

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

JUNE 12, 2018

PRESENT: Mayor Stacy Pascoe

Council Members: Earl Beattie Mayor, Jeff Kelley, Kim Westergard, and Adam French
Police Chief: Rod Mohler
Public Wks Dir.: Justin Johnson
Recreation Dir.: Mikel Anderson
City Clerk/Treasurer: Sandy Gaydusek
City Attorney: BJ Driscoll

PLEDGE OF ALLEGIANCE: Sandy Gaydusek

PRAYER: Jeff Kelley

Kim moved, Adam seconded to approve the following consent agenda:

- Minutes of the Council Meeting on May 08, 2018
- Minutes of the Special Council Meeting on May 24, 2018
- Approval of April Expenditures
- Approval of April Overall Budget and Treasurer's Rpt.

Building Permits:

- Derek Dye - remodel
- Andrew Christensen - addition & remodel
- Darren Cook - shop
- Charlene Smith - fence
- Megan Nelson - shop

A roll call vote was taken: Kim – aye, Earl – aye, Jeff – aye, and Adam-aye.
Approved unanimously.

Bob Fitzgibbons from the Targhee Regional Public Transit Authority (TRPTA) addressed the Mayor and Council regarding public transportation in the region. He said the organization was established under I.C. Title 40 Chapter 21, and is funded mostly by the federal government. Mr. Fitzgibbons said they also ask local government and other agencies for funding. He said Sr. Citizens, 60 and older get to ride for free, and a fee is assessed for other riders. He said they have lost about fifty percent of their Medicaid money this past year. He said they would like to request a contribution of \$5000 from the City of Shelley. Mr. Fitzgibbons said it costs about \$15,000 per bus to operate which equals about \$457 per day. He said they need about \$160 in locate match to run a bus. He said they come into Shelley twice a day. Mayor Pascoe said he would like to get more information regarding the riders within the city limits before any decision is made. Mr. Fitzgibbons said he would email the city this information.

Paul Loomis addressed the Mayor and Council regarding the Patriot Field Statue. He said a few months ago this was also presented. He said the memorial was built and paid for by the City of Blackfoot and Bingham County. Mr. Loomis said 123 names have been placed on the wall listing fallen veterans. He said they are now in the third phase of the monument. Mr. Loomis said they need to raise

\$120,000 for a statue to be erected, and to date they have raise \$91,000. He asked for a contribution of \$2200 from the City of Shelley which is about \$.50 per capita. Sandy was asked where the money could come from within the budget. She said there are funds available in public relations. Jeff felt the city should contribute to this project; Adam and Earl agreed. Kim said Daniel Borup has done a city statue for City Hall, and we have also done a Veterans Memorial at Hillcrest Cemetery. Earl moved, Jeff seconded to contribute \$2200 for the statue at Patriot Field in Blackfoot. Three in favor, Kim was opposed. Motion carried. Mr. Loomis thanked the Mayor and Council and said there will be an unveiling ceremony on July 4th at 10:30 for the wall. He invited all to attend.

Grace Kelsey addressed the Council regarding a letter she received from the city regarding the appearance of her property at 310 W. Center Street. Ms. Kelsey said she needs an extension past June 14th for her to get her yard cleaned up. She said she has medical problems, and is working with a neighbor to remove the weeds and get her yard cleaned up. She said some of the debris is not hers, it is her neighbors. She said had a shop in Idaho Falls where some of the stuff came from, and are too heavy for her to move. She said she needs help moving this stuff into her shed. Mayor Pascoe asked her how long she thought she would need to clean up this debris. Ms. Kelsey said one or two months, but she could take care of the weeds now. She said there are display cases, freezers and other appliances. She said some of the items can fit into her store in Shelley, and she can move some of the items into her back yard. Jeff said he will work with her and get some help to move these items if she has a place to put them. The Mayor and Council said her yard must be cleaned up within two weeks. Earl said if this is not completed within two weeks she will be issued a citation. Jeff said he will contact Mrs. Kelsey to coordinate this effort.

