the year. Mr. Steiner said the city is in great financial shape, and the records are being kept very well. Lorin moved, Steve seconded to accept the 2003-2004 fiscal year audit as presented. Approved three in favor, one absent.

Mark Cowley, representing the Blackfoot Bingham County Youth Coalition addressed the council to discuss the upcoming fund raiser that will be held Saturday, April 30, 2005. Mr.

Cowley said there will be a dinner and auction held, along with youth performances. He invited the Mayor and Council members to come and support the Youth Coalition Group; the tickets are \$30 per person. The Mayor said he enjoyed the event last year, but he would not be able to attend this year. The Council members said they would check their schedules.

Debby Evans, the owner of the Four Sisters addressed the council to discuss the possibility of having a "Saturday Market". She asked if one had ever been held in the past. Dawn said there have been Saturday sales along main street that were mostly represented as sidewalk sales. Mrs. Evan said she is interested in having a Saturday Market in the City Park, where vendors will be charged a small fee that will be used for advertising, clean up, etc. Mayor Christensen suggested that Mrs. Evans involve the Chamber of Commerce and other civic organizations that may help her with this project. Dawn suggested that Mrs. Evans hold the "market" in the parking lot on the east side of State Street. She said that way it would promote the downtown businesses better. Mrs. Evans said she would like to begin having the Saturday Markets on the first Saturday after Memorial Day. The Mayor and Council gave her permission to proceed. Mrs. Evans said she would check with the vendors that are interested and see which location would be best.

The amendment to the open burning ordinance was presented. Sandy read the ordinance in full. The amendment changed the penalty provision from a misdemeanor to an infraction. Lorin moved, Steve seconded that the provisions of Idaho Code 50-902 requiring all ordinances to be fully read on three separate occasions be dispensed with. Approved three in favor, one absent. Lorin moved, Steve seconded to adopt Ordinance #485 regarding open burning in the city limits as read. Approved three in favor, one absent.

Sandy asked if the Mayor and Council have had time to review the City Computer Policy. Charlotte moved, Lorin seconded to adopt the City of Shelley Computer Policy for the city employees as presented. Approved three in favor, one absent. Sandy will provide each employee a copy of the new policy at the next pay date.

Sandy said at the last Planning and Zoning meeting, the board discussed the areas in the city that are not currently zoned. These areas include churches, parks, and schools. The P&Z Board felt these areas should be zoned in case they are ever sold for a different use than they currently are. Sandy presented a copy of the zones that the P&Z are considering for these areas. She said to rezone any of this property, it would require two public hearings.

Sandy said John asked her to let the Mayor and Council know that Brandon Bird of the Bingham County Economic Development Committee is trying to get some economic development funding for our community. She said John indicated he is currently working on a half million dollar project.

Rick said he is currently working on getting water and sewer services to the new business Stacy Pascoe is constructing on the north end of the city. He said the permits are presently being held up by the Idaho Transportation Department. Rick said the city normally pays for the upgrade in

the size of line for future development, and he estimates that the city's portion of this project would be approximately \$5000 to \$6000 for each line. Rick said the line needs to be extended about 350 feet, however he would like to extend the line clear to Country Club Road for future growth. Sandy said according to city ordinances, it is the developers responsibility to pay to extend any line to their property. She said the developer should install the line needed to serve their development, and in this case Mr. Pascoe may need to install a line larger than eight inches based on the fire flow capability. She said the city has only paid to upgrade the size of the line. Sandy said if the city extends the line to Country Club Road which lies outside of city limits, we may never be able to provide water due to our limited water rights, and also again the developer should be responsible for any extensions. Rick said he intended to only run the line to Mr. Pascoe's property at this time. The Mayor asked Sandy if there are funds available to upgrade the lines to Mr. Pascoe's property. Sandy said she could take the money from the emergency funds in both water and sewer, but is concerned because we determined we would not be able to loop the line on the New Sweden Connector Road due to lack of funds. She said the circumstances are a little bit different, but we need to be concerned about all of the development occurring and how much funding we can afford to upgrade the size of new lines. Rick said he can flush the dead end line on the New Sweden Connector Road to eliminate any water problems. The Mayor said we need to be thinking about future growth and how we are going to provide new services. The council told Rick to proceed with getting water and sewer to Mr. Pascoe.

