

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

JANUARY 10, 2023

PRESENT: Mayor Stacy Pascoe

Council Members: Jeff Kelley, Kim Westergard, Adam French, and Leif Watson

Police Chief: Chad Purser

Public Wks Dir.: Justin Johnson

Recreation Dir.: Mikel Anderson

City Clerk/Treasurer: Sandy Gaydusek

City Attorney: Ben Marsden

City Building Insp/Plann.: Jordon Johnson

PLEDGE OF ALLEGIANCE: Chad Purser

PRAYER: Leif Watson

The meeting was opened at 7:37 p.m.

Adam moved, Leif seconded to approve the following consent agenda:

Approval of the Minutes of the Council Meeting on December 13, 2022

Approval of November Expenditures

Approval of November Overall Budget & Treasurer's Rpt.

Building Permits:

Eric James - new home

JJ Builders - new home

Ed Crapo - Remodel

A roll call vote was taken: Jeff – aye, Kim – aye, Leif – aye, and Adam – aye.

Approved unanimously.

Swearing in Ceremony

Chief Purser said Landon Webb has completed POST at the top of his class. He presented Officer Webb with his certificate and recognized him for a job well done. Sandy swore in Officer Webb.

Public Hearing – Intent to Sell City Property at Auction

Sandy said there is an intent to sell a piece of property approximately 30' by 137' that is owned by the city which is part of the former railroad spur off of East Center. A fair market value has been established as \$14,385 by an appraiser. The appraisal fee was paid by Rick Hihath who is interested in the property to square off a piece of property he owns to the west of it. The purpose of the public hearing is to show intent to sell and consider how the property will be sold. Ben Marsden opened the public hearing. There was no testimony in favor, neutral, or opposed to the sale of the property. Kim moved, Adam seconded to sell the property and accept sealed bids for the 30x137 foot property as listed with a minimum bid of \$14,385. The notice of bid will be published in the official newspaper pursuant to Idaho Code. Approved unanimously.

Findings and Finalization of East Fir Sewer Project

Dave Noel, the City Engineer found an error in the final payout for the East Fir Sewer Project. This will be discussed at a future council meeting.

Mike Robbins – Kimberly Pines Estates

Mike Robbins, the Developer of the Kimberly Pines Estates addressed the Council to discuss South Milton which is the existing street that will access the lots of his proposed subdivision. Mr. Robbins said the city engineer said the east side of S. Milton needs to be improved with sidewalk, curb, and gutter, and will need catch basins installed for storm water drainage. Mr. Robbins said there is no other properties along that street that have curb and gutter. He said there is nothing to tie into, but when future development occurs it may be more feasible to do the improvements at that time. He suggested funding be given to the city for when that time comes. Jeff said he is developing a new subdivision and the standard should be followed. He said if this is done in the future the landowners will end up paying for an LID. Mr. Robbins said the cost is prohibitive for a four-lot subdivision. Other various options were discussed that might be possible. Adam said he feels Mr. Robbins should present a cost for the improvements and the city should hold it until future development occurs. Mr. Robbins said Harper Leavitt Engineering could present a cost for the project and he could return it to the council. At that time the council will determine if the improvements needs to be done now or if the developer can give the city the anticipated cost to be held until further development occurs.

Citizen Comments

Brady Jordon, 340 Hummingbird Lane said on behalf of the Senior Citizen Center he would like to express appreciation to the city for having the city attorney look over the building rental agreement for the center.

Beer License Renewal

Adam moved, Jeff seconded to approve a beer license and wine license for carry out only for Family Dollar for 2023. Approved unanimously.

Second Hand Store License Renewal

Adam moved, Kim seconded to approve a second-hand store license for Hidden Treasure's One and Hidden Treasure's Two for 2023. Approved unanimously.

General Business License

Adam moved, Kim seconded to approve the general business license renewals for 2023 as per the attached list. Approved unanimously.

Public Works Snow Loader

Justin said the City of Idaho Falls has a 2009 Snow Loader that he would like to purchase. He said the loader was appraised at \$50,000 and checked out good. Justin said this will update what we have currently. He said he has budgeted \$85,000 for a new backhoe, but would like to purchase this snow loader with a portion of that funding and then find a used backhoe for \$30,000 to \$40,000. He said he is planning to keep the older snow loader also. Leif moved, Jeff seconded to purchase the 2009 Snow Loader from the City of Idaho Falls for \$50,000. Approved unanimously.