Bobby Stewart was not in attendance. Sandy presented documentation regarding the conversation she had with Mr. Stewart regarding an orange tag he received.

Jocelyn Hayes addressed the Mayor and Council to request an exception to the city policy regarding extensions of sewer main lines; they must be ran to the end of the property line that is being developed. She said she would like to build a home near Lincoln and Short Street. She said the lot to the north is not a buildable lot, and she would like permission to extend the main sewer line to the southern side of her property only. After further discussion with Justin regarding this matter, Adam moved, Jeff seconded to make an exception to the policy to allow Jocelyn Hayes to extend the sewer main line approximately 45 feet onto her property and not be required to run it to the end of her property since there is no buildable lot to the north of her property. Approved unanimously. Ms. Hayes asked if the city could cover some of the cost to run the line since she will be required to install a manhole. Mayor Pascoe said if we pay to help one developer, we must do it for all. Justin said when the line was done years ago there should have been a manhole installed there. He said we could possibly reduce how far the line should go, but need to know where her property line is first. The Council determined more information is needed regarding how long the line should be extended. This may determine if a manhole cover is needed, then we can decide if the city will participate in the cost.

Kyle Jensen of Harper Leavitt Engineering discussed a grant application to improve West Fir through LTHAC. He said this grant if awarded it will be to repair

West Fir Street and place a Hawk Light in front of the High School. Kyle said this may be the last year for this type of grant through LTHAC, but we won't know for sure until December. He said this is a million dollar grant with no match from the city, however the project must be shovel ready which means the design will need to be done. Kyle said the design fee is \$24950 and must be paid for by the city. He said this grant application must be submitted by November. Jeff felt the city should pursue this grant. Sandy said the street budget is already tight and will reduce the improvement budget for next year. Adam moved, Jeff seconded to expend up to \$24,950 for the design of this project that will be submitted with a grant application to LTHAC. Approved unanimously.

Kyle Jensen of Harper Leavitt Engineering discussed the Hawk Light Project on State Street and Locust. He said the materials are ordered, but it will be sixteen to twenty weeks before they are received. There was one bid received from Mountain West Electric Inc. in the amount of \$75,707.20 which was awarded at the last meeting. Jeff moved, Kim seconded to accept the bid from Mountain West Electric Inc. and sign the notice to proceed and also authorize the Mayor to execute the contract with Mountain West Electric Inc. Approved unanimously.

Kim moved, Adam seconded to approve a Fireworks Permit for TNT Fireworks at 570 S. State Street. Approved unanimously.

Kim moved, Adam seconded to ratify the business license for ABC Supply at 580 N. State Street. Approved unanimously.

Adam moved, Kim seconded to appoint Jeff as the AIC Voting Delegate and Adam as the Alternate Voting Delegate. Approved unanimously.

There were several items sent from Bingham County for City review and comments: Dale and Tracy Clark at 1168 E. 1200 N. wanting to transfer three division rights – no comments of concerns. Larry and Lea Murray at 791 E. 1550 N. wanting to transfer three division rights – comment regarding the ability to transfer that many division rights. Marvin Hicks at 1273 N. 900 E. wanting to transfer three division rights – comment regarding the ability to transfer that many division rights. Jadan Allred at 796 N. Hwy. 91 wanting a zone change for RV Park – no comments or concerns.

Michael and Fraun Peterson at 691 N. 700 E. wanting a CUP for an additional dwelling – no comments or concerns.

Loren Lund at 787 E. 1500 N. wanting a CUP for an additional dwelling – no comments or concerns.

Jeff said the city obtained water rights when Ball Development was pursuing Copper Meadows Subdivision. He said the water was to be used for recharge. However, since then Ball Development has used this water elsewhere. If the city wants to retain these water rights we must purchase the water for recharge which will cost about \$3000 annually. The Council discussed their concern about being challenged from the users in the South since we are using a different water source that originally listed in the mitigation agreement. Dave said the city can put the water rights into our system, and only put the water in Jensen's Gove every four to five years. He said this is when the water will need to be purchased. Dave said if the city is going to pursue this he can put the paperwork together

which will cost about \$2000 to \$3000. This is for certification of beneficial use. The Mayor asked him to find out how long it will take before we would need to spend this money for water rights. Dave said Well #4 is still undergoing testing.

