

CITY OF SHELLEY  
COUNCIL MEETING  
MINUTES

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APRIL 24, 2018

PRESENT: Mayor Stacy Pascoe

Council Members: Earl Beattie Mayor Pro-Tem, Jeff Kelley (absent), Kim Westergard, and Adam French

Police Chief: Rod Mohler (absent)

Public Wks Dir.: Justin Johnson

Recreation Dir.: Mikel Anderson

City Clerk/Treasurer: Sandy Gaydusek

City Attorney: BJ Driscoll

PLEDGE OF ALLEGIANCE: Justin Johnson

PRAYER: BJ Driscoll

Kim moved, Adam seconded to approve the following consent agenda:

Minutes of Council Meeting on April 10, 2018

Approval of March Expenditures

Approval of March Overall Budget & Treasurers Report

Building Permits:

Kong Khamone - fence

Kelley Rausch - fence

ALR Properties - new home

ALR Properties - new home

Kirk Jolley - sign

Nick Fawcett - fence

A roll call vote was taken: Kim – aye, Earl – aye, and Adam-aye. Approved three in favor, one absent.

Crystal Harmon, a representative of SICOG said she received a letter from the Department of Commerce regarding the grant the city sponsored for the Senior Citizens Center to improve their building. She introduced the Senior Citizen’s Board members. Ms. Harmon said due to the certification of insurance, etc. the city cannot sponsor the grant because they do not own the building. She said the Department of Commerce has put the grant documentation on hold for sixty days until this can be straightened out. Ms. Harmon said there are two options; the city can take ownership of the building, or they could ask Bingham County to sponsor the grant. Earl said he did not feel the city is in the position financially to assume ownership of the building. He said Bingham County contributes \$28,000 annually to the Sr. Center, but they cannot legally commit to give the city that much funding each year if we were to take ownership of the center. Ms. Harmon said they can ask Bingham County to sponsor the application. Mayor Pascoe said he was approached by the County five or six months ago about taking ownership of the building, but we declined to act on it since the County cannot commit funding from year to year. He said Chase Hendricks, the County Attorney clarified that Bingham County cannot commit funding past one year due to budget regulations. Mayor Pascoe said the city may possibly change their minds on ownership of the building in the future based on the city’s tax base.

Kim moved, Adam seconded to approve the following business licenses:

Business Licenses applied for:

Eagle Rock Floor Covering	485 N. State St.
Precision Expressions	518 N. State Suite A
Audacity Dance School	520 Shelley Avenue

Approved three in favor, one absent.

Adam moved, Kim seconded to ratify the donation of \$350 to Broulim's to fund a pig for their Luau. The proceeds will be given back to the city to go towards the purchase of outdoor exercise equipment at Pillsbury Park. The Kiwanis may help fund this project also. Approved three in favor, one absent.

At the last Council meeting there was a brief discussion regarding the purchase of an ATM machine for the pool and for City Hall. City Hall currently has an ATM machine that another company owns. Earl, Sandy and Mikel met with Shawn Mortensen concerning the cost of ATM's. If the city wants to own and maintain the ATM we can buy a machine for \$2300. We would need to pay their company \$10 per month for accounting, and the host for communications would receive \$.75 per transaction. Before purchasing a machine for the pool, the Council wanted to check with the school to see if they would put it in the high school building for the months we are not in operation at the pool. Mikel said he spoke with the Superintendent and he said he would check with the School Board for their approval at their next meeting. The Council tabled this matter until the School Board meets.

Kim recommended that Pam Killpack be hired as the Pool Manager this season.

Kim moved, Adam seconded to hire Pam Killpack as Pool Manager for 2018. Approved three in favor, one absent.

Mikel said he has reviewed the operation of the Sno-Shack and he feels some of our supplies are expired and need to be replaced. He said he can replace the supplies and try our best to run the sno-shack more efficiently or it may benefit the city to give it to the school for their various clubs to hold fundraisers. The Mayor and Council felt the city should give the Sno-Shack to the School.

Earl moved, Kim seconded to proclaim the month of May, 2018 as "Older Americans" month. Approved three in favor, one absent.

Sandy presented a flyer stating there will be a Community Resource <sup>Fair</sup> ~~Fairton~~ May 7, 2018 from 10:00 to 2:00 at the Blackfoot Performing Arts Center.

Adam moved, Earl seconded to proclaim May 12, 2018 as "Letter Carriers Against Hunger" day. Approved three in favor, one absent.

Kim moved, Adam seconded to table the discussion regarding the UBC and valuation rates until Jeff could be in attendance to give input. Approved three in favor, one absent.

Sandy presented the Quarterly Finance report for the second quarter ending March 31, 2018 to the Mayor and Council.

Sandy said there is new legislation that will be effective July 1<sup>st</sup> regarding the publication of the agenda. All agendas have to be posted on the website, and must include the reference of "Action Item" on any matter that will require a vote by the Council.

Mikel said the Mayor's Youth Committee picked up trash along the green belt yesterday for a service project.

Mikel said the draft for baseball is done, and the pool is being drained and patched.

Justin said "spring clean up" is ongoing and going well. He said Well #1 is running and doing well also. He said he hired Landon Williams as groundskeeper for the season this year.

Justin said the public works department will begin their new hours on Monday. He said the Water Tank Project is going very well. Justin said Dan Eldridge, the County Weed Supervisor would like to put a sign up for about one week regarding information on noxious weeds. The Council agreed.

Justin discussed the condition of some of the streets in the city he would like to improve this year. He said the budget is \$250,000 which includes seal coating. Justin presented a hand out for the Mayor and Council to review and discuss which streets will be done at the next meeting.

Adam asked how Sunset Vista Subdivision was coming along. Justin said they have been working on the water and sewer lines.

Kim said Arbor Day will be celebrated on May 19<sup>th</sup> this year. She said this will be done as an Eagle Scout Project. She said some of the trees will be planted on State Street, but all of the funds will not be used that were budgeted. Kim asked if the remaining funds could be carried over for the next year. Sandy said yes, just let her know for the budget preparation.

Kim said the Mayor's Scholarship Gala will be May 3, 2018 at 6:30 p.m. in Firth at the High School.

Earl said he attended the AIC workshop with Sandy and there are new things that were passed by legislation that we will have to follow.

Mayor Pascoe said he has been reviewing the traffic stats that travel from Highway 91 from Shelley to Idaho Falls, and also the traffic using the Rose exit. He said most of the State funding will be used for the Rose Exit Project. The widening of Highway 91 from Shelley to Idaho Falls is pushed back to 2021.

Mayor Pascoe said he met with the Mayor of Blackfoot, and received a packet that the city hands out to new businesses regarding what is available in their city. He gave the packet to Sandy to design a packet that the City of Shelley could give out.

Adjourned: 8:37 p.m.

APPROVE: Carla Steiner

ATTEST: Sandy Bagwood