

CITY OF SHELLEY
COUNCIL MEETING
MINUTES

JANUARY 08, 2019

PRESENT: Mayor Stacy Pascoe

Council Members: Earl Beattie Mayor, Jeff Kelley, Kim Westergard, and Adam French
Police Chief: Rod Mohler
Public Wks Dir.: Justin Johnson
Recreation Dir.: Mikel Anderson
City Clerk/Treasurer: Sandy Gaydusek
City Attorney: BJ Driscoll

PLEDGE OF ALLEGIANCE: Rod Mohler

PRAYER: Jeff Kelley

Mayor Pascoe opened the meeting at 7:32 p.m.

Kim moved, Adam seconded to approve the following consent agenda:

Minutes of Council Meeting on December 11, 2018

Minutes of Special Meeting on December 17, 2018

November Expenditures

November Overall Budget & Treasurer's Rpt.

Building Permits:

ALR Properties - new home

ALR Properties - new home

A roll call vote was taken: Kim – aye, Adam – aye, Earl – aye, and Jeff - aye.
Approved unanimously.

Mike, Caliber Custom Homes addressed the Mayor and Council regarding the possibility of providing sewer service to two lots on Lincoln Avenue. He said the main line would need to be run down the alley, and would be owned by the city. Justin said to meet regulations they must have at least an eight inch line; they cannot have a service line running down the alley. Jesus Martinez owns the property, but Mike would be the contractor. Sandy said she did not believe that the smaller of the two lots is buildable; it doesn't meet the minimum size requirements. Jeff said he did not have a problem with running a main line down the alley as long as it is done per code. The other members of the Council agreed. Mike asked if the city would be able to pay any of the costs for the main line. Earl said since the line does not feed any other properties it would not be acceptable for the city to pay any of the cost. The Council determined that he would be able to reduce the amount of manholes needed to two instead of three. Adam moved, Earl seconded to approve the installation of the sewer service line down the alley to serve the two lots on Lincoln Avenue as long as the line is installed per code and the city accepts it. Also, there will be no city funding for this project.
Approved unanimously.

Denine Wong, Shelley Senior Citizens Center said they are working on the remodel project at the Center. She said the bids came back higher than they

received from the grant so they are doing the project in phases. She requested that the city waive the building permit fees for this project to help them cut costs. Sandy said the fees are approximately \$900 to \$950. Mayor Pascoe said he is okay with this as long as the extra money is not going in the contractors pocket and actually going to the remodeling project. Jeff moved, Kim seconded to waive the building permit fees for the remodeling project at the Senior Citizens Center. Approved unanimously.

John Miller, the former Managing Editor at the Morning News said he has an online paper that he would like to make the Mayor and Council aware of. He said it is at Bingham.news. He said you can search this through face book and at the present the service is free.

Adam moved, Earl seconded to approve the dance license and waive the fee for the Senior Citizens Center for 2019. Approved unanimously.

Adam moved, Earl seconded to approve Beer and Wine Licenses for 2019 for Good To Go Stores and Broulim's. Approved unanimously.

Adam moved, Earl seconded to approve a Mobile Food Vendor license for 2019 for Order Up. Approved unanimously.

Adam moved, Kim seconded to approve the attached list of business licenses for 2019. Approved unanimously.

Mayor Pascoe discussed the Council Assignments for 2019. He said they would remain the same as follows: Earl will oversee the Police Department, P&Z Committee, City Attorney, and be the liaison for SICOG. Jeff will oversee the Public Works Department, City Engineer, and be the liaison for REDJ, and sit on the EIRWWA Board. Kim will oversee the Recreation Department, Tree Committee, and be the liaison for the School District. Adam will oversee the General Administration, Building Inspector, and be the liaison to URA.

Adam moved, Kim seconded to appoint Sandy Gaydusek as the City Clerk/Treasurer. Approved unanimously.

Kim moved, Earl seconded to appoint Mikel Anderson as the Recreation Director. Approved unanimously.

Adam moved, Kim seconded to appoint Doug Keele as the Building Inspector. Approved unanimously.

Jeff moved, Kim seconded to appoint Justin Johnson as Public Works Director. Approved unanimously.

Jeff moved, Earl seconded to appoint Forsgren and Associates as City Engineer. Approved unanimously.

Earl moved, Adam seconded to appoint Rod Mohler as Police Chief. Approved unanimously.

Earl moved, Kim seconded to appoint BJ Driscoll as the City Attorney. Approved unanimously.