Sandy requested that the Driver's License station be closed June 22nd for lack of personnel. Earl moved, Jeff seconded to close the Driver's License Station at City Hall on June 22nd. Approved unanimously.

Mikel said the School is on board to have the city's ATM placed at the school during the non-operational months at the pool. He said they would love to have the ATM in the school for the Basketball season, etc. He said they have a camera where the ATM will place. Sandy said ICRMP said the ATM will be covered under the city's insurance policy with a \$1000 deductible and the money will be covered under the criminal section with a \$500 deductible. Jeff said he feels an alarm should be placed on the door at the pool. Adam moved, Kim seconded to purchase two ATM's; one for city hall and the other at the pool. Approved unanimously.

Kim moved, Earl seconded to donate the Snow Shack to the School. Approved unanimously.

Mayor discussed whether or not the city should lease or sell a lagoon cell to EIRWWA for recharge. Jeff feels the city should sell it, and possibly take ERU's for the sale of the land and the appraisal. Jeff moved, Adam seconded to move forward and pursue the sale of the northern lagoon cell to EIRWWA. Approved unanimously.

Sandy said she was notified that the Sr. Center was awarded the grant to improve their building. She said they will begin work as soon as possible.

Sandy presented a copy of the Welcome to Shelley page that Corrin created. It has a lot of information regarding garbage pickup days, spring and fall clean up, dog ordinances, etc. The Mayor and Council directed Sandy to include this information on the city web page.

Mikel said the pool is running great. He said the filters are being cleaned twice a week. He said he is working on a city Facebook page.

Dave said the Water Tank Project is going very well. He said they will be doing more testing on Well #4.

Dave said he ran a model for the Ruby Circle Apartments and it still looks the same as when he ran it for the 54 unit Apartment Complex. He said the city still needs to install a booster pump, and we could add it to the grant. The Council directed Dave to move forward with this.

Justin said the quarterly samples that was done on Well #1 came back good. He said Monday HK will be here to start on the street overlays. They will be here three to four days.

Rod thanked everyone who went to Kent's funeral. He said there has been quite a response throughout the country regarding this. Rod said he will be advertising for a new officer.

Adam said the Veterans banners looked really great. He asked if the city will be handling the banners from now on. Jeff said the American Legion will be in charge of the banners now. Adam suggested banners be made for Jim Miller and Kent Swanson as fallen officers. Jeff said he will move forward with that.

Kim wanted to tell everyone what a great job they are doing. She expressed these thoughts to all of the departments.

Earl said he appreciates all that everyone did and the condolences they expressed in regards to his mother in law and Kent.


Sandy said she is working on implementing Direct Deposit. She said hopefully it will be set up by months end.

Earl moved, Kim seconded to adjourn into executive session pursuant to I.C. 74-206 (1) (a) and (b) regarding personnel matters. A roll call vote was taken: Adam – aye, Jeff – aye, Kim – aye, and Earl – aye. Approved unanimously.

Earl moved, Jeff seconded to reconvene into regular session. Approved unanimously. During executive session personnel matters were discussed.

Adjourned: 10:45 p.m.

APPROVE: 

ATTEST: 