Council Assignments

Mayor Pascoe made the following Council Assignments for 2023:
Kim – Parks and Recreation Dept., Tree committee, School Liaison
Adam – Police Commissioner, Urban Renewal, City Attorney

Leif – Public Works Dept., Building Inspector, City Engineer, P&Z
Jeff – City Hall Administration, SICOG, EIRSD Liaison, Senior Citizen, Liaison

Appointments for 2023

Kim moved, Adam seconded to appoint Mikel Anderson as Recreation Director for 2023. Approved unanimously.

Adam moved, Kim seconded to appoint BJ Driscoll as City Attorney for 2023. Approved unanimously.

Adam moved, Leif seconded to appoint Chad Purser as Police Chief for 2023. Approved unanimously.

Leif moved, Adam seconded to appoint Justin Johnson as Public Works Director for 2023. Approved unanimously.

Leif moved, Kim seconded to appoint Jordon Johnson as Building Inspector/Planner for 2023. Approved unanimously.

Leif moved, Kim seconded to appoint Forsgren Engineering as the City Engineer for 2023. Approved unanimously.

Jeff moved, Leif seconded to appoint Sandy Gaydusek as City Clerk/Treasurer for 2023. Approved unanimously.

Senior Center – Paved Parking Area

This was previously tabled until April. However, the engineers are still working on a survey.

City Hall Reports

Sandy said Bingham County sent a comment sheet for the Basalt Bar Estates. There was no concerns or comments from the Council.

Sandy said there are two meetings coming up in Boise. One is the Officials Day at the Capital and the other is a Water Summit. She said if anyone is planning on attending to let her know so she can complete the registration.

Sandy thanked the Mayor and Council for her re-appointment.

Recreation Department Reports

Mikel thanked the Mayor and Council for his re-appointment. He also thanked the City for the condolences regarding the passing of his grandfather.

Mikel said the Jazz Program is up and running and the Mayors Youth Council will be meeting with the City of Iona Youth Council for some fun stuff they have planned.

Building Inspector Reports

Jordon thank the Mayor and Council for his re-appointment.

Jordon said building is starting to pick up. He said he will be attending classes in Boise January 23rd through the 26th for his certification credits.

Public Works Department Reports

Justin thanked the Mayor and Council for his re-appointment.

Justin said he has been interviewing candidates for the last position in public works and said he will present a name at the next council meeting.

Justin said he and the crew care and take a lot of pride in the city streets. He said its hard to maintain the streets when you get snow, then it melts, then freezes, etc. Justin said he cannot cut the ice unless it melts a little bit. He said he understands the roads are rutty, but they are doing all they can.

Police Department Reports

Chad thanked the Mayor and Council for the re-appointment.

Chad said he has a great group of guys and is working on getting training set up for them. He said Officer Webb is almost done with phase three of FTO and then he will be able to be on his own. Chad said both Officer Jensen started POST at ISU.

Chad said Officer Dannehl is working on getting his instructor certification.

Council Reports

Jeff said he received an award from the City of Ammon for his service on the sewer board. He felt our city should look at compiling a group of ten or so citizens at the first of each years and give Citizen of the Year awards. The Council felt his is a great idea. Jeff said he will work on this for next year.

Leif said he wanted to give a shout out to the crew for keeping our streets clean.

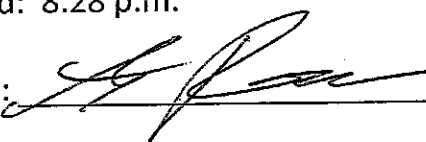
Kim said she wanted to express appreciation for her assignment; she loves working with Mikel. She said she appreciates the city crew and the street have been horrible this year because of the weather. Kim said she appreciates the police for their work and dependability.

Adam said he talked to the Chief about things that they want to do this year. He said we have a great group of guys that are exited about their jobs. He said he also appreciates the Public Works Department.

Mayor Pascoe said he appreciates the Police Department; they have a great atmosphere. He also appreciated the great job the Public Works Department is doing. He said he appreciates Jordon for the great job dealing with the public, an Mikel for the great job dealing with the parents. Mayor Pascoe said he appreciates City Hall for providing great customer service.

Mayor Pascoe thanked everyone.

Adjourned: 8:28 p.m.