Mayor Christensen said there was a meeting with Glen Pond of Utah Power to discuss the electric line that was ran to the proposed well site in the West River Acres Subdivision. He said when the power line was ran, we anticipated having a well drilled at the site, however due to constraints with water rights, the well has not been drilled. Mayor Christensen said the city was told if we were going to run three phase power for a new well, it was better to do it while the subdivision is being developed and the trenches are open. Now, the city must pay a guarantee of approximately \$250 per month for five years to repay Utah Power and Light for their labor and materials for installing the line. Mayor Christensen said Mr. Pond said if the city would pay \$5500 now, it would close the books and the line would be capped off until the well is drilled. Mr. Pond said at that time it would not cost the city any additional funds.

Alan said there are some people on court probation who are ordered to have daily alcohol breath testing. He said Bingham County charges \$10 per test, and he was wondering if the city should begin charging for this service. Alan felt those residing outside of city limits should be charged for the service, but city residents should not be charged. Sandy said the city will have to hold a hearing before any new fees can be established. She said she will make a note to review this again at budget time so a hearing can be held in conjunction with the budget hearing. Alan said he has one person from Nampa who will be working in the area for approximately three days that needs the daily breath test. He said he did not intend to charge him for the service at this time.

Alan reported on some events that occurred on a school field trip.

Dawn said she has had a problem with some kids drinking before attending their High School Jazz activity. She said she intends to watch this more carefully.

Charlotte said Sandy and she attended the AIC Spring District Workshop in Idaho Falls yesterday. She said the workshop was very informative. Charlotte said she has a copy of the new legislation if anyone is interested in reviewing it. She said one idea presented at the workshop was to involve the youth in our community in city government. Charlotte suggested having a youth appointed to attend each council meeting to give their input.

Alan said he spoke with Robin Nelson who is interested in implementing the "Safe Place" program in our community. She indicated that she is having problems getting a lot of our businesses interested in participating because they do not want to pay a site fee.

Mayor Christensen said Neil Andreason passed away early Sunday morning. He said the services will be held Friday night and Saturday at 11:00 a.m. Mayor Christensen said Neil will be missed by everyone.

Steve said on April 28<sup>th</sup> he will be going to Boise to see what the outcome is of our Parks and Recreation grant. This grant will be used to construct restrooms at Brinkman Park. Steve said he appreciates all of the department heads and their staff. He said a lot of things are happening in our city that many people are not aware of.

Lorin said he was contacted by Tony Hill regarding Arbor Day that will be held May 21, 2005. He said there are a lot of events planned for the day such as a fun run, tree planting, and we are still trying to plan a breakfast. The Mayor and Council discussed the breakfast plans and how it will be advertised.

Lorin discussed the progress of rebuilding the front portion of the city shop. Rick said we are waiting for the engineering approval on the plans, and then the project can proceed.

Lorin discussed the addition at city hall, and the construction of a new police station. Charlotte said she has been thinking about this project and did not feel the city should build a new police station. She said there are other options that may take care of our problems. Charlotte said there is adequate room to build a Mayor's office out the back of city hall without having to move the gas line or the basement window. Sandy said Belva did a great job of organizing the supplies in the back which freed up a lot of room. She said Belva is utilizing the closet in the Council Chambers for most of her DMV supplies. Lorin said he would like to think about this further. Sandy said to help alleviate the Friday DMV work load she would like to limit testing. She said she would like permission to limit new drivers license testing and training permits to Monday through Thursday, and not allow these services on Friday's due to the numerous registrations and titles that are processed. The Council gave permission to limit testing for new licenses and training permits. Belva will notify the driver's education teachers.

Steve said he received a few telephone calls regarding the trees that were cut down between the walking path and the river. He said all in all he thinks the area is looking great. Lorin said the intentions were to replace the trees that were cut down sometime in the future.

Mayor Christensen asked that we have thirty seconds of silence in memory of Neil Andreason. After the brief period of silence, the council discussed planting a tree with a plaque on Arbor Day in memory of Neil. Mayor Christensen spoke of fond memories regarding Neil.

Adjourned: 9:36 p.m.