Date	May	Amount	Check #
5/11/2018	Brent Dail	\$ 400.00	51520
5/11/2018	Petty Cash	\$ 104.79	51521
5/15/2018	A & B Transmission	\$ 421.09	51522
5/15/2018	AAA Giles	\$ 675.00	51523
5/15/2018	America Linen	\$ 629.08	51524
5/15/2018	Bisco	\$ 199.88	51525
5/15/2018	Blackfoot Morning News	\$ 119.00	51526
5/15/2018	Doug Keele	\$ 1,698.76	51527
5/15/2018	ECIPDA	\$ 33,000.00	51528
5/15/2018	Ferguson Enterprises	\$ 124.50	51529
5/15/2018	Hammon Teton Delivery	\$ 16.00	51530
5/15/2018	Hard Times Sales	\$ 5,193.34	51531
5/15/2018	IAS ENVIROCHEM	\$ 80.00	51532
5/15/2018	Idaho Recreation and Park Assoc	\$ 50.00	51533
5/15/2018	Idaho Traffic Safety	\$ 498.50	51534
5/15/2018	IDEACOM ESCI	\$ 210.74	51535
5/15/2018	Industrial Hose	\$ 356.50	51536
5/15/2018	Intermountain Gas	\$ 164.99	51537
5/15/2018	Les Schwab Tire	\$ 2,913.64	51538
5/15/2018	Mathews Plumbing	\$ 342.50	51539
5/15/2018	O'Reilly Auto Parts	\$ 56.00	51540
5/15/2018	Pacific Steel	\$ 105.40	51541
5/15/2018	Pool Petty Cash	\$ 200.00	51542
5/15/2018	Post Register	\$ 77.22	51543
5/15/2018	PSI Environmental	\$ 9,631.50	51544
5/15/2018	Rons tire	\$ 80.02	51545
5/15/2018	Shelley Ace Hardware	\$ 561.79	51546
5/15/2018	Smith Driscoll	\$ 967.50	51547
5/15/2018	Teton Communication	\$ 117.00	51548
5/15/2018	Wilbur-Ellis	\$ 2,213.50	51549
5/17/2018	ABS Architectural	\$ 1,450.00	51550
5/21/2018	Core & Main	\$ 15.54	51551
5/21/2018	Dome Technology	\$ 111,947.40	51552
5/21/2018	Forsgren Associates	\$ 35,990.00	51553
5/21/2018	HD Fowler	\$ 225.96	51554
5/21/2018	Lisa Hurt	\$ 763.77	51555
5/21/2018	McGuire Bearing	\$ 72.72	51556
5/21/2018	NPC International	\$ 132.57	51557
5/21/2018	Rocky Mountain Power	\$ 5,856.08	51558
5/21/2018	Sams Club	\$ 91.53	51559
5/30/2018	A&R Corp.	\$ 250.20	51560
5/30/2018	Allied Business Solutions	\$ 202.70	51561
5/30/2018	Mikel Anderson	\$ 78.00	51562
5/30/2018	Blackfoot Morning News	\$ 752.23	51563
5/30/2018	Cable One	\$ 196.03	51564
5/30/2018	Centurylink	\$ 486.10	51565
5/30/2018	Diamond B Specialties	\$ 2,659.00	51566
5/30/2018	Diversified Control Solutions	\$ 238.88	51567
5/30/2018	Ferguson Enterprises	\$ 375.42	51568
5/30/2018	Adam French	\$ 360.00	51569
5/30/2018	Sandra Gaydusek	\$ 360.00	51570
5/30/2018	HD Fowler	\$ 2,845.97	51571
5/30/2018	Home Depot	\$ 57.74	51572
5/30/2018	IAS ENVIROCHEM	\$ 15.00	51573
5/30/2018	Justin Johnson	\$ 78.00	51574
5/30/2018	Jeff Kelley	\$ 360.00	51575
5/30/2018	McGuire Bearing	\$ 41.30	51576
5/30/2018	Rod Mohler	\$ 78.00	51577
5/30/2018	Monica Nelson	\$ 63.96	51578
5/30/2018	Stacey Pascoe	\$ 360.00	51579
5/30/2018	Petal and Bloom Floral Design	\$ 47.10	51580
5/30/2018	Post Register	\$ 181.14	51581
5/30/2018	Salt Lake Wholesale Sports	\$ 2,703.60	51582
5/30/2018	State Insurance Fund	\$ 3,128.00	51583
5/30/2018	Valley Office System	\$ 224.28	51584
5/30/2018	2M Company	\$ 782.63	51585
5/4/2018	Payroll	\$ 51,937.77	
5/18/2018	Payroll	\$ 50,876.68	
Total		\$ 337,493.54	