APPROVE:  ATTEST: _____

DATE	December	AMOUNT	CHECK #
12/6/2022	Comdata	\$ 867.89	549090
12/6/2022	Delta Dental	\$ 43.93	549091
12/6/2022	Idaho Central Credit Union	\$ 3,337.66	549092
12/6/2022	Verizon Wireless	\$ 307.80	549093
12/15/2022	Jason Packer	\$ 489.83	549094
12/15/2022	A&B Trans	\$ 3,999.02	549095
12/15/2022	AAA Giles	\$ 675.00	549096
12/15/2022	American Linen	\$ 450.54	549097
12/15/2022	Army Surplus	\$ 78.09	549098
12/15/2022	Bingham Groundwater Dist.	\$ 8,906.74	549099
12/15/2022	Bingham News	\$ 294.30	549100
12/15/2022	Broulim's	\$ 6.66	549101
12/15/2022	Cammins MVP	\$ 430.56	549102
12/15/2022	Commercial Tire	\$ 69.75	549103
12/15/2022	Eastern Idaho Partnership	\$ 351.01	549104
12/15/2022	Eastern Idaho Reg. Sewer Dist.	\$ 211.35	549105
12/15/2022	Fleetpride	\$ 11,605.00	549106
12/15/2022	Forsgren Associates	\$ 32,812.50	549107
12/15/2022	Freedom Mailing	\$ 712.89	549108
12/15/2022	Goodle	\$ 66.00	549109
12/15/2022	Hammon Teton	\$ 16.00	549110
12/15/2022	Hardtimes Sales	\$ 10,072.50	549111
12/15/2022	IAS-Envirochem	\$ 125.00	549112
12/15/2022	Idaho Falls Peterbuilt	\$ 439.92	549113
12/15/2022	Idhao Traffic Safety	\$ 1,300.00	549114
12/15/2022	IDEACOM-ESCI	\$ 189.54	549115
12/15/2022	Industrial Hose	\$ 189.10	549116
12/15/2022	Intermountain Gas	\$ 947.25	549117
12/15/2022	Interstate Billing	\$ 77.89	549118
12/15/2022	Master Craft Pool	\$ 543.06	549119
12/15/2022	Modern Printing	\$ 135.00	549120
12/15/2022	O'Reilly	\$ 1,064.79	549121
12/15/2022	PSI Environmental	\$ 16,447.24	549122
12/15/2022	Robyn Longhurst	\$ 275.78	549123
12/15/2022	Sams Club	\$ 281.42	549124
12/15/2022	Shelley Ace	\$ 481.37	549125
12/15/2022	Silver Creek	\$ 964.30	549126
12/15/2022	Stephenson Computer Consulting	\$ 1,031.90	549127
12/15/2022	Teton Communication	\$ 49.96	549128
12/15/2022	The Pin Center	\$ 482.00	549129
12/15/2022	Thompson Excavation	\$ 8,000.00	549130
12/15/2022	Valley Office	\$ 55.26	549131
12/15/2022	Western States Equipment	\$ 2,296.30	549132
12/15/2022	Sandra Gaydusek	\$ 255.32	549133
12/30/2022	IPOA Magazine	\$ 155.00	549134
12/30/2022	Rocky Mountain Power	\$ 8,313.20	549135
12/30/2022	Blue Cross of Idaho	\$ 917.65	549136
12/30/2022	A&B Transmissin	\$ 561.43	549137
12/30/2022	Allied Business Solutions	\$ 31.80	549138
12/30/2022	Army Surplus	\$ 15.80	549139
12/30/2022	Bingham County UCC	\$ 25.00	549140
12/30/2022	Brannon & Brannon	\$ 800.00	549141
12/30/2022	Cedar Hills Gun Club	\$ 500.00	549142
12/30/2022	Computer Arts	\$ 957.00	549143
12/30/2022	Creative Services of New England	\$ 278.95	549144
12/30/2022	Dead Air Armaments	\$ 2,745.00	549145
12/30/2022	Digline	\$ 16.80	549146
12/30/2022	East Idaho Crime Stoppers	\$ 500.00	549147
12/30/2022	Eastern Idaho Water Rights Coalitior	\$ 1,020.81	549148
12/30/2022	FleetPride	\$ 122.04	549149
12/30/2022	Holst Truck and Auto Wrecking	\$ 200.00	549150
12/30/2022	Home Depot	\$ 98.70	549151
12/30/2022	Honnen Equipmentco of Utah/Idaho	\$ 174.62	549152
12/30/2022	IAS-Envirochem	\$ 35.00	549153
12/30/2022	Idhao State University	\$ 1,700.00	549154
12/30/2022	Inerstate Billing	\$ 196.64	549155
12/30/2022	Law Enforcement	\$ 1,500.00	549156
12/30/2022	Lumen Century Link	\$ 2.83	549157
12/30/2022	Petty Cash	\$ 95.49	549158
12/30/2022	Post Register	\$ 61.15	549159
12/30/2022	Rose Shop	\$ 89.95	549160
12/30/2022	Sheley Police Officers Assoc.	\$ 1,400.00	549161
12/30/2022	Siems Enterprises	\$ 235.00	549162
12/30/2022	Sparklight	\$ 268.19	549163
12/30/2022	State Insurance fund	\$ 7,216.00	549164
12/30/2022	Tacoma Screw	\$ 421.71	549165
12/30/2022	Teton Communications	\$ 49.96	549166
12/30/2022	Uniforms 2 Gear	\$ 2,083.82	549167
12/30/2022	Utility trailer Sales	\$ 38.95	549168
12/30/2022	Valley Offcie System	\$ 3,895.58	549169
12/30/2022	Zenner USA	\$ 2,809.05	549170
			549171
			549172
12/9/2022	Payroll	\$ 80,570.90	
12/23/2022	Payroll	\$ 68,216.69	
	Total	\$ 299,758.13	