ATTEST:  APPROVE: 

**APRIL CLAIMS**

| <u>DATE</u>      | <u>CLAIMS</u>                                  | <u>AMOUNT</u>    | <u>CHECK #</u> |
|------------------|--|------------------|----------------|
| 1-Apr-05         | US Post Office                                 | 276.00           | 28585          |
| <b>8-Apr-05</b>  | <b>Comdata</b>                                 | <b>1,554.90</b>  | <b>28586</b>   |
| 8-Apr-05         | State Tax Commission                           | 4.77             | 28587          |
| 15-Apr-05        | AAA Sewer Service                              | 800.00           | 28588          |
| 15-Apr-05        | Amcor Inc.                                     | 480.00           | 28589          |
| 15-Apr-05        | American Linene                                | 642.38           | 28590          |
| 15-Apr-05        | Auto Body Paint and Supply                     | 17.53            | 28591          |
| 15-Apr-05        | Bearing & Ind. Sales Inc.                      | 29.32            | 28592          |
| 15-Apr-05        | Broulim's                                      | 19.63            | 28593          |
| <b>15-Apr-05</b> | <b>DBS INC.</b>                                | <b>1,958.01</b>  | <b>28594</b>   |
| 15-Apr-05        | Display Sales                                  | 117.00           | 28595          |
| 15-Apr-05        | District Health Dept.                          | 50.00            | 28596          |
| 15-Apr-05        | Don's Fix-it Shop                              | 4.15             | 28597          |
| <b>15-Apr-05</b> | <b>Eagle Rock Sanitation</b>                   | <b>3,086.11</b>  | <b>28598</b>   |
| 15-Apr-05        | Fastenal                                       | 156.80           | 28599          |
| 15-Apr-05        | First Responders                               | 134.97           | 28600          |
| <b>15-Apr-05</b> | <b>Forsgren Associates/P.A.</b>                | <b>1,986.00</b>  | <b>28601</b>   |
| 15-Apr-05        | Galls Inc.                                     | 96.98            | 28602          |
| 15-Apr-05        | Hammon Teton Delivery                          | 45.00            | 28603          |
| 15-Apr-05        | IAS-Envirochem                                 | 287.00           | 28604          |
| <b>15-Apr-05</b> | <b>ICRMP</b>                                   | <b>18,055.50</b> | <b>28605</b>   |
| 15-Apr-05        | Idaho Dept of Employment                       | 53.52            | 28606          |
| 15-Apr-05        | Idaho Traffic Safety Inc.                      | 108.00           | 28607          |
| 15-Apr-05        | IRPA   | 50.00            | 28608          |
| 15-Apr-05        | Jolley Building Supply Inc.                    | 324.57           | 28609          |
| 15-Apr-05        | Kings NO. 21                                   | 36.00            | 28610          |
| 15-Apr-05        | Mathews Plumbing & Heating                     | 42.90            | 28611          |
| 15-Apr-05        | McGrath Meacham and Smith PLLC                 | 847.00           | 28612          |
| 15-Apr-05        | Michael Curnutt                                | 15.00            | 28613          |
| 15-Apr-05        | Mountainland Communications Inc.               | 226.00           | 28614          |
| 15-Apr-05        | Mr Driveline Inc.                              | 750.00           | 28615          |
| 15-Apr-05        | National Waterworks Inc.                       | 102.26           | 28616          |
| 15-Apr-05        | Pacific Steel                                  | 61.94            | 28617          |
| 15-Apr-05        | Stanley J Peterson                             | 44.39            | 28618          |
| 15-Apr-05        | Pioneer Publications                           | 64.00            | 28619          |
| 15-Apr-05        | Raimundo Milano                                | 6.52             | 28620          |
| 15-Apr-05        | Repco Marketing Inc.                           | 32.50            | 28621          |
| 15-Apr-05        | Jay Rowley                                     | 145.08           | 28622          |
| <b>15-Apr-05</b> | <b>Shelley/Firth Rural Fire District</b>       | <b>4,095.00</b>  | <b>28623</b>   |
| 15-Apr-05        | Siems Enterprises                              | 132.92           | 28624          |
| <b>15-Apr-05</b> | <b>State Insurance Fund</b>                    | <b>2,714.00</b>  | <b>28625</b>   |
| 15-Apr-05        | Town and Country Gardens                       | 89.55            | 28626          |
| 15-Apr-05        | United States Welding Inc.                     | 317.36           | 28627          |
| <b>15-Apr-05</b> | <b>Utah Power and Light</b>                    | <b>9,927.02</b>  | <b>28628</b>   |
| 15-Apr-05        | Viking Office Products                         | 57.02            | 58629          |
| 15-Apr-05        | Watson Roto Rooter/Thayne Watson               | 75.00            | 58630          |
| 15-Apr-05        | 2M Company Inc.                                | 472.46           | 28631          |
| 15-Apr-05        | A & B Transmission & Service CTR               | 91.33            | 28632          |
| 28-Apr-05        | Advanced Diagnostics Inc.                      | 170.00           | 28633          |
| 28-Apr-05        | All Occasion Floral & Gift LLC                 | 108.67           | 28634          |
| <b>28-Apr-05</b> | <b>American Flag &amp; Banner Company Inc.</b> | <b>2,503.00</b>  | <b>28635</b>   |
| 28-Apr-05        | Business Phone Specialists Inc.                | 60.00            | 28636          |
| 28-Apr-05        | Cable One                                      | 154.90           | 28637          |
| <b>28-Apr-05</b> | <b>Circular Butte Landfill</b>                 | <b>4,525.50</b>  | <b>28638</b>   |
| <b>28-Apr-05</b> | <b>Daniel Acevedo</b>                          | <b>1,500.00</b>  | <b>28639</b>   |
| 28-Apr-05        | Decals   | 280.00           | 28640          |
| 28-Apr-05        | District Seven Health Dept.                    | 29.00            | 28641          |
| <b>28-Apr-05</b> | <b>Electrical Equipment Co Inc</b>             | <b>1,504.56</b>  | <b>28642</b>   |
| 28-Apr-05        | Electrical Wholesale Supply Co Inc             | 346.65           | 28643          |
| 28-Apr-05        | EXXONMOBIL Fleet/GECC                          | 874.31           | 28644          |
| 28-Apr-05        | First Responders                               | 187.04           | 28645          |
| <b>28-Apr-05</b> | <b>Forsgren Associates/P.A.</b>                | <b>1,300.00</b>  | <b>28646</b>   |
| 28-Apr-05        | IAS-Envirochem                                 | 54.00            | 28647          |
| <b>28-Apr-05</b> | <b>ICRMP</b>                                   | <b>1,000.00</b>  | <b>28648</b>   |
| 28-Apr-05        | Intermountain Gas Co.                          | 628.64           | 28649          |