The matter of the PUD Development Agreement was tabled.

BJ said he appreciates the appointment and working with everyone.

Sandy thanked the Mayor and Council for her appointment, and said the new schedule with Corrin working half days in the office is working out great. She said Corrin is doing an excellent job. Rod agreed.

Mikel thanked the Mayor and Council for his appointment, and said the Jazz program is going great.

Justin thanked the Mayor and Council for his appointment. He said Dome Tech will be here next week to work on Well #4.

Justin said the roof on the back part of the shop has a large hole in it. He said he has some contractors putting together some bids.

Rod thanked the Mayor and Council for his appointment. He said things are running well in his department. He said the department is trying to work with Justin to get the vehicles off the street so the snow can be removed. Justin said Officer Purser has been a great help.

Deputy Burnett from the Bingham County Sheriff's Office said he wants to thank the Shelley Police Department for all their help. He said there are been several officers interning for a sergeant position, and each has taken turns attending the City meetings. He said it is huge for the Sheriff's Office to have Shelley's help; it is very important to have police presence for those involved.

Adam said the Preparedness Fair will be at the Shelley High School on February 16, 2019 from 8 to 5. The admission is free.

Kim wanted to thank everyone for their hard work.

Jeff said he has reviewed the ERU count and the plant is at 85% capacity. He said he will be discussing this at the next EIRWWA meeting. He also complemented Justin and his crew for the great job plowing the streets.

Earl said Corrin is doing a great job. She is always willing to take on new tasks. Earl said the city is fortunate to have all of the great employees that we do.

Mayor Pascoe listed some of the accomplishments of 2018:

The installation of the Hawk Light

The construction of the new water tank

Highway 91 was resurfaced by the State

Two new subdivisions have been started

We have hired several new employees



We purchased a new street sweeper

We updated the heaters at the pool

Mayor Pascoe said he felt everyone has done a good job with the financial resources we have. He said the funds are being utilized in all of the Departments. He said we should have a busy new year with the new developments going in. He said the parks are looking great and the city crew is keeping up with the maintenance. Mayor Pascoe said the Recreation Programs are running great and he appreciates all of the hard work everyone has done. He said we are moving forward in a positive direction.

Jeff moved, Adam seconded to appoint Earl Beattie as the Council President. Approved unanimously. Mayor Pascoe said he appreciates Earl and he does a great job.

Adjourned: 8:15 p.m.

APPROVE:  ATTEST: 

CITY OF SHELLEY BUSINESS LICENSE APPLICATIONS

SUBMITTED JANUARY 8, 2018
FOR 2019

<u>NAME</u>	<u>ADDRESS</u>	<u>TYPE OF BUSINESS</u>
<u>SPECIALIZED LICENSES</u>		
MOM'S GIFTS LITTLE BROTHERS THIFTS	346 S STATE ST	SECOND HAND
<u>RENEW</u>		
SHELLEY SENIOR CENTER	193 W PINE	DANCING
GOOD TO GO	510 S STATE ST	WINE CARRYOUT
GOOD TO GO	510 S STATE ST	BEER CARRY OUT
EL GUAYABERO	PO BOX 363	MOBILE FOOD VENDER
BROLIMS	570 S STATE	BEER CARRYOUT
BROLIMS	570 S STATE	WINE CARRYOUT
<u>GENERAL LICENSES:</u>		
<u>NEW: \$25</u>		
FLINROCK LLC	202 S STATE ST	RETAIL
WZMS LLC IDAHO MERCANTILE DISTILLERS	480 N STATE	BOTTLEING AND DISTILLERY OPERATION
<u>RENEW: \$5</u>		
River Valley Dental Care	371 W Fir	Dentist
SHELLEY EYECARE	524 N STATE ST	OPTOMETRY OPTICAL
BANK OF COMMERCE	290 S STATE ST	BANKING
SHELLEY AUTO CARE	580 S STATE ST	AUTO REPAIR
BASELINE CONTACTORS	985 RIMROCK CANYON	LAND AND CONSTRUCTION SURVEYING
ALVA A HARRIS	171 S EMERSON AVE	RENTAL PROPERTY
PORTER HOUSE INC	760 N STATE ST	SERVICES
DOMINOS PIZZA	526 N STATE ST	RESTURANT
S&S STORAGE	401 BLUEBIRD AVE	STORAGE
SWEETLIFE NUTRITION	224 S STATE ST	NUTRITION ANS WEIGHT MANAGEMENT
PIZZA HUT #1961	498 S STATE ST	RESTURANT
WOODY'S INC	730 S MILTON AVE	SPORTING GOODS
GRACE'S PINEHAVEN TREASURES	169 W PINE ST	RETAIL AND CRAFTS
LOOK ELECTRONIC SERVICE	359 S MILTON	DATA RECOVERY SERVICES
SNAKE RIVER PROSPECTING	252 S HOLMES	SALE OF GOLD PROSECTING EQUIPMENT
THE RIBBON RETEAT	650 S STATE ST	INTERNET RETAIL AND WHOLE SALE
TJ AUTO DETAILING	230 S STATE ST	AUTO DETAILING
ESCAPE FROM S STATE	152 S STATE ST	FAMILY FUN CENTER
T&C STORAGE	128 E MAPLE ST	STORAGE
CHRISTA BALL	386 QUIGG AVE	HOLISITC SERVICES
CUSTOM CANVAS	650 N STATE #2	FABRICATION
GOOD TO GO	510 S STATE ST	SALES
EATON TOWING	335 S EMERSON	TOWING
STONE RIDGE DENTAL	295 ANDERSEON	DENTAL OFFICE