City of Shelley

Business License Applications

New Application/ Renewal Application	Date Submitted	Expire Date	Business Name	Address	Business Type	License Type	Amount	Comments
Renewal	12/14/2022	12/31/2023	Golden Valley Natural LLC	815 E 1400 N	Meat Snack Manufacturer	General	\$ 5.00	
Renewal	12/16/2022	12/31/2023	Hidden Treasures	483 N State	Retail	Second Hand Store	\$ 30.00	
Renewal	12/16/2022	12/31/2023	Hidden Treasures	238 S Emerson	Retail	Second Hand Store	\$ 30.00	
Renewal	12/19/2022	12/31/2023	Idaho 6-Clark LP dba Verizon Wireless	SW 1/4 of SW 1/4 Sec	Cellular Tower	General	\$ 5.00	
Renewal	12/19/2022	12/31/2023	Idaho 6-Clark LP dba Verizon Wireless	513 N State St	Cellular Tower	General	\$ 5.00	
Renewal	12/20/2022	12/31/2023	Jenco 76	216 Birch St	Online Travel Agent	General	\$ 5.00	
Renewal	12/21/2022	12/31/2023	Caldwell Banker Tomlinson	202 S State St	Real Estate	General	\$ 5.00	
Renewal	12/27/2022	12/31/2023	Notforgotten Gifts & Collectibles	404 S Byron	Home crafts & Collectibles	General	\$ 5.00	
Renewal	12/27/2022	12/31/2023	Teton Structural Engineers	136 S State St	Professional	General	\$ 5.00	
Renewal	12/27/2022	12/31/2023	Snake River Prospecting	252 S Holmes	Gold Prospecting Equip, Silver, Jewelry	General	\$ 5.00	
Renewal	12/28/2022	12/31/2023	Highland PM Holdings, LLC	518 N State St	Storage Unit Rental & Hardwood Floor	General	\$ 5.00	
Renewal	12/30/2022	12/31/2023	Family Dollar #26982	560 S State	Beer and Wine Carryout Only	Beer & Wine	\$ 250.00	
Renewal	12/30/2022	12/31/2023	Baron Photography	274 N Milton	Portrait Photography	General	\$ 5.00	Change of Address
Renewal	1/3/2023	12/31/2023	Wedding and Party Exchange	230 W Pine St	Décor Rentals	General	\$ 5.00	
Renewal	1/4/2023	12/31/2023	The Paw Spa	104 S Emerson	Dog Grooming	General	\$ 5.00	
Renewal	1/5/2023	12/31/2023	Kasens Cotton Candy	170 Meadowlark	Cotton Candy/Cottage Food	General	\$ 5.00	
Renewal	1/10/2023	12/31/2023	Sweet Life Nutrition	224 S State St	Nutrition/Education	General	\$ 5.00	