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| 28-Apr-05        | Kirkham Auto Parts Service Co. #8      | 157.37           | 28650        |
| 28-Apr-05        | Korner Service Auto Repair             | 196.42           | 28651        |
| 28-Apr-05        | Lake City International                | 17.54            | 28652        |
| 28-Apr-05        | McLeodUSA                              | 892.76           | 28653        |
| 28-Apr-05        | Phillips 66 Co.                        | 766.36           | 28654        |
| 28-Apr-05        | Pioneer Publications                   | 221.67           | 28655        |
| 28-Apr-05        | Reliable                               | 79.93            | 28656        |
| <b>28-Apr-05</b> | <b>Searle Hart and Associates PLLC</b> | <b>4,000.00</b>  | <b>28657</b> |
| 28-Apr-05        | Shelley Police Officers Assoc.         | 25.00            | 28658        |
| 28-Apr-05        | Speedwell                              | 145.00           | 28659        |
| 28-Apr-05        | Stndard Plumbing                       | 4.87             | 28660        |
| 28-Apr-05        | Staples Credit Plan                    | 52.88            | 28661        |
| 28-Apr-05        | United States Cellular                 | 221.25           | 28662        |
| 28-Apr-05        | Watson Roto Rooter/Thayne Watson       | 150.00           | 28663        |
|                  | Void                                   |                  | 28664        |
|                  | Void                                   |                  | 28665        |
| <b>8-Apr-05</b>  | <b>City of Shelley Payroll</b>         | <b>37,343.41</b> |              |
| <b>88-Apr-05</b> | <b>City of Shelley Payroll</b>         | <b>39,789.07</b> |              |
|                  | Total                                  | 149,973.19       |              |