

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

October 14, 2014

PRESENT: Mayor Stacy Pascoe

Council Members: Earl Beattie, Jeff Kelley, Kim Westergard (absent), and Adam French

Police Chief:	Rod Mohler
Public Wks Dir.:	Chuck Lloyd (absent)
Public Wks Foreman:	Justin Johnson
Recreation Dir.:	Dawn Lloyd
City Clerk/Treasurer:	Sandy Gaydusek
City Attorney:	BJ Driscoll

PLEDGE OF ALLEGIANCE: Scout Jay Palmer

PRAYER: Jeff Kelley

Jeff moved, Adam seconded to approve the following consent agenda:

Minutes of September 23, 2014
August Expenditures
August Overall Budget & Treasurer's Rpt.

A roll call vote was taken: Earl- aye, Jeff-aye, and Adam-aye. Approved three in favor, Kim absent.

There was no representative for the Lopez Family Trust who owns a building a 172 S. State Street. Sandy said the Lopez's were written a letter requesting their presence at the council meeting tonight to discuss the condition of their building. Rod said people are getting into the building through the roof and the back door and he feels the building needs to be secured. Rod said he has not received any complaints in the past two weeks. The council felt the building needs to be secured for safety and liability reasons. Rod and Sandy was directed to draft a letter to the Lopez Family Trust requesting their building be secured for the safety of the community as well as their own liability.

Dave Noel, the city engineer was in attendance to discuss a letter Sandy received from IDWR regarding water permit #27-12155. The letter is requesting proof of beneficial use of the water right. Dave said he has received the "as built" for well #5 and it has been approved by DEQ. He said in the facility planning study it was recommended to drill well #5 at 1100 gpm. He said they went through the transfer process to allow any well as a diversion point for all of the city's water rights. Dave said this letter is specifically referring to the additional water rights which were applied for when Ball Development was requesting annexation so they could develop. Dave said the application period ends on December 1, 2014. He said if the city does nothing in response to this letter, we would lose that water right, or the city could file for an extension for the water right. Dave said the city could also submit proof of beneficial use, but the city would have to buy

water to mitigate with. Dave said the extension period is usually five years and he does not know how many extensions could be filed for. Jeff discussed the possibility of using water connections that were obligated in the FPS by undeveloped subdivisions. He said some of these subdivisions were still undeveloped. He said they were used in the FPS because the plats were pending. Jeff discussed the well that Brent Christensen owns west of the city. He said Mr. Christensen is agreeable to give the well and its water rights to the city in exchange for re-use water generated by the wastewater treatment plant, ~~however the property would need to be annexed first.~~ Dave said the city needs to have EIRWWA get a permit from DEQ to discharge water for reuse. He said there will be some limitations that have to be met. He said a permit through DEQ could cost anywhere from \$3500 to \$50000 due to all of the studies and the land application site work that DEQ requires. Jeff asked if Ball Development starts to develop if the city will have enough water to service them. Dave said based on the FPS the estimate is showing that the city will be okay. He recommended that the chart in the FPS be reassessed in 2017-2018. The Council determined an extension will be applied for in regards to the letter from IDWR concerning beneficial use.

Dave said the North Water Line Loop Project has been completed. He said he has the "as built" available. Dave said there are three items on the punch list that need to be completed. A mail box needs to be placed in concrete, a fire hydrant on New Sweden needs to be raised up about eight inches, and the south bound lane on New Sweden needs to be fixed. Dave said Jerome Bowen has not submitted the final documents to close the project out. Mayor Pascoe said the property owners have not signed any releases yet. Dave said he will look into that.

Rod presented the name of Tyson Gunderson to be hired to fill the vacancy left by Karl Bowcutt. He said Mr. Gunderson has been on the reserve force for about one year. Earl moved, Jeff seconded to allow Rod to hire Tyson Gunderson pending psychological testing, etc. He will be hired at entry level with a six month probationary period. Approved three in favor, one absent.

Rod presented an ordinance that was adopted by Bingham County and the City of Blackfoot that regulates the record keeping for Pawn Stores, Precious Metal Dealers, and Second Hand stores. He said this would require the store owners to keep their records for sales and purchases on a central database that can be accessed by law enforcement agencies. Mayor Pascoe discussed an ordinance that could be created to fit the City of Shelley's needs. Earl felt anyone dealing in coins, guns, and jewelry should be considered for this type of record keeping. Rod said he will come up with some items and suggestions to tighten up our existing ordinance. The Council felt this should be pursued. Rod will bring an amendment to our ordinance back to the council for consideration.