TATER TOT ACADEMY
GABLES ASSISTED LIVING
LITTLE LADYBUG LARNER
WINDER FUNNEL CAKES
ACE HARDWARE
BROULEMS
KLM PHOTOGRAPHY
BEST
O'REILLY AUTO PARTS #4825
CHINA KING
SHELLEY FAMILY MEDICAL
ABC SUPPLY CO
HAIR BY KIM
INFINITY DANCE
THE PAW SPA

688 N STATE ST
530 RIVER POINT
396 BERRET AVE
389 S HOLMES
572 S STATE
570 S STATE ST
550 JUNIPER
414 S PARK
306 S STATE ST
196 N STATE
210 SEMERSON
580 N STATE
812 WFIR
550 S STATE ST
104 SEMERSON

DAYCARE
ASSISTED LIVING
PRE SCHOOL
SEASONAL CONSESSION
RETAIL HARDWARE
RETAIL
PHOTOGRAPHY
CONSULT
RETAIL WHOLESALERS
RESTAURANT
MEDICAL
WHOLESALERS DISTRIBUTOR
HAIR SALON
DANCE STUDIO
DOG GROOMING

TOTAL LICENSES: 49

Date	December	Amount	Check #
12/3/2018	Comdata	\$ 686.53	52063
12/3/2018	U.S Post Office	\$ 506.80	52064
12/7/2018	Rocky Mountain Power	\$ 336.00	52055
12/13/2018	Broulim's	\$ 840.00	52056
12/15/2018	A & B Transmission	\$ 466.27	52057
12/15/2018	AAA Giles	\$ 675.00	52058
12/15/2018	Allied Business	\$ 39.60	52059
12/15/2018	American Linen	\$ 588.38	52060
12/15/2018	Associated Business Forms	\$ 266.50	52061
12/15/2018	Bingham Groundwater	\$ 11,001.97	52062
12/15/2018	Broulim's	\$ 27.89	52063
12/15/2018	Cal Ranch	\$ 239.98	52064
12/15/2018	Cammans MVP	\$ 200.00	52065
12/15/2018	Cedar Hill Gun Club	\$ 400.00	52066
12/15/2018	City of Shelley	\$ 63.78	52067
12/15/2018	Digiline	\$ 14.32	52068
12/15/2018	Eastern Idaho Regional Wastewater	\$ 22,218.03	52069
12/15/2018	Eden Valley Food & Firearms	\$ 42.97	52070
12/15/2018	Electrical Wholesale	\$ 723.14	52071
12/15/2018	Fire Service of Idaho	\$ 395.00	52072
12/15/2018	Fleetpride	\$ 590.01	52073
12/15/2018	Hammon Teton Delivery	\$ 64.00	52074
12/15/2018	Hard Times Sales	\$ 4,999.24	52075
12/15/2018	Harper Leavitt Eng.	\$ 2,500.00	52076
12/15/2018	Weston Haymen	\$ 200.00	52077
12/15/2018	IAS- Envirochem	\$ 866.00	52078
12/15/2018	IBM Corporation	\$ 578.08	52079
12/15/2018	Idaho Chiefs of Police Asso.	\$ 150.00	52080
12/15/2018	Idaho Peace Officers Asso	\$ 155.00	52081
12/15/2018	Idaho Transportation Dept.	\$ 46.00	52082
12/15/2018	Industrial Hose and Fittings	\$ 9.92	52083
12/15/2018	Intermountain Gas	\$ 410.75	52084
12/15/2018	Intermountain Traffic	\$ 15,024.00	52085
12/15/2018	Law Enforcement policy center	\$ 1,500.00	52086
12/15/2018	Les Schiab Tire	\$ 3,387.82	52087
12/15/2018	Mathews Plumbing and Heating	\$ 22.00	52088
12/15/2018	Maikin Auto parts A1	\$ 218.24	52089
12/15/2018	McGuire Beating	\$ 173.12	52090