Jeff moved, Earl seconded to approve a business license for Camping World at 480 N. State Street. They have purchased O.K. Trailer. Approved three in favor, one absent. Sandy presented a business license application for a mobile food vendor, El Guayabero. Rod said he has not had the adequate time to complete the investigation for this license. Jeff moved, Earl seconded to table the action for Council Meeting – October 14, 2014

the license applied for by Sergio Elizondo-El Guayabero until the investigation is complete. Approved three in favor, one absent.

Sandy presented a plat that Bingham County sent for council review that lies near Cedar Creek. The Council has no concerns or comments.

Sandy said the first council meeting in November falls on Veterans Day and the city office is closed. She said she wanted the council to have a heads up on this and would place this matter on the next agenda.

Ordinance #574 was presented regarding the zoning of property owned by Ellis Sievers that is being rezoned to Multi-Family Residential. Jeff moved, Earl seconded to suspend the reading of Ordinance #574 on three different days and read the title of Ordinance #574 once. Approved three in favor, one absent. Jeff read the title of Ordinance #574 once. Jeff moved, Adam seconded to adopt Ordinance #574 rezoning a parcel of property owned by Ellis Sievers on North Milton as Multi-Family Residential. A roll call vote was taken: Jeff – aye, Earl – aye, Adam – aye, Kim was absent. Approved unanimously.

The Mayor and Council discussed the employee wages for fiscal year 2014-2015. When the budget was approved it was unknown how much increase the city would see in health insurance premiums. It was estimated at 20%, but could not be guaranteed. Sandy said she contacted Ryan Anderson, our agent and he sent some quotes he received from some other health insurance companies. He said Blue Shield quoted a 4.77% increase for our group, if we had to change companies due to a large rate increase from Blue Cross. Adam felt a 1% cost of living raise be given to all of the employees, Earl and Jeff agreed. Earl moved, Jeff seconded to grant a 1% cost of living increase to all of the employees effective October 1, 2014. Approved three in favor, one absent.

Mayor Pascoe discussed a merit increase for Justin Johnson. He said Chuck would like to bump Justin up two levels instead of just one because of his outstanding work performance. Mayor Pascoe said Justin's anniversary date is November 1, 2014 and his merit raise is due then. He said he would also like to discuss Sandy's merit raise that is due February 1, 2015. Mayor Pascoe said Sandy has not received a merit raise in the past nine years and discussed bumping her up two levels also. Jeff said both employees have performed beyond what they are being paid. He said we have good employees that are loyal and have continuity. Earl said all of the employees go out of their way when doing their jobs. Jeff moved, Earl seconded to raise Justin two levels on his anniversary date of November 1, 2014, and to raise Sandy two levels on her anniversary date of February 1, 2015. Approved three in favor, one absent.

BJ said the city picnic was great, and he appreciated being able to attend.

BJ said it may be good to go back and look at what water is committed in the city. He recommended to look at this in the future.

Sandy said thank you for the kind words and the motion to move her two levels on her anniversary date.

Sandy said there will be a Bonneville Metropolitan Planning meeting on October 16, 2014, from noon to 4:00 p.m. at Goodsell Elementary.

Dawn said the Jazz game will be held on March 28, 2015. She said she is beginning Jazz sign ups.

Justin said Fall Clean Up is being held this week. He said Jason Packer is the new employee and is a good hard worker. Justin said thank you for the extra level bump regarding his merit raise.

Rod thanked the council for all of their support for the employees. He said the extra raises were well deserved.

Adam said he appreciates Sandy being back and all she does.

Adam said he is still working on the app for the city. He said he should have the transactions up and working by the end of the month.

Jeff said he appreciates all of the city employees and the way they keep the city running very well.

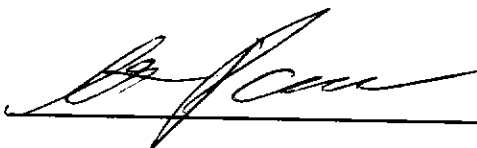
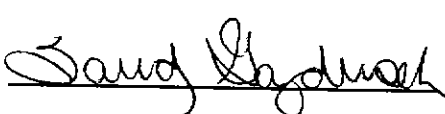
Jeff said there will be an Eastern Idaho Water symposium at Fort Hall Event Center tomorrow at 10:00 a.m.

Earl said he echoes everyone's sentiments regarding the employees.

Mayor Pascoe said Katie Searle will be giving flu shots at City Hall tomorrow at 8:00 a.m. Anyone who would like to receive a shot should bring their insurance card.

Mayor Pascoe said he has received some telephone calls regarding the garbage truck driver and the great job he is doing. He asked that this information be passed on to Toby. He said he has not received any complaints regarding the police department in the last few weeks and he appreciates our police force. Mayor Pascoe said Dawn is doing a great job with flag football, and he appreciates Sandy being back to work. He said he enjoys working with this council also.

Adjourned: 9:10 p.m.

APPROVE:  ATTEST: 

SEPTEMBER CLAIMS

<u>DATE</u>		<u>AMOUNT</u>	<u>CHECK #</u>
16-Sep-14	A & B Transmission & Service CTR	446.70	48005
16-Sep-14	AAA Giles Cleaning and Restoration	675.00	48006
16-Sep-14	All American Sports	317.00	48007
16-Sep-14	All Occasion Floral & Gift LLC	70.00	48008
16-Sep-14	American Linen	571.61	48009
16-Sep-14	Bonneville County Solid Waste	8,909.60	48010
16-Sep-14	Brannon & Brannon Psychological SVCS	400.00	48011
16-Sep-14	Broulim's	41.92	48012
16-Sep-14	Cannon Law Office	1,000.00	48013
16-Sep-14	Central Transfer Station	69.25	48014
16-Sep-14	Diamond B Specialties	2,310.00	48015
16-Sep-14	Eagle Rock Sanitation	2,917.23	48016
16-Sep-14	Eastern Idaho Regional Wastewater Auth.	16,479.00	48017
16-Sep-14	Eden Valley Food & Firearms	1,700.00	48018
16-Sep-14	Evco House of Hose	66.88	48019
16-Sep-14	Frank Edwards Co #17	557.66	48020
16-Sep-14	H-K Contractors Inc.	374.96	48021
16-Sep-14	Hammon Teton Delivery	12.55	48022
16-Sep-14	Hard Times Sales and Distribution LLC	3,219.91	48023
16-Sep-14	Heath Hone	175.00	48024
16-Sep-14	Honnen Equipmentco of Utah/Idaho Inc	459.42	48025
16-Sep-14	IAS - Envirochem	15.00	48026
16-Sep-14	Idaho Business Systems	40.42	48027
16-Sep-14	Industrial Hose and Fittings	126.65	48028
16-Sep-14	Inc. J.J. Keller & Associates	147.50	48029
16-Sep-14	Jamie Peterson	175.00	48030
16-Sep-14	Kent Swanson	75.00	48031
16-Sep-14	Kings No. 21	54.23	48032
16-Sep-14	Lexisnexis Matthew Bender	518.99	48033
16-Sep-14	Matkin Auto Parts	621.07	48034
16-Sep-14	Modern Display	2,513.69	48035
16-Sep-14	Rod Mohler	120.00	48036
16-Sep-14	Pro Power	109.68	48037
16-Sep-14	Rocky Mountain Power	13,465.13	48038
16-Sep-14	Schows Truck Center	33.20	48039
16-Sep-14	Shelley Auto Care	278.35	48040
16-Sep-14	Shelley Pioneer	1,039.91	48041
16-Sep-14	Smith Driscoll & Associates PLLC	456.20	48042
16-Sep-14	Stephenson Computer Consulting	18.75	48043
16-Sep-14	Tiffany Taylor	425.00	48044
16-Sep-14	Town and Country Gardens	38.85	48045
16-Sep-14	United States Welding Inc	100.45	48046
16-Sep-14	Utility Trailer Sales of Boise	40.00	48047
16-Sep-14	Verizon Wireless	450.94	48048
16-Sep-14	2M Company Inc	135.48	48049
29-Sep-14	A-1 Rental	300.00	48050
29-Sep-14	Advanced Diagnostics Inc	155.00	48051
29-Sep-14	All American Sports	42.30	48052
29-Sep-14	BISCO	104.86	48053
29-Sep-14	Brownells Inc	390.47	48054
29-Sep-14	Cable One	170.00	48055
29-Sep-14	Centurylink	3.77	48056
29-Sep-14	Comdata	539.06	48057
29-Sep-14	Diamond B Specialties	15.00	48058
29-Sep-14	Electrical Wholesale Supply Co Inc	62.93	48059
29-Sep-14	H-K Contractors Inc.	13,046.73	48060
29-Sep-14	Home Depot	10.97	48061
29-Sep-14	Intermountain Gas Co.	698.69	48062
29-Sep-14	Inc. J.J. Keller & Associates	178.08	48063
29-Sep-14	McGuire Bearing Company	116.24	48064
29-Sep-14	Phillips 66 Co.	1,859.42	48065
29-Sep-14	R&S Distributing	58.12	48066
29-Sep-14	RDK Manufacturing LLC	896.00	48067
29-Sep-14	Sams Club	540.50	48068
29-Sep-14	Shelley Auto Care	73.25	48069
29-Sep-14	State Insurance Fund	3,762.00	48070
29-Sep-14	Stephenson Computer Consulting	131.25	48071