12/15/2018	O'Reilly Auto	\$ 923.29	52091
12/15/2018	Proforce Law Enforcement	\$ 2,312.00	52092
12/15/2018	PSI Environmental	\$ 10,769.00	52093
12/15/2018	Shelley Ace hardware	\$ 213.19	52094
12/15/2018	Shelley Auto Care	\$ 15.00	52095
12/15/2018	Smith Driscoll & Assoc.	\$ 602.00	52096
12/15/2018	Steam Stroe Rocky MT.	\$ 45.18	52097
12/15/2018	Stephenson Computer	\$ 700.58	52098
12/15/2018	Unity Trailer Sales	\$ 127.12	52099
12/15/2018	Verizon Wireless	\$ 471.65	52100
12/15/2018	Western Wholesale	\$ 76.00	52101
12/15/2018	4 All Promos	\$ 122.53	52102
12/17/2018	Doug Keele	\$ 551.49	52103
12/17/2018	Forgren Associates	\$ 1,230.00	52104
12/17/2018	R&S Distributing	\$ 51.99	20105
12/17/2018	Rocky Mountain Power	\$ 7,781.36	52106
12/17/2018	Sams Club	\$ 523.08	52107
12/17/2018	Uniforms 2 Gear	\$ 202.15	52108
12/30/2018	AAA Giles	\$ 675.00	52109
12/30/2018	Airgas USA	\$ 236.52	52110
12/30/2018	Allied Business	\$ 19.00	52111
12/30/2018	Big T Reception	\$ 220.00	52112
12/30/2018	Cable One	\$ 235.99	52113
12/30/2018	Cal Ranch	\$ 112.49	52114
12/30/2018	Centurylink	\$ 241.92	52115
12/30/2018	Cintas	\$ 92.73	52116
12/30/2018	Eagle Rock Hydraulic	\$ 120.00	52117
12/30/2018	Eastern Idaho Regional Wastewater	\$ 22,218.03	52118
12/30/2018	Eastern Idaho Water Rights Coalition	\$ 882.60	52119
12/30/2018	Eriks North America	\$ 31.89	52120
12/30/2018	Ferguson Waterworks	\$ 159.00	52121
12/30/2018	Fleetpride	\$ 516.78	52122
12/30/2018	Garrett H Sandow	\$ 1,650.00	52123
12/30/2018	GovOffice LLC	\$ 700.00	52124
12/30/2018	Harper Leavitt Eng.	\$ 10,000.00	52125
12/30/2018	Home Depot	\$ 636.45	52126
12/30/2018	IBM Corporation	\$ 578.08	52127
12/30/2018	National Pen corp.	\$ 204.94	52128
12/30/2018	Pacific Steel	\$ 138.19	52129
12/30/2018	Paramount Supply	\$ 15.50	52130
12/30/2018	Schaeffers	\$ 2,320.07	52131
12/30/2018	Shelley Kiwanis Club	Void	52132
12/30/2018	Sirchie Fingerprint Lab	\$ 83.30	52133
12/30/2018	Smith Driscoll & Assoc.	\$ 709.50	52134
12/30/2018	Tacoma Screw	\$ 59.70	52135
12/30/2018	U.S. Post Office	\$ 504.00	52136
12/30/2018	Union Pacific	\$ 1,000.00	52137
12/30/2018	Valley Office System	\$ 58.50	52138
12/30/2018	Verizon Wireless	\$ 471.65	52139
12/30/2018	Willdan Energy Solutions	\$ 6,082.16	52140
12/30/2018	Shelley Kiwanis Club	\$ 650.00	52141
12/30/2018	Valley Office System	\$ 165.78	52142
12/12/2018	Payroll	\$ 62,683.62	
12/26/2018	Payroll	\$ 52,504.13	
	Total	\$ 264,311.47	