29-Sep-14	U.S. Post Office	452.20	48072
29-Sep-14	Valley Office System	45.00	48073
30-Sep-14	A & B Transmission & Service CTR	209.52	48074
30-Sep-14	AAA Giles Cleaning and Restoration	675.00	48075
30-Sep-14	American Linen	544.60	48076
30-Sep-14	Army Surplus Warehouse	37.70	48077
30-Sep-14	Bearing & Ind. Sales Inc.	27.00	48078
30-Sep-14	Bonneville County Solid Waste	8,571.40	48079
30-Sep-14	Brand X Equipment LLC DBA	546.12	48080
30-Sep-14	Cal Ranch and Farm Supply	69.96	48081
30-Sep-14	Carlsons Custom Concrete Inc	3,965.00	48082
30-Sep-14	Central Transfer Station	11.25	48083
30-Sep-14	Centruylink	162.74	48084
30-Sep-14	Comdata	1,539.91	48085
30-Sep-14	Dales Repair Inc	88.32	48086
30-Sep-14	Desert Mountain Corp	2,532.87	48087
30-Sep-14	Doug Keele	575.30	48088
30-Sep-14	Eastern Idaho Regional Wastewater Auth.	14,175.00	48089
30-Sep-14	Electrical Wholesale Supply Co Inc	267.66	48090
30-Sep-14	Ferguson Enterprises Inc	586.53	48091
30-Sep-14	Frank Edwards Co #17	5.40	48092
30-Sep-14	H-K Contractors Inc.	13,856.61	48093
30-Sep-14	Hard Times Sales and Distribution LLC	5,224.03	48094
30-Sep-14	IAS - Envirochem	70.00	48095
30-Sep-14	Idaho Asphalt Supply	58,052.28	48096
30-Sep-14	Idaho Buisness System	36.00	48097
30-Sep-14	Interstate Billing Service	42.36	48098
30-Sep-14	Inc. J.J. Keller & Associates	30.58	48099
30-Sep-14	Kings No. 21	40.09	48100
30-Sep-14	Kurt Pack	5.24	48101
30-Sep-14	Dawn Lloyd	14.82	48102
30-Sep-14	Metroquip Inc	619.76	48103
30-Sep-14	Mountain River Mechanical Services	120.00	48104
30-Sep-14	Pacific Steel	79.03	48105
30-Sep-14	Paramount Supply Co.	7.80	48106
30-Sep-14	Petty Cash	28.53	48107
30-Sep-14	Recreation Today of Idaho LLC	2,071.51	48108
30-Sep-14	Rocky Mountain Power	13,318.94	48109
30-Sep-14	Sams Club	1,299.49	48110
30-Sep-14	Smith Driscoll & Associates PLLC	931.60	48111
30-Sep-14	Stephenson Computer Consulting	37.50	48112
30-Sep-14	Tacoma Screw Products	112.77	48113
30-Sep-14	Town and Country Gardens	25.00	48114
30-Sep-14	United States Welding Inc	97.50	48115
30-Sep-14	Verizon Wireless	442.83	48116
12-Sep-14	City of Shelley Payroll	47,631.38	
26-Sep-14	City of Shelley Payroll	56,808.30	
	Total	321,020.25	